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ECONOMIC DEVELOPMENT & PLANNING | INDUSTRIAL DEVELOPMENT AGENCY | LOCAL DEVELOPMENT CORPORATION

**Tioga County Industrial Development Agency
Governance Committee Meeting
March 23, 2026 – 2:00 pm
Ronald E Dougherty County Office Building
56 Main Street, Owego, NY 13827
Meeting Minutes**

I. Call to Order and Introductions: 2:09 pm

II. Attendance:

- a. Governance Committee Members: Jon Ward, Barbara Case
- b. Guests: C. Yelverton, L. Williams
- c. Excused: Eric Knolles

III. Approval of Minutes:

- a. December 9, 2025, regular governance committee meeting

Motion to approve December 9, 2025, minutes (J.Ward, B. Case)

IV. New Business:

- a. MRB Group Policy Recommendations for Uniform Tax Exemption Policy
- b. Assessment of Internal Controls Policy and Procurement Policy
- c. IDA Pilot Application

The committee reviewed the tax exemption, internal controls, and procurement policies and the PILOT application form. J. Ward stated that the uniform tax exemption policy needs legal input after the MRB made recommendations. C. Yelverton stated sending the policy to J.Meager to be reviewed and discussed at the next board meeting. J. Ward mentioned the current contract with MRB and would like to send the policies and application to the MRB group to be reviewed. B. Case concurred.

Motion to recommend to the board allowing the MRB group to review and make recommendations on the internal controls and procurement policies and the PILOT application (J.Ward, B.Case)

V. Adjourned: 2:22pm