TIOGA COUNTY, NEW YORK
Information Technology and Communication Services
Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827
Brandon M. Clark Chief Information Officer 607 687 8294 www.TiogaCountyNY.gov

Information Technology – Legislative Committee Meeting

11.3.2026

- APPROVAL OF MINUTES
  - 10.06.2026 IT Legislative Committee Meeting

- FINANCIAL
  - Review of Budget Status and Financial News

- OLD BUSINESS
  - Shared Services Master Service Agreements
  - Town of Spencer Migration Project
  - Probation Upgrade
  - CID Upgrade
  - Cyber Security Training

- NEW BUSINESS
  - Cyber Security Training
  - Village of Owego EMS
  - Truck Wash Cameras

- PERSONNEL

- RESOLUTIONS
  - K35 Tyler Technology Annual Munis Software Renewal
  - K36 -MICROSOFT ENTERPRISE ENROLLMENT AGREEMENT
  - K45 Owego EMS Technology Separation Shared Services Removal
  - K46 ARPA Funds for MFA Tokens

- PROCLAMATION

DRAFT

Information Technology – Legislative Committee Meeting

10.06.2026

Attendance Legislators: Andrew Aronstam, Jake Brown, Ray Bunce, Tracy Monell, William Standinger, and Jo Ellen Rose

Staff: Jackson Bailey (County Administrator), Peter DeWind Esq. (County Attorney) Brandon Clark (Chief Information Officer), Ryan Ceruti (Deputy Director), Cathy Haskell (Legislative Clerk) Heather Canfield (Office Specialist II)

- APPROVAL OF MINUTES
  - Approval of 09.08.2026 IT Legislative Committee Meeting Minutes: Legislator Andrew Aronstam made the motion, seconded by Legislator William Standinger to approve 09.08.2026 Information Committee Minutes as written. Motion carried.
- FINANCIAL
  - Review of Budget Status and Financial News

- OLD BUSINESS
  - Shared Services Master Service Agreements
    - Village of Owego
      - CIO Clark Stated Share Services agreement on hold until November.
    - Soil and Water
      - CIO Clark Stated ITCS is still waiting for the signed agreement.
  - Town of Spencer Project
    - The ITCS department has initiated the data analysis phase and revised the project plan for the upcoming migration initiative. The updated project will be presented to the Town of Spencer in October to obtain approval to proceed with equipment procurement required for the migration.

- NEW BUSINESS
  - Verizon Landline
    - CIO Clark reported that Verizon has sent out notifications that the FCC has approved the dismantle of copper phone lines. This affects the jail, all fire panels, and any dialers we have for security. Clark added Verizon has not officially indicated a termination date this is just a notification.

DRAFT

- Tyler Munis Review
  - A resolution is scheduled to be presented in November for the new Tyler contract, outlining the terms and updates required for continued service. In preparation, the County Administrator and the ITCS Department are conducting a thorough review of all available modules to ensure each one is necessary, cost-effective, and aligned with operational needs. This evaluation will help confirm that the contract accurately reflects the County's requirements before it is advanced for approval.
- Cyber Security Training
  - ITCS is preparing to launch this year's cybersecurity training. It will be delivered through NEOGOV.
  - All users will be assigned 11 short training modules, each contributing to the required annual training while offering deeper insight into current cybersecurity threats.
  - We are asking all staff to approach this year's training with increased alertness and a mindset focused on preventing avoidable incidents.
- VOC Flex Agreement
  - ITCS Department will be working towards creating new flex agreements for post sites with requirements for equipment and security to connect.
- Village of Owego EMS
  - Owego EMS has expressed interest in transitioning from the Village shared services environment to a dedicated technical service provider to better support their operational needs. In response, CIO Clark will prepare and present a proposed project outlining the migration approach and recommended next steps at the November committee meeting.

- Executive Session
  - Was held from 9:55 to 10:07 to discuss Cyber Security. Motion made by Ray Bunce and seconded by Andrew Aronstam.
- PERSONNEL
- RESOLUTIONS
- PROCLAMATION

H1680 2026 – Year-to-Date Capital Budget Report

TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2026 12

ACCOUNTS FOR: H Capital Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
H1680 Information Technology							
H1680 520270 Telephone Equipmen	6,750	0	6,750	.00	.00	6,750.00	.0%
H1680 520620 Software Expense	1,500	0	1,500	828.31	.00	671.69	55.2%
H1680 520620 M7674 Software Expe	0	15,656	15,656	.00	.00	15,656.00	.0%
H1680 521090 Computer	120,400	0	120,400	62,073.00	.00	58,327.00	51.6%
TOTAL Information Technology	128,650	15,656	144,306	62,901.31	.00	81,404.69	43.6%
TOTAL Capital Fund	128,650	15,656	144,306	62,901.31	.00	81,404.69	43.6%
TOTAL EXPENSES	128,650	15,656	144,306	62,901.31	.00	81,404.69	

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- A1680 2026 – Year-to-Date Budget Report

TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2026 12

ACCOUNTS FOR: A General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A1680 Information Technology								
A1680 412702	Shared Services- I	-210,072	0	-210,072	-225,593.26	.00	15,521.26	107.4%
A1680 412707	Shared Services- E	-90,000	0	-90,000	-3,481.09	.00	-86,518.91	3.9%*
A1680 422280	Data Processing/Pr	0	0	0	-1,352.21	.00	1,352.21	100.0%
A1680 424100	Rental Of County O	-5,000	0	-5,000	-1,350.00	.00	-3,650.00	27.0%*
A1680 510010	Full Time	680,676	0	680,676	428,913.67	.00	251,762.33	63.0%
A1680 510050	All Other(On Call,	0	0	0	4,199.37	.00	-4,199.37	100.0%*
A1680 540070	Car Maintenance	500	0	500	346.92	.00	153.08	69.4%
A1680 540140	Contracting Servic	52,000	0	52,000	39,981.93	.00	12,018.07	76.9%
A1680 540140	M7674 Contracting S	0	26,928	26,928	26,928.00	.00	.00	100.0%
A1680 540180	Dues	50	0	50	50.00	.00	.00	100.0%
A1680 540220	Automobile Fuel	800	0	800	415.40	.00	384.60	51.9%
A1680 540320	Leased/Service Equ	5,500	-1,000	4,500	.00	206.21	4,293.79	4.6%
A1680 540350	Office Equip Maint	19,553	0	19,553	19,553.08	.00	.00	100.0%
A1680 540420	Office Supplies	1,500	0	1,500	1,130.00	.00	370.00	75.3%
A1680 540485	Printing/Paper	1,000	1,000	2,000	338.04	.00	1,661.96	16.9%
A1680 540620	Software Expense	322,522	0	322,522	108,863.90	.00	213,657.73	33.8%
A1680 540640	Supplies (Not Offi	4,500	0	4,500	2,757.46	.00	1,742.54	61.3%
A1680 540640	SSG21 Supplies (Not	2,500	0	2,500	.00	.00	2,500.00	.0%
A1680 540660	Telephone	72,500	0	72,500	55,965.97	3,337.11	13,196.92	81.8%
A1680 540661	Telephone Maintena	3,296	0	3,296	2,027.28	.00	1,268.72	61.5%
A1680 540733	Training/All Other	5,000	0	5,000	852.15	.00	4,147.85	17.0%
A1680 581088	State Retirement F	97,384	0	97,384	50,659.81	.00	46,724.19	52.0%
A1680 583088	Social Security Fr	52,292	0	52,292	31,948.56	.00	20,343.44	61.1%
A1680 584088	Workers Compensati	12,332	0	12,332	8,198.47	.00	4,133.53	66.5%
A1680 585588	Disability Insuran	590	0	590	384.06	.00	205.94	65.1%
A1680 586088	Health Insurance F	194,993	0	194,993	129,799.73	.00	65,193.27	66.6%
A1680 588988	Eap Fringe	158	0	158	102.07	.00	55.93	64.6%
TOTAL Information Technology		1,224,574	26,928	1,251,502	681,639.31	3,543.32	566,319.08	54.7%
TOTAL General Fund		1,224,574	26,928	1,251,502	681,639.31	3,543.32	566,319.08	54.7%
	TOTAL REVENUES	-305,072	0	-305,072	-231,776.56	.00	-73,295.44	
	TOTAL EXPENSES	1,529,646	26,928	1,556,574	913,415.87	3,543.32	639,614.52	

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REFERRED TO: ITCS COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE ANNUAL MUNIS SOFTWARE MAINTENANCE AND SUPPORT RENEWAL WITH TYLER TECHNOLOGIES, INC.

WHEREAS: The Tioga County Legislature recognizes the critical role of the Munis Enterprise Resource Planning (ERP) System in supporting the County's financial, human resources, and operational functions; and

WHEREAS: The County has received an invoice from Tyler Technologies Inc. for continued maintenance, support and update licensing of the Munis system for the period November 13, 2026, through November 12, 2027, totaling $104,488.94; and

WHEREAS: Last year's renewal cost was $99,641.83, and the current renewal reflects an increase of $4,847.11, which represents a 4.86% increase over the prior year; and

WHEREAS: The County currently utilizes the proprietary Munis Enterprise Resource Planning system provided by Tyler Technologies, Inc., and the annual licensing, maintenance and support services associated with the existing system are available through Tyler Technologies, Inc.; and

WHEREAS: The Chief Information Officer affirms the need to continue the Munis system to maintain compliance, ensure financial continuity, and support countywide operations; and

WHEREAS: The ITCS Department will fund this renewal from A1680 540620 – Software Expense; therefore be it

RESOLVED: The Tioga County Legislature hereby authorizes the renewal of annual maintenance, support, and update licensing for the County's existing Munis system with Tyler Technologies, Inc., for the period November 13, 2026, through November 12, 2027, in an amount not to exceed $104,488.94, to be paid from the following account:

A1680 540620 Software Expenses $104,488.94

REFERRED TO:	ITCS COMMITTEE FINANCE, LEGAL & SAFETY COMMITTEE
RESOLUTION NO. -26	AUTHORIZE THREE-YEAR MICROSOFT ENTERPRISE ENROLLMENT AGREEMENT WITH SHI INTERNATIONAL UNDER NYS OGS CONTRACT PM69723

WHEREAS: The Chief Information Officer has reported that Tioga County requires continued Microsoft software licensing, government cloud services, and related subscriptions to support County operations and information technology infrastructure; and

WHEREAS: The County proposes to renew its Microsoft Enterprise Enrollment through SHI International Corporation, the reseller awarded under New York State Office of General Services (NYS OGS) Contract PM69723, Microsoft Aggregate Agreement 24-02; and

WHEREAS: The proposed renewal term is for three years, from November 1, 2026, through October 31, 2029, with annual payments over three years for a total baseline cost of $571,255.20; and

WHEREAS: The Enterprise Enrollment provides for three equal annual installments for the initial order and requires annual license true-ups or update statements, with additional licenses, products, or changes potentially resulting in additional charges at the fixed per-license agreement rate; now therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature to execute the Microsoft Enterprise Enrollment and all associated required documents through SHI International Corporation, pursuant to NYS OGS Contract PM69723, Microsoft Aggregate Agreement 24-02; and be it further

RESOLVED: That payment for the baseline licensing shall be made in three annual installments of $190,418.40 each, subject to annual budget appropriation and the terms of the executed agreement; and be it further

RESOLVED: To cover this expense, $190,418.40 shall be paid from the budget line A1680 540620; and be it further

RESOLVED: The Treasurer may record the portion of the November annual software purchase that extends into the subsequent fiscal year in a Prepaid Asset Account on the balance sheet, recognizing the appropriate remaining expense in the upcoming fiscal year

REFERRED TO:	ITCS COMMITTEE FINANCE, LEGAL & SAFETY COMMITTEE
RESOLUTION NO. -26	AUTHORIZING SEPARATION OF THE VILLAGE OF OWEGO EMS FROM TIOGA COUNTY SHARED SERVICES

WHEREAS: The Village of Owego Emergency Medical Services (Owego EMS) has formally requested to withdraw from the Tioga County Shared Services program and operate independently from all County-managed technology systems; and

WHEREAS: The Information Technology & Communication Services (ITCS) department has identified the required activities for this separation, including the removal of County-managed devices, decommissioning of infrastructure, secure transfer of data, and discontinuation of County cybersecurity and support services; and

WHEREAS: This separation requires formal authorization for the County to begin technical work and to execute all documents, approvals, and actions necessary to complete the transition; therefore be it

RESOLVED: That Tioga County Legislature acknowledges the request of the Village of Owego EMS to exit the Shared Services program; and be it further

RESOLVED: That the Legislative Chair is authorized to execute such documents as may be necessary to effectuate the separation of Owego EMS from the Tioga County-managed technology systems, subject to review and approval by the County Attorney and consistent with existing agreements, County policies, and applicable law; and be it further

RESOLVED: That the Chief Information Officer is authorized to coordinate and direct the technical activities reasonably necessary to effectuate the separation, including the removal of County-managed devices, decommissioning of applicable infrastructure and access, appropriate transfer of data, and discontinuation of County-provided cybersecurity and technology support services, consistent with County cybersecurity, records-retention, and information-technology policies; and be it further

RESOLVED: That this resolution shall take effect immediately