

APPENDIX I: MEETING DOCUMENTATION

This appendix includes meeting sign-in sheets and minutes (where applicable and as available) for meetings convened during the development of the Tioga County Hazard Mitigation Plan.





Tioga County All Hazards Mitigation Plan Update Minutes of Meeting

Purpose of Meeting:	Pre-Kick-Off Meeting
Location of Meeting:	Tioga County Soil and Water Conservation District Owego, New York
Date of Meeting:	January 19, 2012

Attendees:

Debra Standinger – Town of Owego	Richard LeCount – Tioga County EMO
Paul Hoole – FEMA Region II	Elaine Jardine – Tioga County Planning
Jomacia Johnson – FEMA Region II	Dale Weston – Tioga County Leg. Chair
Wendy Walsh – Tioga County SWCD	Judith Quigley – Tioga County Attorney
Bill Ostrander – Tioga County GIS	Alison Miskiman-Tetra Tech
Ches Spencer – Town of Nichols	Jonathan Raser and Cynthia Bianco – Tetra Tech (teleconference)

Agenda Summary: To discuss the project schedule, data collection, municipal participation, steering committee participation, public and stakeholder outreach, and in-kind services.

Item No.	Description	Action By:														
1.	<p>Schedule</p> <p>After introductions, the consultant (Tetra Tech) and the Committee reviewed the preliminary schedule with a goal of submitting a Draft Plan (pre-reviewed by FEMA) to NYSOEM/FEMA by end of May 2012.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <tr> <td style="width: 20%;">Now</td> <td>Send out municipal invitations w/LOI and Kick-Off (KO) Meeting date</td> </tr> <tr> <td>Start Early Feb.</td> <td>Steering Committee Meetings (3-4, monthly, starting early Feb.) Biweekly conference calls with Steering Committee (or smaller group)</td> </tr> <tr> <td>By Mid-Feb.</td> <td>Municipal Kick-Off Meeting (w/ public/stakeholder meeting the same day). Critical Facility Inventory Finalized 1 week after KO Meeting, Risk Modeling</td> </tr> <tr> <td>Feb.-March</td> <td>Municipal Information Gathering support meetings</td> </tr> <tr> <td>Early April</td> <td>Municipal Annex Workshop(s)</td> </tr> <tr> <td>April-May</td> <td>Municipal Annex Support Meetings</td> </tr> <tr> <td>End of May</td> <td>Updated Plan, pre-reviewed, submitted to NYSOEM/FEMA</td> </tr> </table> <p>The Committee agreed with the proposed schedule and requested a revised schedule with concrete dates added.</p> <p>The Committee recommended that the Council of Governments meeting would be a great time/place for the public/stakeholder meeting. Mr. LeCount will be attending the COG meeting tonight and will ask if we could add the HMP Update to the agenda for February 16, 2012.</p>	Now	Send out municipal invitations w/LOI and Kick-Off (KO) Meeting date	Start Early Feb.	Steering Committee Meetings (3-4, monthly, starting early Feb.) Biweekly conference calls with Steering Committee (or smaller group)	By Mid-Feb.	Municipal Kick-Off Meeting (w/ public/stakeholder meeting the same day). Critical Facility Inventory Finalized 1 week after KO Meeting, Risk Modeling	Feb.-March	Municipal Information Gathering support meetings	Early April	Municipal Annex Workshop(s)	April-May	Municipal Annex Support Meetings	End of May	Updated Plan, pre-reviewed, submitted to NYSOEM/FEMA	<p>Committee –</p> <ol style="list-style-type: none"> 1) Schedule the KO and public meeting; 2) Arrange location for KO meeting; 3) Set tentative monthly steering committee meeting dates. <p style="text-align: center;">Tt –</p> <ol style="list-style-type: none"> 1) To send a revised schedule to the County with concrete dates for review and approval. 2) To send schedule to FEMA as to when Plan sections will be complete for review by FEMA.
Now	Send out municipal invitations w/LOI and Kick-Off (KO) Meeting date															
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Early April	Municipal Annex Workshop(s)															
April-May	Municipal Annex Support Meetings															
End of May	Updated Plan, pre-reviewed, submitted to NYSOEM/FEMA															
2.	<p>Data Collection</p> <p><u>Letter of Intent (LOI)</u> - In order to ensure participation, Tt recommended that the Committee distribute a LOI to participate to each municipal contact with an</p>	<p>Committee-</p> <p>To send out LOIs; KO meeting invitations to</p>														



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	<p>overview of the plan update process. A sample LOI and cover letter was provided to the Committee as a hard copy and on CD. The Committee to distribute to municipalities prior to Kick-Off Meeting.</p> <p><u>Capability Assessments</u> - Tt recommended sending additional materials to the municipalities with the Kick-Off meeting invitation asking for them to complete before arriving (Capability Assessments, Municipal Information Sheets and Hazard Identification Worksheet). Capability Assessment and MIS were provided to the Committee as hard copy and on CD.</p> <p><u>Critical Facility Inventory</u> – Tt sent the Data Wish-List to Ms. Walsh prior to the meeting and provided to the Committee as hard copy and on CD. Tt proposed to collect and review the GIS provided by the County and provide the inventory in tabular format to the Steering Committee for review and comment to meet the expedited schedule and begin the risk assessment as early in the schedule as possible. Tt proposed a deadline of finalizing the inventory one-week after the KO meeting. It is the Steering Committee’s responsibility to distribute and gather comments from the municipalities if they wish.</p> <p><u>NFIP Data Request</u> – This has already been sent to Ms. Mary Colvin (FEMA).</p> <p><u>Share Site</u> – Tt recommended that Tioga County not set-up and utilize a Sharepoint site to exchange information throughout the planning process to save time and budget. The Committee agreed.</p>	<p>municipalities and stakeholders; advertise the public/stakeholder meeting.</p> <p style="text-align: center;">Tt-</p> <p>1) Provide Committee with the following:</p> <ul style="list-style-type: none"> • Media release sample • Example survey and set-up survey (Survey Monkey) • Hazard ID worksheet • List of contacts from neighboring counties
<p>3.</p>	<p>Hazard of Concern Identification</p> <p>Tt reviewed the NYS HMP, original County HMP, and declared disasters over the past 5 years and prepared a hazard of concern review matrix to the Committee (provided in hard copy and on the CD). The matrix lists proposed hazards of concern for the Plan Update. Tt proposes to have the hazards identified and voted on by the conclusion of the KO Meeting.</p> <p>Discussion regarding the inclusion/exclusion of hazards of concern took place. Tt will provide the Committee a hazard of concern worksheet to send to the municipal participates prior to the KO Meeting.</p> <p>Natural hazards will be covered in the Plan Update.</p> <p>The Plan Update will have a section dedicated to the hazard identification process detailing if each hazard of concern can happen in the County, and why/why not the hazard was profiled in the Plan Update.</p> <p>The Committee was advised by FEMA to keep in mind which hazards can be mitigated with actions. FEMA does not review man-made hazard profiles.</p> <p>Hazard of concern that were topics of discussion: drought; power failure (will be covered as a secondary hazard for hazards profiled); epidemic (may be covered in existing plans); fracking (may be addressed elsewhere such as emergency plans but perhaps mentioned in the Plan Update); man-made hazards mentioned but not profiled.</p>	<p style="text-align: center;">Committee-</p> <p>To think about the hazards of concern for the Plan Update for discussion at the KO meeting.</p> <p style="text-align: center;">Tt –</p> <p>Provide the Committee the Hazard ID Worksheet.</p>
<p>4.</p>	<p>Public and Stakeholder Outreach</p> <p>Tt reviewed the public outreach plan consisting of press a public website, a public</p>	<p style="text-align: center;">Committee –</p> <p>Set up the public website which will</p>



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	<p>hazards survey, brochures, media releases. Tt suggested the website be hosted by the County. Tt provided website content on the CD.</p> <p>The County received HMGP funding for flood education which included workshops, brochures and signs which will be included in the Plan Update.</p> <p>A mitigation action for this Plan Update will include continuing the flood education/outreach by including data/information gathered from the 2011 flood (high water marks etc).</p> <p>A discussion regarding potential stakeholders took place and included: hospitals; schools; other non-profits; neighboring counties; major employers. A sub-group of the Committee will discuss who to include as the stakeholders for this Plan Update.</p>	<p>advertise the KO meeting and have a link to the survey. Send Tt pictures of the flood signs.</p> <p style="text-align: center;">Tt- See item #2</p>
<p>5.</p>	<p>In-Kind Services</p> <p>Tt provided the Committee a tracker to use for in-kind services. The Committee said they already have a system in place.</p>	
<p>6.</p>	<p>GIS Data Collection</p> <p>Tt met with Mr. Ostrander to discuss the available data at the County level. Mr. Ostrander provided Tt a geodatabase of critical facility inventory. Mr. Ostrander will be providing the remainder of the data to Tt in the near future.</p> <p>Mr. Ostrander and Mr. LeCount requested that the following critical facilities be evaluated but not included in the public plan:</p> <ul style="list-style-type: none"> Substations Gas lines Water wells <p>Tt will look at what HAZUS has for a dam and airport inventory</p>	<p>Committee- Mr. Ostrander to provide Tt the remainder of the critical facility inventory</p> <p style="text-align: center;">Tt- Will use HAZUS for the dam and airport inventory and provide to the County</p>



**TIOGA COUNTY ALL HAZARDS MITIGATION PLAN UPDATE
SIGN-IN SHEET
MEETING DATE: January 19, 2012 2PM**

Name	Title	Municipality	Phone Number	E-mail
Debra Standinger	Planning+Zoning Admin.	Town of Owego	607-687-0123x6	dstandinger@townofowego.com
Paul Hoole	Hazard Mitigation	FEMA	571-289-7114	paul.hoole@fema.dhs.gov
Jamaica Johnson	Hazard Mitigation	FEMA	225-802-3805	jamaica.johnson@dhs.gov
WENDY WALSH	DISTRICT MANAGER	TIOGA Co. SWCD	607-687-3553	walshw@co.tioga.ny.us
Bill Ostrander	GIS Manager	Tioga Co.	607-687-8293	ostranderw@co.tioga.ny.us
Alison Miskiman	Haz. Mitigation Specialist	Tetra Tech	973-630-8045	alison.miskiman@tetratech.com
CHES SPENCER	HAZARD MITIGATION	Town of Nichols	607-699-3720	SPENCES@AOL.COM
W LeClerc	EMD Director	Tioga Co.	607-687-2023	teemu@co.tioga.ny.us
Elaine Jardine	Planning Director	Tioga County	607-687-8257	ejardine@co.tioga.ny.us
DAISY WESTON	LEG. CHAIR	TIOGA County	687-2834	westond@co.tioga.ny.us
Judith Quigley	County Atty	Tioga County	607-687-8253	quigley.j@co.tioga.ny.us

Multi-Jurisdictional Hazard Mitigation Plan Steering Committee Meeting

Date: February 9, 2012

Time: 3:00-4:30

Place: Auditorium

Attendees: Gary Hammond, Debra Standinger, Elaine Jardine, Barb Crannell, Judith Quigley, Wendy Walsh, Cynthia Bianco, Jonathan Raser

AGENDA ITEMS:

1. Start with Questions From Tetra Tech:
 - a. Requested copies of documentation from Steering Committee including: FEMA Crosswalk of old plan, and scope of work document from grant. Wendy will provide.
2. Review and Approve Steering Committee Ground Rules (see attachment)
 - a. Assigned Co-Chair - Wendy Walsh, Chair Debra Standinger, Vice-Chair
 - b. Develop Alternates for Steering Committee Members – Provide list to Cynthia**
3. Review, Provide Input and Approve Plan Goals and Objectives (see attachment) – Reviewed new & old goals and objectives, provided input. Cynthia will write up and provide copy to steering committee prior to next week's KO meeting.
4. Kick Off Meeting Update:
 - a. LOIs – Wendy gave update, to date have received 7 out of 15 LOIs from municipalities.
 - b. Press Releases – One went out this week regarding Kick Off meeting. Brochure was reviewed and finalized; Wendy will make copies for distribution.
5. Public Outreach:
 - a. Review and Approve Brochure – approved brochure, will begin to make copies.
6. Other



**TIOGA COUNTY ALL HAZARDS MITIGATION PLAN UPDATE
STEERING COMMITTEE
SIGN-IN SHEET**

4:00
7:00PM

MEETING DATE: February 12, 2012

Name	Title	Municipality/Organization	Phone Number	E-mail
Ken Ceuter	Chair, Planning Board	Berkshire, NY	657-2831	KL_cute@Frontiernet.net
Bill Foster	DPW Supervisor	Village Newark Valley	642-8700	Villagebarn@STLY.RR.COM
RON KEEVE	Ref.	Village Walerly	565-9377	RKEEVE1@STLY.RR.COM
Bill Shihhas	Code	Town Barton	565-2261	BARTON_code@-QUEST/
Kevin Miller	Deputy Mayor	Owego	687-3263	KJMiller@yahoo.com
Mike Knewasser	Line Foreman	NYSEG	762-6166	mpknewasser@nysg.com
KESLEY PELOTTE	Nichols Trustee	Nichols	242-7886	PELOTTE101@Gmail.COM
Made Sauerbrey	T.C. Leg	Tioga	687 2911	_____
WILLIAM H. STANWORTH	" "	" "	659-4602	
Joe Plunkett	Consultant	OACSD	585-507-2480	jplunkett@simmons
Bob Riggs	Supervisor	Town of Cando	607 727 8279	Recoveryconsulting.com candover-supervisors@cnymail.com
Jim Douglas	COE	"	607 659 3175	codes@cnymail.com
Steve Spauling	Mayor	Village of Cander	607-592-0553	SS110@Cornell.edu
John Swartz	Village Clerk	Village of Cander		



TIOGA COUNTY ALL HAZARDS MITIGATION PLAN UPDATE
 STEERING COMMITTEE
 SIGN-IN SHEET
 MEETING DATE: February 12, 2012 4:00 7:00PM

Name	Title	Municipality/Organization	Phone Number	E-mail
Barb Crannell	Dep Super	Town of Nichols	699-3171	bcannell@stny.net.com
Debra Standinger	P+L Admin.	Town of Owego	687-0123 x6	dstandinger@townofowego.com
LEEANN TINNEY	Village of Nichols	Nichols	687-8259	TinnyL@tioga.ny.us
Dean Morgan	Town Board	Town of Owego	687-0123 x333	dmorgan@townofowego.com
Stu Letter	Supr New York U	UCLG	972-7062	nv.super@stny.com
Judy Quigley	County Atty	Tioga	687-8253	quigleyj@co.tioga.ny.us
Flame Jardine	County Planning Director	Tioga County	687-8257	
Devin Zan	Supervisor	Tioga	658-6990	120m@verizon.net
Dick Cary	''	Barton	565-2261	
Bob Williams	PROJECT MGR	H2O PARTNERS-V/owego	760-5245	williams.robert@PAATT.net
Nicole O'Connell-Avery	Village Trustee	Village of Spencer	607-589-6433	nso1@cornell.edu
John Whitcomb	Planning Bd	Town of Spencer	607-589-7911	Jaw1999@gmail.com
Gary Hammond	Dep. Commissioner	Tioga County	687-3302	hammondg@co.tioga.ny.us



TIOGA COUNTY ALL HAZARDS MITIGATION PLAN UPDATE
STEERING COMMITTEE
SIGN-IN SHEET
 MEETING DATE: February 12, 2012-^{4:00}7:00PM

Name	Title	Municipality/Organization	Phone Number	E-mail
Martin Wilcox	Supervisor	Town of Richford	657-8295	martisw51@hotmail.com
Paul Hoole	FEMA		571-289-7114	
Bill Russell	OACSD Superintendent		687-6224	RUSSELLW@OACSD.ORG
WENDY WALSH	DISTRICT MANAGER	TCSWCD	687-3553	walshw@co.tioga.ny.us
<i>[Signature]</i>	Director	EMD		



Tioga County All Hazards Mitigation Plan Update Minutes of Meeting

Purpose of Meeting:	Steering Committee Meeting
Location of Meeting:	Tioga County Soil and Water Conservation District Owego, New York
Date of Meeting:	February 27, 2012

Attendees:

Debra Standinger – Town of Owego	Elaine Jardine – Tioga County Planning
Wendy Walsh – Tioga County SWCD	Barb Crannell-Town of Nichols
Bill Ostrander – Tioga County GIS	Andy Fagan-CCR Tioga
Gary Hammond-TC Public Works	Cynthia Bianco-Tetra Tech
Marty Sauerbrey-TC Chamber of Commerce	

Agenda Summary: To discuss the project schedule, data collection, municipal participation, steering committee guidelines; public and stakeholder outreach; and mission statement, goals and objectives.

Item No.	Description	Action By:
1.	<p>General</p> <p>The steering committee convened and reviewed the status of data collection. Final comments to the critical facility input will be provided by the County (TC) before Tetra Tech (Tt) initiates the HAZUS analysis. Internal milestones for the preparation of draft plan sections were discussed and agreed upon. The first two sections to be provided for review will be the Hazards of Concern and Community Profile sections, followed by the Hazard Profiles.</p>	Tt to prepare sections of plan using TC input, TC to review and comment.
2.	<p>Hazard of Concern Identification</p> <p>The committee discussed the TC hazards of concern in light of historical events, the hazards of concern worksheet results, and input from the committee. The hazards of concern to TC that will be included in the plan were agreed to be flood, Drought, Severe Storms, Severe Winter Storms, Wildfire, and Earthquake. Extreme Temperatures will be included in the Drought (hot) and Winter Storm (cold) profiles. Land Subsidence and Sinkholes were discussed but the committee did not see a strong justification for including in the plan at this time.</p>	
3.	<p>Public and Stakeholder Outreach</p> <p>TC was requested to forward all information on public outreach and meetings were the hazard mitigation process was introduced and discussed. The committee was recognized as being extremely pro-active as indicated by the large number of responses to the public survey (106 responses) in a short period of time. Tt discussed the possibility of the committee of using stakeholder surveys to capture input regarding the county/municipality strengths and weaknesses in preparing for and mitigating natural hazard events. Tt to forward specific stakeholder surveys for various agencies such as police, fire, hospitals, ems, etc.</p>	TC to forward meeting information to Tt, Tt to include in planning process section of the plan. Tt to provide stakeholder



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		surveys to TC
4.	Steering Committee Guidelines The committee approved the Steering Committee Guidelines which summarize the make-up of the committee, quorum, and rules of conduct.	
5.	Mission Statement, Goals, and Objectives The committee approved the plan mission statement, goals, and objectives for the plan and agreed to continue the process under these guidelines.	
6.	Adjournment The committee adjourned and agreed to meet again on March 26, 2012 at 2pm.	



**TIOGA COUNTY ALL HAZARDS MITIGATION PLAN UPDATE
SIGN-IN SHEET
MEETING DATE: February 27, 2012, 2PM**

Name	Title	Municipality	Phone Number	E-mail
WENDY WALSH	DISTRICT MANAGER	TCSWCD	687-3553	walshw@co.tioga.ny.us
Debra Standinger	Planning+Zoning Ad.	Town of Owego	607-687-0123x6	dstandinger@townofowego.com
Bill Ostrander	GIS Manager	Tioga Co.	607-687-8293	ostranderw@co.tioga.ny.us
Marte Sauerberg	Pres.	T.C. Chamber of Commerce	607-687-2020	martasauerberg@
Barb Crannell	Deputy Super	Town of Nichols	607-699-3171	bcrannell@stnycc.com
Andy Fagan	Exec. Director	COE TIOGA	607-687-4020	agf1@cornell.edu
Elaine Jardine	Planning Dir.	Tioga County	607-687-8257	jardinee@co.tioga.ny.us
Gary J Hammond	Public Works	Tioga County	607-687-0302	hammondg@co.tioga.ny.us



Tioga County All Hazards Mitigation Plan Update Minutes of Meeting

Purpose of Meeting:	Steering Committee Meeting - SWOO
Location of Meeting:	Tioga County Legislative Conference Room Owego, New York
Date of Meeting:	March 26, 2012

Attendees:

Debra Standinger – Town of Owego	Elaine Jardine – Tioga County Planning
Wendy Walsh – Tioga County SWCD	Barb Crannell-Town of Nichols
Bill Ostrander – Tioga County GIS	Andy Fagan-CCR Tioga
Gary Hammond-TC Public Works	Cynthia Bianco-Tetra Tech
Marty Sauerbrey-TC Chamber of Commerce	

Agenda Summary: To discuss the project schedule, data collection, municipal participation, public and stakeholder outreach; and County and municipal strengths, weaknesses, obstacles, and opportunities (SWOO) in order to incorporate a broad range of relevant mitigation actions in the mitigation catalog.

Item No.	Description	Action By:
1.	<p>General</p> <p>The steering committee convened and approved the minutes of the 2/27/12 meeting. The status of data collection (complete) and review of plans and reports was addressed. The committee provided comments to three sections of the plan- the Hazards of Concern, Planning Process, and County Profile. These comments will be incorporated by Tt.</p>	
2.	<p>Hazard of Concern Identification</p> <p>The committee advised Tt that Wildfire will no longer be included in the plan as a hazard of concern. The hazards of concern to TC that will be included in the plan were agreed to be flood, Drought, Severe Storms, Severe Winter Storms, and Earthquake. Extreme Temperatures will be included in the Drought (hot) and Winter Storm (cold) profiles.</p>	
3.	<p>Public and Stakeholder Outreach</p> <p>TC is continuing to use the stakeholder surveys to gather plan input. The stakeholder results gathered to date were discussed and acknowledged. The importance of maintaining communication both on the municipal level and the citizen level was noted as a prime issue. TC is continuing to discuss the planning process at numerous public meetings and is keeping records to be included in the plan.</p>	
4.	<p>Discussion of Strengths and Weaknesses</p> <p>The committee embarked on a discussion of County and municipal strengths, weaknesses, obstacles, and opportunities (SWOO) in order to incorporate a broad range of relevant mitigation actions in the plan.</p> <p>Strengths/Opportunities/Weaknesses discussed include:</p>	



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- tell people how they can help in the aftermath of a disaster. Many people volunteer, but do not know how they can help.
- No internet for communication, during and after a disaster
- Tell people who/where to call for information
- need local emergency radio transmitter for local radio information. Press only picks up news for larger cities.
- Need command structure for emergency response. Need post-disaster response plan.
- Susquehanna River Basin has inundation mapping to show extent of flooding for different recurrence events.
Need to keep stream and river gages active and funded.
- Need better detection and warning.
- Village of Owego is looking at a CodeRed system, NY Alert, and sirens.
- Village /County already have reverse 911 but it only goes to landlines.
- Nichols and Tioga towns are gathering cell numbers to put in a database.
- County OEM can gather cell info and input into reverse 911 (possibly get numbers from the school system).
- commitment of political community is needed.
- People do not know evacuation procedure
- shelters kept getting flooded out during Lee and had to be moved to dry ground, ultimately to jail and DSS.
- concern in evacuating in a flood because routes are inundated.
- ambulance drivers should know safe routes
- message boards are needed to indicate where shelters are, where drinking water is available.
- set up EOC in a dry/high area!
- work on mechanisms for citizens to report what is happening for access by the community and emergency response personnel.
- DOT will not let county put up "turn around don't down" signs because they are not to spec.
- cannot have social media officially in the County. Convince County to use social media.
- People want a major flood control project.
- Must put focus on early warning to get people prepared or evacuated.
- Home elevations and buyouts but still must evacuate and create a false sense of security.
- buyouts may have a negative effect on the economy.
- Potential buy-outs and relocations.
- County planning is developing a long term relocation plan.
- Flood projects/walls give a false sense of security.
- Funding is an obstacle.
- Tioga needs rain gage (like FLOPA) for warning.



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	<ul style="list-style-type: none"> -NY State only gets involved after the disaster. -Susquehanna watershed basin does mitigation projects. -Study on watershed basin level is needed. -Silver Jackets need to be more active in NYS. -No benefit in Army Corps. Expensive, long project time-lines. -Need better direction from FEMA as to what to do with respect to education and outreach before the event. -Need County and municipal post-disaster manuals to support post-disaster reimbursement and to provide continuity of the knowledge base. -Need better education and public outreach regarding flood insurance. -insurance agents need more knowledge and incentive to sell flood insurance. -Need more CRS participation. -Need to find a way to house documents to avoid water damage (at critical facilities such as Lourdes hospital). Digitizing? 	
5.	<p>Jurisdictional Annex Workshops The county will schedule 5 annex workshops in April for the Nichols/Tioga; Berkshire/Newark Valley/Richford; Spencer/Candor; Village/Town Owego; Barton/Waverley.</p>	
6.	<p>Adjournment The committee adjourned and agreed to tentatively meet again on April 23, 2012 at 2pm.</p>	



**TIOGA COUNTY ALL HAZARDS MITIGATION PLAN UPDATE
SIGN-IN SHEET
MEETING DATE: March 26, 2012, 2PM**

Name	Title	Municipality	Phone Number	E-mail
Chris SPENCER	Volunteer	Town of Nichols	607-699-3720	SPENCHE3@AOL.COM
Kevin Millar	Mayor	Village of Owego	607-687-3263	KJMillow@Yahoo.com
Debra Standinger	Planning & Zoning Ad.	Town of Owego	607-687-0123x6	dstandinger@townofowego.com
Judith Quigley	County Atty	Tioga County	687-8253	quigleyj@co.tioga.ny.us
Martha Sauerbrey	Living City Representative	Living County	607-687-2020	Martha.Sauerbrey@yale.com
Elaine Jardine	Planning Director	Tioga County	607-687-8257	jardinee@co.tioga.ny.us
WENDY WALSH	DISTRICT MANAGER	TIOGA COUNTY	607-687-3553	walshw@co.tioga.ny.us
RW Hancock	Tioga Co. EMO		607-687-2023	hceemo@co.tioga.ny.us
Bill Ostrander	GIS Manager	Tioga County	607-687-8293	ostranderw@co.tioga.ny.us
Andy Fagan	CCB Exec Dir.	CCB TIOGA	607-687-4020	agf1@cornell.edu
Earl Hamman	Village	Owego		
Gary Hamman	Deputy Commissioner	Tioga County	607-687-0302	hammang@co.tioga.ny.us

Flood Recovery Oversight Committee Meeting Minutes March 28, 2012

In Attendance were Marte Sauerbrey, Doug Barton, Wendy Walsh, Loretta Sullivan, Chuck Shager, John Scott, Ken DelBianco, Suzanne Horton, Dale Weston, Dick LeCount

Marte asked for updates.

Wendy Walsh reported that the SD grant for \$500,000 was signed today by Dale Weston and will be submitted. The Hazard Mitigation Plan is going forward. Meetings are being set up for the last week of April to meet with the municipalities. Each Town will have their own "chapter" in the All Hazard Mitigation Plan which will address issues specific to them.

Doug Barton reported that he is working with Chuck Shager on applying for the 52 million dollars available from HUD CDBG. Doug also stated that he received an email from Senator Schumer's office that stated there is going to be 2 million dollars for EDA disaster funding available. He is waiting for more information on this.

Suzanne Horton reported that the records starting coming back on Monday. Roger's Trucking has been going daily to Document Reprocessors and bringing documents back. Each day's worth of returned boxes takes about a ½ day to sort through. The sorting process is going well. Documents that can be shredded will be going to Public Works. A great deal of the records belong to the Health Department and can be destroyed, but they need to decide whether they want them destroyed or not. The Clerk's books will be ready to bring back April 6. Roger's Trucking will be going to get them. Dale Weston, having viewed the sorting process, voiced his appreciation for the good work that is being done.

Ken DelBianco reported that he signed nine pws to send to FEMA and received 12 pws back. On the pw for debris removal, the full 1.1 million figure will be submitted. The elevator at 56 Main is in design. The Courthouse basement renovation is proceeding well and should be done by July. He also reported that the money (\$500,000) to repair the Pennsylvania Ave. Bridge is supposed to be coming from the FHWA. Once he sees the agreement, he will move ahead and that project should be done this year.

John Scott reported that he turned everything in regarding his pws. Sheila Transente has a copy of everything. So far, there have been no questions regarding the info he's provided.

Chuck Shager reported that a pw was put together for \$15,000 for everyone's time that was put into the document issue. He is working with CDM on obtaining the HUD CDBG money that is available. Chuck also expressed his concern that the County needs to be aware that receiving money from the pws is not the end of the process from a financial standpoint. A lot of administrative work will still need to be done to account for all the

money received (how and where it was spent). An audit will be conducted by FEMA three years after the matter is closed and this documentation needs to be in place.

The next meeting will be April 11, 2012 at 1:00 p.m. The meeting was adjourned.



TIOGA COUNTY ALL HAZARDS MITIGATION PLAN UPDATE
JURISDICTIONAL ANNEX WORKSHOP #4 – Town of Owego, Village of Owego, OASD
SIGN-IN SHEET
MEETING DATE: May 9, 2012, 9:30 AM

Name	Title	Municipality	Phone Number	E-mail
Earl Hartman	Trustee/Fire Comm/Plg	Village of Owego	607-687-9526	JHARTMAN7@STNY.RR.COM
Dean Morgan	Town Board	Town of Owego	607 687-0127 x333	d/morgan@townofowego.com
Kathleen Macri	Planning Board Member	Village of Owego	607-972-3325	macrik1@gmail.com
Kevin Millar	Mayor-Village of Owego	Owego-Village	607-687-3263	KJMillar@yahoo.com
WENDY WALSH	DISTRICT MANAGER	TIOGA Co. SWCD	607-687-3553	walshw@co.tioga.ny.us
Debra Standinger	Planning+zoning Ad.	Town of Owego	607-687-0123x6	dstandinger@townofowego.com
Cynthia Bianco	proj. mgr.	Tetra TECH.	973-630-8044	cynthia.bianco@tetratech.com
Elaine Jardine	Planning Dir	Tioga Co.	607-687-8257	
Bill Russell	OACSD Superintendent		607-687-6224	RUSSELLW@OACSD.ORG
Mike A	Town Highway Superintendent		607-687-2641	MLANDS@TOWNOFOWEGO.COM
Judy Quigley	County Atty	Tioga Co	607 687-8253	quigleyj@co.tioga.ny.us



TIOGA COUNTY ALL HAZARDS MITIGATION PLAN UPDATE
JURISDICTIONAL ANNEX WORKSHOP #2 – Town of Spencer, Village of Spencer, Town of Candor,
of Candor, SVESD, CCSD
SIGN-IN SHEET
MEETING DATE: May 9, 2012, 11:15 AM

Name	Title	Municipality	Phone Number	E-mail
Bob Pigos	Town Supervisor	Candor	607 927 8279	candor-supervisor@comcast.net
Christine Lester	Spencer Mayor Village	Spencer - Village	607 589 4310	vofspencer@htva.net
Christine A Brown	Deputy Mayor	V Candor	659-5202	cbrown24@twengr.com
Dick Smith	Hwy Supt	Spencer	589-6711	resmi:4h43@yahoo.com
Arus Routine	Super	Spencer	589.647	arus1@htva.net
Kevin Noble	Highway Sup	CANDOR	727-8244	acandortownngm@twengr.com
Jim Douglas	Codes	CANDOR	659-3175 x4	candorcodes@comcast.net
Jerry Harriger	SBC SVESD	Spencer Village	607 589 7130	jharriger@svesd.org
Jerry Harriger	Planning Bd	Spencer	607 589 7911	jharriger@gmail.com
Joe Morgan	SVE Superintendent	SVE CST	607-584-7103	jmorgan@svesd.org
JEFF KISLOSKI	^{school} Canon Superintendent	CCSD	607-659-5010	jkisloski@candor.org
Sydney Wade	Candor CD Business Mgr.	CCSD	607-659-5010	swade@candor.org
Cynthia Bianco	project mgr	tetratex	913-670-8044	cynthia.bianco@tetratex.com
WENDY WALSH	DISTRICT MANAGER	TIOGA CO. SWCO	607-687-3653	tetratex.com
Elaine Jardne	Planning Dir	Tioga Co.	607-687-8257	



**TIOGA COUNTY ALL HAZARDS MITIGATION PLAN UPDATE
 JURISDICTIONAL ANNEX WORKSHOP #3 – Town of Richford, Town of Berkshire, Town of Newark
 Valley Village of Newark Valley
 SIGN-IN SHEET
 MEETING DATE: May 9, 2012, 2:30 PM**

Name	Title	Municipality	Phone Number	E-mail
Stu Yetter	Supervisor	Newark Valley - TN	607-972 7062	NV SUPERVISOR@STUY.CO.NY
Chuck Mende	Hwy Supt	NEWARK VALLEY	607-642-9922	NV Hwy Dept@STUY.RR.CO
Bill Foster	DPW Supervisor	Village Newark Valley	607-642 8700	BillFoster@msn.com
Morgan Inderwies	Village of N.V. Trustee	Village of N.V.	607-642-5412	morgan.inderwies@alumni.rutgers.edu
DENNIS WIEBE	Town of Newark V. FIRE MARSHAL	TOWN OF NEWARK VALLEY	607-642-3617	nvfire@stuy.rn.com
Kevin Virtue	CEO	Town of Berkshire	607-760-5551	Berkshire code@GENERAL.COM
Tom Lapan	CEO	TOWN OF NEWARK VALLEY	607 642 3617	NV CODE@STUY.RR.COM
Cynthia Bianco	project mgr	teltra tech.	973-630-8044	cynthiam-bianco@teltra.com
Elaine Jardne	Planning Dir	Tioga Co.	607687 8257	
WENDY WALSH	DISTRICT MANAGER	TIOGA Co - SWCS	60687-3553	



**TIOGA COUNTY ALL HAZARDS MITIGATION PLAN UPDATE
 JURISDICTIONAL ANNEX WORKSHOP #1 – Town of Barton and Village of Waverly
 SIGN-IN SHEET
 MEETING DATE: May 9, 2012, 9:00 AM**

Name	Title	Municipality	Phone Number	E-mail
Joan Richards	Town Clerk	Barton	565-2261 ext 5	
Jim Pratt	Council	"	565-2776	
DSB FOSTER	COUNCIL	BARTON	565-9677	
Michele Wood	Village Clerk	Waverly	565-8106	mwood@waverlybarton.com
GRADY UPDYKE	POLICE CHIEF	WAVERLY	565-2836	gupdyke@waverlybarton.com
DON HOWARD	W.B.F.D. CHIEF DISTRICT	WAVERLY	607 481 1659	PizzaGuy96@hotmail.com
BILL HOTCHKISS	TOWN OF BARTON	WAVERLY	607 343 5571	BARTON.CODE@QUEST.net
ROD KEENE	VILLAGE TRUSTEE	WAVERLY	607-565-9277	RKEENE1@STY.PR.COM
John Tryon	Town Council	Barton	607 565-7430	tryonautosales@verizon.net
Elaine Jardine	Planning Dir.	Tioga Co.	687-8257	
KEVIN ETERLY	COUNCILMAN	TIOGA/BARTON	565-7124	
DICK CARY	SUPERVISOR	BARTON		
Paul Hoole	Haz Mit Planner	FEMA	571-289-7114	

WENDY WALSH

MANAGER

TIOGA Co SWCA

607-687-3553

walshw@co.tioga.ny.us

Cynthia Bianco

Tetra Tech

consultant

973-630-8044

Cynthia.Bianco@tetra.tech.com

Judy Quigley

County Atty

Tioga Co

687-8253

quigleyj@co.tioga.ny.us



TIOGA COUNTY ALL HAZARDS MITIGATION PLAN UPDATE
JURISDICTIONAL ANNEX WORKSHOP #5 – Town of Nichols, Village of Nichols, Town of Tioga,
TCSD
SIGN-IN SHEET
MEETING DATE: May 10, 2012, 1:30 PM

Name	Title	Municipality	Phone Number	E-mail
Barb Crannell	Deputy Super	Town of Nichols	699-3171	bcrannell@stonybrook.com
Rosley Pelotte		Village of Nichols	699-3947	PELOTTE101@Gmail.com
Elaine Jardine	Planning Dir	Tioga Co	607-687-8257	
Debra Standing	P+Z Administrator	Town of Owego	607-687-0258	dstanding@townofowego.com
Cynthia Bianco	proj. mgr.	Tetra Tech	973-630-8044	Cynthia.Bianco@tetratech.com
Scott Taylor	Super. Tioga	T.C.S.D.	607-687-8000	staylor@tioga.net
Hardall L. Simmons	Supt. of buildings + grounds	T.C.S.D.	607-687-8000	hsimmons@tioga.net
CHES SPENCER	Volunteer	Town of Nichols	607-699-3700	SPENCER@AOL.COM
Kou Zorn	Supervisor	Town of Tioga	607-687-0241	120RM@verizon.net
WENDY WALSH	DISTRICT MANAGER	TIOGA Co. SWCO	607-687-3353	
LEEANN TINNEY	VILLAGE OF NICHOLS	MAYOR	607-687-8259	TinneyL@co.tioga.ny.us
DICK LECOUNT	EMO	TIOGA Co	68-2023	tleemo@co.tioga.ny.us
Robert Klossner	C.E.O.	Town of Tioga	271-7127	rwklossner@gmail.com

5/29/12

HAZARD MITIGATION STEERING COMMITTEE Mtg

WENDY WALSH

RW McComb

Bill Ostrander

Kevin Fulton

ELLEN PRATT

Martha Sauerbray

Debra Standinger

Judy Dingley



TIOGA COUNTY, NEW YORK ALL HAZARDS MITIGATION PLAN UPDATE

Steering Committee Meeting - Agenda

May 29, 2012 at 2:00 PM

Toll-free Dial-in Number: 866-692-5721

Participant Passcode: 1953784

- 1. Overall Status**
 - **Hazard Profiles**
 - **Annexes**
 - i. Municipal Annexes**
 - ii. School Annexes**
 - iii. County Annex**
 - iv. History of Hazard Events**
- 2. Plan Review, Maintenance, and Update Procedure**
- 3. FEMA Review Status**
- 4. Public Website**
 - **Post Draft Sections**
- 5. Sample Resolution to Adopt Plan**
- 6. Next Steering Committee Meeting**
 - **6/25/2012**

5/29/12

HAZARD MITIGATION STEERING COMMITTEE Mtg

WENDY WALSH

RW McCondy

Bill Ostrander

Kevin Fulton

ELLEN PRATT

Martha Sawalora

Debra Standinger

Judy Dingley



TIOGA COUNTY, NEW YORK ALL HAZARDS MITIGATION PLAN UPDATE

Steering Committee Meeting - Agenda

May 29, 2012 at 2:00 PM

Toll-free Dial-in Number: 866-692-5721

Participant Passcode: 1953784

- 1. Overall Status**
 - **Hazard Profiles**
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 - i. Municipal Annexes**
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 - iv. History of Hazard Events**
- 2. Plan Review, Maintenance, and Update Procedure**
- 3. FEMA Review Status**
- 4. Public Website**
 - **Post Draft Sections**
- 5. Sample Resolution to Adopt Plan**
- 6. Next Steering Committee Meeting**
 - **6/25/2012**



TIOGA COUNTY, NEW YORK ALL HAZARDS MITIGATION PLAN UPDATE

Steering Committee Meeting - Agenda

June 25, 2012 at 2:00 PM

1. Overall Status

- **Hazard Profiles**-these have been reviewed by the committee and are ready to be posted on the website
- **Annexes**
 - i. **History of Hazard Events**-I have distributed the list of events from 2000 and these have been included in all annexes. Where local damages were provided for events, these have been included. We have not gotten input from the Village of Spencer, SVECSD, or OACSD.
 - ii. **County Annex**-This is in good shape, must review past mitigation actions, areas of vulnerability, and availability of funds (to prioritize projects). Map included shows hazard areas, critical facilities, new development, etc.
 - iii. **Municipal Annexes**-some are robust and others are bare bones. Maps hazard history included need to prioritize and get final review, input, and OK from muni's. How best to do this?
 - iv. **School Annexes**-need review and input from schools.

2. Plan Review, Maintenance, and Update Procedure-need final comments from working group.

3. Public Website

- **Post Draft Sections**-post sections linked to basic hot TOC links.

4. Sample Resolution to Adopt Plan County Annex-must be given to all participants so they are ready to approve when we get FEMA approval.

5. FEMA Submittal-July?

6. Next Steering Committee Meeting

- **7/23/2012**



**TIOGA COUNTY ALL HAZARDS MITIGATION PLAN UPDATE
SIGN-IN SHEET
MEETING DATE: June 25, 2012, 2PM**

Name	Title	Municipality	Phone Number	E-mail
Wendy Walsh	DISTRICT MANAGER	TIOGA CO. SWCD	607-687-3553	walshw@co.tioga.ny.us
Kevin Millar	Mayor	Village of Owego	607-687-3263	KJMillow@Ynhco.com
Elaine Jardine	Planning Dir	Tioga Co EDP	607-687-8257	jardinee@co.tioga.ny.us
BARB CRANNELL	DEPUTY SUPER	TOWN OF NICHOLS	607-699-3171	bcrannell@stny.cc.com
Ches Senezer	Volunteer	" " "	607-699-3720	senezes@ad.com
Judy Quigley	County Atty	Tioga County	607-687- 8253 ⁸²⁵³	quigleyj@co.tioga.ny.us
Bill Ostrander	GIS Manager	" "	607-972-4705	ostranderw@co.tioga.ny.us
Erin HeCoward	Ermo	Tioga Co.	607-687-2023	tcemo@co.tioga.ny.us
Debra Standinger	Planning+Zoning Admin.	Town of Owego	607-687-0123 x6	dstandinger@townofowego.com
Martha Sauerberg	T.C. Registrars	Tioga Cty	607-687-2911	marthasauerberg@pubw.co
Gary J Hammond	Tioga County Public Works	Deputy Commissioner	607-687-0302	hammondg@co.tioga.ny.us

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7/23/12

HAZARD MITIGATION PLANNING STEERING COMM.

MTG 7-23-12

ATTENDEE

WENDY WALSH

~~Andy Jagan~~

Elaine Gardine

Barb Crannell

Judy Quigley

~~KEE SPENCER~~

CYATHIA BIANCO

AGENCY

TIOGA CO. SWCO

COE TIOGA

Tioga EDP

Town of Nichols

Tioga County

Nichols Volunteer

TETRA TECH (via phone)