



**TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
November 7, 2024
9:00 am**

- MINUTES APPROVAL for September 5, 2024 and October 10, 2024
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Amend 2024 Capital Budget – Halsey Valley Road Culvert - Public Works
 - Amend 2024 Capital Budget – Brown Road Bridge - Public Works
 - Authorizing the Implementation and Funding Brown Road Bridge PIN 9755.98
 - Authorizing the Implementation and Funding Halsey Valley Road Culvert PIN 9755.99
 - Award Foundry Street Site Clean-up - Public Works
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Wednesday, September 5, 2024
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Barbara Roberts, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator
- Peter DeWind, County Attorney

➤ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the August 8, 2024 meeting was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion carried.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- Mr. Standinger inquired about the status of the acoustic panels for the courthouse. Mr. Hammond stated that this issue was revisited at our recent budget meeting with the NYS Court System. Peter DeWind, County Attorney, stated that he is working on an addendum which will clarify liability.

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Work continued on the new garage at PSB Building. The trusses are up and the plywood is on the walls and roof.
 - The car seat trailer was moved to Waverly PD.
 - Mowing operations are ongoing.



- Moved several items from Probation and 56 Main Street to records storage at the A-Frame.
- Built a Dutch wall around a desk in I.T. for a new person.

- Mr. Hammond reported on the Highway Department.
 - Washing bridges to remove sand.
 - Patching operations were done on West Creek and West River Roads.
 - Ditching operations were done on Pennsylvania Avenue between Lillie Hill and S. Apalachin Roads. Our engineering technician discovered a collapsed culvert at the intersection of Card Road and Pennsylvania Avenue that will need to be replaced.
 - Replaced a driveway pipe and cleaned ditches on Ellis Creek Road.
 - Replaced several driveway pipes and cleaned ditches on Day Hollow Road.
 - Tree clean-up was done at various locations.
 - Mowing operations are ongoing.
 - Assisted the Town of Owego and moved an aluminum culvert on Valley Road.

- Mr. Hammond reported on the Capital Projects.
 - Buildings and Grounds
 - Court Annex/Clerks roofs in preliminary design phase with C&S Engineers.
 - Court Annex HVAC Project is under construction phase. Currently waiting for the rooftop unit.
 - The Chiller at the Public Safety Building still needs some control work done. Doc ran the wires and IT made the connections. We are now waiting for P&J to finish up.
 - The Public Safety Building boiler has not been installed yet. We have received a quote for 2 additional boilers and installation on all 3 boilers for next year.
 - Ronald E. Dougherty County Office Building South Wing HVAC project- Construction has not started yet.
 - Court Annex Probation HVAC Controls Project Construction has not started yet. Also waiting for new rooftop unit.
 - Highway
 - Harnick Road Bridge is in final design phase. Executed Funding Supplemental Agreement #2 has been received from NYSDOT. Due to the archaeological study, construction will not begin next year.
 - Glenmary Drive Culvert was re-opened on Friday. We used in-house personnel to stripe the pavement.
 - Day Hollow Road Culvert is under preliminary design. Mr. Hammond mentioned that after a review by Delta Engineers, the cost of this project is



anticipated to go up since a larger culvert will need to be used to meet the federal aid requirements.

- East Spencer Road Bridge is under preliminary design.
- Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
- Wilson Creek Road Paving was started. It should be finished soon.
- Hamilton Valley Road paving is expected to start next week. Coddington Road will start after Hamilton Valley Road is finished.
- Bridge Preventative Maintenance Phase X rebid has been awarded and the contract is in process.
- Taylor and Bodle Hill Roads and Day Hollow Spur has been held up. NYSDOT is asking for a good faith effort by the contractor to meet the DBE requirements.
- Construction
 - Waverly Mental Health offices are on schedule. Punch list items are on track for this week. Furniture should be moved in starting the 16th.

➤ MISCELLANEOUS

- Mr. Standinger mentioned that a new vehicle is being requested by Probation. Mr. Bailey added that it will be paid for by grant funds.
- Catholic Charities would like to close Halsey Valley Road for an event next year. The Committee gave their approval.
- Mrs. Sauerbrey mentioned that she had been approached about using the truck wash building as a space to make Christmas wreaths. The request was not granted.
- Mrs. Sauerbrey inquired if Public Works could use their equipment to move materials from the homeless encampment to discourage the homeless from returning. Mr. Hammond stated that since this is hazardous materials, he was not comfortable with our staff doing this without approval from the safety officer and a plan in place for disposal of materials removed.

➤ PERSONNEL

- None

➤ RESOLUTIONS

- Authorizing the Implementation and Funding Day Hollow, Taylor, Bodle Hill Pavement Rehabilitation PIN 9754.30
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)

➤ PROCLAMATIONS

TIOGA COUNTY, NEW YORK

Department of Public Works

477 State Route 96 Owego, NY 13827



☎ 607 687 0302 📠 607 687 4453 🌐 www.TiogaCountyNY.gov

Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

➤ None

➤ EXECUTIVE SESSION

➤ Mr. Hammond made a request to go into executive session related to a personnel matter. Mr. Ciotoli made a motion at 10:08 am, second by Mrs. Roberts. Mr. Ciotoli adjourned the executive session at 10:18 am.

➤ ADJOURNMENT

➤ The meeting was adjourned at 10:18 am.

Respectfully submitted,

Gary Hammond P.E.
Commissioner of Public Works

DRAFT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Wednesday, October 10, 2024
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Barbara Roberts, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator

➤ Absent

- Ron Ciotoli, Public Works Committee

➤ APPROVAL OF MINUTES

- As there was not a quorum present, voting on approval of the minutes of the September 5, 2024 meeting was tabled for the time being.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- none

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Installed roof shingles, soffit and fascia at new PSB garage.
 - Mowing operations are ongoing.
 - Moved boxes for Records Management.
 - We have received quotes for ILS work in basement of Clerks Office.
 - We received quotes for Court House roof. Emergency repairs were done by our staff which saved the county \$35,000.00.
 - Some grant funding has been received for battery powered tools so we are receiving quotes for batteries, tools, mower.



- Started ILS work in basement of the Clerks Office.

- Mr. Hammond reported on the Highway Department.
 - Cleaned a creek on Pennsylvania Avenue.
 - Rebates on Wilson Creek, Hamilton Valley and Coddington Roads.
 - Shouldering on Wilson Creek, Hamilton Valley and Coddington Roads.
 - Rebates on Bodle Hill, Taylor and Day Hollow Roads.
 - Replaced cross pipe on Card Road.
 - Driveway was paved at DPW facility.
 - We ground out and repaved a section of Halsey Valley Road.
 - Mowing operations are ongoing.

- Mr. Hammond reported on the Capital Projects.
 - Buildings and Grounds
 - Court Annex/Clerks roof is in preliminary design phase with C&S Engineers.
 - Court Annex HVAC Project is under construction phase. Currently waiting for the rooftop unit.
 - The Chiller at the Public Safety Building still needs some control work done. Doc ran the wires and IT made the connections. We are now waiting for P&J to finish up.
 - Ronald E. Dougherty County Office Building South Wing HVAC project- Construction has not started yet.
 - Court Annex Probation HVAC Controls Project Construction has not started yet. Also waiting for new rooftop unit.
 - Highway
 - Harnick Road Bridge is in final design phase. Due to an archaeological study, construction will not begin until next year.
 - Glenmary Drive Culvert is completed.
 - Day Hollow Road Culvert is under preliminary design.
 - East Spencer Road Bridge is under preliminary design.
 - Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
 - Wilson Creek Road Paving is completed.
 - Hamilton Valley Road paving is completed.
 - Coddington Road paving is completed.
 - Bridge Preventative Maintenance Phase X construction is in process.
 - Taylor and Bodle Hill Roads and Day Hollow Spur paving is in process and should be completed by next week.
 - Awarded funding for 3 new projects through the 2023 Bridge NY Program. Brown Road Bridge over East Branch Owego Creek, Straits Corners Road over Pipe Creek, and Halsey Valley Road Culvert.



- Construction
 - Waverly Mental Health offices are on schedule. Most Punch list items are done. Furniture should be moved in starting the 16th. We are waiting for a final component for the HVAC system which should be in next week so that we can get a certificate of occupancy.

➤ MISCELLANEOUS

- Mr. Hammond mentioned that once we move the Waverly Mental Health staff, that will free up some space in the KHS Building so that the Lourdes staff can potentially be moved out of the mezzanine.
- Mr. Hammond stated that he would like to remove road postings to facilitate commerce.
- Mr. Hammond stated that we have an Athey that is past its useful life with an estimated value of \$7,500. The Town of Newark Valley is interested in purchasing this piece of equipment from us. The Committee was in favor of offering it to the Town of Newark Valley.

➤ PERSONNEL

- None

➤ RESOLUTIONS

- Authorizing the Implementation and Funding Bridge Preventative Maintenance Phase 10 PIN 9754.59
 - Mr. Standinger (aye) Mrs. Roberts (aye)
- Rescind Resolution No. 296-24
 - Mr. Standinger (aye) Mrs. Roberts (aye)
- Authorizing the Implementation and Funding Day Hollow, Taylor, Bodle Hill Pavement Rehabilitation PIN 9755.30
 - Mr. Standinger (aye) Mrs. Roberts (aye)
- Amend Resolution 142-24 Create and Fill Three (3) Highway (Seasonal) Positions Public Works
 - Mr. Standinger (aye) Mrs. Roberts (aye)
- Amend 2024 Capital Budget Public Works
 - Mr. Standinger (aye) Mrs. Roberts (aye)
- Authorizing the Implementation and Funding Straits Corners Road over Pipe Creek PIN 9755.97
 - Mr. Standinger (aye) Mrs. Roberts (aye)

Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

As there was not a quorum present, the resolutions could not be approved. They will be presented to the full Legislature at today's Legislative Work Session.

- PROCLAMATIONS
 - None

- EXECUTIVE SESSION
 - None

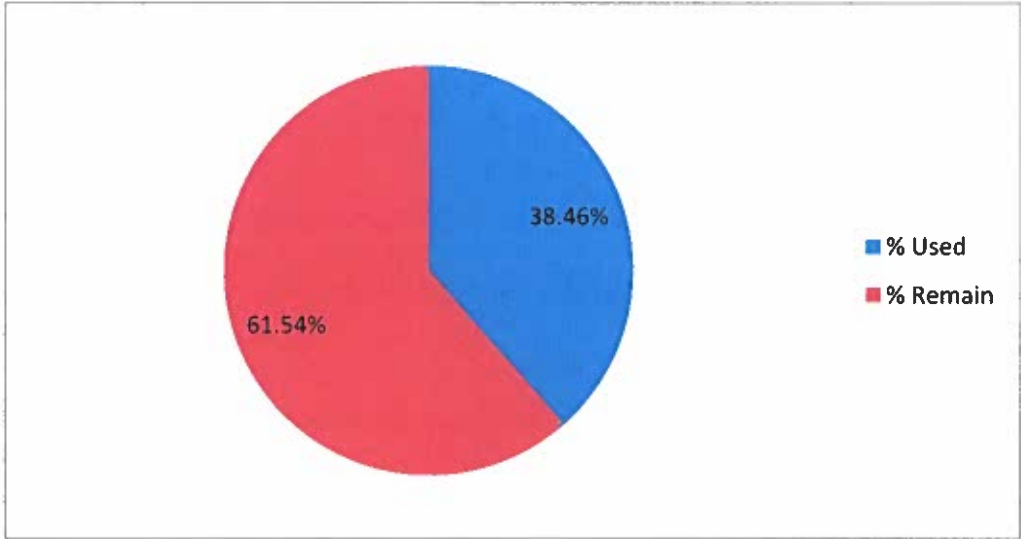
- ADJOURNMENT
 - The meeting was adjourned at 10:14 am.

Respectfully submitted,

Gary Hammond P.E.
Commissioner of Public Works

DRAFT

October 31 2024 Budget Summary



		% Used	% Remain
A1490	PW Admin	78.49%	21.51%
A1620	Building & Grounds	68.08%	31.92%
A1621	Buildings HHS	43.29%	56.71%
D5110	Maint. Roads & Bridges	67.59%	32.41%
DM5130	Road Machinery	69.50%	30.50%
H1620	Capital B&G	14.95%	85.05%
H1621	Capital HHS Building	81.41%	18.59%
H5110	Capital Roads & Bridges	30.43%	69.57%
H5130	Capital Equipment	19.95%	80.05%
	Overall	38.46%	61.54%

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -24 AMEND 2024 CAPITAL BUDGET
PUBLIC WORKS

WHEREAS: Tioga County is the recipient of funding through New York State Department of Transportation (BRIDGE NY) consisting of State Aid Program funds for a project, Halsey Valley Road over Unnamed Creek Culvert Replacement PIN 9755.99; and

WHEREAS: The cost for Preliminary Engineering/Design, Right-of-Way Incidentals, Right-of-Way Acquisitions and Construction and Construction Supervision and Inspection work for this project is \$1,515,465.00, in which 100% of \$1,500,000.00 of the project will be State Funds reimbursed to Tioga County with a Local Share of \$15,465.00; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That the following account(s) be established, and the 2024 Capital Budget be modified, and funds be appropriated to the following accounts:

H5110.540004.H2404	Halsey Valley Road over Unnamed Creek	\$1,515,465.00
H5110.435020.H2404	Halsey Valley Road over Unnamed Creek	\$1,500,000.00
H 390900	Unrestricted Fund Balance	\$15,465.00

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -24 AMEND 2024 CAPITAL BUDGET
PUBLIC WORKS

WHEREAS: Tioga County is the recipient of funding through New York State Department of Transportation (BRIDGE NY) consisting of Federal Aid Program funds for a project, Brown Road over East Branch Owego Creek (BIN 3335290) Bridge Replacement (BNY23) PIN 9755.98; and

WHEREAS: The cost for Preliminary Engineering/Design, and Right-of-Way Incidentals work for this project is \$344,000.00, in which 95% of \$344,000.00 of the project will be Federal Funds reimbursed to Tioga County with a Local Share of \$17,200.00; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That the following account(s) be established, and the 2024 Capital Budget be modified, and funds be appropriated to the following accounts:

H5110.540004.H2405	Brown Road over East Branch Owego Creek	\$344,000.00
H5110.445020.H2405	Brown Road over East Branch Owego Creek	\$326,800.00
H 390900	Unrestricted Fund Balance	\$ 17,200.00

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24

AUTHORIZING THE IMPLEMENTATION AND FUNDING OF THE COSTS OF A TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID AND/OR STATE-AID OR REIMBURSEMENT FROM BRIDGE NY FUNDS

WHEREAS: A project for the Brown Road over East Branch Owego Creek (BIN 3335290) Bridge Replacement (BNY23) in the Town of Newark Valley, County of Tioga, PIN 9755.98 (the Project) is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB.L.117-58 also known as the "Bipartisan Infrastructure Law" (BIL); and

WHEREAS: The County of Tioga will design, let, and construct the Project; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the costs of the Preliminary Engineering/Design and Right-of-Way Incidentals work for the Project or portions thereof.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVE: That the Tioga County Legislature hereby approves the Project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorizes the County of Tioga to pay 100% of the costs of the Preliminary Engineering/Design and Right-of-Way Incidentals work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid or reimbursement from Bridge NY funds; and it is further

RESOLVED: That the sum of \$344,000.00 is hereby appropriated from account H51 10.540004.H2405 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED: That the Tioga County Legislature hereby agrees that the County of Tioga shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or Bridge NY Funding awarded to the County of Tioga; and it is further

RESOLVED: That in the event the Project costs not covered by federal-aid, state-aid, or Bridge NY Funding exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess

amount immediately upon notification by the Responsible Local Official of the County of Tioga; and it is further

RESOLVED: That the County of Tioga hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED: That the Chair of the Tioga County Legislature be and is hereby authorized to execute on behalf of the County of Tioga all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED: That this Resolution shall take effect immediately.

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24

AUTHORIZING THE IMPLEMENTATION AND FUNDING OF THE COSTS OF A TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID AND/OR STATE-AID OR REIMBURSEMENT FROM BRIDGE NY FUNDS

WHEREAS: A project for the Halsey Valley Road over Unnamed Creek Culvert Replacement (BNY23) in the Town of Tioga, County of Tioga, PIN 9755.99 (the Project) is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds; and

WHEREAS: The County of Tioga will design, let, and administer all phases of the Project; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the costs of the Preliminary Engineering/Design, Right-of-Way Incidentals, Right-of-Way Acquisitions and Construction and Construction Supervision and Inspection work for the Project or portions thereof.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVED: That the Tioga County Legislature hereby approves the Project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorizes the County of Tioga to pay 100% of the costs of the Preliminary Engineering/Design, Right-of-Way Incidentals, Right-of-Way Acquisitions and Construction and Construction Supervision and Inspection work for the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY Funding; and it is further

RESOLVED: That the sum of \$1,515,465.00 is hereby appropriated from account H5110.540004.H2404 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED: That the Tioga County Legislature hereby agrees that the County of Tioga shall be responsible for all costs of the Project which exceed the amount of the reimbursement available from Bridge NY Funding awarded to the County of Tioga; and it is further

RESOLVED: That in the event the costs of the Project exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Responsible Local Official of the County of Tioga; and it is further

RESOLVED: That the Tioga County Legislature hereby agrees that the County of Tioga hereby commits that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED: That the Chair of the Tioga County Legislature of the County of Tioga be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests with NYSDOT for State Aid and/or Bridge NY Funding on behalf of the County of Tioga in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs; and it is further

RESOLVED: That the County of Tioga will be responsible for all maintenance of the Project; and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED: That this Resolution shall take effect immediately.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -24 AWARD FOUNDRY STREET SITE CLEAN-UP
PUBLIC WORKS

WHEREAS: The Tioga County Board of Health and the Public Health Director have deemed the property located at Foundry Street in the Village of Owego an Imminent Threat to Public Health; and

WHEREAS: A need to have this property cleaned up has been identified; and

WHEREAS: On October 25, 2024 the Department of Public Works received sealed bids from the following contractors:

F.P. Kane Construction, Inc., Vestal NY \$ 37,500.00

Servpro of Broome County, Binghamton, NY \$ 64,000.00

Therefore be it

RESOLVED: That the Tioga County Legislature award the bid to the low bidder, F.P. Kane Construction, Inc., Vestal NY not to exceed \$37,500.00 to be paid out of A8989 540140 M7674 Contracting Services.