

Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

☎ 607 687 8240 📠 607 687 8232 🌐 www.TiogaCountyNY.gov

Cathy Haskell Legislative Clerk **Stephanie Baldwin** Deputy Legislative Clerk



Legislative Support Minutes

May 8, 2025

1:00 p.m.

ATTENDANCE

Legislators: Legislators Brown, Ciotoli, Flesher, Monell, and Standinger were present with Legislators Bunce, Roberts, and Sauerbrey being absent.

Staff: Legislative Clerk Haskell, Deputy Legislative Clerk Baldwin, County Attorney DeWind.

Guests: Matt Freeze, Reporter, Morning Times

APPROVAL OF MINUTES

Legislator Brown made the motion, seconded by Legislator Flesher to approve the April 10, 2025 Legislative Support minutes, as written. Motion carried.

FINANCIAL

2025 YTD Budget Reports: Ms. Haskell reported 31.9% utilization noting the microfilming of the 2024 Journal of Proceedings and 2023 Annual Reports was recently completed and the invoice has been paid.

County Auditor Accounts Payable Report: Ms. Haskell reported the following accounts payable report for the month of April. This report is included in today's committee agenda packet. Ms. Haskell reported we are continuing to see a need to reject certain invoices for necessary revisions, but this has not been an issue.

Month	AP Invoices	AP Total	P-Card Transactions	P-Card Total
April	685	\$2,224,766.14	173	\$48,617.27

OLD BUSINESS

April 2025 Meetings:

Minutes were taken, typed, copied, recorded, distributed and indexed for the Legislature and Journal of Proceedings for the following Legislature meetings in April 2025:

- Fourth Regular Legislature Meeting – April 15, 2025
- Second Special Legislature Meeting – April 24, 2025

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The Legislative Clerk attended the following meetings in April 2025:

- Policy Review Committee – April 3, 2025
- Legislative Committees – April 8 and 10, 2025
- Legislative Worksessions – April 10 and 24, 2025
- Finance, Legal & Safety Committee – April 15, 2025
- Fourth Regular Legislature Meeting – April 15, 2025
 - Executive Team Meeting – April 17, 2025
- Second Special Legislature Meeting – April 24, 2025
 - Leaders Meeting – April 29, 2025

Sales Tax Extender (2 Year): Ms. Haskell reported the current Sales Tax Extender legislation is still pending. Ms. Haskell reported NYSAC recently issued a 2025 end of session Legislative priorities document and one of the County priorities identified was granting Counties sales tax permanency at their existing rates and authorize all counties to raise sales tax rates to 4%. In the event this was to occur, this would negate the need to do a sales tax extender resolution every two years.

NEW BUSINESS

2024 Journal of Proceedings and 2023 Annual Reports – Ms. Haskell reported the Director of Records Management & Fixed Assets notified her that the microfilming of these Legislative records have been completed and received. Ms. Haskell reported the invoice for this annual service has been paid.

Legislator Mullen Service Name Plate: Ms. Haskell reported she submitted an order on May 1, 2025 for former Legislator Mullen's service name plate that will be installed on the new Legislator Service Wall Plaque outside of the Hubbard Auditorium. Ms. Haskell received correspondence from the vendor on May 7, 2025 indicating the order has been placed and proof is forthcoming.

May 2025 Legislative Meeting:

- **Prayer, Pledge, Voting:** Chair Sauerbrey will lead us in the prayer, pledge and voting process for the May 13, 2025 Legislature meeting.
- **Recognition Resolution:** There is one recognition resolution that will be read and presented at the May 13, 2025 Legislature meeting. Legislator Standinger will read and present to former Legislator Dennis Mullen.

**Recognizing Dennis M. Mullen's 9 Years of
Dedicated Service to the Tioga County Legislature**

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- **Proclamations:** There are three proclamations for the May 13, 2025 Legislature meeting:

American Stroke Month –

The proclamation will be read by Legislator Standinger and presented to Kristin Russell, Public Health Educator.

Foster Care Awareness Month –

The proclamation will be noted in the minutes of the May 13, 2025 Legislature meeting.

Mental Health Awareness –

The proclamation will be noted in the minutes of the May 13, 2025 Legislature meeting.

- **Resolutions:** All resolutions presented by the Departments at their respective Legislative Standing Committees were reviewed for Legislature consideration at the May 13, 2025 Legislature meeting.
- **Late-File Resolutions:** Ms. Haskell reported she is unaware of any late-file resolutions at this time.

PERSONNEL

- **Legislative Clerk Conference:** Ms. Haskell reported she will be out of the office May 14-16, 2025 attending the annual NYS Association of Clerks of County Legislative Boards (NYSACCLB) conference in Java Center, NY. Ms. Haskell reported she will be accessible by email during this time.

RESOLUTIONS

- E01 – Resolution Recognizing Dennis M. Mullen's 9 Years of Dedicated Service to the Tioga County Legislature.

PROCLAMATIONS

- None

ADJOURNMENT

Meeting adjourned at 1:14 p.m.

Respectfully submitted,

Cathy Haskell

Legislative Clerk