**Administrative Services Committee – Veterans Minutes**

**July 5, 2023**

**Start Time: 1040 hours**

**ATTENDANCE:**

* Legislators: Committee Chairman Mullen; Legislators: Standinger, Ciotoli, and Brown, Chairwoman Sauerbrey
* Staff: Michael Middaugh, Director

**APPROVAL OF MINUTES:**

* Approval of June 6, 2023, minutes, Legislator Brown made the motion, and seconded by Legislator Ciotoli to accept minutes as written. All in favor, motion carried.

**FINANCIAL:**

* 2023 Year-to-date budget report was reviewed, we are currently over on fringe expenses due to inadequate amounts being applied, need to have these amounts adjusted to reflect proper numbers from Dwyer Program funds.
* Discussed budget shortfalls for Dwyer Program due to contractual salary increases and fringe increases. Requested the County to cover 25% of Veteran Services Assistant’s salary and fringe to make up the revenue loss in 2024 budget. It was decided we would have further discussions on the matter before preliminary 2024 budget was due on August 8th.

**OLD BUSINESS:**

* N/A

**NEW BUSINESS:**

* YTD agency statistics
* Onward Ops – ETS Sponsorship, Ft. Drum June 12th-14th, spoke with 187 servicemembers and enrolled 27.
* Outreach for June includes Dwyer – Lunch & Learns, Red, White & Blue Picnic – Korean War Vets, , Family Fun Night Unplugged at Nazarene Church; Coffee Mess; FreshConnects at Farmers Markets; MH Outreach – Tioga Downs Veterans Concert

**PERSONNEL:**

* All staff attending NYS Summit on Peer Mentoring, Mike will be one of speakers at Summit, July 11-12
* July 15, Mike was asked to represent NYS CVSOA at National Conference for State Departments of Veterans Services in Buffalo and be on a panel with the judges from the US Veterans Court of Appeals to discuss issues with claims.

**RESOLUTIONS/PROCLAMATIONS:**

* Resolution G-44 Exceed New Guidelines For Food, Beverage & Supplies; as it relates to several outreach events occurring after July 11. Resolution Approved by Committee.

**PROCLAMATIONS**

* N/A

**EXECUTIVE SESSION:**

* N/A

**ADJOURNMENT:**

1110 hours