

APPENDIX A
EXEMPT CLASS
COUNTY SERVICE

1st Assistant County Attorney	Deputy Commissioner of Public Works
1st Assistant District Attorney	Deputy County Treasurer (2)
1st Assistant Public Defender	Deputy County Clerk
2nd Assistant County Attorney	Public Defender
2nd Assistant District Attorney	Secretary to Commissioner of Public Works
2nd Assistant Public Defender	Secretary to Commissioner of Social Services
3rd Assistant County Attorney	Secretary to County Attorney
3rd Assistant District Attorney	Secretary to District Attorney
3rd Assistant Public Defender	Secretary to the Public Defender
Assistant Public Defender	Secretary to the Sheriff
Confidential Assistant – Financial Affairs	Undersheriff
Confidential Secretary to the County Manager	
County Attorney	

TOWN SERVICE

In All Towns:

Bookkeeper to Supervisor	Deputy Town Clerk
Budget Officer (PT)	Dog Enumerator (seasonal)
Clerk to the Judge	Town Attorney

Town of Owego:

Clerk to the Judge (2)	Secretary to Supervisor
Deputy Town Clerk (Taxes and Assessments)	Secretary to Zoning Board of Appeals
Deputy Town Highway Superintendent	

APPENDIX A
EXEMPT CLASS
VILLAGE SERVICE

In all Villages:

Acting Police Justice

Clerk to the Judge

Village Attorney

Village Treasurer

Village of Candor:

Deputy Village Clerk and Treasurer

Village of Newark Valley:

Deputy Village Clerk and Treasurer

Village of Owego:

Deputy Village Clerk and Treasurer

Village Administrator

Village of Waverly:

Deputy Village Clerk and Treasurer

SCHOOL DISTRICT SERVICE

In All School Districts:

School Attorney

School Census Taker

School District Clerk

School Tax Collector

School Treasurer

Secretary to Superintendent

SPECIAL DISTRICT

Town of Owego Fire District:

Secretary / Treasurer

APPENDIX B
NON-COMPETITIVE CLASS
COUNTY SERVICE

Account Clerk-Typists (PT)	Highway Workers (Seasonal)
Assistant Fire Coordinators (PT)	Historian (PT)
Case Aides (Seasonal)	Jail Physician (PT)
Civil Service Administrator	Licensed Practical Nurses
Clerical Aides (Seasonal)	Mail Clerks (P/T)
Clerks (Seasonal)	Maintenance Assistants
Code Enforcement Officer (PT)	Maintenance Mechanics
Commissioner of Health and Human Services*	Mechanic Working Supervisors
Commissioner of Social Services	Motor Equipment Operators (M.E.O) I
Community Service Workers (P/T)	Motor Equipment Operators (M.E.O) II
Conservation Aides (Seasonal)	Motor Equipment Operators (M.E.O) III
County Director of Real Property Tax Services	Paralegals (PT)
County Fire Coordinator (PT)	Personnel Officer
County Health Officer/Commissioner Grade II (PT)	Probation Assistants (PT)
Custodial Aides (Seasonal)	Psychiatrists (PT)
Deputy Commissioner of Social Services*	Public Health Director*
Deputy Director of Emergency Preparedness (P/T) *+	Public Health Director (PT)
Deputy Director of Probation (PT)	Public Health Engineer (PT)
Director of Community Services*	Registered Professional Nurses
Director of Economic Development & Planning*	Secretary to Economic Development & Planning
Director of Info. Tech. & Comm. Systems.*	Stop D.W.I Coordinator
Heavy Equipment Operator (H.E.O) Site Leaders	Summer Youth Counselors (Seasonal)
	Youth Bureau Director

* Designation of Policy Influencing/Confidential
+ Annual salary limitation of \$6,000

APPENDIX B
NON-COMPETITIVE CLASS
COUNTY SERVICE

Public Works:

Automotive Mechanic	Motor Equipment Operators (M.E.O) II
Mechanic Working Supervisors	Motor Equipment Operators (M.E.O) III
Motor Equipment Operators	Sign Maintenance Worker
Motor Equipment Operators (M.E.O) I	Working Supervisors

Sheriff's Department:

Cook-Manager
Cooks
Court Attendants (PT)
Deputy Sheriffs (PT)

Social Services:

Attorney (PT)
Maintenance Assistants
Supervisor of Medical Services (PT)

Veteran's Service Agency:

Director of Veteran's Service Agency

APPENDIX B
NON-COMPETITIVE CLASS
TOWN SERVICE

In All Towns:

Code Enforcement Officers (PT)*	Motor Equipment Operators (M.E.O) II
Constables (PT)	Motor Equipment Operators (M.E.O) III
Health Officer (PT)	Registrar of Vital Statistics (PT)
Motor Equipment Operators	Town Historian (PT)
Motor Equipment Operators (M.E.O) I	Working Supervisors

Town of Nichols:

Library Technician (PT)

Town of Owego:

Assessor III

Fire Inspector (PT)

Water Superintendent (PT)

* Population under 5,000

APPENDIX B
NON-COMPETITIVE CLASS
VILLAGE SERVICE

In All Villages:

Assessors (PT)	Motor Equip Operators (M.E.O) II
Code Enforcement Officers*	Motor Equip Operators (M.E.O) III
Health Officers (PT)	Registrar of Vital Statistics (PT)
Motor Equipment Operators	
Motor Equipment Operators (M.E.O) I	

Village of Candor:

Street and Water Superintendent (PT)

Village of Newark Valley:

Library Technician (PT)

Village of Owego:

Deputy Superintendent of Public Works**	Safety Inspector (PT)
Housing Code Inspector (PT)	Youth Court Assistant (PT)*
Manager Swimming Pool (Seasonal)	

Village of Waverly:

Assistant Code Inspector (PT)*	Fire Inspector (PT)*
Cemetery Superintendent (PT)	Municipal Bingo Inspector (PT)
Fire Alarm Electrician (PT)	Street Superintendent
Fire Chief (PT)	

* Population under 5,000

** Designation of Policy Influencing/Confidential

APPENDIX B
NON-COMPETITIVE
SCHOOL DISTRICT SERVICE

Bakers	Lifeguards
Bus Drivers	Mechanic Working Supervisor
Cashiers (PT)	Payroll Clerk-Typist (PT)
Cleaner- Bus Drivers	Registered Professional Nurses
Cooks	School Chauffeurs
Cook Managers	School Physicians (PT)
Custodial Workers	Senior Building Maintenance Mechanics
Custodial Worker-Couriers	Student Workers
Custodial Worker/School Monitors	Supervisor of Attendance (PT)
Head Bus Drivers	Teacher Aides
Lead Groundskeeper	Watchpersons
Library Clerks (PT)	Water Safety Instructors
Licensed Practical Nurses	
Mechanic-Drivers	

SPECIAL DISTRICT

Town of Owego Fire District:

Fire District Manager

APPENDIX B
NON-COMPETITIVE
In all Departments and Jurisdictions where they exist:

Account Clerks (PT)	Park Maintenance Supervisors
Assessor I	Police Officers (PT)
Automotive Mechanics	Principal Account-Clerk (PT)
Building Inspector (PT)	Recreation Attendants (Seasonal)
Building Maintenance Mechanics	Recreation Director (Seasonal)
Caseworkers (PT)	Recreation Leaders (Seasonal)
Clerks (PT)	Recreation Supervisors (Seasonal)
Clerk-Typists (PT)	Sanitary Landfill Supervisors
Dog Control Officers (PT)	School Crossing Guards (PT)
Heavy Equipment Operators	Social Welfare Examiners (PT)
Heavy Equipment Operators (H.E.O) I	Stenographers (Seasonal)
Heavy Equipment Operators (H.E.O) II	Swimming Instructors (Seasonal)
Heavy Equipment Operators (H.E.O) III	Swimming Lifeguards (Seasonal)
Janitors (PT)	Typists (PT)
Maintenance Assistants	Typists (Seasonal)
Mechanics Helpers	Water Maintenance Assistants
Parking Meter & School Guards (PT)	Water Maintenance Supervisors
Park Maintenance Assistants	Working Supervisors

Section 55-a designated positions in titles where the incumbent is certified either by the Commission for the Blind and Visually Handicapped in the State Department of Social Services as being physically disabled by blindness or by the Office of Vocational and Educational Services for Individuals with Disabilities, State Education Department as otherwise physically or mentally disabled.

APPENDIX C
LABOR CLASS
COUNTY SERVICE

In all Departments:

Cleaners

Home Health Aides

Laborers

Social Services:

Institutional Aides

TOWN SERVICE

In all Towns:

Cleaners

Laborers

VILLAGE SERVICE

In all Villages:

Cleaners

Laborers

Village of Newark Valley:

Fire House Caretaker

Village of Owego:

Sexton (Cemetery)

SCHOOL DISTRICT SERVICE

In all School Districts:

Cleaners

Cleaners (Light)

Food Service Helpers

Groundskeeper

School Monitors

APPENDIX C
LABOR CLASS
SPECIAL DISTRICTS

Tioga County Soil & Water Conservation District:

Laborers

APPENDIX D
UNCLASSIFIED
COUNTY SERVICE

Budget Officer (PT)	County Sheriff
Children's Court Judge	County Surrogate
Civil Service Commissioners	County Treasurer
Clerk to Tioga County Legislature	Deputy Clerk to Tioga County Legislature (2)
Commissioner of Public Works	District Attorney
County Clerk	Members of all Boards and Commissions
County Coroners	Members of Tioga County Legislature
County Judge	All members, officers and employees of Board of Elections
County Manager	

TOWN SERVICE

In all Towns:

Assessors	Town Clerk
Election Inspectors	Town Councilmen
Justices of the Peace	Town Highway Superintendent
Members of all Boards and Commissions	Town Supervisor
Tax Collector	Voting Machine Custodian

VILLAGE SERVICE

In all Villages:

Assessors (where elected)	Trustees
Justices of the Peace	Village Clerk
Mayor	Village Clerk-Treasurer
Members of all Boards and Commissions	Voting Machine Custodian
Police Justices	

APPENDIX D
UNCLASSIFIED
SCHOOL DISTRICT SERVICE

All persons employed in accordance with Section 35(g), (I), and (j) of the Civil Service Law

In all Departments and Jurisdictions where they exist:

Election Clerks

Election Inspectors

Voting Machine Custodian