

COUNTY OF TIOGA
DEPARTMENT OF PERSONNEL AND CIVIL SERVICE

R.E. Dougherty County Office Building, 56 Main Street – Owego, New York 13827 – Tele: (607) 687-8494 – Fax: (607) 223-7074



NOTICE OF VACANCY

DIRECTOR OF UTILITIES – Village of Owego

Date of Issue: 06/02/17, This is important administrative and professional work involving responsibility for directing the maintenance and operation of the municipal wastewater system for the Village of Owego. The incumbent is also responsible for environmental and safety compliance as related to wastewater systems. The work is performed under the general direction of a designated municipal official or board, with wide leeway permitted for the use of independent judgment. Direct supervision is exercised over all subordinate staff within the department. Does related work as required.

The title of Director of Utilities is **Competitive**, requiring applicants to meet minimum qualifications established for the position and successfully meet civil service examination requirements. **An examination is anticipated for October 2018.** A provisional appointment may be made to this position. Permanent appointment will be dependent upon participation in the examination AND being reachable from the resulting eligible list.

Status: Provisional

Work Hours: Full-time

Salary: Depending upon experience and as determined by Village Board; benefit package available

Location: Village of Owego

Minimum Qualifications Graduation from high school or possession of a general equivalency and **EITHER:**

- a) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Civil Engineering Technology or related field of study and three (3) years of water and/or sewer maintenance full-time paid experience or its part-time equivalent, all of which must have been in a supervisory capacity; **OR**
- b) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Civil Engineering Technology, Environmental Technology or related field of study and five (5) years of water and/or sewer maintenance full-time paid experience or its part-time equivalent, three (3) years of which must have been in a supervisory capacity; **OR**
- c) Seven (7) years of full-time paid experience or its part-time equivalent in the operation of a wastewater treatment plant, three (3) of which must have been in a supervisory capacity; **OR**
- d) An equivalent combination of training and experience as defined by the limits of (a), (b) and (c) above.

SPECIAL REQUIREMENTS: At time of appointment must possess a New York State Grade 3A Wastewater Treatment Plant Operator (WWTPO) license. In addition, must be able to obtain a New York State Grade 4A WWTPO license within a time frame set by the Board of Trustees in conjunction with the appropriate regulatory agencies. Licensure must be retained throughout the duration of employment in addition to any and all required licensure according to the grade of Wastewater Treatment Plant facility. The work experience required for licensure may be included towards meeting the experience qualifications in (a), (b) and (c) above.

At time of appointment and through the duration of employment, must possess a valid New York State Class B Driver's License.

Apply to: Tioga County Department of Personnel & Civil Service: www.tiogacountyny.com
To download application:
<https://www.tiogacountyny.com/media/2134/application2016january.pdf>

Apply by: **June 26, 2017**

Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.