



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA  
March 7, 2024  
9:00 am

- MINUTES APPROVAL for February 8, 2024
- FINANCIAL
  - YTD Budget Summary
- OLD BUSINESS
  - None
- NEW BUSINESS
  - Buildings and Grounds
  - Highway Department
  - Capital Projects
- PERSONNEL
  - None
- RESOLUTIONS
  - Award Design Services To Delta Engineers for HVAC at COB Building
  - Award Design Services To Delta Engineers for HVAC Controls at Annex
  - Award Glenmary Drive Culvert PIN 9754.94 Construction Contract
  - Award Construction Contracts for the Waverly Annex Project
- PROCLAMATIONS
  - None
- ADJOURNMENT



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES  
Thursday, February 8, 2024  
9:00 am

▪ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Barbara Roberts, Public Works Committee
- Ron Ciotoli, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Richard Perkins, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Peter DeWind, County Attorney

➤ Absent

- Dale Weston, Public Works Committee Chairman

▪ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for January 4, 2024, was made by Mrs. Roberts, 2<sup>nd</sup> by Mr. Ciotoli. All in favor. Motion carried.

▪ FINANCIAL

- YTD Budget Summary was shared with the committee.

▪ OLD BUSINESS

- None

▪ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
  - Filing cabinets were moved out of room 2140 to records for Mental Health.
  - A new desk was fabricated and installed for Bill Carrigg at the Town of Owego.
  - Changed the layout and painted some offices in the Court Annex.
  - Assembled 36 new chairs and 3 tables for Mental Health at the HHS Building and removed the old furniture.

# Department of Public Works

477 State Route 96 Owego, NY 13827



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- Emergency lighting was repaired at the Court Annex
  - The dental van was transported to Owego Elementary School. Repairs were made after it froze up.
  - Plowing and salting operations are ongoing.
  - The basement walls in the Court House were painted,
- Mr. Hammond reported on the Highway Department.
- Trucks are being washed at the new truck wash facility.
  - Cold patching operations are ongoing.
  - Plowing and sanding operations are ongoing.
  - Concrete blocks are being fabricated.
  - Tree trimming and brush chipping operations are ongoing.
  - Hauling sand for stockpile.
- Mr. Perkins reported on Capital Projects.
- Harnick Road Bridge is under preliminary design.
  - Bids were opened for Glenmary Drive Culvert. We had ten bidders and received a good bid price. We expect to award the bid next month.
  - HVAC Controls at the HHS Building parts are completely done.
  - The Chiller at the Public Safety Building is in New York state. It is expected to be installed by the end of February.
  - Bridge Preventative Maintenance Phase 10 is under preliminary design.
  - We have a resolution to award the Court Annex HVAC project. The bids came in higher than we budgeted for. Mr. Perkins stated that he is working with the contractor to negotiate possibly installing a different unit that will save \$50,000. Since this project is using ARPA funds, Mr. Ciotoli stated that he would like to see a resolution showing the reduction in project costs.
  - Day Hollow Road Culvert is still under preliminary design by Delta Engineers.
  - East Spencer Road Bridge is under preliminary design.
  - Taylor and Bodle Hill Roads and Day Hollow Spur paving projects are under design.
  - Glenmary Drive by Thornhollow Road is a new bridge project that was awarded funding a couple years ago. We are in the process of hiring an engineer.
  - Another new project is the HVAC in the 1<sup>st</sup> and 2<sup>nd</sup> floors of the Ronald E. Dougherty County Office Building.
  - The control system for the back side of the Court Annex is failing. We will be hiring an engineering firm to look at that.
  - The roof on the Court Annex/Clerks building needs work. There is a cupola on the roof that is falling apart that we would like to remove. However since

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Court Annex/Clerk's building is historical there may be some pushback from the historical society.

- The doors on the Court House are rotted. We hired a company to rebuild the doors.
- One of the boilers at the Public Safety Building has failed. We are including a resolution to transfer funds from contracting services to a capital budget line for a new boiler.
- We submitted 3 culverts and 3 bridges to Bridge NY program.
  
- MISCELLANEOUS
  - Mr. Hammond stated that bids were received for the Waverly Mental Health facility. Bids came in substantially less than the engineer's estimate. Lori Morgan stated that it would be worth talking to the village about the rent. She added that she has an extra \$300,000 in her budget to cover the overage. Mr. Hammond mentioned that purchasing or building our own building should be explored. Mr. Standinger stated that he would like this to go through the HHS Committee as well. Mr. Ciotoli and Mrs. Roberts agreed.
  - Mr. Hammond updated the committee regarding the bell at the Lounsberry Methodist Church. The bell was moved on Monday to it's new home at 56 Main Street.
  - The Town of Owego Utility bills for the Public Safety and HHS buildings have gone up 56% beginning with service date 9/1/23 which was billed 1/1/24.
  - We are moving forward with abandoning Belva Lockwood Lane to the Village of Owego. The regional director at the NYSDOT is meeting with the assistant transportation commissioner to see where we stand.
  - Mrs. Sauerbrey mentioned that she had received a letter from Carol Korba regarding her husband Robert Korba's years of service. She has requested that we name the Public Works building after Mr. Korba. Mrs. Sauerbrey will be bringing this to the full legislature.
  
- PERSONNEL
  - We have hired an engineer technician who will be starting on Monday.
  
- RESOLUTIONS
  - Amend Budget And Transfer Funds Court Annex HVAC
  - Award Court Annex HVAC Construction Contract
  - Approve Sole Source Purchase and Transfer Funds PSB Boiler
  
- PROCLAMATIONS
  - None

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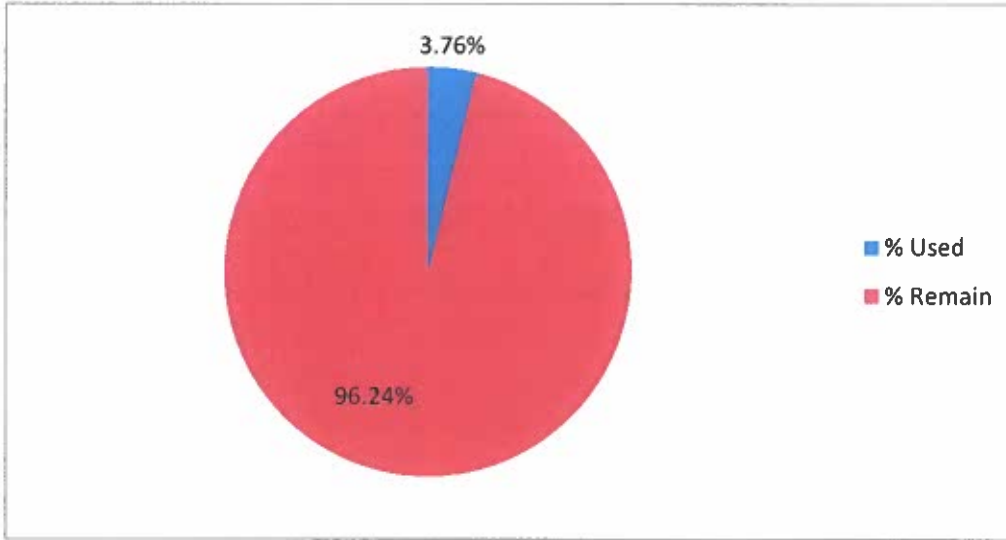
- EXECUTIVE SESSION
  - None
  
- ADJOURNMENT
  - The meeting was adjourned at 9:59 am.

Respectfully submitted,

Gary Hammond, P.E.  
Commissioner of Public Works

DRAFT

## February 26 2024 Budget Summary



		% Used	% Remain
A1490	PW Admin	12.89%	87.11%
A1620	Building & Grounds	13.18%	86.82%
A1621	Buildings HHS	6.40%	93.60%
D5110	Maint. Roads & Bridges	14.21%	85.79%
DM5130	Road Machinery	17.06%	82.94%
H1620	Capital B&G	0.26%	99.74%
H1621	Capital HHS Building	0.00%	100.00%
H5110	Capital Roads & Bridges	0.12%	99.88%
H5130	Capital Equipment	0.00%	100.00%
	<b>Overall</b>	<b>3.76%</b>	<b>96.24%</b>

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24

AWARD DESIGN SERVICES TO  
DELTA ENGINEERS FOR HVAC  
SYSTEM AT COUNTY OFFICE BUILDING

WHEREAS: Tioga County has budgeted for the replacement of a portion of the HVAC system at the County Office Building at 56 Main Street; and

WHEREAS: The Commissioner of Public Works received a proposal for design services for this project from Delta Engineers, Endwell, NY; and

WHEREAS: The proposal for the design phase of the project is \$29,619; therefore be it

RESOLVED: That the Tioga County Legislature approve the proposal for design services of the partial HVAC System Replacement at the County Office Building for Delta Engineers not to exceed \$29,619 to be paid out of the following account:

H1620.520911      Renovations 56 Main Street

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24

AWARD DESIGN SERVICES TO  
DELTA ENGINEERS FOR HVAC  
CONTROLS AT ANNEX

WHEREAS: Tioga County has budgeted for replacement of the HVAC controls at the East Wing of the Annex Building; and

WHEREAS: The Commissioner of Public Works received a proposal for design services for this project from Delta Engineers, Endwell, NY; and

WHEREAS: The proposal for the design phase of the project is \$26,433; therefore be it

RESOLVED: That the Tioga County Legislature approve the proposal for design services of the HVAC Controls Replacement at the Annex Building for Delta Engineers not to exceed \$26,433 to be paid out of the following account:

H1620.520927      Court Annex



REFERRED TO:

PUBLIC WORKS

RESOLUTION NO. -24

AWARD GLENMARY DRIVE CULVERT  
PIN 9754.94  
CONSTRUCTION CONTRACT

WHEREAS: Tioga County was awarded funding for this project through NYSDOT; and

WHEREAS: Funding is available for this portion of the project; and

WHEREAS: The Commissioner of Public Works received sealed bids on February 7, 2024 and the bid results were as follows:

<b>Procon Contracting, LLC</b>	<b>\$ 308,803.00</b>
Silverline Construction	\$ 387,593.50
Bothar Construction	\$ 387,991.00
JP Dugon Construction	\$ 396,550.00
Slate Hill Construction	\$ 419,816.00
R. DeVincentis Construction	\$ 454,000.00
Elliot Construction	\$ 468,979.00
ING Civil, Inc	\$ 477,400.00
Vector Construction	\$ 503,470.00
Byler Construction	\$ 629,830.00

WHEREAS: Tioga County DPW have completed the review of the bids and finds the low bidder Procon Contracting LLC, Vestal NY, meets all of the qualifications of the bid specifications; therefore be it

RESOLVED: That the Tioga County Legislature authorize awarding the bid to Procon Contracting LLC, Vestal NY, not to exceed \$308,803.00 to be paid out of the following account: H51 10.520003.H1008 – Culvert Replacement

REFERRED TO: PUBLIC WORKS COMMITTEE  
HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE, LEGAL AND SAFETY COMMITTEE

RESOLUTION NO. -24 AWARD CONSTRUCTION CONTRACTS  
FOR THE WAVERLY ANNEX PROJECT

WHEREAS: The Commissioner of Public Works received sealed bids on February 7, 2024 for the Waverly Annex Office Renovations and the bid results were as follows:

General Trades:

<b>F E Jones</b>	<b>\$502,000.00</b>
Elmira Structures	\$523,000.00
Edger Enterprises	\$535,000.00
Daniel Lynch	\$609,000.00
Streeter Associates	\$618,000.00
Bionco Builders	\$653,910.00

Plumbing:

<b>N J Graham Inc.</b>	<b>\$ 54,000.00</b>
AFT Mechanical	\$ 56,875.00
Slavik & Co.	\$ 92,900.00
Kimble Inc.	\$ 98,800.00
Piccirilli Mechanical Inc.	\$132,000.00

HVAC Mechanical:

<b>AFT Mechanical</b>	<b>\$374,142.00</b>
Kimble Inc.	\$414,700.00
Slavik & Co.	\$450,900.00
Piccirilli Mechanical Inc.	\$452,000.00

Electrical:

<b>John Mills</b>	<b>\$148,400.00</b>
Schuler-Haas Electric Corp.	\$161,450.00
Blanding Electric Inc	\$188,500.00
Matco Electric Corp.	\$219,000.00

And

WHEREAS: Hunt Engineers has completed the review of the bids and has given their recommendations as follows:

For General Trades finds the low bidder F E Jones Construction, Inc., Binghamton, NY meets all of the qualifications of the bid specifications;

For Plumbing finds the low bidder N J Graham, Inc., Endicott, NY meets all of the qualifications of the bid specifications;

For HVAC Mechanical finds the low bidder AFT Mechanical LLC, Elmira, NY meets all of the qualifications of the bid specifications;

For Electrical finds the low bidder John Mills Electric, Inc., Elmira Heights, NY meets all of the qualifications of the bid specifications;

Therefore be it

RESOLVED: That the Tioga County Legislature authorizes awarding the bids as follows:

General Trades to F E Jones Construction, Inc., Binghamton, NY not to exceed \$502,000.00

Plumbing to N J Graham, Inc., Endicott, NY not to exceed \$54,000.00

HVAC Mechanical to AFT Mechanical LLC, Elmira, NY not to exceed \$374,142.00

Electrical to John Mills Electric, Inc., Elmira Heights, NY not to exceed \$148,400.00

And be it further

RESOLVED: That these contracts will be paid out of the following account:

H4310.520994 WVRLY	Building Construction	\$1,000,000.00
H4310 520004 Abatement	Building-Lease	\$ 153,604.00
H4310 520994 Abatement	Building Construction	\$ 186,396.00