


<p>Agenda</p> 	<p style="text-align: center;">TIOGA COUNTY LEGISLATURE</p> <p style="text-align: right;">5/14/2019 12:00 PM EDWARD D. HUBBARD AUDITORIUM Ronald E. Dougherty County Office Building 56 Main Street Owego NY 13827</p>	
<p>Meeting called by:</p>	<p>Chair Martha Sauerbrey</p>	
<p>Type of meeting:</p>	<p>5th Regular</p>	
<p>Attendees:</p>	<p>Legislator Balliet Legislator Hollenbeck Legislator Monell Legislator Mullen Legislator Roberts Legislator Sauerbrey Legislator Standinger Legislator Sullivan Legislator Weston</p>	
<p>Agenda topics</p>		
<p>Invocation Pledge of Allegiance Recognition Resolution (1) Proclamations (5)</p>	<p>Legislator Monell Legislator Monell Recognition Resolution Mike Jackson Employee Recognition/Appreciation American Stroke Month in Tioga County Mental Health Awareness Foster Care Recognition Month</p>	

<p>Privilege of the Floor</p> <p>Approval of Minutes</p> <p>Petitions, Communications & Notices</p> <p>Appointments/Reappointments</p> <p>Reports Standing Committees</p>	<p>Elder Abuse Prevention Month</p> <p>April 9, 2019</p>	
<p>RESOLUTIONS:</p>	<ol style="list-style-type: none"> 1. Authorize Execution of Cooperative Agreements between the Law Department, ITCS, Sheriff, Public Health, DSS, and Mental Hygiene 2. Authorization to enter into an agreement with Broome County to correct boundary lines between Tioga County and Broome County 3. Authorize No Cost Extension to Tetrattech Contract for Hazard Mitigation Plan Grant 4. Authorize the submission of 2020 PSAP Operation Grant 5. Approve Application for NYS DHSES Cybersecurity Grant 6. Award Contract Radio Consulting Services and Transfer of Funds State Interoperable 17 Grant 7. Mortgage Tax Distribution 8. Award Construction West River Drive over Walker Creek PIN 9754.52 9. Transfer Funds/Fund Self-Insurance Plan Reserve 10. Transfer of Funds Budget Modification Mental Hygiene 11. Modify 2019 Budget Hazard Mitigation Planning Grant 2016 (HMP16) Emergency Services 12. Amend 2019 Budget & Authorize Appropriation of Funds from FMAS Reserve 13. Amend Budget & Appropriate Funds Public Health 14. Amend Budget & Appropriate Funds Public Health 15. Transfer of Funds Budget Modification District Attorney 16. Amend 2019 Probation Budget 17. Modify 2019 Budget and Appropriate Funds to Economic Development and Planning 18. Modify 2019 Budget and Appropriate Funds to Economic Development and Planning 19. Appoint Member to the Tioga County Planning Board 20. Resolution to Declare Work Day Status for Elected and Appointed Officials 	

	<ul style="list-style-type: none">21. Standard Work Day and Reporting Resolution22. Reauthorize Contract Acara (formerly Superior Group) Tioga Career Center23. Amend Resolution 105-19 Public Works24. Authorize Position Reclassification Public Works25. Authorize Position Reclassification Treasurer's Office26. Authorize Appointment of Undersheriff Sheriff's Office27. Increase in hours of part-time position; backfill position Department of Emergency Services28. Decrease Information Security Officer Salary Legislative Office29. Hire 2nd Assistant County Attorney
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REFERRING TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -19

RESOLUTION RECOGNIZING
MICHAEL A. JACKSON'S
37 YEARS OF DEDICATED
SERVICE TO TIOGA COUNTY

WHEREAS: Michael A. Jackson was appointed as Deputy Sheriff on 1/1/82; promoted to Technical Sergeant on 12/30/89; and appointed as Undersheriff on 1/1/04; and

WHEREAS: Michael A. Jackson has been dedicated and loyal in the performance of his duties and responsibilities during the past 37 years to Tioga County, thereby earning the respect of his colleagues and peers throughout Tioga County; and

WHEREAS: Michael A. Jackson was instrumental in the financial aspects of the Sheriff's Office and his contributions to the daily operation of the Sheriff's Office will be sorely missed; and

WHEREAS: Michael A. Jackson will retire from the Tioga County Sheriff's Office on May 25, 2019; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Michael A. Jackson for his more than 37 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Michael A. Jackson.

PROCLAMATION

WHEREAS: The mission and services of Tioga County depend heavily on the tireless contributions of its dedicated employees; and

WHEREAS: The Tioga County Legislature wishes to recognize the efforts of all Tioga County employees; and

WHEREAS: The Employee Recognition Committee was created to provide a mechanism to show our appreciation for the Employees of Tioga County; and

WHEREAS: Those employees who have served for more than 25 years have shown a steadfast commitment to serving the well-being of the residents of Tioga County, and should be recognized by those whom they have served; and

WHEREAS: The Tioga County Legislature would like to especially recognize the following employees who have attained 25 and 30 years since last year's ceremonies:

<u>Name</u>	<u>Department</u>	<u>Years</u>
David S. Ayers	Public Works	30
Stephanie Carrigg	Law	30
Susan Fortier	Sheriff's Office	30
Greg Hall	Sheriff's Office	30
Rita Hollenbeck	Treasurer's Office	30
Kristen Kallin	Probation	30
Beth Ayers	Social Services	25
Linda Beers	Mental Hygiene	25
Alan Bobier	Sheriff's Office	25
Cathy Haskell	Legislature	25
Todd Kopalek	Public Health	25
James McFadden	Treasurer's Office	25

NOW THEREFORE, THE TIOGA COUNTY LEGISLATURE does hereby proclaim and designate the week of May 20th – 24th, 2019 as

EMPLOYEE RECOGNITION AND APPRECIATION WEEK

In the County of Tioga, New York, and call upon our citizens to join in recognizing these dedicated employees.

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: Stroke is a leading cause of serious long-term disability and the fifth leading cause of death in the United States, killing over 140,000 people nationwide and more than 20 citizens of Tioga County each year; and

WHEREAS: Stroke prevalence is projected to increase by 20.5% between 2012 and 2030 and the direct medical costs in the U.S. for treating stroke are expected to increase by 158% from \$71 billion in 2012 to \$183 billion by 2030; and

WHEREAS: Warning signs of stroke include sudden numbness or weakness of the face, arm or leg, especially on one side of the body; sudden confusion, trouble speaking or understanding; sudden trouble seeing in one or both eyes; sudden trouble walking, dizziness, loss of balance or coordination; and sudden severe headache with no known cause; and

WHEREAS: Americans are more aware of the risk factors and warning signs for stroke than in the past, but according to a recent survey, one-third of adults cannot identify any symptoms; and

WHEREAS: Studies show that the quick actions by EMS professionals are instrumental in saving lives from stroke and producing better outcomes for stroke survivors, but more than a third of stroke patients fail to use EMS; and

WHEREAS: New and effective treatments have been developed to treat and minimize the severity and damaging effect of strokes, but much more research is needed, therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim the month of May 2019 as:

AMERICAN STROKE MONTH IN TIOGA COUNTY

and urges all the citizens of our County to familiarize themselves with the risk factors associated with stroke, recognize the warning signs and symptoms of the F.A.S.T. protocol (Face, Arms, Speech, Time), and at the first signs of a stroke dial 9-1-1 immediately so that we might begin to reduce the devastating effects of stroke on our population.

2019 PROCLAMATION*Mental Health Awareness Month & Children's Mental Health Week*

WHEREAS: The citizens of Tioga County value the overall health and well-being of all the residents of Tioga County they are proud to support the observance of Mental Health Awareness Month and Children's Mental Health Week; and

WHEREAS: Mental Health is essential to everyone's overall health and well-being; and

WHEREAS: Mental illness is the leading illness-related cause of disability, a major cause of death through suicide, a factor in school failure, a contributor of poor overall health, incarceration, and homelessness; and

WHEREAS: Mental illness in adults and serious emotional and mental health disorders in children and youth are real and treatable; and

WHEREAS: There is evidence that early intervention, family-centered care for children, and person centered treatment for adults can result in reduction and management of symptoms such that individuals with mental illness can live full, productive and meaningful lives in their communities; and

WHEREAS: Children and youth with mental health challenges, along with their families, deserve access to services and supports that are family driven, youth guided and culturally appropriate; and

WHEREAS: There is an expectation of hope, healing and recovery for the citizens of Tioga County who experience symptoms of mental illness, and

WHEREAS: Tioga County has made a commitment to a community-based system of care that promotes values of acceptance, dignity and social inclusion for individuals of all ages; therefore

THE TIOGA COUNTY LEGISLATURE does hereby ask all residents of our county to join in declaring May 2019 as *Mental Health Awareness Month* and May 5th – 11th, 2019 as *Children's Mental Health Week* in Tioga County.

FOSTER CARE RECOGNITION MONTH PROCLAMATION

WHEREAS: The Tioga County foster family serves as a source of safety, love, self-esteem and support for children in Tioga County; and

WHEREAS: There are 29 children in foster care in Tioga County, 20 of these children are in foster homes, with 6 being in relative foster home placements; and

WHEREAS: We have 18 certified foster homes in Tioga County with 5 of them being approved relative homes; and

WHEREAS: Numerous public and private agencies work to increase the public's awareness of the needs of children in foster care, and the enduring and valuable contribution of foster parents; and

WHEREAS: It is appropriate to recognize all those who volunteer their talents and energies on behalf of children in foster care, the foster parents who serve these children and the professional staff dedicated to ensuring these children have a stable and safe foster family environment; now therefore

THE TIOGA COUNTY LEGISLATURE hereby Proclaims May 2019, as

FOSTER CARE RECOGNITION MONTH

in Tioga County and call upon all citizens, community agencies, religious organizations, medical facilities and businesses to increase their participation in our efforts to recognize foster parents in Tioga County.

PROCLAMATION

WHEREAS: People who are elderly or have disabilities have contributed to the general welfare of Tioga County by helping to preserve customs, convictions, and traditions of many people from diverse backgrounds; and

WHEREAS: These residents are vital and integral members of our society and their wisdom and experience have enriched our lives; and

WHEREAS: The health and well-being of disabled and elderly people in our county should be one of our highest priorities and of concern to all Americans; and

WHEREAS: People who are elderly or have disabilities are among the most important resources of our county, and it is fitting that we recognize the need to protect their health, safety, and rights; and

WHEREAS: Abuse of the elderly and people with disabilities in domestic and institutional settings is a wide-spread problem, affecting hundreds of thousands of people across the country; and

WHEREAS: Elder abuse is underreported because the elderly who are being abused find it very difficult to tell anyone and are usually ashamed and sometimes afraid; and

WHEREAS: Elder abuse happens to men and women of all income levels, all cultural and ethnic groups, whether they are in good health or incapacitated in some way, in poor neighborhoods and in suburbia; and

WHEREAS: Many of the cases investigated by Adult Protective Services in New York involve self-neglect or financial exploitation and it is our duty as citizens to reach out to people in need; now therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim the month of May 2019 to be

Elder Abuse Prevention Month

in Tioga County, and urge all citizens to work together to help reduce abuse and neglect of people who are elderly or have disabilities.

REFERRED TO:

LEGAL/FINANCE

RESOLUTION NO. -19

AUTHORIZE EXECUTION OF
COOPERATIVE AGREEMENTS
BETWEEN THE LAW DEPARTMENT,
ITCS, SHERIFF, PUBLIC HEALTH, DSS,
AND MENTAL HYGIENE

WHEREAS: To maximize State reimbursement for Legal, IT and Sheriff expenses while eliminating the administrative burden of charging all departments for those expenses Tioga County implemented a direct charge program; and

WHEREAS: The Law Department will directly charge the Department of Social Services for its services and support pursuant to a Cooperative Agreement; and

WHEREAS: The Sheriff's Department will directly charge the Department of Social Services for security services, escort, protection and transport services pursuant to a Cooperative Agreement; and

WHEREAS: ITCS will directly charge the Department of Social Services, Public Health and Mental Hygiene for its services and support pursuant to Cooperative Agreements; now therefore be it

RESOLVED: That the Legislature authorizes and directs the Chair of the Legislature to execute the Cooperative Agreements referenced above; and be it further

RESOLVED: That the Cooperative Agreements between DSS and the Law Department, ITCS and Sheriff shall be submitted to the New York State Office of Temporary and Disability Assistance and the Office of Children and Family Services for approval.

REFERRED TO: ITCS COMMITTEE AND
LEGAL COMMITTEE

RESOLUTION NO: -19 AUTHORIZATION TO ENTER INTO
AN AGREEMENT WITH BROOME COUNTY TO
CORRECT BOUNDARY LINES BETWEEN
TIOGA COUNTY AND BROOME COUNTY

WHEREAS: Incorrect boundary lines between Tioga County and Broome County in the Town of Newark Valley and the Town of Owego are currently reflected as the U.S. Census Bureau municipal boundaries; and

WHEREAS: Residents of areas adjacent to the incorrect boundary lines are counted by the Census Bureau as living in Broome County instead of Tioga County; and

WHEREAS: Tioga County is desirous of correcting the boundary lines so that residents living in those areas are correctly counted by the U.S. Census Bureau as residing in Tioga County, which boundary lines are set forth in the five polygons shown on maps as Attachments 1, 2, 3, 4, and 5 to the agreement between Tioga County and Broome County; and

WHEREAS: Broome County agrees to the correction of the boundary lines as set forth in the five polygons shown on said maps attached to said agreement as Attachments 1, 2, 3, 4, and 5 and to the U.S. Census Bureau correcting the municipal boundary; now therefore be it

RESOLVED: That the Tioga County Legislature hereby agrees to enter into an agreement with Broome County to correct said boundary lines as set forth in the five polygons shown on the maps attached to said agreement as Attachments 1, 2, 3, 4, and 5 and to the U.S. Census Bureau correcting the municipal boundary; and it is further

RESOLVED: That the Chair of the Legislature is hereby authorized to sign said agreement to correct said boundary lines.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -19

AUTHORIZE NO COST EXTENSION
TO TETRATECH CONTRACT FOR
HAZARD MITIGATION PLAN GRANT

WHEREAS: The Tioga County Legislature authorized via resolution 50-18 awarding the Hazard Mitigation Plan Update contract to Tetrattech; and

WHEREAS: The stated deadline for completion of this project in the Request for Proposals was August 2018; and

WHEREAS: Due to numerous additional requirements from NYS DHSES, Tetrattech's completion of the draft Hazard Mitigation Update was delayed and this consultant contract needs extension until the expiration date of the NYS DHSES grant contract which is August 30, 2019; and

WHEREAS: NYS DHSES has just completed a compliance review of the Draft Hazard Mitigation Plan and has passed the Plan to FEMA to conduct its agency compliance review which could take up to 45 days; and

WHEREAS: Tetrattech's consultant services are needed to respond to both NYS DHSES and FEMA's review requirements in order to finalize this document; therefore be it

RESOLVED: That the Tioga County Legislature authorize a no-cost extension of said Tetrattech contract to August 30, 2019.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -19 AUTHORIZE THE SUBMISSION OF
2020 PSAP OPERATION GRANT

WHEREAS: The NYS Office of Interoperable and Emergency Communications has announced the 2020 PSAP (Public Safety Answering Point) Operation grant funding; and

WHEREAS: Applications for this grant are required to be submitted in June of 2019; and

WHEREAS: County Policy #47 requires that a resolution be approved before any such grant application be submitted; therefore be it

RESOLVED: That the Tioga County Sheriff's Office be authorized to submit the appropriate grant application for the purpose of securing this funding, and authorizes the Chair of the Legislature to sign such application.

REFERRED TO:

INFORMATION TECHNOLOGY

RESOLUTION NO. –19

APPROVE APPLICATION FOR NYS
DHSES CYBERSECURITY GRANT

WHEREAS: The Tioga County Legislature recognizes the growing need for improved cybersecurity infrastructure; and

WHEREAS: The Information Technology and Communication Services department has identified the New York State Department of Homeland Security and Emergency Services fiscal year 2018 Cyber Security Grant Program (CSGP) as a potential funding source for needed cybersecurity software; and

WHEREAS: The CSGP offers up to \$50,000 for cybersecurity-related purchases for municipalities; and

WHEREAS: The Information Technology department has identified a specific software package to apply for under this grant; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the ITCS department to complete and submit an application for the NYS DHSES FY 2018 Cyber Security Grant Program in an amount not to exceed \$50,000.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 AWARD CONTRACT
RADIO CONSULTING SERVICES
AND TRANSFER OF FUNDS
STATE INTEROPERABLE 17 GRANT

WHEREAS: The Tioga County Office of Emergency Services has a need to continue the upgrade and replacement process of its current radio communications system due to poor performance issues; and

WHEREAS: The Director of Emergency Services would like to contract with Federal Engineering, Inc. at a cost of \$57,730; and

WHEREAS: Federal Engineering, Inc. is listed on the General Services Administration contract; and

WHEREAS: There are sufficient funds in the State Interoperable Grant17, and

WHEREAS: A budget transfer needs to be done to fund the appropriate budget line items; therefore be it

RESOLVED: That the Chair of the County Legislature is authorized to execute a contract between Tioga County and Federal Engineering, Inc. setting forth the rights and obligations of the parties consistent with the proposal submitted by Federal Engineering, Inc. upon review by the County Attorney; and be it further

RESOLVED: That a transfer of funds be done as follows:

FROM: A3415.520230 IO17 Radio & Equipment \$66,515.14
TO: A3415.540140 IO17 Contracting Services \$66,515.14

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO: -19 MORTGAGE TAX DISTRIBUTION

RESOLVED: That the mortgage tax report for the period October 1, 2018 to March 31, 2019 be and it hereby is accepted; further

RESOLVED: That the County Treasurer be authorized and directed to pay to the Supervisors of the several Towns and the Treasurers of the several Villages the amounts apportioned to them as follows:

Barton (Town)	\$ 17,148.64
Berkshire (Town)	4,081.21
Candor (Town)	11,651.31
Candor (Village)	1,226.86
Newark Valley (Town)	9,612.54
Newark Valley (Village)	2,320.59
Nichols (Town)	7,375.17
Nichols (Village)	462.89
Owego (Town)	81,281.16
Owego (Village)	30,279.56
Richford (Town)	1,194.50
Spencer (Town)	10,127.46
Spencer (Village)	2,687.63
Tioga (Town)	12,361.21
Waverly (Village)	<u>16,903.28</u>
	\$208,714.01

REFERRED TO:

PUBLIC WORKS

RESOLUTION NO. -19

AWARD CONSTRUCTION
WEST RIVER DRIVE OVER
WALKER CREEK PIN
9754.52

WHEREAS: Tioga County was awarded funding for this project through NYSDOT; and

WHEREAS: Funding is available for the construction of the West River Drive over Walker Creek culvert PIN 9754.52 ; and NYSDOT has concurred with the award; and

WHEREAS: The Commissioner of Public Works received sealed bids on April 2, 2019 and the bids came in as follows:

Silverline Construction	\$357,665.00
Gorick Construction	\$364,000.00
R. DeVincentis Construction, Inc.	\$367,000.00
Procon Contracting, LLC	\$404,000.00
Bothar Construction, LLC	\$547,700.00

and

WHEREAS: Tioga County DPW has completed the review of the bids and finds the low bidder Silverline Construction, Burdett, NY meets all of the qualifications of the bid specifications; therefore be it

RESOLVED: That the Tioga County Legislature authorize awarding the bid to Silverline Construction, Burdett, NY not to exceed \$357,665.00 to be paid out of the following account:

H51 10.520003.H1709 – West River Drive over Walker – PIN 9754.52 \$357,665.00

REFERRED TO: PERSONNEL COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 TRANSFER FUNDS/FUND SELF-
INSURANCE PLAN RESERVE

WHEREAS: Tioga County Local Law No. 2 of 2015 established a Contributed Reserve cap of \$6,000,000 for the Tioga County Self Insurance Plan; and

WHEREAS: Tioga County Local Law No. 2 of 2015 allows for the transfer of surplus funds from the fund balance to the reserve; and

WHEREAS: The 2018 Tioga County Self Insurance operating budget had surplus funds of \$523,084.24 in the fund balance; and

WHEREAS: The December 31, 2018 Tioga County Self Insurance Plan Fund Balance is \$1,523,084.83; and

WHEREAS: The December 31, 2018 Tioga County Self Insurance Contributed Reserve Fund is \$2,553,320.83; therefore be it

RESOLVED: That the Tioga County Treasurer is authorized to transfer funds as follows:

From: Self-Insurance Fund Balance S390900	\$523,084.24
To: Self-Insurance Contributed Reserve Fund S375300	\$523,084.24

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 TRANSFER OF FUNDS
BUDGET MODIFICATION
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene (TCMH) is required to pay a portion of the costs for the treatment of Tioga County residents that have been assigned Criminal Psychiatric services by the NYS Court system; and

WHEREAS: TCMH has received notice that Tioga County residents were assigned these services, along with the required payment amount; and

WHEREAS: TCMH has determined the amount of additional funding needed for these already incurred mandated expenses within its own budget, yet this will require a budget modification and transfer of funds; and

WHEREAS: Transfer of funds requires Legislative approval; therefore be it

RESOLVED: That the Mental Hygiene budget be modified and funds be transferred as follows:

From: A4210 510010 Full Time	\$34,432.36
To: A4390 540590 Criminal Psychiatric: Services Rendered	\$34,432.36

REFERRING TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19

MODIFY 2019 BUDGET
HAZARD MITIGATION
PLANNING
GRANT 2016 (HMP16)
EMERGENCY SERVICES

WHEREAS: Prior year grant funds needed to be re-established for the remaining unspent grant balance for the year-end 2018; and

WHEREAS: The Treasurer's Office closed out the 2018 budget in February 2019, thus voiding any 2018 encumbered purchase orders for grant funds; and

WHEREAS: Monies need to be re-established in order to complete the Hazard Mitigation Planning Grant 2016; therefore be it

RESOLVED: That the 2019 Office of Emergency Services budget be modified as follows:

EMO – HMP16 RESO 261-17

A3360.540140 Contracted Services	\$10,654
A3360.443566 State Aid – HMPG16	\$10,654

REFERRED TO:

FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19

AMEND 2019 BUDGET & AUTHORIZE
APPROPRIATION OF FUNDS FROM
FMAS RESERVE

WHEREAS: Tioga County established a Financial Management Accounting System (FMAS) Capital Reserve Account; and

WHEREAS: The original contract per Reso 230-14 with Tyler Technologies still had remaining days available for training & additional services from Tyler Technologies, outside the scope of the original contract; and

WHEREAS: Tioga County requested assistance implementing Munis Modules, including Fixed Asset Setup, Data Import, Budget Projection & Preparation, AUD Building & Reporting, and TCM Setup and Utilization; and

WHEREAS: Costs for additional training are to be charged to H1325 540140 Contracted Services as they are associated with the Treasurer's Department's Capital Account; and

WHEREAS: Legislative Approval is needed to modify the 2019 Budget; and

WHEREAS: Costs for the additional implementation should be reimbursed through the Financial Management Accounting System (FMAS) Capital Reserve Account H 387808 which requires appropriating funds from the reserve as well as legislative approval; therefore be it

RESOLVED: That the additional costs, estimated at \$30,000.00 for Munis Training and Implementation be funded and the Treasurer's Capital Account be modified as follows:

FROM: H 387808 FMAS Capital Reserve Account \$30,000.00

TO: H1325 540140 Treasurers Capital Account \$30,000.00

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 AMEND BUDGET & APPROPRIATE FUNDS
PUBLIC HEALTH

WHEREAS: Tioga County Public Health has been awarded additional funding from New York State Department of Health; and

WHEREAS: The funding is designated for the Healthy Neighborhoods Program; and

WHEREAS: Amending of Budget and Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A4090 434640 Environmental Health: State Aid \$ 50,000

To: A4090 540595 Environmental Health: Services \$ 50,000

REFERRED TO: HEALTH & HUMAN SERVICES
COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 AMEND BUDGET & APPROPRIATE
FUNDS
PUBLIC HEALTH

WHEREAS: Tioga County Public Health has been awarded funding from Excellus Blue Cross Blue Shield's Community Health Improvement Initiative; and

WHEREAS: The funding is designated for the new Mobile Dental Unit; and

WHEREAS: Amending of Budget and Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A4064 422800	Dental: Grants	\$ 16,500
To: A4064 540640	Dental: Supplies	\$ 16,500

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 TRANSFER OF FUNDS
BUDGET MODIFICATION
DISTRICT ATTORNEY

WHEREAS: The District Attorney's Office has a need to furnish the office and conference room for the newly hired Investigator; and

WHEREAS: The District Attorney's budget does not have sufficient funds in their office equipment account; and

WHEREAS: Transfer of funds requires Legislative approval; therefore be it

RESOLVED: That the District Attorney's budget be modified and funds be transferred as follows:

From: A1165 540040 Books	\$1,650.00
To: A1165 520200 Office Equipment	\$1,650.00

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19

AMEND 2019 PROBATION BUDGET

WHEREAS: The NYS Division of Budget notified Tioga County on April 5, 2019, that Tioga County's Comprehensive Raise the Age Plan had been partially approved, the Probation Department needs to amend the 2019 budget to reflect approved funding; and

WHEREAS: Appropriation of funds and budget modifications requires legislative approval. The changes listed below will increase revenue by \$8,856.91 and decrease expenditures by \$ 4,223.77; now therefore be it

RESOLVED: That the 2019 Probation Budget be amended as follows:

Revenue:

<u>Org:</u>	<u>Description:</u>	<u>2019 Revised</u>	<u>2019 Amended</u>
A3140 433180	State Aid STSJP	40,558.28	11,902.14
A3140 433180 RTA	St. Aid STSJP- RTA	0	1,908.00
A3140 433182 RTA	State Aid -RTA	88,723.95	124,329.31

Expenditures:

<u>Org:</u>	<u>Description</u>	<u>2019 Revised</u>	<u>2019 Amended</u>
A3140 540140	Contracting Services	45,138.67	5,640.00
A3140 540140 RTA	Contracting Services RTA	32,909.20	72,510.00
A3140 540220 RTA	Auto Fuel	0	1,230.00
A3140 540620	Software Expense	14,075.00	5,362.94
A3140 540660 RTA	Telephone RTA	1,440.00	1,800.00
A3140 540731 RTA	Training RTA	0	3,068.16

ATI:

<u>Org:</u>	<u>Description</u>	<u>2019 Revised</u>	<u>2019 Amended</u>
A3142 540140 RTA	Contracting Services - STSJP-RTA	2,000	1,908

REFERRED TO: ECONOMIC DEVELOPMENT & PLANNING COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 MODIFY 2019 BUDGET AND APPROPRIATE FUNDS
TO ECONOMIC DEVELOPMENT AND PLANNING

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution #273-18 to accept a Land Bank Community Revitalization Initiative (CRI) Program grant in the amount of \$500,000; and

WHEREAS: Included in the grant award is \$65,065 to provide funding toward the cost of administration, office space and equipment for use by TCEDP for the period of January 2, 2019 through December 31, 2020; and

WHEREAS: The office space associated with the Land Bank operations totals 220 square feet at a rate of \$15.18 per square foot for a total of \$3,339.60; and

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution #112-19 for the hire of Teresa Saraceno as part-time Land Bank Director; and

WHEREAS: This appointment will be at an annual non-union salary of \$29,250 and effective on or after April 30, 2019; therefore be it

RESOLVED: That the 2019 Budget be modified as follows:

From:

A6422 421891 Other Revenue Home & Community \$32,532.50

TO:

A6422 510020	PT Salary	\$19,500.00
A6422 583088	FICA	\$ 1,492.00
A6422 584088	Workman's Comp	\$ 1,254.00
A6422 540140	Contracting Services	\$ 599.00
A6422 540420	Office Supplies	\$ 1,000.00
A6422 540485	Printing/Paper	\$ 1,000.00
A6422 540733	Training	\$ 2,000.00
A6422 540010	Advertising	\$ 2,300.00
A6422 540480	Postage	\$ 45.00

REFERRED TO: ECONOMIC DEVELOPMENT & PLANNING COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 MODIFY 2019 BUDGET AND APPROPRIATE FUNDS
TO ECONOMIC DEVELOPMENT AND PLANNING

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution #111-19 for the reclassification of the Deputy Director of Economic Development to Deputy Director of Economic Development and Planning at an annual salary of \$54,943; and

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution #110-19 for the reclassification of the Associate Planner position to a Community Development Specialist position at an annual salary range of \$43,985-\$54,985; and

WHEREAS: Brittany Woodburn has been provisionally appointed to the Deputy Director of Economic Development and Planning; and

WHEREAS: The Director of Economic Development & Planning has conducted a recruitment search and has identified a qualified candidate for the Community Development Specialist provisional appointment at an annual salary of \$50,000; and

WHEREAS: There are cost savings related to salary and fringes due to attrition following the recent retirement of the Deputy Director of Economic Development and the hire of the Community Development Specialist at a lower salary; most of which are covered under the 2019 budget with the exception of the budget modification as follows: therefore be it

RESOLVED: That the 2019 Budget be modified and funds be appropriated as follows:

TO:		
A6422 510010 FT SALARY		\$12,000.00
A6422 586088 HEALTH INS & HRA		\$ 9,220.00

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -19

APPOINT MEMBER TO THE TIOGA
COUNTY PLANNING BOARD

WHEREAS: The Town of Spencer position on the Tioga County Planning Board has been vacant since 2014 when Nathan Clark resigned; and

WHEREAS: The Village of Spencer Board of Trustees has nominated Tim Goodrich to serve in this capacity and the Spencer Town Board has been notified and approved this action; therefore be it

RESOLVED: That the Tioga County Legislature hereby appoint Tim Goodrich to the Tioga County Planning Board, replacing Nathan Clark, for term effective 5/15/2019 – 12/31/21.

REFERRED TO:

PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -19 RESOLUTION TO DECLARE WORK DAY
STATUS FOR ELECTED AND APPOINTED
OFFICIALS

WHEREAS: Resolutions 206-09, 127-16, 230-17, and 30-18 established a standard work day for elected and appointed officials for New York State and Local Employees' Retirement System reporting purposes; and

WHEREAS: Resolution 38-19 increased the position of Public Defender and 2nd Assistant Public Defender from part-time to full-time and created a full-time Secretary to the Public Defender, each position 35 hours a week, effective January 21, 2019; therefore be it

RESOLVED: That effective January 21, 2019 the Tioga County Legislature hereby changes the standard work day for the Public Defender's Office for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System as follows:

Appointed Officials

Five day work week, seven hour day: Public Defender

1st Assistant Public Defender

2nd Assistant Public Defender

Secretary to the Public Defender

REFERRED TO: PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -19 STANDARD WORK DAY AND
REPORTING RESOLUTION

WHEREAS: The New York State Retirement System created new reporting regulations in 2009 that require establishment of terms and work hours for elected and appointed officials and a resolution stating such at the onset of each term; therefore be it

RESOLVED: That the County of Tioga hereby establishes the following as standard work days for elected and appointed officials, and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by the following officials to the Clerk of this body;

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials					
Legislator	Martha Sauerbrey	6	01/01/19 – 12/31/21	N	25.20
Legislator	Loretta Sullivan	6	01/01/19 – 12/31/21	N	4.09
Appointed Officials					
1 st Assistant Public Defender	Todd Miller	7	01/01/19 – 12/31/21	N	10.46

I, Maureen L. Dougherty, Secretary/Clerk of the governing board of the County of Tioga, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 14th day of May, 2019 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Tioga County Legislature on this 14th day of May, 2019.

Tioga County Legislative Clerk

Affidavit of Posting: I, Maureen L. Dougherty, being duly sworn, depose and say that the posting of the resolution began on May 14, 2019 and continued for at least 30 days. That the resolution was available to the public on the

- Employer's website at www.tiogacountyny.com
- Official sign board at Tioga County Legislative Office.
- Main Entrance Clerk's Office at _____

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 REAUTHORIZE CONTRACT
ACARA (formerly Superior Group)
TIOGA CAREER CENTER

WHEREAS: Broome & Tioga Counties, in partnership through the Broome/Tioga Workforce Development Board, provides for the delivery of employment and training services under the Workforce Innovation Opportunity Act 2015; and

WHEREAS: The Tioga Career Center continues to have a need for a Resource Room Clerk to assist individuals in the Career Center's Resource Room with operation of computers and various computer programs, to instruct clients on how to use NYS Dept of Labor job site, and to assist clients in accessing employment opportunities; and to assist Workforce staff and businesses in maintaining current job listings; and

WHEREAS: Acara (formerly Superior Group) is able to provide such services for the Tioga Career Center, from July 1, 2019 to June 30, 2020, and said contract is to be funded entirely by the Workforce Innovation Opportunity Act; and

WHEREAS: The funds necessary for said contract are included in the WIOA PY 2019 Budget under the WIOA Grant; and

WHEREAS: The Supervisor of the Tioga Career Center is authorized to enter into such contract as indicated; and

WHEREAS: Said contract would provide for compensation at the bill rate of \$14.21 per hour from 7/1/19-12/30/19, and \$15.10 per hour from 12/31/19-6/30/20 at a maximum of 25 hours per week; therefore be it

RESOLVED: That the Tioga County Legislature authorize the Supervisor of Tioga Career Center to enter into a contract, upon approval by the County Attorney, with Acara at the above bill rate(s) effective July 1, 2019 through June 30, 2020.

REFERRED TO:

PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19

AMEND RESOLUTION 105-19
PUBLIC WORKS

WHEREAS: Resolution 105-19 authorized the creation of two (2) full-time, temporary Construction Inspectors effective May 1, 2019, to work for a duration of at least 12, but no more than 25 weeks during 2019; and

WHEREAS: Due to the need to initiate construction projects earlier and for a longer duration than indicated on said resolution, the Commissioner of Public Works has received verbal approval from his legislative committee to authorize employment effective April 15, 2019, for Peter Schultz, who is returning to this seasonal position; therefore be it

RESOLVED: That Resolution 105-19 is amended to reflect that one (1) of the full-time, temporary Construction Inspector positions shall be effective retroactive to April 15, 2019; and be it further

RESOLVED: The two (2) Construction Inspectors created by Resolution 105-19 shall be employed for a temporary duration not to exceed 35 weeks at 40 hours per week.

REFERRED TO:

PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19

AUTHORIZE POSITION
RECLASSIFICATION
PUBLIC WORKS

WHEREAS: Legislative approval is required for any position reclassification;
and

WHEREAS: As a result of the recent desk audit of a Maintenance Mechanic II (CSEA Grade 4) employee within the Department of Public Works, justification supports that the work being performed on a regular, routine basis is that of a Maintenance Mechanic III (CSEA Grade 3) and representative of a hourly rate difference of .694; therefore be it

RESOLVED: That Thomas Murray's position, Maintenance Mechanic II, shall be reclassified to Maintenance Mechanic III effective retroactive to February 19, 2019; and be it further

RESOLVED: That Mr. Murray's hourly rate shall increase to \$19.4879 effective retroactive to February 19, 2019.

REFERRED TO: LEGAL / FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 AUTHORIZE POSITION
RECLASSIFICATION
TREASURER'S OFFICE

WHEREAS: Legislative approval is required for any position reclassification;
and

WHEREAS: As a result of a desk audit conducted in 2018 of a Senior Payroll Clerk position (CSEA SG VII) within the Treasurer's Office the Personnel Officer determined that, in order to safeguard the incumbent, the title would be earmarked for reclassification following the civil service examination for Accounting Associate III (CSEA SG VII); and

WHEREAS: The test results have been released for an examination which was conducted in March and the incumbent currently serving in the Senior Payroll Clerk classification is reachable for appointment from the eligible list for Accounting Associate III; therefore be it

RESOLVED: That The title of Senior Payroll Clerk, currently filled by Katie Chandler, shall be reclassified to Accounting Associate III effective retroactive to May 11, 2019; and be it further

RESOLVED: That there shall be no salary adjustment associated with this reclassification due to the titles' current allocation in the CSEA salary schedule.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 AUTHORIZE APPOINTMENT OF
UNDERSHERIFF
SHERIFF'S OFFICE

WHEREAS: Legislative approval is required for any appointment to a non-union position within Tioga County; and

WHEREAS: Due to retirement, the position of Undersheriff within the Sheriff's Office will become vacant on May 25, 2019; and

WHEREAS: The Sheriff has identified a qualified candidate to appoint to the position; and

WHEREAS: During the April 18, 2019, Legislative work session, consensus was given to the Sheriff on the salary offer for his selected candidate; therefore be it

RESOLVED: That the Sheriff is hereby authorized to promote Wayne Moulton to the title of Undersheriff at an annual, non-union salary of \$84,000 effective May 25, 2019.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 INCREASE IN HOURS OF PART-TIME
POSITION; BACKFILL POSITION
DEPARTMENT OF EMERGENCY SERVICES

WHEREAS: The Department of Emergency Services has identified a need to increase the hours of one part-time Assistant Fire Coordinator position to meet the needs of the Emergency Medical Services program; and

WHEREAS: The additional funds were allocated in the 2019 Budget; therefore be it

RESOLVED: That the vacant Assistant Fire Coordinator position be increased in hours to 17 per week effective May 29, 2019 and the corresponding non-union salary range be established as \$9,900 – 10,148; and be it further

RESOLVED: That the Director of Emergency Services is hereby approved to appoint Becky Roden to the 17 hr/wk Assistant Fire Coordinator position at an annual salary of \$10,000 effective May 29, 2019.

REFERRED TO: PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -19 DECREASE INFORMATION SECURITY
OFFICER SALARY
LEGISLATIVE OFFICE

WHEREAS: Susan Haskett currently holds the part-time position of Information Security Officer at an annual salary of \$5,330; and

WHEREAS: Due to personal circumstances, Ms. Haskett is requesting her salary be reduced to \$2,450 annually; and

WHEREAS: The Legislature is supportive of said request; therefore be it

RESOLVED: That retroactive to May 11, 2019 Susan Haskett's 2019 salary shall be reduced to \$2,450 annually.

REFERRED TO: LEGAL COMMITTEE AND PERSONNEL
COMMITTEE

RESOLUTION NO. -19 HIRE 2nd ASSISTANT COUNTY ATTORNEY

WHEREAS: The position of 2ND Assistant County Attorney became vacant on April 12, 2019; and

WHEREAS: The County Attorney received authorization by the Legislature to recruit for said position; and

WHEREAS: The County Attorney has identified Mari K. Townsend as a qualified candidate to fill the position of 2nd Assistant County Attorney; therefore be it

RESOLVED: That the County Attorney is hereby authorized to appoint Mari K. Townsend to the position of 2nd Assistant County Attorney effective May 25, 2019 at an annual salary of \$72,000.