

Seventh Regular Meeting
July 15, 2008

The Seventh Regular Meeting of 2008 was called to order by the Deputy Chair at 1:30 P.M. Eight Legislative Members were present, Legislator Weston being absent.

Deputy Chair Roberts asked Legislator Oberbeck to have a moment of prayer. "Heavenly Father we would ask that you watch over the men and women that are serving overseas and guide us through our decisions here today."

Legislator Oberbeck led all Legislators and those in attendance in the Pledge of Allegiance.

There were 29 people in attendance.

Elaine Lasater of the Employee Recognition Committee presented the employee of the 2nd quarter 2008 award to Maria Genovese of the Probation Department. "Maria Genovese began her employment with the Tioga County Probation Department in November 1997 when she was hired as a part-time Account Clerk Typist. In 1999 she was hired on a full-time basis as a Senior Account Clerk Typist. In 2001 she was promoted to Principal Account Clerk - the position she holds today. Maria is in charge of all financial programs at the Probation Department. She collects and disburses restitution for all the Courts in Tioga County. She also collects and disburses fines, fees and surcharges for Tioga County Court. In addition she handles all of the Department's purchase orders and monitors the budget. Maria is extremely organized and pays close attention to detail. During the last year Maria manually documented every fiscal event in the Department in order to backup the financial software program which the Department is beta testing for New York State.

"Maria and her husband Michael have been married for thirty-six years and reside in the Town of Owego. They have two adult children - Matt and Melissa, who both live out of state. Maria and her husband are blessed with two grandchildren - Caleb and Emily. As a co-worker, Maria is a joy. She is knowledgeable about her area of expertise, as well as helpful and encouraging. Maria is always ready with a quiet word of support for Probation staff and clients. She is a valued employee of the Tioga County Probation Department. Please join us in congratulating Maria as Tioga County's Employee of the Second Quarter 2008."

Lisa Baker from the Department of Probation spoke. "I will probably get choked up because Maria means a lot in my day-to-day work. We work closely together and five years ago I came to Probation as a banker not knowing anything about the department at all and was welcomed by one of the many wonderful people at the Probation Department. We worked closely together this past year and a half on a special program so much so that we started even to dress alike and she really is a joy, and I so do appreciate her. Congratulations."

Joy Bennett, Probation Director, spoke. "Sometimes Probation is known as the confronter, the not nice person in the County as far as getting people to do things maybe they do not want to do. Sometimes we are known for that. Maria would be the exception to that rule at Probation. She is always upbeat, smiling, helpful, kind, and always has that little quiet word of support when someone needs it in the Department for our clients as well as our officers.

"During the last year we have had a very difficult year trying to make a software program endorsed by the State work in Tioga County and inadvertently we began beta testing this product. That is not what we expected to do, but that has been the reality of what we have done and Maria in an effort to make things work has written down every single amount of money we have taken in and disbursed out by hand. General accounting ledgers back to the 1800s, that is what we have been back to, and because of that when things have gone down and things have broken we have been able to stay up and stay accurate. It is with great pleasure that I really appreciate Maria being voted in to this honor and she richly deserves it. Thank you."

Maria Genovese spoke. "I just want to say that I know I will sound like I am prejudice, but the Probation Department is the best Department in the whole County. The previous Director took a chance in hiring me because I had not worked in any kind of office situation for over 24 years. During that time computers replaced typewriters, Dictaphones and steno pads. My computer experience was very minimal, but he did take that chance and for that I am eternally grateful, and particularly because of the Department that I entered into. It is a Department that we do deal with a lot of difficult problems, dealing with people and trying to help them to overcome their particular difficulties, and yet we do have fun doing it. We do enjoy one another. We have teamwork that is unbelievable. Everybody supporting one another, coming along side and helping, and I do not think I have ever worked in any Department that can compare with it and I am deeply appreciative of every member of that Department. Thank you."

Legislator Marte Sauerbrey presented a plaque and savings bond to Maria. “On behalf of the County I am very very proud to present you with the Employee of the 2nd Quarter award. I just want to add my personal comments. I have known Maria a long time. I knew her when her kids were little and our kids were little and they all went to school together, and I would say you are right whoever hired you took the right chance because I know by your spirit and your countenance, and your faith that you are a stabilizing entity in that Department and I did not realize that you were doing all of that hand ledger writing that Joy had reported to in our committee meetings. We really needed that to be done and I appreciate the extra miles. On behalf of the entire Legislature I want to congratulate you and congratulate Joy for having such an excellent employee.”

The list of audited bills was submitted and is summarized as follows:

<u>Code</u>	<u>Description</u>	<u>Equipment</u>	<u>Expense</u>
A1010	Legislative Board		676.09
A1165	District Attorney		1,805.13
A1172	Assigned Council		17,135.00
A1185	Medical Examiners and Coroners		125.00
A1325	Treasurers		1,195.44
A1345	Purchasing		151.00
A1355	Assessments		2,778.53
A1410	County Clerk		1,025.03
A1411	Department of Motor Vehicles		1,377.14
A1420	Law		2,824.67
A1430	Personnel		4,209.32
A1450	Elections		1,248.03
A1460	Records Management		282.32
A1620	Buildings	239.00	97,831.52
A1680	Information Technology	116.00	2,538.39
A2960	Education of Handicap Children		91,886.06
A3020	Public Safety Communication		3,724.29
A3110	Sheriff		23,532.76
A3117	Sheriff LEO-7-1003-E00 Grant	1,220.24	
A3140	Probation		2,056.86
A3150	Jail		39,266.89
A3315	Special Traffic Programs		3,407.72
A3410	Fire		4,800.70
A3640	Emergency Management Office		642.77
A3641	EMO Grant Program	515.35	
A4010	Public Health Nursing		36,900.32
A4011	Public Health Administration	232.27	3,556.85
A4012	Public Health Education		1,390.59
A4042	Rabies Control		941.26

A4044	Early Intervention		47,955.85
A4053	Preventative and Primary Health Services		192.21
A4054	Preventive Dental Services		2,543.28
A4062	Lead Poisoning Program		2,223.96
A4064	Dental Van		14,239.08
A4070	Disease Control		6,683.20
A4090	Environmental Health		5,822.61
A4210	Alcohol and Drug Services		11,568.17
A4211	Council on Alcoholism		9,561.92
A4309	Mental Hygiene		7,003.86
A4310	Mental Health Clinic		56,604.49
A4315	Mental Retardation		18,477.36
A4320	Crisis Intervention		7,226.06
A4321	Intensive Case Management		1,493.34
A5630.40	Bus Operations		40,525.02
A6010	Social Services	192.30	137,072.27
A6410	Publicity, Fingerlakes Association		8,500.00
A6422	Economic Development		342.54
A6510	Veterans' Services		58.00
A6610	Sealer of Weights and Measures		259.75
A7310	Youth Programs		38.00
A8020	Planning		219.08
SOLID WASTE FUND			87,153.69
COUNTY ROAD FUND			26,701.31
SPECIAL GRANT FUND			15,332.81
CONSOLIDATED HEALTH FUND			757,644.30
CAPITAL FUND			1,147,240.56
LIABILITY INSURANCE FUND			2,681.52
WORKER'S COMP FUND			<u>7,119.00</u>
GRAND TOTAL		\$	2,772,308.08

Legislator Oberbeck made a motion to approve the minutes of June 10, 2008, seconded by Legislator Huttleston, and carried.

Deputy Chair Roberts made the following appointment/reappointment to the Broome Tioga Workforce Development Board:

Appoint Dina Mosier -7/1/08-6/30/11
Reappoint Chris Powers – 7/1/08-6/30/11

Committee meeting reports are on file in the Legislative Clerk's Office and may be procured there by any interested person.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

**RESOLUTION NO. 202-08 APPOINT MEMBERS YOUTH BOARD
YOUTH BUREAU**

**Adoption moved by Legislator Huttleston,
Seconded by Legislator Burns.**

WHEREAS: The Tioga County Youth Board is organized as an advisory body to the Tioga County Youth Bureau; and

WHEREAS: The purpose of the Youth Board is to carry out the provision of Section 95 of the General Municipal Law of the State of New York and Resolution No. 140 of 1981 of the Tioga County Legislature; and

WHEREAS: The Youth Bureau has communicated with Municipalities, School Districts and Youth Agencies in the County regarding Youth Board positions filled and vacant, and the process for filling vacancies; and

WHEREAS: The Tioga County Youth Board Bylaws provides for representatives to the Youth Board be appointed by the County Legislature; and

WHEREAS: The County Legislature previously appointed members to the Youth Board under Resolution No. 299-07 and vacancies still exist and terms have expired; now therefore be it

RESOLVED: That the following listed representative be appointed as a member of the Tioga County Youth Board with her corresponding term of office consistent with the requirement of staggered rotation.

	<u>TERM</u>
Elisa Amato	07/15/08 - 12/31/2010
(Replacing Kevin Perry)	

CARRIED

REFERRED TO: LEGISLATIVE WORKSESSION

**RESOLUTION NO. 203-08 APPOINT MEMBER
BOARD OF ETHICS**

**Adoption moved by Legislator Burns,
seconded by Legislator McEwen**

WHEREAS: Henry Huizinga, Majority appointment on the Board of Ethics term has expired; and

WHEREAS: Edward Hollenbeck is willing to serve; therefore be it

RESOLVED: That Edward Hollenbeck, Majority appointment, is hereby appointed to the Board of Ethics for a term of July 15, 2008 through December 31, 2010.

CARRIED

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

**RESOLUTION NO. 204-08 *APPOINT NEW MEMBER TO THE
TIOGA COUNTY BOARD OF HEALTH***

**Adoption moved by Legislator Huttleston,
seconded by Legislator Oberbeck.**

WHEREAS: Section 344 of the Public Health Law requires that members of the Board of Health shall serve six (6) year staggered terms; and

WHEREAS: The appointed term for Frances Leavenworth, on the Board of Health expires 12/31/10; and

WHEREAS: Frances Leavenworth passed away May 2008, while actively serving as a Board of Health member; and

WHEREAS: Ellen Pratt has agreed to fill the unexpired term of Frances Leavenworth; therefore be it

RESOLVED: That Ellen Pratt be appointed to the Board of Health to fill the unexpired term of Frances Leavenworth, for a term of 07/15/08-12/31/10.

CARRIED

**REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE**

**RESOLUTION NO. 205-08 APPROPRIATIONS OF FUNDS
MENTAL HYGIENE**

**Adoption moved by Legislator Huttleston,
seconded by Legislator Burns.**

WHEREAS: Additional funding has been awarded to Tioga County Mental Hygiene from New York State Offices of Alcohol and Substance Abuse Services (OASAS); and

WHEREAS: The funding is specifically earmarked for Tioga County Council of Alcohol and Substance Abuse Services (TCCASA) for the Environmental Prevention Strategies Targeting Compulsive Gambling; and

WHEREAS: Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A3486.10 State Aid- OASAS Gambling Prevention	\$ 3,400
To: A4211.40-595 Services Rendered (TCCASA)	\$ 3,400

**Roll Call:
Ayes 08
Noes 00
Absent 01
CARRIED**

**REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE**

**RESOLUTION NO. 206-08 FUND SHERIFF'S GRANT -NYS DCJS
OPERATION SAFE CHILD GRANT**

**Adoption moved by Legislator Sauerbrey,
Seconded by Legislator McEwen.**

WHEREAS: The Sheriff's Office has been awarded a DCJS Grant for "Operation Safe Child" (SA-05058050) in the amount of \$15,000, and

WHEREAS: This funding now needs to be appropriated, therefore be it

RESOLVED: That the DCJS Operation Safe Child Grant (SA-05058050) be appropriated as follows:

From:	State Aid-Sheriff NYS DCJS Grant (SA-05058050)	A3389.00	\$15,000
To:	Sheriff DCJS Grant (SA-05058050) Equipment (Equipment Not Car)	A3997.20.130	\$15,000

Roll Call:

Ayes 08

Noes 00

Absent 01

CARRIED

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. 207-08

***PURCHASE OF EQUIPMENT
REAL PROPERTY***

**Adoption moved by Legislator Burns,
Seconded by Legislator Oberbeck.**

WHEREAS: The County has received funding from New York State Office of Real Property in the amount of \$25,000; and

WHEREAS: Real Property Tax Service Office is desirous of replacing a copier and printer at a cost of \$1,028.99; and

WHEREAS: The Director of Information Technology has approved the purchase of said copier and printer; therefore be it

RESOLVED: That the Director of Real Property be authorized to purchase a copier and printer at a cost not to exceed \$1,028.99 out of RPTS Assessment Grant Account A1357.20-130.

Roll Call:
Ayes 08
Noes 00
Absent 01
CARRIED

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. 208-08 *PRICING CHANGE FOR SCALED TIRE FEE*

Adoption moved by Legislator Oberbeck,
seconded by Legislator Burns.

WHEREAS: The scaled tire fee at the Barton Transfer Station is currently \$100 per ton; and

WHEREAS: There have been significant increases in tire disposal costs for Solid Waste from \$975 per trailer in 2007 to \$1,050 per trailer in 2008; and

WHEREAS: Increase in pricing would offset the costs of these increases on the taxpayers; and

WHEREAS: The Tioga County Legislature requires all pricing to be authorized by resolution; therefore be it

RESOLVED: That the Tioga County Legislature approves the new pricing effective immediately for scaled tire fee to be \$120 per ton for tires over the scale.

Roll Call:
Ayes 08
Noes 00
Absent 01
CARRIED

REFERRED TO: FINANCE/LEGAL

**RESOLUTION NO. 209-08 *AUTHORIZE PURCHASE AND PAYMENT
FOR FLOOD INSURANCE ON 56 MAIN
STREET***

**Adoption moved by Legislator McEwen,
seconded by Legislator Burns.**

WHEREAS: The County is the owner of 56 Main Street, Owego New York; and

WHEREAS: The building has not been covered by flood insurance primarily due to the fact that previous water damage has been from water back up and not from flood waters; and

WHEREAS: During the Flood of 2006, the surface flood water was significantly closer to the building than that in prior years; and

WHEREAS: The Legislature feels that the risk of flood damage to the building has increased; and

WHEREAS: The \$2,892.00 cost of flood insurance is minimal when compared to the cost of any potential damage to the building; therefore be it

RESOLVED: That the Treasurer is authorized to purchase and pay to the Partners EEBC, Inc. the sum of \$2,892.00 as an annual premium for flood insurance; and be it further

RESOLVED: That the Treasurer is authorized to renew such policy year to year without further resolution provided such premiums are within the annual budgeted amounts.

Roll Call:

Ayes 08

Noes 00

Absent 01

CARRIED

REFERRED TO: INFORMATION TECHNOLOGY

RESOLUTION NO. 210-08 *REVISE POLICY 43*
INFORMATION TECHNOLOGY POLICY

**Adoption moved by Legislator Burns,
seconded by Legislator McEwen.**

WHEREAS: Policy 43, Tioga County’s Network Policies and Procedures, needs to be updated in its entirety; therefore be it

RESOLVED: That Policy 43 be amended as follows:

**Policy 43
Tioga County’s Network Policies and Procedures**

PURPOSE

For the purposes of this document, the term user refers to any employee (permanent or temporary), contractor, consultant, vendor, volunteer, student or other person who uses, maintains, manages or is otherwise given access privileges to County systems. Additionally, the phrases “IT system” and “IT resource” include all computer, telephone, and radio hardware, fax machines, software, peripherals, applications (including electronic and voice mail), networks and network connections (including to the Internet), documentation and other capabilities intended for the purpose of processing, transferring, or storing data in support of County goals.

ACCEPTABLE USE AND CONTENT

The performance of official County business may require the handling of a variety of information. Unacceptable use and content expend valuable resources and detract from an effective working environment.

It is every user’s responsibility to utilize IT resources appropriately and ensure its security. Users must not use County IT systems for purposes other than those that support official County business or as defined in this policy.

Except when in the process of conducting law enforcement activities, users must not use County IT systems to intentionally obtain or generate information containing content that may be reasonably considered offensive or disruptive. Offensive content includes, but is not limited to, sexual comments or images, racial slurs, gender offensive comments, or any comments that would offend someone on the basis of age, sexual orientation, religious or political beliefs, national origin, or disability.

SHARED RESPONSIBILITY

All users share responsibility for the security of County IT systems. Users may have access to sensitive information as part of their every day job. Misuse of Internet access, electronic and voice mail systems can expose sensitive information to unauthorized use and bring discredit on the County and its users. It is critical that County IT users avoid activities that could result in loss, corruption, or unauthorized use of sensitive information. County employees who do permit loss, corruption, or unauthorized use of sensitive information are subject to discipline up to and including termination. Temporary employees, contractors, consultants, vendors, volunteers, students or others who permit loss, corruption, or unauthorized use of sensitive information will have all access to County IT resources revoked.

IT RESOURCES

All data, information, records and software on County resources are the property of the County. Users should have no expectation of privacy in their use of County computer resources. County equipment, data, records, software and connections are County property, provided for County purposes only. Software and systems that can monitor use will be utilized. Use of County computer system and networks constitutes consent to such monitoring.

The County provides all of the IT resources necessary to do the job. Because the County manages costs for support, upgrades, and new capabilities, and because there are laws and regulations governing the distribution of copyrighted software, the IT Director must be able to keep track of the IT resources for each department. Users can help by working with the resources that the County provides and advising the IT Director when County-provided IT resources become inadequate for the job.

Users must not install, upgrade, or move IT resources without IT management approval, so that the IT Director can keep an accurate inventory and prevent damage to equipment. IT resources should stay in one place once they are installed. Users may reposition IT resources on a desktop or work space, but they should not disconnect the resource from the network in order to move it to a different location.

Only authorized equipment is to have a permanent physical connection to County networks. Users are not to install or run any unapproved hardware devices or software applications (example: no unauthorized wireless devices of any kind – such as PDA, thumb drives, wireless network cards, routers or switches) are to be connected to the network, nor are any scanning or sniffing devices or software to be used on the network without IT approval. IT resources that use a temporary connection, for example VPN Internet and other authorized network connections, do not need to be County owned. These connections are specifically authorized for temporary access.

The playing of entertainment software or games is prohibited.

Users must not use County IT systems to conduct illegal activities.

For security and confidentiality reasons, users must not leave their workstation without first logging-off or locking their workstation.

No software shall be installed on any County IT system without the approval of the IT Director. Any illegal or unlicensed software will be removed upon discovery.

No user may use or distribute personally-owned software on the County's computers or networks. Such software threatens the integrity and security of the County's computers and networks.

Connectivity is prohibited between Tioga County's networks and other systems or networks not under Tioga County authority unless approved by the Director of Information Technology.

Remote access through a VPN (Virtual Private Network) is not permitted for general users but may be evaluated on a case-to-case basis by the Department Head and the Director of Information Technology.

All software developed using County IT systems, for use on County IT systems, is the property of the County. The term software includes applications, documents, databases, other information or information systems. County-developed software must not be copied or distributed.

System software problems and broken machines or other hardware problems should be immediately reported to the IT helpdesk by telephoning extension 8294.

USER IDS AND PASSWORDS

Access to County IT systems is restricted to authorized persons. This restriction is controlled by assigning an identification code, or ID, to each user account and associating a password with each ID. The user ID identifies the user to County IT systems while the password authenticates the user's identity. The password associated with a user ID both prevents unauthorized use of County IT systems and protects users from mistaken identification. The combination of a valid user ID with a correct password is key to the security and integrity of County IT systems.

Each authorized user of County IT systems will be issued a unique user ID. Before an ID is issued, each user ID request must be approved by the Department Head. If possible, the issued user ID should be used on every County IT system required by the user's job function. For specialized IT systems, a different ID may be assigned; however, the number of different user ID codes assigned to a single user must be kept to a minimum. The Department Head must fill out the New Hire-Transfer Form. This form can be found on the County's Intranet. I.T. staff requires up to 48 hours completing the setup of a new user.

All users are required to protect access IDs, authentication codes (i.e. passwords, personal identification numbers (PIN), encryption codes, etc.) from improper disclosure. Passwords are confidential and should not be shared. Users should not share their password with anyone – including managers or other county personnel except I.T.'s system administrator and technicians when required to resolve system issues. Users not following this policy could be subject to disciplinary actions. All users should follow good password construction practices, such as not using family member names. By protecting the user accounts assigned to them, users prevent unauthorized persons from accessing information stored on County I.T. systems.

Users should take the following precautions:

- Don't write passwords down on paper or keep a file containing passwords unless that paper or file is protected in a tamper-resistant container.
- Don't give passwords to unauthorized people.
- Don't give a password to anyone over the telephone or via e-mail.
- Don't let anyone watch a user enter a password into a computer.
- Don't watch someone else as they enter their password.

Anyone asking to use another person's password should be identified and reported to the user's immediate supervisor. If at anytime, a user suspects their password has been compromised in any way, they should immediately report the possibility to their supervisor. Supervisors should report all incidents to the I.T. Director.

INTERNET/ E-MAIL USAGE

The use of Tioga County Internet access facilities should be considered a privilege and not a right. This privilege is given with the expectation that employees will demonstrate consideration and respect for other users and voluntarily comply with County usage guidelines. Inappropriate usage of Internet services or violation of these policies and guidelines may result in the revocation of access. The County may also take disciplinary action, including, but not limited to, termination of employment.

Internet access is a County resource to be used for official County business only. Employees must refrain from personal use, even during non-business hours. Employees have no right of personal privacy in any matter stored in, created, received, or sent over the e-mail system and/or other Internet systems (e.g. personal, Internet-based accounts e.g. Yahoo, AOL, Hotmail, etc.). The County automatically screens files for potentially harmful computer programs, such as computer viruses, Trojans, etc.

All existing County policies and practices apply to computer use, especially those that deal with intellectual protection, privacy, misuse of County resources, sexual harassment, information and data security, confidentiality, solicitation on County premises, records retention, open meetings, and freedom of information.

Internet access will be provided for executive, management and other employees who, in the County's opinion, have a legitimate business need. The submission of a New Hire-Transfer Request form by the employee's supervisor or department head will initiate the process to implement Internet service for the employee.

Tioga County reserves the right to examine any data or communications transmitted over the Internet connection and to restrict access to selected World Wide Web sites, newsgroups, and other services.

County users are prohibited from using Instant Messaging (IM) or Chat Rooms on any County resource.

County employees must refrain from access, possession, or transmission of any material that may be considered pornographic, obscene, indecent, explicit, profane, violent, hateful, illegal, or unethical. County employees found in violation are subject to discipline up to and including termination.

In a secure and responsible manner, users may employ the Internet as a tool for gathering and disseminating information. Even though IT practices effective security measures, users may still receive unsolicited information. If a user does receive a suspicious email, delete the email message immediately and do not provide any personal information in response to any email if you are not the initiator of the request.

Emails created in the normal course of official County business and retained as evidence of official County policies, actions, decisions or transactions are records subject to records management requirements under the New York Arts and Cultural Affairs Law, and may be subject to specific program retention requirements. Tioga County Records Management policies do not distinguish among media with regards to the definition of Tioga County's records. As such, electronic email records may be subject to records management requirements under the New York Arts and Cultural Affairs Law, Article 6 of the Public Officers Law, and may be subject to specific program retention requirements. In particular, such records are subject to disposition scheduled determined by State Archives and Records Administration (SARA). Employees who create e-mails or other computer documents, which involve:

- policies and directives;
- Correspondence or memoranda related to official business;
- Work schedules and assignments;
- Agendas and meeting minutes;
- Drafts of documents that are circulated for comment or approval;
- Any document that initiates, authorizes, or completed a business transaction;
- Final reports or recommendations; and
- Any other document which is subject to record retention requirements must retain such documents according to the department's Records Retention and Disposition Schedule CO-2 published by the New York State Education Department. Each

- County employee shall be responsible for periodically reviewing their email and deleting messages as prescribed by the above mentioned schedule. Emails that are printed and filed in another document storage system, either a physical cabinet or electronic system can be deleted from the email system. Records communicated or transmitted by email shall be identified, managed, protected and retained as long as they are needed to meet operational, legal, audit, research or other requirements; retained, managed, and accessible in an existing filing system outside email system in accordance with the appropriate departmental standard practices as may be recommended by the Information Technology Department and Records Management Officer; and disposed of within the record keeping system in which they have been filed in accordance with a Records Disposition Authorization (RDA) approved by the New York State Archives and Records Administration (SARA), and implemented by the Records Management Officer.

Users should report to their supervisor if they receive voice-mail or e-mail containing content that may be reasonably considered offensive or disruptive. Supervisors should make an initial assessment to determine whether the offensive mail is a security issue, a human resources issue, or both. Once an initial assessment is complete, the supervisor should seek appropriate assistance and begin an investigation. During this investigation, I.T. personnel will maintain the confidentiality of all individuals.

Unsolicited email advertisements (a.k.a. junk mail), including those that contain offensive material, should be ignored and deleted. Do not open any attachments or click on any hyperlinks in order to reply to unsolicited email. Report repetitive or significant numbers of unsolicited email messages to I.T.

Transmission of chain letter, inappropriate humor, or offensive, obscene, or pornographic material is expressly prohibited.

PHYSICAL SECURITY

Physical access to wiring closets and server rooms are restricted to authorized personnel only. The equipment is in locked rooms to prevent tampering and unauthorized usage. Information Technology equipment is protected from power surges, power failures, water damage, overheating, fire, and other physical threats.

MOBILE COMPUTING SECURITY

Laptop Security

Laptop computers are used by Tioga County employees for internal and external communication and to support County business functions to their fullest capacity. This policy advises employees and department heads of their responsibilities and provides guidance in managing distribution and usage.

Laptop computers are to be provided to employees based on demonstrated need and job function as approved by the Department Head. This includes but is not limited to employees whose positions involve on-call duties, employees who during the normal course of employment perform their duties away from their assigned work space, and employees who have demonstrated a need to be in contact with their office via email and communication interfaces. Laptop computers, like other means of communication, are to be used to support County government business only. Employees may use laptop computers to communicate outside of the County government when such communications are related to legitimate business activities and are within their job assignments or responsibilities.

Employees will not use laptop computers for illegal, disruptive, unethical or unprofessional activities, or for personal gain, or for any purpose that would jeopardize the legitimate interests of Tioga County.

No unauthorized copying of software is permitted and is a violation of Tioga County's policy for responsible computer use.

User identification and passwords restrict access to laptop system. Access codes must be protected and will be required to be changed with reasonable frequency per Tioga County's network policies and procedures guidelines. Laptops should be either turned off or placed in a workstation lock mode when not in use.

Avoid leaving laptops in situations that increase the risk of theft. Do not leave laptops unattended. If the laptop is stolen, please report this to Information Technology as soon as possible.

Laptop computers should not be used while operating a motor vehicle. Employees must take every effort to insure the safe usage of laptop computers.

Employees must take every effort to insure the security, safety and maintenance of the laptop computer. Any unreasonable use, abuse, neglect and alternations of laptop equipment may result in the loss of computing privileges. Misuse of laptop computer will result in appropriate disciplinary action.

It is mandatory for all County users using laptops to copy or move all data files stored on the hard drives to the network so they will be backed up according to the critical nature of the data.

Users are required to immediately report any problems with their laptops to Information Technology Helpdesk at extension 8294. Any attempt by employees to dismantle or repair their machines or to install modifications themselves may invalidate the manufacturer's warranty.

No personal hardware or software is allowed to be loaded on the laptop. All equipment and software of any kind is the sole property of Tioga County.

CELLULAR PHONES AND OTHER WIRELESS DEVICES

It is Tioga County's policy to have employees use cellular phones as an effective communication tool which enhances the personal safety/security of field employees and carries the potential to enhance employee productivity by providing another communications link with County employees and customers.

Cellular phone service, like other means of communication, is to be used to support County business. Employees may use cellular telephones to communicate outside of the County government when such communications are related to legitimate business activities and are within their job assignments or responsibilities. Employees will not use cellular telephones for illegal, disruptive, unethical or unprofessional activities, or for personal gain, or for any purpose that would jeopardize the legitimate interest of Tioga County.

Cellular phones or other mobile devices should not be used while operating a motor vehicle.

APPENDIX A

Authentication: The process to establish and prove the validity of a claimed identity.

Browser: A software tool used to locate and view data in standardized formats on other computers (see "WWW browser").

Confidentiality: The property that information is not made available or disclosed to unauthorized individuals, entities, or process.

Data: Data shall be defined as any information created, stored (in temporary or permanent form), files, produced or reproduced, regardless of the form of media. Data may include, but is not limited to personally identifying information, reports, files,

folders, memoranda, statements, examinations, transcripts, images, communications, electronic or hard copy.

Hoaxes: Email messages that resemble chain letters, offer free money, or contain dire warnings and offers that seem to be too good to be true.

Information: Information is defined as the representation of facts, concepts, or instructions in a formalized manner suitable for communication, interpretation, or processing by human or automated means.

Internet: A worldwide electronic system of computer networks, which provide communications and resource, sharing services to government employees, businesses as well as the general public.

Intranet: The Intranet is an internal (i.e. non-public) network that uses the same technology and protocols as the Internet.

IT: Information Technology.

Phishing: A scam in which an e-mail message directs the e-mail recipient to click on a link that takes them to a web site where they are prompted for personal information such as a pin number, social security number, bank account number, or credit card number. Both the link and web site may closely resemble an authentic web site, however they are not legitimate.

Spyware: Also related to “adware”, is software that is sometimes downloaded from a web page, by following a link in an email or are installed with freeware or shareware software without the user’s knowledge. Spyware is used to track a person’s Internet activity, redirect the browser to certain web sites or monitor the sites that a user may visit. It may also record passwords and personal information to send to a malicious web site.

Trojans: Also known as backdoors, is malicious code hidden in a legitimate program that, when executed, performs some unauthorized activity or function. This can range from stealing a password and credit card information to allowing someone to take control of the computer.

User (a.k.a. County IT User): Shall be defined as any County entity(ies), political subdivision(s), their employees or third party contractor(s) or business associates, or any other individual(s) who are authorized by such entities to access a system for legitimate government purpose.

Virtual Private Network (VPN): Is a way to use a public telecommunications infrastructure, such as the Internet, to provide remote offices or individual users with secure access to their organization’s network.

Virus: A program, usually malicious, that replicates itself on computer systems by incorporating itself into other programs that are shared among computer systems. Once in the new host, a virus may corrupt files, display unwanted messages, crash the host, etc.

World-wide Web (WWW): The collection of web pages, documents which are developed in accordance with the HTML (hypertext) Web format standard and may be accessed via Internet connections using a WWW browser.

And be it further

RESOLVED: That Policy 43 is hereto updated in its entirety as attached.

Roll Call:

Ayes 08

Noes 00

Absent 01

CARRIED

REFERRED TO:

FINANCE COMMITTEE

RESOLUTION NO. 211-08

***ERRONEOUS ASSESSMENT
TOWN OF SPENCER***

**Adoption moved by Legislator McEwen,
seconded by Legislator Oberbeck.**

WHEREAS: An application for corrected tax roll indicates that property no. 1546, assessed to Timothy J Kinney on the 2008 tax roll for the Town of Spencer, was assessed for a trailer which was found to be on bordering land located in Chemung County; and

WHEREAS: The application filed by the assessor reducing the assessment on property no. 1546 in the Town of Spencer from \$10,000 to \$500 was issued too late to correct the school tax bill and the 2007 Spencer-Van Etten school taxes were returned to the county as unpaid resulting in the incorrect amount of \$771.14 being added to Mr. Kinney's 2008 Town & County tax bill; and

WHEREAS: An adjusted amount provided to Mr. Kinney by the town was paid to the Town of Spencer tax collector; be it therefore

RESOLVED: That the erroneous school tax of \$667.95 and the 3% interest of \$20.04 be charged back to the Spencer-Van Etten School District; and be it further

RESOLVED: That the erroneous 7% penalty of \$48.16 be charged to the proper account in the records of the County Treasurer.

Roll Call:
Ayes 08
Noes 00
Absent 01
CARRIED

REFERRED TO: **ED&P COMMITTEE**
LEGISLATURE

RESOLUTION NO. 212-08 *RESOLUTION TO GOVERNOR PATERSON AND NEW YORK STATE LEGISLATURE TO ADVANCE FUNDING AND EXPEDITE THE TIMETABLES TO COMPLETE THE APPALACHIAN DEVELOPMENT HIGHWAY SYSTEM (Corridor U-1 I-99 and Corridor T I-86)*

Adoption moved by Legislator Sauerbrey,
seconded by Legislator Oberbeck.

WHEREAS: Governors have made commitments to the revitalization and improvement of the economy of “Upstate” New York; and

WHEREAS: Steuben County, along U.S. Route 15 (I-99), and thirteen other counties along U.S. Route 17 (I-86) corridor make up the three Local Development Districts in the thirteen state Appalachian Regional Commission; and

WHEREAS: U.S. Route 15 (I-99) Corridor U-1 and U.S. Route 17 (I-86) Corridor T are New York State’s section of the thirteen state Appalachian Development Highway System and as such are eligible for Appalachian funding; and

WHEREAS: Completing the I-99 U-1 Corridor fulfills the desires of both the Commonwealth of Pennsylvania and New York State to accelerate economic development opportunities in the area of Appalachia as well as respond to the increasing traffic volumes (primarily commercial vehicles) in the Route 15 Corridor since the passage of the North American Free Trade Agreement (NAFTA); and

WHEREAS: U.S. Route 15 is the only north/south route in Central Pennsylvania that serves as a vital and direct link between western New York and Canada and the ports of Baltimore and Philadelphia and the mid-Atlantic states; and

WHEREAS: Completing Corridor T, which terminates in Broome County at Interstate 81, and the U-1 Corridor in Steuben County will complete the Appalachian Development Highway System in New York State; and

WHEREAS: The New York I-86 Economic Development Benefit Study, issued in January 2000, which was widely accepted and quoted at all levels of government, called for an aggressive eight-year construction period that would result in a 3.2 billion dollar direct economic benefit to communities along the I-86 Highway Corridor once the conversion has been completed; and

WHEREAS: Governor Pataki and the New York State Department of Transportation committed to a ten-to-twelve year construction program to complete the Route 17 conversion to Interstate I-86 beginning with the first designation (177 miles Chemung County West to Pennsylvania) December 3, 1999; and

WHEREAS: The Pennsylvania Department of Transportation has projected a completion date for the conversion of Route 15 to Interstate standards (I-99) to the New York State border by the end of 2010; and

WHEREAS: The designation of New York State Route 17 to I-86 and Route 15 to I-99 will provide a highway network with connection to every Interstate Highway located within New York State and Interstates leading into Pennsylvania; and

WHEREAS: The Appalachian Regional Commission has released a study "Economic Impact Study of Completing the Appalachian Development Highway System"; now therefore be it

RESOLVED: That the I-86 Coalition does hereby express its support for those projects contained within the 2005 Transportation Bond Act and the Transportation Plan for the State of New York Department of Transportation; and be it further

RESOLVED: That the I-86 Coalition does hereby urge the Governor and the New York State Legislature to advance funding necessary to expedite the timetables set forth and complete the Appalachian Development Highway System in New York State and meet the Pennsylvania Department of Transportation's timetable; and be it further

RESOLVED: That the I-86 Coalition is hereby authorized to forward this resolution to Governor David A. Paterson, Senate Temporary President and Majority Leader Joseph L. Bruno, Speaker of the Assembly Sheldon Silver, Senator George H. Winner, Jr., Assembly Member Thomas F. O'Mara, Assembly Member James Bacalles, Transportation Commissioner Astrid Glynn, Senate Transportation Committee Chair Thomas W. Libous, Assembly Standing Committee on Transportation Chair David Gantt, Chair of the Upstate Empire Development Corporation Robert G. Wilmers, the New York State Association of Counties, the fourteen counties bordering I-86, the Inter-County Association of Western New York, and the Rural Association of Mayors and Supervisors.

CARRIED

REFERRED TO: **INFORMATION TECHNOLOGY COMMITTEE**

RESOLUTION NO. 213-08 *ESTABLISH TIOGA COUNTY CONNECT TIOGA COMMISSION*

Adoption moved by Legislator Burns,
seconded by Legislator Sauerbrey.

WHEREAS: Tioga County strives to maintain and improve the quality of life for its residents; and

WHEREAS: Access to affordable high speed Internet and unlimited voice telecommunications is an essential infrastructure component for businesses, education, human services, government services and private citizens; and

WHEREAS: The Tioga County Legislature recognizes the importance of maintaining and increasing the number of job opportunities for Tioga County residents within the emerging global economy; and

WHEREAS: Tioga County Resolutions 282-95, 346-95 and 378-95 from 1995 established a Telecommunications and Information System Commission as an advisory body for the Tioga County Legislature for a period of three years to educate, facilitate and initiate the growth of telecommunications as a proactive policy initiative in Tioga County; and

WHEREAS: The Tioga County Legislature recognizes the importance of reviving a Connect Tioga Commission whose primary purpose would be to form a coalition between the public and private sectors of Tioga County, New York in order to further develop the infrastructure necessary to bring access to affordable high speed

Internet and unlimited voice telecommunications to all Tioga County businesses, organizations, schools, governments and residents; and

WHEREAS: The Tioga County Legislature recognizes the importance of integrating the ever advancing and global high speed Internet, telecommunication and information system issues into its long term planning efforts with particular concern for the impact of such issues on the economy, education, human resource expansion and government effectiveness; therefore be it

RESOLVED: That the Tioga County Legislature hereby announces its support of the formation of a Connect Tioga Commission serving to research, facilitate and initiate the growth of high speed Internet access and telecommunications in Tioga County, New York, and be it further

RESOLVED: That the Tioga County Legislature shall appoint a County Liaison to oversee the continuation of this plan, to address future leadership and funding requirements for this issue, and to contribute to the Connect Tioga Commission for the implementation of this initiative, and be it further

RESOLVED: That the voluntary members of the Connect Tioga Commission shall serve without compensation at the pleasure of the Tioga County Legislature.

Legislator Oberbeck spoke. "I would like to just for the record make my position to be clear on this. I support the concept, but I want to with the understanding that interconnectability is an important communication tool, but I am just a little cautious about if this is going to grow into something where the County becomes the sole provider for this or funder for this program. I am supportive as far as the County adding technical service to this, maybe administering grants or to that effect, but I am cautious about the future of committing taxpayer dollars to have a countywide program so to speak. I do appreciate the effort that has gone into this. There have been many countless hours and volunteers that have worked on this project and I do want to commend them for that."

On roll call vote on the above resolution seven members voted Aye, Legislator Penney voting no, Legislator Weston being absent, and the resolution was adopted.

REFERRED TO: HEALTH & HUMAN SERVICES

RESOLUTION NO. 214-08 *APPROVE PUBLIC TRANSPORTATION
BUS ROUTE CHANGES
SOCIAL SERVICES*

**Adoption moved by Legislator Huttleston,
Seconded by Legislator McEwen.**

WHEREAS: A survey of public transportation riders, select Tioga County employers and the general public was recently conducted by the Department of Social Services; and

WHEREAS: Feedback from that survey has been reviewed and taken into consideration; and

WHEREAS: Adjustments to some fixed routes will enhance ridership and accommodate current riders; therefore be it

RESOLVED: That the Department of Social Services be authorized to make the following fixed route changes, effective July 15, 2008:

- 1. Eliminate Route # 7 from Nichols to Waverly.**
- 2. Add a morning and afternoon run to Route # 3 from Owego to Ithaca one hour later than the current run.**
- 3. Adjust times and stop order on route # 8 Waverly to Owego to better serve employees of local businesses.**
- 4. Add an earlier run on Route # 8 from Owego to enhance service to and from the Guthrie Clinic.**

CARRIED

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. 215-08 *SEQR NEGATIVE DECLARATION FOR
THE SMSI INTER-MUNICIPAL
HIGHWAY SERVICES STUDY*

**Adoption moved by Legislator Burns,
Seconded by Legislator Oberbeck.**

WHEREAS: Tioga County, the Towns of Barton, Berkshire, Candor, Newark Valley, Nichols, Richford, Spencer, and the Villages of Newark Valley, Owego, and Waverly have jointly applied for and were awarded a grant from New York State Department of State's Shared Municipal Service Incentive Program to conduct a countywide study to evaluate options for distribution, consolidation, and sharing of highway services and resources between the County, Town, and Village Highway Departments with the ultimate goal of reducing expenditures and/or increasing efficiencies and cost of effectiveness of services; and

WHEREAS: The stated participating municipalities have agreed via a Memorandum of Understanding that Tioga County, as lead applicant for the grant, will also be Lead Agency for State Environmental Quality Review Act (SEQRA) purposes; and

WHEREAS: Tioga County as Lead Agency has completed a Full Environmental Assessment Form and found no significant adverse environmental impacts associated with this study; therefore be it

RESOLVED: That the Tioga County Legislature makes a Negative Declaration according to the Full Environmental Assessment Form completed for said study.

CARRIED

REFERRED TO: **JOB/TRAINING/ED&P COMMITTEE**
PERSONNEL COMMITTEE

RESOLUTION NO. 216-08 ***ABOLISH POSITION***
TIOGA EMPLOYMENT CENTER

Adoption moved by Legislator Oberbeck,
seconded by Legislator Penney.

WHEREAS: Federal Workforce Investment Act funding received rescission cuts in the current program year 2007; and

WHEREAS: The Workforce Investment Act will be reduced significantly for the upcoming Program Year 2008 (July 1, 2008- June 30, 2009); and

WHEREAS: The work hours of one part-time position have already been reduced as a result of the current year rescission cuts and PY 2008 funding reduction; and

WHEREAS: These reductions in federal funding make it necessary to further reduce staff if services are to continue to Tioga County residents; therefore be it

RESOLVED: That, effective at midnight on July 15, 2008, one full-time position of Administrative Assistant shall be abolished from the Tioga Employment Center.

Roll Call:

Ayes 08

Noes 00

Absent 01

CARRIED

REFERRED TO: **ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE**

RESOLUTION NO. 217-08 ***APPOINT DIRECTOR OF VETERANS'
SERVICE AGENCY (VETERANS' OFFICE)***

**Adoption moved by Legislator Oberbeck,
seconded by Legislator Penney.**

WHEREAS: The position of Director of Veterans' Service Agency became vacant upon the death of the previous incumbent as of April 14, 2008; and

WHEREAS: Tioga County advertised the vacancy throughout Tioga County; and

WHEREAS: The Interview Committee conducted interviews on June 23 and 25, 2008 and a candidate was selected; therefore be it

RESOLVED: That the Tioga County Legislature hereby appoints Sandra Junker to the Director of Veterans' Service Agency position effective August 5, 2008; and be it further

RESOLVED: That the annual salary for this part-time position for 2008 shall be \$13,000.

On roll call vote on the above resolution six members voted Aye, Legislators Quinlan and Huttleston voting no, Legislator Weston being absent, and the resolution was adopted.

REFERRED TO: HEALTH & HUMAN SERVICES
PERSONNEL COMMITTEE

RESOLUTION NO. 218-08 *CREATE AND FILL SEASONAL
HEAP STAFF POSITIONS
SOCIAL SERVICES*

Adoption moved by Legislator Huttleston,
Seconded by Legislator Burns.

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The Home Energy Assistance Program (HEAP) will tentatively begin Outreach in mid August and be in full season on November 1, 2008; and

WHEREAS: The Social Services budget allows for the hiring of one seasonal Social Welfare Examiner and one Typist to staff the HEAP Program; and

WHEREAS: The starting salaries for said positions are \$12.096/hr. and \$10.033/hr. respectively; and

WHEREAS: The Federal reimbursement will be 100% with no local share; therefore be it

RESOLVED: That the Department of Social Services be authorized to create and fill the seasonal positions of Social Welfare Examiner at \$12.096/hr. and Typist at \$10.033/ hr. effective August 18, 2008 through May 15, 2009.

Roll Call:

Ayes 08

Noes 00

Absent 01

CARRIED

Legislator McEwen made a motion to have the following late-filed resolutions considered, seconded by Legislator Oberbeck and carried.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 219-08 *RESCIND ACCEPTANCE OF SALE
AT AUCTION FOR PERRY PIERCE
REAL PROPERTY CURRENT OWNER,
AND JOHN HOUSE, ASSESSED OWNER,
ACQUIRED FOR TAXES AND
AUTHORIZE RESALE*

Adoption moved by Legislator McEwen,
Seconded by Legislator Sauerbrey.

WHEREAS: Property acquired by Tioga County for nonpayment of taxes in the Town of Nichols was approved by the Legislature for sale at Public Auction to be conducted August 7, 2008; and

WHEREAS: This body is agreeable to rescinding its acceptance for sale at Public Auction as an offer has been made to purchase this property by Perry Pierce; be it therefore

RESOLVED: That the acceptance for Sale at Public Auction for the property hereinafter identified be and hereby is rescinded effective immediately:

Town of Nichols
Tax Map # 170.07-1-8
Current Owner: Perry Pierce
Assessed Owner: John House
Resolution Number -08

And be it further

RESOLVED: That the County Treasurer be and hereby is authorized to offer said property for resale.

Roll Call:
Ayes 08
Noes 00
Absent 01
CARRIED

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 220-08 *RESCIND ACCEPTANCE OF SALE
AT AUCTION FOR CTS PROPERTIES
INC., REAL PROPERTY ACQUIRED FOR
TAXES AND AUTHORIZE RESALE*

Adoption moved by Legislator McEwen,
Seconded by Legislator Sauerbrey.

WHEREAS: Property acquired by Tioga County for nonpayment of taxes in the Town of Owego was approved by the Legislature for sale at Public Auction to be conducted August 7, 2008; and

WHEREAS: This body is agreeable to rescinding its acceptance for sale at Public Auction as an offer has been made to purchase this property by Craig Fritzsich; be it therefore

RESOLVED: That the acceptance for Sale at Public Auction for the property hereinafter identified be and hereby is rescinded effective immediately:

Town of Owego
Tax Map #85.00-1-3.122
Assessed Owner: CTS Properties, Inc.
Resolution Number -08

And be it further

RESOLVED: That the County Treasurer be and hereby is authorized to offer said property for resale.

Roll Call:
Ayes 08
Noes 00
Absent 01
CARRIED

REFERRED TO: FINANCE/LEGAL COMMITTEE

**RESOLUTION NO. 221-08 *RESCIND ACCEPTANCE OF SALE
AT AUCTION FOR HERBERT
ROUNSEVILLE REAL PROPERTY
ACQUIRED FOR TAXES AND
AUTHORIZE RESALE***

**Adoption moved by Legislator McEwen,
Seconded by Legislator Sauerbrey.**

WHEREAS: Property acquired by Tioga County for nonpayment of taxes in the Town of Richford was approved by the Legislature for sale at Public Auction to be conducted August 7, 2008; and

WHEREAS: This body is agreeable to rescinding its acceptance for sale at Public Auction as an offer has been made to purchase this property by Shelly Rounseville; be it therefore

RESOLVED: That the acceptance for Sale at Public Auction for the property hereinafter identified be and hereby is rescinded effective immediately:

**Town of Richford
Tax Map #11.00-2-22.11
Assessed Owner: Herbert Rounseville
Resolution Number -08**

And be it further

RESOLVED: That the County Treasurer be and hereby is authorized to offer said property for resale.

**Roll Call:
Ayes 08
Noes 00
Absent 01
CARRIED**

REFERRED TO: FINANCE/LEGAL COMMITTEE

**RESOLUTION NO. 222-08 *RESCIND ACCEPTANCE OF SALE
AT AUCTION FOR CHRISTINE URBAN
REAL PROPERTY ACQUIRED
FOR TAXES AND AUTHORIZE RESALE***

**Adoption moved by Legislator McEwen,
Seconded by Legislator Burns.**

WHEREAS: Property acquired by Tioga County for nonpayment of taxes in the Town of Owego was approved by the Legislature for sale at Public Auction to be conducted August 7, 2008; and

WHEREAS: This body is agreeable to rescinding its acceptance for sale at Public Auction as an offer has been made to purchase this property by Christine Urban; be it therefore

RESOLVED: That the acceptance for Sale at Public Auction for the property hereinafter identified be and hereby is rescinded effective immediately:

**Town of Owego
Tax Map #131.00-1-34
Assessed Owner: Christine Urban
Resolution Number -08**

And be it further

RESOLVED: That the County Treasurer be and hereby is authorized to offer said property for resale.

**Roll Call:
Ayes 08
Noes 00
Absent 01
CARRIED**

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 223-08 ***AUTHORIZE SALE OF PROPERTY
ASSESSED TO JOHN HOUSE AND
OWNED BY PERRY PIERCE, LOCATED
IN THE TOWN OF NICHOLS TO
PERRY PIERCE OR HIS ASSIGNS***

**Adoption moved by Legislator McEwen,
Seconded by Legislator Huttleston.**

WHEREAS: Property located in the Town of Nichols, Village of Nichols assessed to John House, owned by Perry Pierce, identified as Tax Map number 170.07-1-8, parcel number 223, owes 2006 taxes and is past the last date of redemption; and

WHEREAS: The County has been approached by Perry Pierce, who has made an offer to purchase the property for \$1,725.00, "as is", thereby placing the property back on the tax rolls; be it therefore

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$1,725.00 and recording costs, a Quit Claim Deed conveying the property assessed to John House, owned by Perry Pierce, located in the Village of Nichols, Town of Nichols, identified on the Town of Nichols Tax Map as number 170.07-1-8, parcel number 223, to Perry Pierce or his assigns.

**Roll Call:
Ayes 08
Noes 00
Absent 01
CARRIED**

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 224-08 ***AUTHORIZE SALE OF CTS
PROPERTIES LOCATED IN THE
TOWN OF OWEGO TO CRAIG
FRITZSCH OR HIS ASSIGNS***

**Adoption moved by Legislator Penney,
Seconded by Legislator McEwen.**

WHEREAS: Property located in the Town of Owego, assessed to CTS Properties, identified as Tax Map number 85.00-1-3.122, parcel number 13489 owes 2005-2008 taxes and is past the last date of redemption; and

WHEREAS: The County has been approached by Craig Fritsch, who has made an offer to purchase the property for \$18,000.00, "as is", thereby placing the property back on the tax rolls; be it therefore

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$18,000.00 and recording costs, a Quit Claim Deed conveying the property assessed to CTS Properties located in the Town of Owego, identified on the Town of Owego Tax Map as number 85.00-1-3.122, parcel number 13489, to Craig Fritsch or his assigns.

Roll Call:

Ayes 08

Noes 00

Absent 01

CARRIED

REFERRED TO:

FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 225-08

*AUTHORIZE SALE OF HERBERT
ROUNSEVILLE PROPERTY LOCATED
IN THE TOWN OF RICHFORD TO
SHELLY ROUNSEVILLE OR HER
ASSIGNS*

Adoption moved by Legislator McEwen,
Seconded by Legislator Huttleston.

WHEREAS: Property located in the Town of Richford, assessed to Herbert Rounseville, identified as Tax Map number 11.00-2-22.11, parcel number 124 owes 2006-2007 taxes and is past the last date of redemption; and

WHEREAS: The County has been approached by Shelly Rounseville, who has made an offer to purchase the property for \$500.00, "as is", thereby placing the property back on the tax rolls; be it therefore

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$500.00 and recording costs, a Quit Claim Deed conveying the property assessed to Shelly Rounseville located in the Town of Richford, identified on the Town of Richford Tax Map as number 11.00-2-22.11, parcel number 124, to or her assigns.

Roll Call:
Ayes 08
Noes 00
Absent 01
CARRIED

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 226-08 *AUTHORIZE SALE OF CHRISTINE
URBAN PROPERTY LOCATED IN
THE TOWN OF OWEGO TO CHRISTINE
URBAN OR HER ASSIGNS*

Adoption moved by Legislator Penney,
Seconded by Legislator McEwen.

WHEREAS: Property located in the Town of Owego, assessed to Christine Urban, identified as Tax Map number 131.00-1-34, parcel number 12184 owes 2006-2008 taxes and is past the last date of redemption; and

WHEREAS: The County has been approached by Christine Urban, who has made an offer to purchase the property for \$6,000.00, “as is”, thereby placing the property back on the tax rolls; be it therefore

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$6,000.00 and recording costs, a Quit Claim Deed conveying the property assessed to Christine Urban located in the Town of Owego, identified on the Town of Owego Tax Map as number 131.00-1-34, parcel number 12184, to Christine Urban or her assigns.

Roll Call:
Ayes 08
Noes 00
Absent 01
CARRIED

Legislator Oberbeck made a motion to adjourn at 2:08 P.M., seconded by Legislator McEwen, and the motion to adjourn was carried.