

**ECONOMIC DEVELOPMENT & PLANNING
TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING
May 8, 2018**

ATTENDEES:

Legislators: Ed Hollenbeck, Mike Roberts, Marte Sauerbrey, Dennis Mullen

Staff: LeeAnn Tinney, Linda Sampson, Rita Hollenbeck

Guests: none

Chair Weston was not in attendance.

MINUTES

- Approval of minutes from April 3, 2018 - Legislator Robert asked for approval of minutes from the April 3, 2018 committee meeting. Legislator Mullen made a motion to accept the April 3, 2018 minutes, seconded by Legislator Hollenbeck. All were in favor.

SOIL & WATER CONSERVATION: Wendy Walsh – Ms. Walsh was not in attendance.

CORNELL COOPERATIVE EXTENSION: Andy Fagan – Mr. Fagan was not in attendance; however a January to March Progress Report and the South Central NY Dairy and Field Crops Program, 1st quarter report, was distributed.

ECONOMIC DEVELOPMENT & PLANNING

Ms. Tinney reported the following:

1. PLANNING REPORT – Ms. Tinney reported the following; agenda previously emailed:

- **239 Reviews**
 - County Case 2018-010: Town of Candor, Site Plan Review, Relyea Towing, LLC – The applicant wishes to consolidate his vehicle repossession and truck repair business at this former contracting site on Route 96. Staff recommended approval of the site plan review and the TCPB unanimously carried the vote.
 - County Case 2018-011: Town of Nichols, Special Use Permit, LaFamilia Motorcycle Club (Jim and DeAnna Mosher) – Applicant wishes to hold motorcycle functions, meetings, and special events at this garage/clubhouse; located at the intersection of Stanton Hill Road and Ketchum Road. Staff recommended approval of the special use permit with the conditions that all outdoor noise will end at 11:00 PM each night, that the special use permit will run for a definitive time as prescribed the 4 Town Code Enforcement Officer, and that the applicant notifies the Town Code Enforcement in advance of each charitable event and informal gatherings. The TCPB carried the vote.

- County Case 2018-012: Village of Owego, Special Use Permit, Belva Lockwood Inn (Ike and Julie Lovelass) – Applicant wants to establish a bed and breakfast, also with the capacity to hold group events of up to 50 people on site with food and bar service at 249 Front Street. Staff recommended approval of the Special Use Permit with the conditions that the Village of Owego submit the proposal to the NYS DOT Region 9 Site Plan Review Committee for their comment, and that the applicant provides the required number of off-street parking spaces. The TCPB unanimously carried the vote.
- **Municipal Plans/Projects** – Ms. Jardine continues to provide assistance with the following:
 - Town of Richford – Assisting with an upcoming summer deadline Technical Assistance Grant from the Preservation League of NYS to fund an updated historic building condition report on the Richford Graded School.
 - Village of Spencer – The consultant has completed the Building Condition Report for the Nichols Park historic baseball grandstand. The Village Board of Trustees has accepted this report. Will assist in securing grant funding to accomplish the necessary historic restoration construction.
 - Town of Nichols – Assisting with the local approvals process for two proposed local laws; solar and site plan review regulations that will be incorporated in the existing town zoning code.
 - Town of Candor – Facilitating securing funding for the community pavilion, as well as for a potential community walking and fitness trail to be developed around the perimeter of the town property. The town's Code Enforcement Officer is now forming a project committee that was appointed by the Candor Town Board.
 - Village of Waverly – Participating on Waverly Glen Park CFA grant project committee to complete the first phase of improvement projects. Have brought on Haas Landscape Architects and Shumaker Engineering as consultants.
- **Other** – Ms. Jardine continues to contribute on the following projects:
 - Working with the Tourism Office to plan Tioga County excursions and other arrangements for travel bloggers attending the Finger Lakes Wine Country hosted TBEX 2018 Conference in September.
 - Hazard Mitigation Plan Update – Municipalities and the County have been working on completing worksheets designed by Tetrattech to gather basic information to be included in the HMP Update, as well as updating mitigation projects and actions since 2013. The HMP Committee has confirmed the mission and updated the Goals & Objectives.
 - Succession Planning – The Committee is preparing for the July Institute for Advancement class and planning for next year's programming.

Resolution – The following resolutions was presented and approved:

E3 - Appoint Member (Reynolds) to the Tioga County Planning Board

2. ECONOMIC DEVELOPMENT REPORT – Ms. Tinney reported the following; agenda previously emailed:

- **Outreach** – The following companies were visited or meetings were attended:

- Leadership Tioga – Class was held this morning at Waterman Conservation Center.
- Town of Nichols – Attend monthly meetings.
- REAP – The ED&P Office assisted REAP with the following:
 - The following USDA funding applications made; may have a response by August:
 - ✧ Housing Study implementation (hiring the consultant) - \$51,500.
 - ✧ New business equipment purchase (Ike & Julie Loveless and Pelicano's brew house) - \$96,040.
- STREDC – Continue to attend meetings; loan and policy reviews.
- Regional Council
 - Executive Committee – Made application to participate in the Opportunity Zone, a Federal Program that's coming out. The Council recommended two tracts in Tioga County and both were approved at the state level; Town of Nichols and Spencer. Should have Federal designation determination by May 20th.
- Broome CCE – Ms. Woodburn and Ms. Jardine met with Broome CCE; growing a relationship. Anticipate opportunities for the new Ag Economic Specialist.
- Village of Owego – Met with Mayor Baratta, a Mechanical Engineer for Lockheed Martin; shared projects we are presently working on.
- Tioga Downs – The golf course and the clubhouse are open. The ribbon cutting event is the same day as the Chamber Golf Tournament on Friday, May 18th, in the clubhouse. Had a conversation with Stephanie Rogers at the hotel; also had a chance to speak to Jeff Gural.
- Owego Harford Railway – Met with Steve May for an update on his business.
- VEDA – Attended the regular monthly meeting.
- Kiwanis presentation – Rolled out Team Tioga; spoke about the housing study.
- Home Central – Attended and participated in the Annual Contractor's Dinner on April 12th; similar to the business show with contractors booths set up. A dinner was held after; nice event, good turnout.
- Finger Lakes Wine Country Tourism Marketing Association – Meeting and working on a strategic plan update right now.

- **Project Updates**

- Gateway - Construction on going, however being challenged by the developer due the MWBE (Minority and Women Business Enterprises) goals; a state certification. The state requires that 15% of the project be awarded to a Minority Business Enterprise and 15% to a Women Business Enterprise. Whatever percentage requirement is not met, that percentage will be taken off the award. Ms. Tinney Indicated the certification process is so lengthy and difficult, contractors have no desire to start the application.
- Parkview - Construction on going.

- Owego Freehold - Continue to work towards the fill on North Avenue. A recent challenge surfaced with the site that was identified to pull the fill from. It is in some way connected to NYSEG and until that is figured out we can't take the fill from that site. Will continue to work on.
- Owego Gardens 2 – Approval process commencing. Continue to move forward, however facing challenges along the way.
- Project Steel - Thought this project was going away, however there has been a second site visit with upper level management. They are looking at the Town of Owego gravel pit site. We may still be in the running; 75 – 80 manufacturing-type jobs.
- Village of Owego – Ms. Saraceno is providing assistance with NY Main Street CFA 2018 application.

- **State Leads** – none

- **Ag Economic Development**

- Presented to the IDA Board - Looking for a commitment to cover potential increase of individual vs. family coverage for the new employee hired for the Ag Economic Development position. The IDA was in agreement and a resolution was passed in support of the increase. Therefore, Ms. Tinney asked this committee for approval of the resolution listed below to hire Zackery Baker for the full time position. All were in favor.

- **Other**

- Housing Study - Presentation made to the municipalities immediately following the shared services meeting on April 11th – good questions, well attended.
- Workforce Development – Ms. Woodburn has been working on putting the following program together:
 - AACT Program – Accelerated Apprenticeship Career Training Program - Last week Ms. Woodburn was interviewing the following participating companies:
 - ✧ Wagner Lumber
 - ✧ Crown Cork & Seal
 - ✧ Applied Technology
 - ✧ Granite Works
 - ✧ Crowley (out of Broome County)

The program details, so far:

- ✧ To begin interviewing close to 20 job seekers by June with the hope to begin the program in July.
- ✧ The training will be at the STEAM Academy in the Owego Apalachin (OA) School.
- ✧ The program is in two parts; the book part and the hands on part.
- ✧ OA School is looking into integrating the book part of this into their junior and senior class programs with a pathway to the technical piece. Students who are not going to college after high school will have been

already through half of the training, as well as working as a pre-apprentice in the participating companies.

- Consolidated Funding Application window – Opened on May 1st; closes July 27th.

Not on the agenda, Doug Camin will be taking a resolution to the IT Committee looking for authorization to make a Local Government Efficiency Program Grant Application that would assist with the county-wide information technology communications services.

- Opportunity Zone - Final designation by end of May – talked about earlier.
- Tioga County Property Development Corp. (Land Bank) – Ms. Saraceno is putting together a meeting for May; identifying areas in Village of Owego, Village of Waverly and Village of Newark Valley, as identified in the housing study.
- IDA
 - Funding for Countywide Paint Program – Ms. Saraceno is reaching out and getting interest.
 - Façade Improvement Program – IDA agreed to put more money in this program.
- TEAM Tioga- Goal Setting – the ED&P Department has been having meetings on the following to identify desired changes; areas we want to impact. Two WIGs (Wildly Important Goals) have been set in place:
 - WIG #1 - Increase Working Age Population – Addressing out migration; keeping people in Tioga County.
 - WIG #2 - Build Municipal Team – Building relationships with the Municipalities. Ms. Tinney reported continuing to work on the plan details for WIG #1, however for WIG #2 the plan is that one team member from ED&P, IDA or LDC will be in attendance at every municipal meeting now through the end of December; approximately 160 meetings by the end of the year. The process includes:
 - ✧ Informing the Mayor or Supervisor that we are coming,
 - ✧ Come back with a brief report to staff, and
 - ✧ Provide a brief report to the Legislator of whose district the meeting is in.County policy will not be discussed; only how Economic Development & Planning, IDA or LDC can be of an assistance to them.
- MWBE challenges (map) – A MBE/WBE proximity map for Tioga County was distributed. This map shows the challenge Tioga County has with the state requirements for projects; showing construction related certified MWBE businesses across the state. Ms. Tinney sent an email to Senator Akshar, Assemblyman Friend and Assemblywoman Lupardo explaining the challenge. Two things: it forces us to hire companies that are not local and it increases the cost to do a project. They all responded that they are aware that it is an issue and will work to try of fix it.

Resolution - The following resolution was presented and approved:

E11 - Hiring of FT Ec Dev Specialist (ZBaker)

- **Executive Session**

ADJOURNMENT – With no further topics of discussion or questions, the meeting was adjourned at 2:00 P.M.

Respectfully Submitted,
Linda Sampson, Administrative Assistant to Economic Development & Planning