



## Vendor Questions

**Question 1:** Has this bid been written or assisted in being written by a competitor?

**Answer 1:** No, the RFP was written by Tioga County with some minor assistance from a former consultant who will not be competing for this RFP.

**Question 2:** When is the county looking to make its final decision?

**Answer 2:** There is no set deadline, however we anticipate making a decision within 4-6 weeks with the hope of having the project commencing within 2 months.

**Question 3:** You mentioned evaluation of HIPAA environment, are you looking for a HIPAA risk assessment, specifically?

**Answer 3:** We are looking for everything mentioned in the SOW on page 7, including a HIPAA/HITECH compliant Risk Assessment of our covered entities and Business Associates.

**Question 4:** How many physical locations would be covered under the assessment?

**Answer 4:** All Tioga County governmental locations:

- a. Ronald E. Dougherty County Office Bldg, 56 Main St., Owego, NY
- b. Tioga County Courthouse Annex, 20 Court St., Owego, NY
- c. Tioga County Clerk's Office, 16 Court St., Owego, NY
- d. Tioga County Health and Human Services, 1062 Rt. 38, Owego, NY
- e. Tioga County Public Safety Bldg., 103 Corporate Drive, Owego, NY
- f. Tioga County Department of Public Works, 477 Rt. 96, Owego, NY
- g. Tioga County Mental Hygiene (Waverly office), 80 William Donnelly Parkway, Waverly, NY
- h. Buildings and Grounds, Temple Street, Owego, NY

**Question 5:** Are there any other regulatory compliances other than HIPAA that the county is subject to?

**Answer 5:** The County is subject to many other regulatory compliances, but your proposal should only address compliance with HIPAA/HITECH and the Tioga County Security Policy.

**Question 6:** In section 2.3.4 are those tasks listed, things to be covered in an SOW?

# Information Security Officer

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**Answer 6:** That report is provided as an *example only* of what we are seeking as the tabular assessment report referenced in section 2.3.1.

**Question 7:** Based on your RFP there is a project based format and a managed security based format that we feel could be of value. Would we be able to present two different options to the county for review?

**Answer 7:** Yes

**Question 8:** Appendix B looks like a cost table, however would we be able to deliver the SOW in our format, as well?

**Answer 8:** Yes as long as it is in addition to Appendix B.

**Question 9:** Our Controller spoke with our president about your request for the *list of cancelled contracts* for the past 3yrs and our president confirmed that we cannot provide Tioga County this information due to Non-Disclosure Agreements we have signed. Will the exclusion of this information restrict us from further pursuit of this RFP?

**Answer 9:** If such is the case, the vendor must at least disclose the total number of contracts that were cancelled in the last 3 years, how many of those were subject to non-disclosure agreements, and disclose the requested information for those not subject to a non-disclosure agreement. If the non-disclosure agreement prohibits disclosure of even this minimum level of disclosure, the vendor must so state, and Tioga County will take this into consideration in its decision making.

**Question 10:** Is Tioga County intending to purchase these *services* via State Contract? We need to know only for logistics purposes on our end.

**Answer 10:** No.

**Question 11:** As it relates to Section 3.6 – B. Evaluation and Selection Criteria: What are the weighted percentages associated with each of the 7 categories listed to be evaluated?

**Answer 11:** No weighted percentages have been established to allow Tioga County the greatest flexibility in awarding the contract.

**Question 12:** In Appendix B: Cost Proposal Pricing Table; please explain what is meant by Proposal for Progress Payments.



**Answer 12:** Tioga County may consider, if the vendor so requests, making partial payments of the total not to exceed contract price (progress payments), as specific portions of the project are satisfactorily completed.