

**MINUTES**  
**OCTOBER 2019 COMMITTEE MEETING**  
**TIOGA COUNTY CLERK**  
**Meeting Date: October 8, 2019**

**Present:** Legislator C. Balliet, Legislator D. Mullen, Legislator W. Standinger, Legislator L. Sullivan, and Legislative Chair Martha Sauerbrey

**Staff Present:** Andrea Klett, County Clerk; Suellen Griffin, Deputy County Clerk

**MINUTES**

Motion by Sullivan to accept September's minutes as presented, seconded by Standinger, and unanimously carried.

**FINANCIAL**

The monthly financial reports were accepted as presented.

**NEW BUSINESS**

The Clerk reported that the DMV Supervisor received a letter of resignation from one of the full-time Motor Vehicle Examiners, that employee's last day will be October 16, 2019. In light of this and the fact that a new part-time employee was recently hired, the Clerk reported that the new part-time employee was offered the full-time position contingent upon the new employee taking and placing in the top three on the Motor Vehicle Examiner test this November.

The Clerk then asked the committee to support her request for reclassifying one of the part-time Motor Vehicle Examiners to a full-time position. The Clerk is requesting this based upon the additional demands on the DMV staff due to the public's need for Real ID and Enhanced drivers' licenses and the additional dealer work that has been coming in from Gault, Royal, and Kies car dealerships. The Clerk then reported that the DMV Supervisor met with representatives from Gault car dealerships on Tuesday October 1<sup>st</sup>. At the meeting Gault explained that the 100 deals per week that they had been bringing to Tioga County was a "test" to see if the office could handle the added work. Because the DMV was able to turn the work around fast enough, Gault now has the confidence to also bring the dealer work from Gault Chevrolet and BMW. This will increase the dealer work from Gault by an additional 50%. This will also bring in the corresponding amount of revenue. The committee requested that the Clerk continue to report to the committee each month the status of the dealer work from Gault and to attend the October 10<sup>th</sup> workshop to explain the need for the new full-time position to the entire Legislature.

**OLD BUSINESS**

The committee was provided with the latest DMV production report for September.

**Respectfully submitted,**

**Andrea Klett**  
**Tioga County Clerk**