

# Tioga County Stream Cleanup

## Stream Cleanup Leader Checklist

The safety of the volunteers is also of the utmost importance. In addition, in order to tout how wonderful our volunteers are and to ensure that the program can continue in the future, it is important that we document who is participating and what is collected. Therefore, we would appreciate it if all stream cleanup leaders would carefully read over and utilize this checklist to ensure that all essential information is conveyed and all of the requested data is documented. Any questions or concerns should be directed to Ellen Pratt (607) 687-8274 or [pratte@co.tioga.ny.us](mailto:pratte@co.tioga.ny.us).

We thank you for your participation and cooperation. This program would not be successful without the hard work and dedication of all of the volunteers, but especially the stream cleanup leaders. We are excited to work with you for another fun and safe event.

### Before the Cleanup

- \_\_\_\_\_ 1. Register on-line or email/mail/fax. Arrange group's details with Ellen Pratt.
- \_\_\_\_\_ 2. Pick up or Download and print all forms and checklists. This includes sign in sheet, info cards, liability waivers, aerial photograph, and safety information.
- \_\_\_\_\_ 3. Pick up supplies (Tioga County Soil & Water Conservation District Office, 183 Corporate Drive, Owego, NY 13827).

### On the Morning of the Cleanup

- \_\_\_\_\_ 4. Make sure to document the number of volunteers (see Info Card)
- \_\_\_\_\_ 5. Collect SIGNED liability waivers. Each volunteer MUST sign a waiver BEFORE participating. Children under 18 must have a parent/guardian sign their waiver. (Can be done prior to the day of the event)
- \_\_\_\_\_ 6. Make sure your group has reviewed the provided safety tips before beginning. Discuss your emergency plan.
- \_\_\_\_\_ 7. Review aerial photograph with team (can be provided by TC Soil & Water Conservation District prior to the event). Show your team location(s) where trash will be piled for pickup. Please instruct your group to separate tires and large scrap metal from bagged trash when placing debris for pickup.
- \_\_\_\_\_ 8. Distribute data cards to sets of volunteers. Ideally, there should be one (1) person recording information for every two (2) to three (3) volunteers collecting debris. If items don't fit under one of the categories, place them under "Other". Please be as specific as practicable (numbers, hash marks), words like "lots and "many" are not useful for data analysis.
- \_\_\_\_\_ 9. Distribute bags and gloves. Be aware of latex allergies.

### After the Cleanup

- \_\_\_\_\_ 10. Collect ALL INFO CARDS and send or deliver to

Ellen Pratt  
477 Route 96  
Owego, NY 13827  
687-4453 FAX  
[pratte@co.tioga.ny.us](mailto:pratte@co.tioga.ny.us)