

PUBLIC SAFETY MEETING

Public Safety Minutes for Tuesday, April 3, 2018

Present:

Marte Sauerbrey	Legislative Chairwoman
Dale Weston	Legislator, Acting Chairman
Ed Hollenbeck	Legislator
Bill Standing	Legislator
Brian Cain	Probation Supervisor
Gary Howard	Sheriff's Office
Mike Simmons	Director of Emergency Services
Bob Williams	Deputy Director Emergency Services

Absent:

Joy Bennett, Probation Director
Dennis Mullen, Public Safety Chairman

Guests:

Rita Hollenbeck, Budget Officer

Approval of Minutes:

Motion to approve minutes from March 6, 2018 meeting made by Ed Hollenbeck and seconded by Bill Standing. All in favor. So carried.

PROBATION:

Brian Cain, Probation Supervisor, presented the following information to the committee. Reports are attached.

Budget Status:

On Track

Issues:

1. Raise The Age- We're continuing to work on the wording. Joy is attending a state workgroup right now and that is why she is not here right now.
2. Two weeks ago a Probation Officer was bitten by a pit bull during a home check. The bite did break the skin. The dog was not registered and the owners didn't have vaccination records. Probation wanted the dog quarantined at Stray Haven. The county refused to quarantine the dog at Stray Haven because it would cost \$1,000. The owner would be required to pay, however; if they didn't pay, the county would be obligated to pay. Probation still wanted the dog quarantined so Department of Health (DOH) said the dog could remain at the family residence. Probation requested DOH to check on the dog daily for the 10 days but they only went out 6 out of the 10 days. Probation and Waverly PD

checked in daily. The rabies vaccine costs around \$4,000 which is more than quarantining the dog at Stray Haven. DOH was advised the dog did not have rabies and the PO elected not to take the shot. Mr. Cain talked to Peter DeWind to see what can be done to prevent this happening in the future.

3. Succession Planning Class – It's a good program.
4. Operation Unwise - Those people are almost done being sentenced. Thirteen defendants are sentenced to Probation, thirteen are going to DOCCS, and three remain un-sentenced. Probation recommended prison for some and the Attorney General understood, but stated they will be on probation. Wise, himself, got twelve years. Two of the other people are still at large.

ATI PROGRAMS:

- ❖ ELECTRONIC MONITORING - Working well. We're getting more monitors to prepare for Raise the Age.
- ❖ COMMUNITY SERVICE – Full Crew

Personnel:

- Unfunded PO Position
- Probation Officer candidates interviewed, position offered to one candidate and accepted.

Resolutions:

1. APPROVE ALTERNATIVES TO INCARCERATION 2018-2019 SERVICE PLAN AND APPLICATION FOR FUNDING
2. APPROVAL OF TIOGA COUNTY IGNITION INTERLOCK PLAN FOR COMPLIANCE WITH LEANDRA'S LAW
3. A third will be presented to committee soon.

Probation is working on an MOU with Hillbrook [Juvenile Detention Center]. Hillbrook is located in Syracuse, NY. Other detention centers are located in Buffalo and down in the city. We are hoping not to have more than one at a time. We are working with counties out west as well.

OFFICE OF EMERGENCY SERVICES

Mike Simmons, OES Director, presented the following information to the committee. Reports are attached.

Budget: On target

Monthly Activity:

1. Meetings Attended
 - a. All the regular meetings

2. Grants: I have received about \$700,000 in grant money maybe a little more on the interoperable grants.
 - a. SHSP15 & SHSP16 - The fiber optic grant is really close to closing which will take care of SHSP 15-16.
 - b. HMPG - Tetra Tech is collecting data throughout the county
 - c. HMEP - Put out an RFP regarding the HazMat grant. This is approximately a \$6000 grant.
 - d. The radio grant is about a couple million dollars. Paperwork is still ensuing. This grant should be closed shortly.
 - e. SICG16 – have about \$95,000 left. This money will be used for upgrades in Waverly. The upgrades will cost about \$100,000 down there.
 - f. SICG17 grant would be for about \$450,000.

3. Other Emergency Services Activities
 - a. Working with Stagecoach Gas – We're figuring out how much water can be moved to Southside Owego.

 - b. LEPC rep will come down and provide more guidance and direction.

 - c. Work continues on the animal response. It's moving along. Still have a trailer they would like to give us. There are legalities to that. Some responsibilities are if there is a disaster in another county, we will have to relocate it. We just have to work out the minor stuff.
 Legislator Weston: Maybe we can talk to other counties who have one and use theirs.

 - d. Emily Warfle, Public Health, is working on a registry for home care and hospice. We're not really going to have to worry about registry in our office. We just have to be sure our plan includes home care and hospice.

 - e. Met with the CEO of Guthrie Healthcare. He's allowing us to put county equipment on Round Top Park in Sayre, PA at no cost. There will be an MOU put in place.
 Legislator Weston: How much equipment will be put up there?
 Director Simmons: Three radios, three antennas and a microwave dish.
 Legislator Weston: Do we have to hire for installment?
 Director Simmons: Yes. Tri-County has always been our radio vendor, but we're having a difficult time getting a response from them. Tri-County lost their contacts with Broome. If we don't hear anything back, we will look at other agencies.

 - f. HazMat equipment: We're finding a fair amount of equipment has been missed over the past couple years to be recalibrated. We get reimbursed for calibrating this equipment but this expense comes out of our budget. Later on, we might come out a little short but we do get reimbursed for it.

4. County Fire Investigation Team
 - a. Working on replacing equipment as it is out-of-date. Guys are working on the cabinets in the vehicle.
5. "I am Responding" - Most feedback was positive except for one man who thought it was going to cost too much. There is no cost to departments for this.
6. State Fire Instructors – A decision was made to hire one instructor yesterday. I'm anticipating the second instructor to be hired very soon.
7. Statewide Communications Symposium – I was able to see the years 2012 - 2015 were big grant years for the SICG grant. For some reason we weren't able to take advantage of those grants. Most Counties received about 5-15 million dollars between those years. We are on a formula grant based on population right now.

Resolutions:

1. AUTHORIZE THE SUBMISSION OF CRITICAL INFRASTRUCTURE GRANT PROGRAM APPLICATION (CIGP)
 - a. We're working with Sheriff's. We're going to try and do something with the backup dispatch center at Carmichael. It takes two departments to apply for it. This money would pay for fencing, a well, septic, etc.
2. AUTHORIZE THE SUBMISSION OF TECHNICAL RESCUE GRANT
 - a. We've applied before and received money. This is for confined spaces. There is some additional equipment that would be bought with this grant. Bureau of Fire applied last year. This year, they're looking for a tripod device that would go over a manhole and would wench someone out. Steve Solomon and Steve Fedorowitz are in charge of it.
3. ACCEPTANCE OF STATESIDE INTEROPERABLE COMMUNICATIONS GRANT 2017 AND APPROPRIATION OF FUNDS AND AMEND 2018 BUDGET EMERGENCY SERVICES
 - a. This resolution allows the 2017 grant money to be carried over to 2018.

SHERIFF:

Sheriff Howard presented the following information to the committee. Reports are attached.

Personnel Issues:

- ◆ Civil: Filled
- ◆ Corrections Division: F/T positions filled – (11) P/T positions vacant
- ◆ Road Patrol: Filled – (2) deputies in academies right now.
- ◆ E911 Emergency Communications Center: (1) F/T vacancy. Waiting for a new civil service list to conduct interviews.

Labor Issues:

None

Litigation Issues:

Two pending issues. The judges continue to give extensions. The last two letters from the attorneys is this is the last time – no more extensions.

Budget:

On track.

Today, we have ten board-ins which is good.

Current Projects:

1. Backup E911 Building Project: Looking to complete project in late spring, early summer. The Lieutenant met with Talcott's Well Drilling today.
2. Average daily inmate population: 72

Miscellaneous:

1. ATI man hours: 1600 hours
Legislator Weston: Is there a wait time for these guys to work?
Sheriff Howard: Roy [Schreiner] keeps a schedule. This time of year is busy. It can be scheduled out a few weeks ahead.
2. Active Shooter: We held active shooter training at the department head meeting in March. It was close to three hours long. People who attended enjoyed the class. Legislative Chairwoman Marte Sauerbrey would like more classes – "I'm hoping to do two more classes for 56 Main." The last department head meeting was the 9th class the deputies had taught. The Sheriff talked to Bill Kenville on the policy for the county. It is a little different than what we have now. The state has changed it where it was run, hide, fight. Now it is avoid, deny, defend. One of the department heads said how do WE behave? Our office would be willing to go through each department and go through that mental exercise.

Resolutions:

1. RE-ESTABLISH PRIOR YEAR SHSP 17 GRANT AND AMEND 2018 BUDGET
 - a. We did not spend all the money so the money needs to be moved over to 2018.

ADJOURNED:

Meeting adjourned at 3:23PM

Respectfully Submitted,

Arrah Richards
Payroll Clerk/Typist

ATTACHMENTS:

Public Safety Committee Meeting
Probation Department Report
April 3, 2018

Budget Status:

2018 Budget on track

Copier Lease- continue to have overages due to faxes being printed off the copier

Capital budget - Ford Escape SE has arrived, expect to be able to use it this week.

Issues:

1. Raise the Age Legislation -

- Director continues to attend state workgroup meetings on RTA, alleged last meeting is today. Have worked on NYCRR statutes for: Youth Part and Juvenile Delinquency, Supervision, Investigation, Block Grant. The meeting today is focusing on statute for Violation proceedings.
- Completed Tioga County's plan for RTA to the 6th Judicial District - Office of Court Administration. County will need to make a final decision, if we are going to pay Public Defenders to represent defendants at afterhours arraignments for Youth Part Court. If not, LE must hold the youth overnight until Court is in session the next day. No alternative plan, if there is a weekend arrest. OCA wants a final plan from the County in April
- Next County RTA stakeholders meeting is scheduled for 4/18/18 1:30 to 3:30 at Probation Dept.
- Tioga County has advised Hillbrook Secure Detention that we wish to have a MOU with them when they switch to being a Specialized Secure Detention facility. Details are still being worked out.
- Tioga is continuing to discuss joining Southern Tier Regional Detention Solutions group, Shawn Yetter attended last meeting.

Director is sitting on Caseload Explorer workgroup with DCJS for editing software for RTA implementation

Director sitting on YASI data workgroup for getting better data off this assessment tool for RTA

- 2.** A Tioga County Probation Officer was bitten on the calf during home checks on Sunday 3/18/18. She was taken to the ER, examined and advised about the availability of beginning the rabies vaccine series. Three groups of Officers were out in teams doing home checks in the Waverly area. Dog bite occurred a residence on Clark Street in the Village of Waverly. Dog, which was a pit bull, was unlicensed and owner could not produce vaccination documentation. Probation requested that dog be sequestered for 10 days, Public Health allowed the animal to stay at the family residence. Probation requested Public Health check on the animal daily; it was checked on less than that. Probation and Waverly PD checked on residence daily to make sure the animal was not removed. Public Health has advised in writing the dog does not have rabies, in their opinion. Owners were issued two tickets by Waverly PD: Unlicensed Dog and Aggressive Dog
- 3.** Had second session of Succession Planning Class, branded I4A, on March 21, 2018. Participants gave positive evaluations for the session.
- 4.** Probation continues to work with both COTI programs. They are meeting with at risk defendants in the Probation Department, completing evaluations, assisting in getting defendants connected with medical insurance. COTI Trinity program did excellent work getting a probationer from ICU (after suicide attempt via overdose) to Halfway house program door to door. It was a lot of work.
- 5.** COTI Peer Support staff continues to facilitate Thinking for a Change (T4C) sessions (twice per week at the Probation Dept.) for a group of 10 probationers. Have had a good response from the probationers attending the program.

- Trinity CASA is working in the Jail completing assessments and running education groups. Assessments that used to take weeks to obtain are now completed in days. Trinity CASA offering inmates the opportunity to get involved in a Vivitrol program as part of Jail discharge planning. Probation Dept having an in-service training on Vivitrol this month
 - ACBC is still looking to begin education groups for family member of addicts, and "precontemplation" groups for addicts. This has been slower getting off the ground; these populations are typically not involved with Probation.
6. Operation Unwise sentencing, as of 4/2/18: for 29 defendants (2 still at large)
 - 13 sentenced to Probation (9 regular and 4 Interim)
 - 13 sentenced to DOCCS
 - 3 sentences still pending
 7. Received Alternatives to Incarceration Program Plan, this plan was completed and uploaded to DCJS on 3/30/18. This plan covers funding for Probation's ATI Programs: Pre-Trial Release and Community Service and Alcohol and Drug's program Treatment Alternatives to Incarceration. Plan was approved via email, and will be reviewed again at next scheduled Board meeting on 4/19/18 at 1:30pm.
 8. Created modified Leandra's Law Plan for the County addressing the law changes (NYCRR Part 358) that went into effect on 11/15/17. This plan was emailed out to parties for comment no changes were requested.

ATI Programs:

- ❖ Electronic Monitoring - 2 units in use
 - ❖ Community Service - Crew scheduled both days this week, with full crew assigned
 - ❖ Pre-Trial Release - Currently have 24 defendants released from Tioga Co. Jail by a Justice Court or the County Court:
 - 10 are released RUS meaning they report in person weekly to the Department and follow court orders for urine testing, alcohol/drug evaluations, etc.
 - 14 are released PTR meaning they telephone in weekly to the Probation Department to report any changes in their address or status.
9. **Juvenile Delinquency Services:** 3 Juvenile Delinquency Appearance Ticket were issued by law enforcement in March 2018, all three cases involved misdemeanor level charges. One of the cases was referred to the County Attorney for petition.

YTD: 4 JDAT received during 2018
 10. **Alternative to Detention Programing:** Probation has 1 youth in secure detention pending a dispositional hearing in Family Court in April. (Kidnapping & Sexual Abuse)
 11. **Court Ordered Investigations:** 72 investigations for Tioga County courts (Criminal, Family and Surrogate) are due in the next 60 days.
 12. **Supervision:** 293 cases ordered by Tioga County courts & Family Court
 13. **Violation of Probation petitions:** 22 defendants have violation petitions pending against them in criminal & family courts

Personnel:

- Unfunded PO position
- Probation Officer candidates interviewed, position offered to one candidate and accepted their first day is 4/2/18

Resolutions:

D-17- Resolution to approve ATI plan

D-18 Resolution to approve Tioga County Leandra's Law Plan update

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -18

APPROVE ALTERNATIVES TO
INCARCERATION 2018-2019
SERVICE PLAN AND APPLICATION FOR
FUNDING

WHEREAS: The Alternatives to Incarceration Service Plan for 2018 -2019 will be presented to the Alternatives To Incarceration Board on April 19, 2018; and

WHEREAS: The Alternatives to Incarceration Programs in Tioga County for PreTrial Release and Community Service have a long standing tradition of being an effective tool to reduce the amount of inmates in the Tioga County Jail; therefore if the ATI Board approves the proposed plan, the Tioga County Legislature will also support it; therefore be it

RESOLVED: That the Tioga County Legislature approves the Alternatives to Incarceration Service Plan for the time period of 7/1/2018 to 6/30/2019 and submit same to the NYS Division of Criminal Justice Services and Office of Probation and Correctional Alternatives to continue state-grant funding for Pre-Trial Release, Community Service, and Specialized Treatment.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -18

APPROVAL OF TIOGA COUNTY IGNITION
INTERLOCK PLAN FOR COMPLIANCE WITH
LEANDRA'S LAW

WHEREAS: The provisions of Vehicle and Traffic Law Section 1198, and 9 NYCRR Section 358 known as Leandra's Law, requires additional county services for the monitoring of ignition interlock devices for all DWI convictions; and

WHEREAS: Tioga County originally submitted a plan on June 3, 2010 to be in compliance with the rules and regulations of New York State Office of Probation and Correctional Alternatives that requires all Counties to establish an Ignition Interlock Program Plan; and

WHEREAS: Article 9 NYCRR Section 358 was amended in November 2017, now Tioga County has modified our plan to come into compliance with the changes in the statute; therefore be it

RESOLVED: That the Tioga County Legislature hereby adopts the Tioga County Ignition Interlock Addendum plan created in January 2018 and effective on April 2, 2018.



TIOGA COUNTY, NEW YORK

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Tioga County
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 12

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
A General Fund							
3140 Probation							
A3140 415600 Adoption Investigatio	-600	0	-600	.00	.00	-600.00	.0%
A3140 415800 Restitution Surcharge	-2,000	0	-2,000	-756.54	.00	-1,243.46	37.8%
A3140 415810 Probation - DWI Super	-10,000	0	-10,000	-1,830.00	.00	-8,170.00	18.3%
A3140 415811 DWI-Probation Salary	-14,200	0	-14,200	-14,200.00	.00	.00	100.0%
A3140 433100 State Aid-Probation	-107,310	0	-107,310	-26,301.34	.00	-81,008.66	24.5%
A3140 433160 State Aid-Enhanced Pr	-18,566	0	-18,566	-4,641.41	.00	-13,924.59	25.0%
A3140 433170 Ignition Interlock De	-3,556	0	-3,556	-889.00	.00	-2,667.00	25.0%
A3140 433180 State Aid- STS,JP	-6,000	0	-6,000	.00	.00	-6,000.00	.0%
A3140 510010 Full Time	725,331	0	725,331	150,025.06	.00	575,305.84	20.7%
A3140 510020 East Time/Temporary	10,537	0	10,537	1,919.12	.00	8,617.88	18.2%
A3140 510030 Overtime/Other	5,000	0	5,000	56.61	.00	4,943.39	1.1%
A3140 520070 Chairs	4,400	50	4,450	50.12	.00	400.00	11.1%
A3140 520200 Office Equipment	2,500	485	2,985	557.17	.00	2,427.71	18.7%
A3140 520215 Personal Protective E	1,000	0	1,000	.00	.00	1,000.00	.0%
A3140 540070 Car Maintenance	1,500	0	1,500	30.26	.00	1,469.74	2.0%
A3140 540080 Clinic Supplies	4,250	0	4,250	490.30	.00	3,759.70	11.5%
A3140 540180 Dues	800	0	800	660.00	.00	140.00	82.5%
A3140 540220 Automobile Fuel	2,600	0	2,600	375.49	.00	2,224.51	14.4%
A3140 540320 Leased/Service Equipm	2,900	0	2,900	776.95	.00	2,123.05	26.8%
A3140 540340 Literature	1,300	1,282	2,582	1,653.38	.00	928.62	64.0%
A3140 540360 Meals/Food	1,000	0	1,000	.00	.00	1,000.00	.0%
A3140 540390 Mileage Expense	500	0	500	.00	.00	500.00	.0%
A3140 540480 Postage	2,000	0	2,000	.00	.00	2,000.00	.0%
A3140 540485 Printing/Paper	750	0	750	.00	.00	750.00	.0%
A3140 540486 Program Admin Raise t	2,105	0	2,105	2,034.18	.00	70.82	96.6%
A3140 540620 Software Expense	14,075	0	14,075	12,857.48	.00	1,217.52	91.3%
A3140 540630 Stationery Supplies	8,500	0	8,500	825.63	.00	7,674.37	9.7%
A3140 540660 Telephone	2,000	0	2,000	502.00	.00	1,498.00	25.1%
A3140 540731 Training/State Requir	10,000	0	10,000	1,004.75	.00	8,995.25	10.0%
A3140 581088 State Retirement Frin	114,185	0	114,185	22,783.65	.00	91,401.35	20.0%
A3140 583088 Social Security Fring	56,677	0	56,677	11,839.91	.00	44,837.09	20.9%
A3140 584088 Workers Compensation	29,482	0	29,482	6,475.26	.00	23,006.74	22.0%
A3140 585588 Disability Insurance	2,039	0	2,039	451.24	.00	1,587.76	22.1%
A3140 586088 Health Insurance Frin	217,507	0	217,507	51,366.73	.00	166,139.85	23.6%
A3140 588988 Eap Fringe	323	0	323	70.83	.00	252.17	21.9%
TOTAL Probation	1,057,028	1,817	1,058,845	218,187.83	.00	840,657.65	20.6%

3142 Alternatives To Incarceration



TIOGA COUNTY, NEW YORK

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Tioga County
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 12

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
A3142 415150 Alternatives To Incar	-700	0	-700	.00	.00	-700.00	.0%
A3142 433120 State Aid-Alternative	-8,562	0	-8,562	.00	.00	-8,562.00	.0%
A3142 510010 Full Time	12,356	0	12,356	2,687.86	.00	9,668.30	21.8%
A3142 540140 Contracting Services	16,000	0	16,000	421.80	.00	15,578.20	2.6%
A3142 581088 State Retirement Frin	2,388	0	2,388	501.25	.00	1,886.75	21.0%
A3142 583088 Social Security Fring	946	0	946	207.06	.00	738.94	21.9%
A3142 584088 Workers Compensation	555	0	555	128.04	.00	426.96	23.1%
A3142 585588 Disability Insurance	42	0	42	9.36	.00	32.64	22.3%
A3142 586088 Health Insurance Frin	4,693	0	4,693	1,082.60	.00	3,610.40	23.1%
A3142 588988 Eap Fringe	6	0	6	1.44	.00	4.66	23.6%
TOTAL Alternatives To Incarceration	27,724	0	27,724	5,039.41	.00	22,684.85	18.2%
3146 Sex Offender Program							
A3146 540140 Contracting Services	123,840	0	123,840	30,960.00	92,880.00	.00	100.0%
TOTAL Sex Offender Program	123,840	0	123,840	30,960.00	92,880.00	.00	100.0%
TOTAL General Fund	1,208,593	1,817	1,210,410	254,187.24	92,880.00	863,342.50	28.7%
TOTAL REVENUES	-171,494	0	-171,494	-48,618.29	.00	-122,875.71	
TOTAL EXPENSES	1,380,087	1,817	1,381,904	302,805.53	92,880.00	986,218.21	
GRAND TOTAL	1,208,593	1,817	1,210,410	254,187.24	92,880.00	863,342.50	28.7%

** END OF REPORT - Generated by Bennett, Joy **



TIOGA COUNTY, NEW YORK

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Tioga County
YEAR-TO-DATE BUDGET REPORT

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REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	4	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

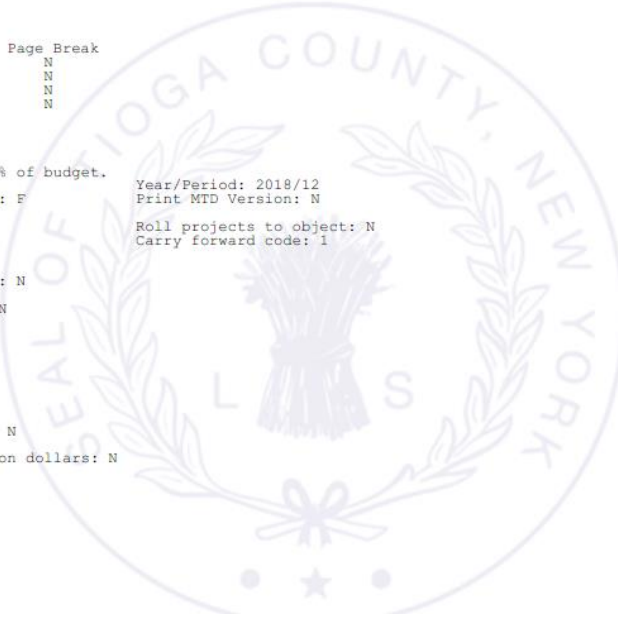
Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N
 Print Full or Short description: F
 Print full GL account: N
 Format type: 1
 Double space: N
 Suppress zero bal accts: Y
 Include requisition amount: Y
 Print Revenues-Version headings: N
 Print revenue as credit: Y
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Print journal detail: N
 From Yr/Per: 2001/ 1
 To Yr/Per: 2001/ 1
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1
 Include additional JE comments: N
 Multiyear view: D
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2018/12
 Print MTD Version: N
 Roll projects to object: N
 Carry forward code: 1

Find Criteria
 Field Name Field Value
 Org A3140:A3146
 Object
 Project
 Rollup code
 Account type
 Account status



Budget: On target for the year - See attached spreadsheets

Resolutions: Authorize the submission of Critical Infrastructure Grant
Authorize the submission of Technical Rescue Grant
Accept 2017 Interoperable Communications Grant and Amend Budget

Monthly Activity:

1. Monthly Meetings Attended
 - a. Eastern District Emergency Managers Meeting
 - b. Lakes District Emergency Mangers Meeting
 - c. County Fire Chiefs Meeting
 - d. County Search and Rescue Meeting
 - e. County Hazardous Materials Team Meeting
 - f. County Fire Investigation Team Meeting
 - g. Red Cross Disaster Committee Meeting

2. Grants
 - a. SHSP15 & SHSP16 - Fiber Optic Cable Project – All bills have been submitted for payment.
 - b. EMPG16, EMPG – Going towards salaries
 - c. EMPG17 – Received Grant – No expenditures
 - d. SHSP17 and SLETPP17 – Received Grant – Getting Quotes for Radios
 - e. HMPG – Received Grant – No expenditures – TetraTech Selected
 - f. HMEP – Received Grant – Received Grant – RFP being reviewed by Law Office
 - g. SIGC12 – Interop. Grant – Project Complete – Submitting final paperwork
 - h. SIGC16 – Interop. Grant – Being used to absorb overages from SIGC12
 - i. SIGC17 – Interop. Grant – Resolution to Accept
 - j. Critical Infrastructure Grant – Resolution to Apply for Grant
 - k. Technical Rescue Grant – Resolution to Apply for Grant

3. Other Emergency Services Activities
 - a. Working with Stagecoach Gas to plan for a multi-agency natural gas emergency exercise.
 - b. Completed the third (LEPC) Local Emergency Planning Committee meeting in February. Presentation given that explained the changes and functions of the Emergency Services Office.
 - c. We continue to work on the development of a County Animal Response Team. Denise Liske of Department of Social Services will serve as the leader of this

team. Meeting was conducted on March 20th. Research is still being conducted in regard to the County's obligations if we accept possession of the AKC Animal Response Trailer.

- d. Office continues to work with Public Health Department to develop plans with Home Care and Hospice agencies for the care of these clients in the event of emergency events. At this time it appears that Public Health will be the best department to maintain a registry of special needs residents.
 - e. Met with the Acting CEO of Guthrie Healthcare and discussed the need for improved radio communications in the Waverly area. Guthrie has granted us permission to place our communications equipment on their tower and equipment in their building at no cost.
 - f. The HazMat Team members started the inventory of equipment and found that some of the electronic devices need to be sent back to the companies for recertification and calibrations. Some other equipment has expired. Most of this is paid for by consortium grant money however we must pay up front and then submit for reimbursement. This is a problem since it will put us over budget even though we are reimbursed because the money is deposited into the General Fund.
4. County Fire Investigation Team
 - a. When meeting with the Fire Investigation Team it was brought to our attention that the turnout gear and coveralls that the team members utilize are aged and many are not serviceable. The routine replacement of this equipment stopped a few years ago. The Fire Investigation Team is still obtaining prices for gear.
 5. "I am Responding" dispatching program - A representative from I am Responding attended the County Fire Chief's Meeting and demonstrated the product.
 6. Participated in the interview of potential State Fire Instructors who will be assigned to Tioga County. We are currently short two instructors.
 7. Statewide Communications Symposium – Attended and learned about the progress that has been made by counties that were made possible through the SICG Grants.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -18

ACCEPTANCE OF STATEWIDE
INTEROPERABLE COMMUNICATIONS
GRANT 2017 AND
APPROPRIATION OF FUNDS
AND AMEND 2018 BUDGET
EMERGENCY SERVICES

WHEREAS: The Office of Homeland Security has issued a Statewide Interoperable Communications Formula-Based Grant to Tioga County which will be used for upgrading the radio communications in the county; and

WHEREAS: The Tioga County Office of Emergency Services was authorized to apply for said grant by Resolution #269-17; and

WHEREAS: The Tioga County Office of Emergency Services has been awarded said grant in the amount of \$453,399 and said funds need to be appropriated; therefore be it

RESOLVED: That the grant funds be appropriated and the 2018 budget be amended as follows:

From: A3415 433063 IO17- State Aid Interop Comm Grant \$453,399

To: A3415 520230 IO17 Radio & Equipment \$410,000
A3415 540140 IO17 Contracted Services \$ 43,399

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -18

AUTHORIZE THE SUBMISSION OF
TECHNICAL RESCUE GRANT
EMERGENCY SERVICES

WHEREAS: The Department of Homeland Security has issued a Technical Rescue Grant; and

WHEREAS: County Policy # 47 requires that a resolution be approved before any such grant applications are submitted; and

WHEREAS: The Technical Rescue Grant application needs to be submitted by April 17th; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be authorized to apply for this grant.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -18

AUTHORIZE THE SUBMISSION OF CRITICAL
INFRASTRUCTURE GRANT PROGRAM
APPLICATION (CIGP)
EMERGENCY SERVICES

WHEREAS: The Department of Homeland Security has issued a grant of \$50,000 to mitigate risk and enhance protection of critical infrastructure sites; and

WHEREAS: County Policy # 47 requires that a resolution be approved before any such grant applications are submitted; and

WHEREAS: The Critical Infrastructure Grant application needs to be submitted by April 18th; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be authorized to apply for this grant.

SICG Rounds by County

	Round 1	Round 2	Round 3	Round 4	
Albany County		6,000,000		6,000,000	6 million
Allegany County			5,900,000	5900000	5.9 million
Broome County			6,000,000	6000000	6 million
Cattaraugus County			6,000,000	6,000,000	6 million
Cayuga County	2,545,000		5,251,000	7,796,000	7.7 million
Chautauqua County		6,000,000		6000000	6 million
Chemung County		6,000,000		6000000	6 million
Chenango County					
Clinton County		2,100,000		2100000	2.1 million
Columbia County				3,500,000	3.5 million
Cortland County	4,000,000	6,000,000		10,000,000	10 million
Delaware County	1,078,000	3,404,000		4,482,000	4.4 million
Dutchess County				2,148,000	2.1 million
Erie County		830,000	2,142,000	2972000	2.9 million
Essex County	2,000,000	2,251,000		425,000	4.6 million
Franklin County			3,400,000	3,400,000	3.4 million
Fulton County			3,400,000	3,400,000	3.4 million
Genesee County	228,000	5,400,000		3,065,000	8.6 million
Greene County	893,000			3,500,000	4.3 million
Hamilton County			2,530,000	2,530,000	2.5 million
Herkimer County			899,000	899,000	899,000
Jefferson County			6,000,000	6,000,000	6 million
Lewis County			6,000,000	6,000,000	6 million
Livingston County			5,994,000	3,500,000	9.4 million
Madison County	1,997,000	4,194,000		3,500,000	9.6 million
Monroe County					8.89 million
Montgomery County			5,400,000	3,490,000	8890000
Montgomery County			1,695,000	1,695,000	1.6 million
Nassau County		877,000		3,500,000	4377000
Nassau County					4.3 million
New York County (Manhattan)		3,500,000		3,500,000	3.5 million
Niagara County	2,000,000	742,000		2,742,000	2.7 million
Oneida County				3,400,000	3.4 million
Onondaga County	331,000	4,900,000		5,231,000	5.2 million
Ontario County		2,200,000		2,200,000	2.2 million
Orange County		5,900,000		5,900,000	5.9 million
Orleans County		2,000,000		2,000,000	2 million
Oswego County			6,000,000	6,000,000	6 million
Otsego County			1,128,000	1,128,000	1.1 million
Putnam County				3,500,000	3.5 million
Rensselaer County		5,056,000		3,500,000	8,556,000
					8.5 million

<u>Rockland County</u>		5,500,000		5500000	5.5 million	
<u>Saint Lawrence County</u>			2,600,000	2600000	2.6 million	
<u>Saratoga County</u>			2,200,000	2,900,000	5100000	5.1 million
<u>Schenectady County</u>				0	0	
<u>Schoharie County</u>	858,000	433,000		2,400,000	3,691,000	3.6 million
<u>Schuyler County</u>		4,271,000			4271000	4.2 million
<u>Seneca County</u>			6,000,000		6000000	6 million
<u>Steuben County</u>	1,500,000	3,169,000		2,946,000	7,615,000	7.6 million
<u>Suffolk County</u>	6,000,000				6,000,000	6.0 million
<u>Sullivan County</u>	1,198,000	841,000			2,039,000	2.0 million
<u>Tioga County</u>		2,342,000			2,342,000	2.3 million
<u>Tompkins County</u>		2,854,000			2,854,000	2.8 million
<u>Ulster County</u>	978,000				978,000	978,000
<u>Warren County</u>		736,000			736,000	736,000
<u>Washington County</u>	171,500				171,500	171,000
<u>Wayne County</u>		2,036,000			2,036,000	2 million
<u>Westchester County</u>			5,991,000		5,991,000	5.9 million
<u>Wyoming County</u>		1,700,000			1,700,000	1.7 million
<u>Yates County</u>		531,000			531,000	531,000



TIOGA COUNTY, NEW YORK

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Tioga County
YEAR-TO-DATE BUDGET REPORT

IP 1
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FOR 2018 12

JOURNAL DETAIL 2017 1 TO 2017 12

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
A General Fund							
A3410 Fire							
415880 Fire/Ems Reimbursements	-10,919	0	-10,919	-2,681.00	.00	-8,238.00	24.6%
433200 State Aid-Emergency Medical	-20,000	0	-20,000	1,200.00	.00	-21,200.00	-6.0%
510020 Part Time/Temporary	20,741	0	20,741	4,963.69	.00	15,776.93	23.9%
510050 All Other-On Call,Cloth,Stip	3,000	0	9,000	1,733.87	.00	7,266.13	19.3%
520020 Audio Visual Equipment	1,000	312	1,312	363.52	.00	948.46	27.7%
520030 Batteries (Portable)	1,000	0	1,000	.00	.00	1,000.00	.0%
520080 Clothing	500	0	500	.00	.00	500.00	.0%
520130 Equipment (Not Car)	500	0	500	.00	.00	500.00	.0%
520160 Fire & Alarms Equipment	400	0	400	.00	.00	400.00	.0%
520190 Nursing Equipment	250	0	250	.00	.00	250.00	.0%
520215 Personal Protective Equip	2,000	0	2,000	.00	.00	2,000.00	.0%
540070 Car Maintenance	1,250	0	1,250	20.34	.00	1,229.66	1.6%
540140 Contracting Services	3,000	0	3,000	250.00	.00	2,750.00	8.3%
540144 EMS Instructors	25,000	2,706	27,706	2,706.26	.00	24,999.99	9.8%
540180 Dues	2,000	0	2,000	185.00	.00	1,815.00	9.3%
540220 Automobile Fuel	2,500	-600	1,900	227.07	.00	1,672.93	12.0%
540320 Leased/Service Equipment	2,800	0	2,800	434.05	.00	2,365.95	15.5%
540340 Literature	400	600	1,000	975.59	.00	24.41	97.6%
540350 Office Equip Maintenance	1,000	0	1,000	.00	.00	1,000.00	.0%
540360 Meals/Food	200	0	200	.00	.00	200.00	.0%
540370 Medical Expense	500	0	500	.00	.00	500.00	.0%
540390 Mileage Expense	5,000	63	5,063	423.77	.00	4,639.28	8.4%
540410 Nursing Supplies	2,500	0	2,500	.00	.00	2,500.00	.0%
540480 Postage	250	0	250	.00	.00	250.00	.0%
540485 Printing/Paper	300	0	300	.00	.00	300.00	.0%
540560 Repairs	1,500	0	1,500	161.96	.00	1,338.04	10.8%
540620 Software Expense	500	0	500	.00	.00	500.00	.0%
540630 Stationery Supplies	1,000	72	1,072	90.58	.00	981.21	8.5%
540640 Supplies (Not Office)	1,500	0	1,500	898.61	.00	601.39	59.9%
540660 Telephone	500	0	500	238.58	.00	261.42	47.7%
540733 Training/All Other	1,000	199	1,199	199.00	.00	1,000.00	16.6%
581088 State Retirement Fringe	22,380	0	22,380	2,027.63	.00	20,352.37	9.1%
583088 Social Security Fringe	2,500	0	2,500	538.68	.00	1,961.32	21.5%
584088 Workers Compensation Fringe	6,937	0	6,937	1,922.12	.00	5,014.68	27.7%
585588 Disability Insurance Fringe	0	0	0	3.76	.00	-3.76	100.0%
586088 Health Insurance Fringe	0	0	0	605.92	.00	-605.92	100.0%
588988 EAP Fringe	76	0	76	20.32	.00	55.68	26.7%
TOTAL Fire	89,064	3,352	92,416	17,509.32	.00	74,907.17	18.9%



TIOGA COUNTY, NEW YORK

04/02/2018 09:38
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Tioga County
YEAR-TO-DATE BUDGET REPORT

IP 2
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FOR 2018 12

JOURNAL DETAIL 2017 1 TO 2017 12

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
A3640 Emergency Mgmt Office							
443050 Fed-Aid- EMPG-DHSES	0	-53,520	-53,520	-9,228.03	.00	-44,292.33	17.2%
510010 Fulltime	69,000	0	69,000	17,610.59	.00	57,389.41	16.8%
510020 Part Time/Temporary	26,000	0	26,000	5,386.63	.00	20,613.37	20.7%
540070 Car Maintenance	1,250	1,693	2,943	1,692.84	757.84	492.16	83.3%
540090 Clothing	0	908	908	908.00	.00	.00	100.0%
540220 Automobile Fuel	2,500	-300	2,200	402.29	1,000.00	797.71	63.7%
540420 Office Supplies	0	574	574	273.39	23.01	277.59	51.6%
540560 Repairs	500	0	500	.00	.00	500.00	.0%
540660 Telephone	3,000	0	3,000	347.98	719.91	1,932.11	35.6%
540733 Training/All Other	1,000	0	1,000	450.00	.00	550.00	45.0%
581088 State Retirement Fringe	6,396	0	6,396	.00	.00	6,396.00	.0%
583088 Social Security Fringe	7,268	0	7,268	1,346.21	.00	5,921.79	18.5%
584088 Workers Compensation Fringe	3,479	0	3,479	722.65	.00	2,756.15	20.8%
585588 Disability Insurance Fringe	128	0	128	29.40	.00	98.60	23.0%
586088 Health Insurance Fringe	19,973	0	19,973	4,609.02	.00	15,363.98	23.1%
588988 EAP Fringe	38	0	38	7.92	.00	30.08	20.8%
TOTAL Emergency Mgmt Office	140,532	-50,646	89,886	18,558.89	2,500.76	68,826.62	23.4%
TOTAL General Fund	229,596	-47,293	182,303	36,068.21	2,500.76	143,733.79	21.2%
TOTAL REVENUES	-30,919	-53,520	-84,439	-10,709.03	.00	-73,730.33	
TOTAL EXPENSES	260,515	6,227	266,742	46,777.24	2,500.76	217,464.12	
GRAND TOTAL	229,596	-47,293	182,303	36,068.21	2,500.76	143,733.79	21.2%

** END OF REPORT - Generated by Rockwell, Diane **



TIOGA COUNTY, NEW YORK

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Tioga County
YEAR-TO-DATE BUDGET REPORT

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REPORT OPTIONS

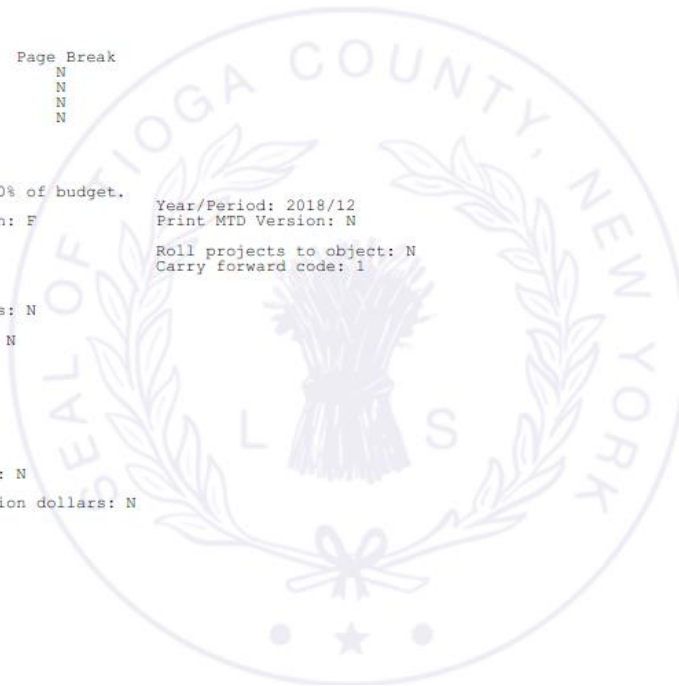
Sequence	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	9	Y	N
Sequence 3	11	Y	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.
 Print totals only: Y
 Print Full or Short description: F
 Print full GL account: N
 Format type: 1
 Double space: N
 Suppress zero bal accts: Y
 Include requisition amount: Y
 Print Revenues-Version headings: N
 Print revenue as credit: Y
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Print journal detail: Y
 From Yr/Per: 2017/ 1
 To Yr/Per: 2017/12
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1
 Include additional JE comments: N
 Multiyear view: D
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2018/12
 Print MTD Version: N
 Roll projects to object: N
 Carry forward code: 1

Find Criteria
 Field Name Field Value
 Org A3410|A3640
 Object
 Project
 Rollup code
 Account type
 Account status



Tioga County Sheriff's Office



DATE: April 2, 2018
TO: Sheriff Howard
RE: April (2018) Public Safety - Reference Notes

Personnel Issues:

1. *Civil Office*
 - a) All positions are filled.
2. *Corrections Division*
 - a) All full time positions are filled.
 - b) Currently have (11) part time CO vacancies.
3. *Road Patrol*
 - a) All positions are filled. Currently have one Deputy in the police academy and another Deputy will start her academy in April.
 - b) Currently have (2) "Unfunded" roadpatrol positions vacant.
4. *E911 Emergency Communications Center*
 - a) Currently have (1) full time vacancy. Waiting for the new Civil Service list to conduct interviews.

Labor Issues:

1. None to report.

Litigation Issues:

1. No status to report.

Budget:

1. Expense accounts are on track. YTD revenue is approximately \$98,135 (18%).

Current Projects:

1. Backup E911 Building Project – The movement of our backup center from DPW to the radio tower site on Carmichael Hill is underway. Some electrical and general construction work is being completed. The actual move is planned for the spring.
2. Average daily inmate population for the month of March was 72.

Miscellaneous:

1. ATI worked 600-man hours during the month. Work included:
 - Cleaned at Nichols & Berkshire Fire Depts.
 - Cleaned at County DPW
 - Set up Emergency Shelter at OACS
 - Snow removal at county facilities
 - Trash Removal – Owego, Waverly and Tioga
 - Grounds work at Nichols Little League

REFERRED TO:

PUBLIC SAFETY
FINANCE

RESOLUTION NO. D10-18
SHSP 17 GRANT AND AMEND 2018 BUDGET

RE-ESTABLISH PRIOR YEAR

WHEREAS: Prior Year Grants need to be re-established for the remaining unspent balance as of year-end 2017 for purchase or completion in 2018;

WHEREAS: The 25% portion of the SHSP 17 Grant Funds were not re-established or budgeted in the 2018 fiscal year and \$17,495.00 of unspent grant funds are available.

WHEREAS: The funds for the SHSP 17 need to be expended and are 100% reimbursable; therefore be it

RESOLVED: That the following accounts and amounts be re-established and the 2018 Budget be amended:

SHSP 17	RESO 260-17	Amt to Establish
A3361 433567 SHS17	State Aid Home Land Security	\$ 17,495.00
A3361 520230 SHS17	Radio & Equipment	\$ 17,495.00

And be it further

RESOLVED: That any applicable corresponding revenue sources or reserve account funds per prior Resolution shall also be re-established in the 2018 modified budget.