



TIOGA COUNTY BOARD OF HEALTH

MEETING MINUTES March 16, 2023

BOARD MEMBERS PRESENT (All Attended In Person):

T. Hills, DVM, President
W. Simmons, Vice President
T. Leary, FNP (Departed at 9:15 a.m.)
W. Standinger III, Legislator
T. Nytch, DVM
J. Raftis, DO, FACEP
R. Kapur-Pado, DO (Arrived at 7:35 a.m.)

ABSENT:

None

OTHER(S) PRESENT:

H. Vroman, Interim Public Health Director
P. DeWind, Tioga County Attorney (Arrived at 7:38 a.m.)
A. Reigelman, Secretary

GUESTS:

None

CALL TO ORDER: 7:31 a.m. by Dr. Hills

PRESENTATION:

None

OLD BUSINESS:

- Meeting Minutes: Motion to approve prior minutes made by Dr. Nytch; seconded by Ms. Leary; no discussion, all were in favor, motion approved.
- Enforcements: brief discussion about stipulations and water-testing related enforcements.
- Rabies Control Order: Discussion about wording-consistency and intent. Revisions identified. Motion made to approve revised version of Rabies Control Order per edits stated at this meeting by Mr. Simmons; seconded by Dr. Nytch, all were in favor, motion approved. Ms. Reigelman to revise and send final copy to Dr. Hills for President's signature.
- By-Law Update: Drafted Subcommittee minutes and revised By-Laws were sent electronically to members for review. Discussion of Subcommittee revisions and additional revisions noted by full Board. Determined to refer back to Subcommittee to clean up and bring back to Board at April meeting.

EXECUTIVE SESSION:

All seven Board members, County Attorney DeWind, and Ms. Reigelman, as designated Board of Health Secretary remained in attendance. Motion made by Legislator Standinger, seconded by Dr. Kapur-Pado, to move to Executive session to discuss a personnel matter at 8:50 a.m. Motion approved. Motion by Legislator Standinger, seconded by Mr. Simmons to adjourn Executive session at 9:03 a.m.

Following Executive session, motion made by Dr. Nytch, seconded by Mr. Simmons to make recommendation for Heather Vroman as Tioga County Public Health Director, subject to approval of the Tioga County Legislature and New York State. All members were unanimously in favor, motion approved.



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NEW BUSINESS:

- Ms. Vroman announced the first week of April is Public Health Week. Public Health plans to have a different daily theme (breakfast, brunch, lunch, etc.) and have Board members come to meet/mingle with Public Health staff, can sign up for what day each member would like to attend on schedule provided. The schedule will be sent to the full Board in an email as well.
- Also planning an Open House for April 20th from 2:30-5:30 p.m. (flyer distributed) for community partners and the public to be able to reconnect and reestablish relationships that may have been tarnished in the past. Will be ordering Public Health shirts for this event, and would like to include Board members. If interested send shirt sizes. Same day as next Board of Health meeting, Ms. Vroman suggested attending this event in lieu of normal meeting time.
 - Board would still like to have normal meeting time April 20th at 7:30 a.m.

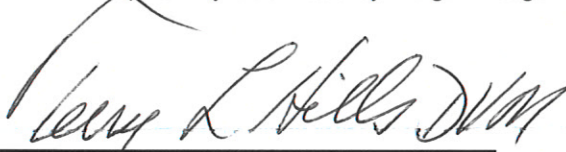
INFORMATIONAL:

- Ms. Vroman informed the Board that new positions of Director of Patient Services and part-time Speech Language Pathologist were approved at Tuesday's Legislative meeting and publicly posted. Hope to have filled as soon as possible. Also have interest from candidate for part-time Dentist position.
- Dr. Nytych noted that Cornell University is now offering Master's in Public Health for any healthcare professional.
- Ms. Vroman advised the Board on a special matter that was brought to Public Health to comment on from the Town of Owego regarding Wellhead Protection Permit application for a local business. Ms. Vroman intends to keep the Board fully informed on the matter.
- Public Health Annual Report distributed, Ms. Vroman asked for thoughts and feedback. Mr. Standinger commented that it far exceeds any other annual report.


Ms. Vroman thanked the Board for their support and vote, and looks forward to many years as Public Health Director.

Meeting adjourned at 9:35 A.M.

Minutes respectfully submitted by Abigail Reigelman.



Terry Hills, DVM; President



Abigail Reigelman; Secretary

Minutes approved May 18, 2023