

## **SKILLS INSTRUCTOR (PT)**

**JOB CODE:** 5121  
**DEPARTMENT:** Tioga County – Department of Emergency Services  
**CLASSIFICATION:** Pending jurisdictional classification  
**SALARY GRADE:** Hourly rate set annually  
**ADOPTED:** Resolution 266-18; Tioga Co. Personnel & Civil Service

**DISTINGUISHING FEATURES OF THE CLASS:** The position is responsible for providing skill instruction to persons seeking to acquire certification or re-certification as a New York State First Responder, Emergency medical technician, or Advanced Emergency Medical Technician. An incumbent works under the direct supervision and observation of the Certified Instructor Coordinator (CIC). Does related work as required.

**EXAMPLES OF WORK:** (Illustrative Only)

- While under supervision and observation of the CIC, teaches any or all skills required according to the program's schedule;
- Monitors the use and condition of all course supplies and equipment and reports to the CIC any missing, damaged, or destroyed items;
- Cleans up and restores classroom and laboratory facilities upon the completion of the class;
- Assists and advises students;
- Confers with the CIC on the status of students;
- May complete forms or reports.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND ABILITIES:** Working knowledge of NYS EMS Administrative Manual; working knowledge of emergency medical subject area including theory, techniques, applicable laws, rules and regulations; working knowledge of policies governing the NYS Department of Health, Bureau of Emergency Medical Services; ability to teach others; skill in utilizing training aids and arranging demonstrations; good speaking voice and enunciation; good judgment; tact; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** One (1) year of work experience as either a Certified First Responder, an Emergency Medical Technician, a Public Safety Dispatcher, or in a closely related field.