

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation

November 4, 2025

2:30 PM

- **Approval of minutes** from October 7, 2025, Public Safety Committee meeting
- **Financial**
 - 1. Expended 80% of 2025 budget.
- **Old business**
 - 1. Staffing
 - 2. Training
 - 3. OPCA/DCJS Advisory Panel (Update)
 - 4. ATI Grant
 - 5. Succession Planning
 - 6. Arming the Department update
 - 7. Floyd Hooker Foundation Grant
- **New business**
 - 1. Staffing
 - 2. Training
 - 3. Talitrix EM training
 - 4. ATI Grant (update)
 - 5. Succession Planning
 - 6. Arming the Department update
 - 7. Floyd Hooker Foundation Grant (update)
 - 8. Magistrates meeting
 - 9. Community outreach
- **Personnel**
 - 1. One vacant Part-time Accounting Associate III position
 - 2. One vacant Probation Assistant position
- **Resolutions** One (1)
 - 1. Approval of contract with Family and Children's Society for 2026
- **Proclamations**
 - 1. None
- **Adjournment**

PUBLIC SAFETY MEETING

October 7, 2025

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, October 7, 2025, which started at 2:30 PM and ended at 3:33 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger III	Legislator {Committee Member}
Jake Brown	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator <i>Arrived at 2:38PM</i>
Brian Cain	Director, Probation
William Ellis	Deputy Director Office of Emergency Services
Rich Hallett	Undersheriff, Sheriff's Office

GUESTS: Peter DeWind, County Attorney
Cathy Haskell, Legislative Clerk
Jackson Bailey - County Administrator
John Olson - Coroner
Keith Lewis - Coroner

ABSENT: Barb Roberts Legislator {Committee Member}
Gary Howard, Sheriff, Sheriff's Office
Corinne Cornelius, Director, Office of Emergency Services
Bob Williams, Asst. Coordinator, Office of Emergency Services and Coroner

APPROVAL OF MINUTES:

The *September 2, 2025* minutes was accepted with no corrections or changes

Motion by: Jake Brown to accept the September 2, 2025 Minutes.

Second: William Standinger III

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES - William Ellis on behalf of Corinne Cornelius:

FINANCIAL:

- September YTD Report - Budget well within

- Received information that the SHSP grants are likely being discontinued moving forward, after a 91% federal cut. This will not impact the radio project but could have a large impact on other projects moving forward.

OLD BUSINESS:

- Radio Project – Still working to get utilities connected to the new tower sites. Consultant Yoder has continued to coordinate with NYSEG. Nichols site is still waiting utility connection, and then the tower can be erected. Spencer site: the tower foundation was completed. Currently finishing the shelter pad and ground system. Shelter and generator scheduled to be set on the week of 10/14 and tower is anticipated to be stacked by the end of the month. Anticipating starting work at the South Apalachin Road site very soon, starting with the roadway modifications. Consultant Yoder worked to have the existing fiber at Ballou buried to keep it from impacting the work at that site. Anticipating work will begin at that site in November to get the shelter installed. Microwave equipment and antennas that could be installed have been moved out to the existing, powered sites. Getting closer to channel layouts and the radio subscriber unit.
- CAD Project – nothing new to report.
- EMS – EMS Coordinator position has been updated and posted.
- Emergency Management – Updating our CEPA with NYS DHSES on October 29th starting at 9AM at the Public Safety Building. Corrine and Will completed the three-day, Tier 2 Emergency Management Certification and Training course. State mandates courses, conferences, tabletops and events. Both Corrine and Will are working to attend as much as possible.
- Threat Assessment team: The team has continued to meet regularly and hear potential cases or have training to further the understanding and skills of the team. Launched the reporting app (QR Code) and it is now live in the app store for download.
- FIRE – Local responders continue to be very busy with calls across the county.

RESOLUTIONS:

None

PROBATION – Brian Cain:**FINANCIAL:**

- Budget on track for 2025
- \$580 of DWI Supervision fee collected in September. \$6,865 collected in 2025
- \$251.90 in restitution and surcharge collected in September. \$10,066.34 collected in 2025

NEW BUSINESS:

- Staffing – One open Probation Officer I position as well as an open Accounting Associate III. We believe we have an appropriate plan to try to meet our staffing needs with minimal if any increase to the Probation budget. Interviews scheduled for both positions.
- Training – Staff continue to work towards satisfying the mandatory 21 hours of training.
- Statewide Probation Directors Problem Solving Group was held on October 6th. Agenda items includes discussions regarding removal of the 30 hour Social Sciences requirement for the Probation Officer position.
- Probation will again be receiving \$60,000.00 in ATI funding to be used at the discretion of the county. As of this date, we have not received the funds yet.
- Succession planning – With about 4 or 5 people retiring in the near future, creating a New Probation Assistant position to shadow the Probation Assistant currently so that there is someone to take over. Also talked with NYS Probation Director Matt Charton about Tioga County having a Deputy Director to learn the duties of the Probation Director; but the county would need to fund this position.
- Arming the Department Update –we meet in September and handed out job duties to the Probation Officers interested in this whether lethal (guns) or nonlethal (pepper spray etc.) Director Cain will be putting together the policy and presenting it to this committee once everything is completed. Hope to have this done within less than a year.
- Floyd Hooker Foundation Grant Applications - Chad Post, Probation Supervisor, is applying for this grant. The grant will request \$10,000 to be uses as "Wrap Around Funds" for the youth who become involved in the Juvenile Justice System and Probation. The request will be completed and submitted by the October 15th deadline with the approval of the committee.
- Juvenile Delinquency Services – two (2) JD Appearance Tickets for the month of September. YTD: 37 JDAs received to date. But as of this date, its up to 40.
- ATI Programs – Electronic Monitoring – seven (7) individuals being monitored via Algo Tag and GPS electronic monitoring system. Community Service (CS) – Weekend Work Program (WWP) is up and with a number of individuals ordered to complete community service hours on WWP. Pre-Trial Release (PTR) – 32 people being supervised via the PTR.
- Court Ordered Investigations – 57 active; Supervision – 190 cases; and Violation of Probation petitions – 13 defendants/respondents.

PERSONNEL:

- One vacant Probation Officer 1 position
- One vacant Accounting Associate III position
- One unfunded Probation Officer 1 position

RESOLUTIONS:

- Reclassify and Fill Unfunded Vacant Probation Officer 1 Position
- Reclassify One Full-Time Accounting Associate III to One Part-Time Accounting Associate III
- Approve a Contract Between the Tioga County Probation Department and Talitrix
- Approve STSJP Contract for SFY 2025-2026 Probation As Lead Agency for Application for Funding via STSJP
- Authorize the Submission of the Floyd Hooker Foundation Application

***Committee agreed to move these resolutions forward.*

SHERIFF – Undersheriff Rich Hallett on behalf of Gary Howard

FINANCIAL:

- Revenues are \$306,482.99 which is 60% of the budget. Expenditures are \$9,485,534.61 which is 74% of the budget. Inmate boarders are \$127,056.80 which is 85% of the budget.

NEW BUSINESS:

- Jail camera replacement project ongoing
- Plate reader and facial recognition in the final phase
- K9 program planning for anticipated implementation
- Building project – Jail HVACV overhead door to upper mezzanine
- Average daily inmate population for the month of September 2025 was 56. Average of 1 Federal inmate (30 days) and 6 board-ins (167 days) for the month.

PERSONNEL:

- Update on vacancies – Corrections Division - currently no open Correction Officers position; 1 part-time cook position; 3 Corrections Officers on light duty; 1 Corrections Office deployed in the military; Road Patrol – 5 open Deputies positions but as of this meeting we have 6 open; E911 Emergency Communications Center – 3 open full-time.

***Committee agreed to move the resolution forward.*

CORONER – Jackson Bailey, County Administrator:

Jackson Bailey presented for the Coroner's office.

RESOLUTION:

- Authorize Contract Between Riverside Forensic Pathology, PPLLC and Tioga County
- Amend 2025 Budget Contingency Transfer Request Medical Examiners & Coroners

***Committee agreed to move these resolutions forward.*

Cathy Haskell, Legislative Clerk, presented a Resolution that pertains to the Public Safety Committee and Public Works Committee:

- Award Design and Construction Support Services Contract to Delta Engineers for a Utility Roll-Up Door at the Public Safety Building

***Committee agreed to move the resolution forward.*

Respectfully submitted,

Kristen Kallin

Secretary to the Director of Probation—October 7, 2025



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR:		ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A	General Fund							
A3140 Probation								
A3140 415600	Adoption Investiga	-600	0	-600	.00	.00	-600.00	.0%
A3140 415800	Restitution Surcha	-2,000	0	-2,000	-505.37	.00	-1,494.63	25.3%
A3140 415810	Probation - DWI Su	-10,000	0	-10,000	-7,165.00	.00	-2,835.00	71.7%
A3140 415811	DWI-Probation Sala	-5,000	0	-5,000	-5,000.00	.00	.00	100.0%
A3140 433100	State Aid-Probatio	-105,205	0	-105,205	-26,301.34	.00	-78,903.66	25.0%
A3140 433160	State Aid-Enhanced	-18,566	0	-18,566	-4,641.41	.00	-13,924.59	25.0%
A3140 433170	Ignition Interlock	-3,678	0	-3,678	-3,148.00	.00	-530.00	85.6%
A3140 433180	State Aid- STSJP	-7,000	0	-7,000	-1,971.91	.00	-5,028.09	28.2%
A3140 433182	RTA State Aid -Rais	-16,920	0	-16,920	-5,170.00	.00	-11,750.00	30.6%
A3140 510010	Full Time	870,354	0	870,354	643,478.86	.00	226,875.10	73.9%
A3140 510020	Part Time/Temporar	25,000	0	25,000	17,122.19	.00	7,877.81	68.5%
A3140 510030	Overtime Pay Only	5,000	0	5,000	1,317.33	.00	3,682.67	26.3%
A3140 510040	Workers Compensati	0	0	0	295.59	.00	-295.59	100.0%
A3140 510050	All Other(On Call,	0	0	0	1,467.63	.00	-1,467.63	100.0%
A3140 520060	CPS01 Car/Truck-	0	5,072	5,072	.00	.00	5,072.20	.0%
A3140 520070	Chairs	400	400	800	669.95	.00	130.05	83.7%
A3140 520090	CPS01 Computer-CPS	923	0	923	.00	.00	922.87	.0%
A3140 520200	Office Equipment	1,500	0	1,500	1,183.47	.00	316.53	78.9%
A3140 520215	Personal Protectiv	4,000	-400	3,600	2,036.00	.00	1,564.00	56.6%
A3140 540070	Car Maintenance	1,500	0	1,500	356.15	.00	1,143.85	23.7%
A3140 540080	Clinic Supplies	4,000	1,100	5,100	4,826.00	.00	274.00	94.6%
A3140 540090	CPS01 Clothing	0	3,000	3,000	1,704.45	.00	1,295.55	56.8%
A3140 540140	CPS01 Contracting S	4,260	0	4,260	195.80	.00	4,063.95	4.6%
A3140 540180	Dues	1,300	0	1,300	1,090.00	.00	210.00	83.8%
A3140 540210	Garbage/Shredding	0	300	300	72.90	.00	227.10	24.3%
A3140 540220	Automobile Fuel	2,200	500	2,700	2,289.37	.00	410.63	84.8%
A3140 540220	CPS01 Automobile Fu	2,073	0	2,073	20.44	.00	2,052.80	1.0%
A3140 540220	RTA Automobile Fuel	1,000	0	1,000	.00	.00	1,000.00	.0%
A3140 540320	Leased/Service Equ	2,800	-700	2,100	1,389.76	210.46	499.78	76.2%
A3140 540340	Literature	1,000	0	1,000	947.08	.00	52.92	94.7%
A3140 540360	Meals/Food	500	400	1,900	542.00	.00	358.00	60.2%
A3140 540390	Mileage Expense	100	500	600	199.50	.00	400.50	33.3%
A3140 540480	Postage	1,000	0	1,000	894.83	.00	105.17	89.5%
A3140 540485	Printing/Paper	0	400	400	290.84	.00	109.16	72.7%
A3140 540487	CPS01 Program Expen	19,506	12,000	31,506	2,062.50	.00	29,443.27	6.5%
A3140 540487	FH01 Program Expens	6,621	-2,762	3,859	3,845.31	.00	13.58	99.6%
A3140 540590	Services Rendered	265	0	265	.00	.00	265.00	.0%
A3140 540620	Software Expense	10,560	0	10,560	10,194.80	.00	365.20	96.5%
A3140 540630	Stationery Supplie	6,000	0	6,000	3,412.83	.00	2,587.17	56.9%
A3140 540660	Telephone	2,052	0	2,052	682.32	.00	1,369.68	33.3%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3140 540660 cps01 Telephone (Se	24,947	0	24,947	1,276.96	.00	23,670.06	5.1%
A3140 540660 RTA Telephone-RTA	1,440	0	1,440	.00	.00	1,440.36	.0%
A3140 540731 Training/State Req	24,095	-2,500	21,595	5,934.46	10.00	15,650.54	27.5%
A3140 581088 State Retirement F	94,331	0	94,331	71,772.36	.00	22,558.48	76.1%
A3140 583088 Social Security Fr	69,090	0	69,090	50,132.75	.00	18,957.25	72.6%
A3140 584088 Workers Compensation	17,543	0	17,543	15,077.39	.00	2,465.21	85.9%
A3140 585588 Disability Insuran	930	0	930	699.22	.00	231.02	75.2%
A3140 586088 Health Insurance F	215,415	0	215,415	194,661.73	.00	20,753.59	90.4%
A3140 588988 Eap Fringe	235	0	235	198.69	.00	36.19	84.6%
TOTAL Probation	1,252,970	17,311	1,270,281	988,438.43	220.46	281,622.05	77.8%
A3142 Alternatives To Incarceration							
A3142 415150 Alternatives To In	-100	0	-100	-33.50	.00	-66.50	33.5%*
A3142 433120 State Aid-Alternat	-12,145	0	-12,145	.00	.00	-12,144.51	.0%*
A3142 510010 Full time	15,807	0	15,807	12,112.19	.00	3,694.85	76.6%
A3142 540140 Contracting Servic	3,500	8,000	11,500	10,637.80	.00	862.20	92.5%
A3142 540140 HPC Contracting Se	0	2,000	2,000	1,268.50	.00	731.50	63.4%
A3142 581088 State Retirement F	2,276	0	2,276	2,449.33	.00	-173.17	107.6%*
A3142 583088 Social Security Fr	1,092	0	1,092	923.16	.00	168.84	84.5%
A3142 584088 Workers Compensation	382	0	382	302.30	.00	80.10	79.1%
A3142 585588 Disability Insuran	22	0	22	14.98	.00	6.78	68.8%
A3142 586088 Health Insurance F	3,864	0	3,864	3,292.77	.00	570.91	85.2%
A3142 588988 Eap Fringe	5	0	5	4.00	.00	1.12	78.1%
TOTAL Alternatives To Incarceration	14,704	10,000	24,704	30,971.53	.00	-6,267.88	125.4%
A3146 Sex Offender Program							
A3146 540140 Contracting Servic	123,840	0	123,840	103,200.00	20,640.00	.00	100.0%
TOTAL Sex Offender Program	123,840	0	123,840	103,200.00	20,640.00	.00	100.0%
TOTAL General Fund	1,391,514	27,311	1,418,825	1,122,609.96	20,860.46	275,354.17	80.6%
TOTAL REVENUES	-181,214	0	-181,214	-53,936.53	.00	-127,276.98	
TOTAL EXPENSES	1,572,728	27,311	1,600,038	1,176,546.49	20,860.46	402,631.15	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,391,514	27,311	1,418,825	1,122,609.96	20,860.46	275,354.17	80.6%

** END OF REPORT - Generated by Cain, Brian **

Public Safety Committee Meeting
Probation Department Report
November 4, 2025

Budget Status:

2025 Revenue Budget:

- \$930 of DWI Supervision fee collected in October. \$7,795 collected in 2025
- \$275 in restitution and surcharge collected in October. \$10,341.34 collected in 2025

Current Business:

1. Staffing – Recently filled that Probation Officer I position which has been vacant for more than a year. Received numerous applications for the newly created Probation Assistant position. Have an interview scheduled for the part time Accounting Associate III position.
2. Training – To train our newly hired Probation Officer, we will utilize the newly established Fundamentals of Probation Practice Academy established in Jefferson County. We will also use the newly established Basic Course for Peace Officer (BCPO) Academy in Onondaga County to complete their training as the BCPO Academy in Broome County is already full.
3. All Probation Officers completed the first training session for our new Electronic Monitoring System (Talitrix) on October 29, 2025. The second training session will be held on Wednesday, November 5, 2025.
4. It has been reported by individuals at the State level that Probation will again be receiving \$60,000 in ATI funding to be used at Probation's discretion. Notification letters should be received sometime in the next several weeks.

Update: There has been no further communication from the State regarding the release of the funding.

5. Succession planning continues to move forward in the Probation Department. Individuals within the Department who are seeking advancement have been identified and made their intentions known. Those individuals are given opportunities to practice the skills necessary to perform the duties of the positions they wish to attain.
6. Arming the Department update. Established guidelines
 1. The service weapon will be purchased and provided by the Probation Department
 2. The non-lethal option will be tasers
 3. Body cameras will be required
 4. New policy will mandate at least one Officer on all field contacts will be armed

7. Floyd Hooker Foundation Grant application

Update: The grant application has been completed and submitted for consideration by the Foundation.

8. Probation will be presenting at the Magistrates Association Meeting in November to discuss issues which need to be resolved and to provide education on issues identified by the association.
9. Probation tabled at the Owego Halloween Festival on Lake Street on Friday evening, October 24, 2025. The Festival was very well attended.

10. Juvenile Delinquency Services:

October of 2025- There were five (5) Juvenile Delinquency Appearance Tickets (JDATs) received for the month of October. The JDATs alleged the respondents committed acts which if committed by an adult would constitute the crimes of Burglary in the Third Degree, Criminal Trespass in the Second Degree, and Criminal Mischief in the Fourth Degree.

YTD: 42 JDATs received to date.

- E- Connect: To date, Thirty-seven (37) youth have been screened in 2025. As a result of the E-Connect screenings, eighteen (18) youth were found to be below threshold and not in need of an immediate mental health referral. Three (3) youth were found to be a level II and were referred for a mental health evaluation. Fifteen (15) youth were found to be a level III and agreed to schedule an appointment at TCDMH. One (1) youth was also determined to be a level I which required immediate mental health intervention.
- There are currently no youth participating in juvenile sex offender treatment.

ATI Programs:

- Electronic Monitoring – There are currently four (4) individuals being monitored via the VCheck24 phone app, GPS electronic monitoring system, and AlcoTag systems.
- Community Service – WWP has resumed with the number of individuals ordered to complete community service hours on WWP are on the rise.
- Pre-Trial Release – There are 37 people being supervised via the Pre-Trial Release program

Court Ordered Investigations: 59 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 188 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 10 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

One vacant Probation Assistant position

One vacant Part-time Accounting Associate III position

Resolutions: One (1)

1. Resolution to approve contract with Family and Children's Society of Broome County to provide sex offender treatment for sex offenders in Tioga County in 2026.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -25

RESOLUTION TO APPROVE A CONTRACT
BETWEEN THE TIOGA CO. PROBATION DEPT. &
THE FAMILY AND CHILDREN'S COUNSELING
SERVICES TO PROVIDE ADULT & JUVENILE
SEXUAL OFFENDER ASSESSMENT AND
TREATMENT SERVICES IN THE JOURNEY PROJECT

WHEREAS: The Legislature approved a contract between Tioga County Probation Department and The Family and Children's Society for the provision of adult and juvenile sex offender treatment in 2023; and

WHEREAS: The Family and Children's Society contract with Tioga County Probation provides for a total of 21 sexual offender slots as follows: 15 adult assessment and treatment slots; 10 adult safety monitor education slots; 6 juvenile offender assessment and treatment slots and 10 parent safety monitor education slots for a cost of \$127,340 annually; therefore be it

RESOLVED: That the Probation Director is approved to contract in 2026 with The Family and Children's Society to provide adult sexual offender assessment and treatment, juvenile sexual offender assessment and treatment and educational sessions for adult supervisors and parent supervisors in the amount of \$127,340 annually.