

MINUTES
FEBRUARY 2019 COMMITTEE MEETING
TIOGA COUNTY CLERK
Meeting Date: February 5, 2019

Present: Legislator C. Balliet, Legislator W. Standinger, Legislator L. Sullivan, Legislator D. Mullen, and Legislative Chair M. Sauerbrey

Staff Present: Andrea Klett, County Clerk, Suellen Griffin, Deputy County Clerk

MINUTES

Motion by Sullivan to accept January's minutes as presented, seconded by Mullen, and unanimously carried.

FINANCIAL

The monthly financial reports were accepted as presented.

NEW BUSINESS

The Clerk advised the Committee that the five year contract with COTT Systems, Inc. expired as of December 31, 2018. The Clerk's Office has had some issues with the function of the software and has asked COTT to fix the issues with little to no results. At this time the Clerk is considering renewing the contract for just one year in order to see if COTT will be motivated to correct what is not working. Unfortunately, only renewing for one year does carry a penalty of 10% on top of the usual annual invoice. The 2018 income from the online purchase of eSearch subscriptions and copies of documents more than covers the cost of the annual renewal fee and the penalty. The Clerk will organize a meeting between the COTT representative and the ITCS Department to facilitate the correction of the issues and to renew the contract. A resolution will be presented at the next Committee meeting to authorize renewal of the contract for at least one more year. The Committee advised the Clerk to get a quote from a competing software company, possibly IQS.

Respectfully submitted,

Andrea Klett
Tioga County Clerk