



ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS
TUESDAY, May 7, 2024
10:30 a.m
AGENDA

FINANCIAL

- YTD Budget Report attached.
- Claims submitted for Absentee Ballot Pre-Paid Postage Grant - \$19,360.57

OLD BUSINESS

- No April minutes since Committee Meeting was held on Election Day. An update was provided in lieu of an agenda, and approval of March minutes was sent to us via email.

NEW BUSINESS

- Presidential Primary successfully completed and certified timely.
- Redistricting from Congressional District 19 to District 23 was completed.
- There will be no June Primary for Tioga County, pending litigation for both REP and DEM for the office of US Senate.
- Mail Check postcards mailed out to voters on April 29. BOE will process information obtained from USPS upon receipt of returned cards.
- Shapefiles, completed by Bryan Goodrich, will be imported into our VR software May 6th eliminating need for manual entry of local districts and risk of error.
- Commissioners met with Granicus representative, Jeremy (IT), and Legislator Sauerbrey regarding a county-wide communication platform. BOE is looking to utilize this software specifically to get out important election information, and improve communication with election inspectors.

PERSONNEL

- Michaela Nelson, new PT machine tech, attended Dominion EMS training April 23-25 in Greene County.
- 14 new election inspectors completed training in an all-day workshop on April 24 with inspector training half the day and employee training/paperwork the other half. Doreen Holbrook assisted with the county training. Lunch was provided. 16 more new inspectors are scheduled for May 8th.
- Commissioner Johnson will be out for approximately 8 weeks beginning May 30th due to a surgical procedure.

RESOLUTIONS/PROCLAMATIONS - None



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A1450 Elections							
A1450 412910 Election Fees	-4,000	0	-4,000	-122.00	.00	-3,878.00	3.1%*
A1450 439060 State Aid-Election	0	-9,281	-9,281	-6,291.09	.00	-2,990.35	67.8%*
A1450 510010 Full Time	208,714	0	208,714	63,729.44	.00	144,984.56	30.5%
A1450 510020 Part Time/Temporar	125,408	155,718	281,126	69,386.77	.00	211,739.23	24.7%
A1450 510030 Overtime Pay Only	11,000	0	11,000	4,081.93	.00	6,918.07	37.1%
A1450 520090 Computer	2,000	0	2,000	298.66	.00	1,701.34	14.9%
A1450 520130 Equipment (Not Car	5,000	0	5,000	464.67	.00	4,535.33	9.3%
A1450 530551 Maintenance in Lie	27,223	0	27,223	7,413.00	.00	19,810.00	27.2%
A1450 540010 Advertising	2,500	0	2,500	688.71	.00	1,811.29	27.5%
A1450 540143 Election Inspector	123,318	-123,318	0	.00	.00	.00	.0%
A1450 540143 EV Election Inspect	32,400	-32,400	0	.00	.00	.00	.0%
A1450 540320 Leased/Service Equ	5,000	0	5,000	676.24	.00	4,323.76	13.5%
A1450 540390 Mileage Expense	900	0	900	158.57	.00	741.43	17.6%
A1450 540420 Office Supplies	3,000	0	3,000	447.98	.00	2,552.02	14.9%
A1450 540480 Postage	18,000	0	18,000	2,160.00	.00	15,840.00	12.0%
A1450 540485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A1450 540490 Election Expense	60,000	9,281	69,281	24,095.74	700.00	44,485.70	35.8%
A1450 540550 Rent	3,600	0	3,600	1,200.00	.00	2,400.00	33.3%
A1450 540560 Repairs	500	0	500	255.00	.00	245.00	51.0%
A1450 540620 Software Expense	63,700	0	63,700	47,340.00	.00	16,360.00	74.3%
A1450 540733 Training/All Other	8,700	0	8,700	6,658.90	.00	2,041.10	76.5%
A1450 581088 State Retirement F	10,421	19,572	29,993	18,329.42	.00	11,663.23	61.1%
A1450 583088 Social Security Fr	0	17,064	17,064	7,325.07	.00	9,739.31	42.9%
A1450 584088 Workers Compensati	9,014	-2,154	6,859	14,366.61	.00	-7,507.14	209.4%*
A1450 585588 Disability Insuran	0	227	227	94.19	.00	133.05	41.4%
A1450 586088 Health Insurance F	27,183	53,800	80,983	23,690.15	.00	57,293.04	29.3%
A1450 588988 Eap Fringe	19	71	90	190.67	.00	-100.74	212.0%*
TOTAL Elections	745,100	88,580	833,680	286,638.63	700.00	546,341.23	34.5%
TOTAL General Fund	745,100	88,580	833,680	286,638.63	700.00	546,341.23	34.5%
TOTAL REVENUES	-4,000	-9,281	-13,281	-6,413.09	.00	-6,868.35	
TOTAL EXPENSES	749,100	97,862	846,961	293,051.72	700.00	553,209.58	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	745,100	88,580	833,680	286,638.63	700.00	546,341.23	34.5%

** END OF REPORT - Generated by wahls, James **