

Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 www.TiogaCountyNY.com



FINANCE, LEGAL & SAFETY COMMITTEE

October 13, 2026

10:30 A.M.

- APPROVAL OF MINUTES: September 15, 2026
- FINANCIAL
 - Safety
 - Law
- OLD BUSINESS
 - Litigation and Claims
 - PESH Inspection Follow-Up
 - NYMIR Risk Management Review Follow-Up
- NEW BUSINESS
 - Automated External Defibrillator (AED) Purchase
 - Empire State Safety Conference
- PERSONNEL
 - 3rd Assistant County Attorney Vacancy
- RESOLUTIONS
 - AUTHORIZE AMENDED CONTRACT BETWEEN NYS OFFICE OF INDIGENT LEGAL SERVICES AND TIOGA COUNTY
 - APPROPRIATION OF FUNDS AND MODIFICATION OF THE 2026 BUDGET COUNTY ATTORNEY
 - MODIFY 2026 BUDGET AND APPROPRIATION OF FUNDS SAFETY OFFICE
 - AUTHORIZE AMENDED CONTRACT BETWEEN NYS OFFICE OF INDIGENT LEGAL SERVICES AND TIOGA COUNTY
 - TRANSFER OF FUNDS 2026 BUDGET MODIFICATION DISTRICT ATTORNEY
- PROCLAMATIONS
 - N/A
- EXECUTIVE SESSION
 -

- ADJOURNMENT



FINANCE, LEGAL AND SAFETY COMMITTEE

September 15, 2026

10:30 A.M.

ATTENDANCE:

Legislators: Chair Monell, Ciotoli, Standinger, Aronstam, Rose, Cantella, Bunce, Brown

Staff: Legislative Clerk Haskell, County Attorney DeWind, Chief Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke, County Administrator Bailey, Treasurer Roberts, Deputy Treasurer Stagg, District Attorney Martin, Public Defender Arcesi

Guest(s): N/A

APPROVAL OF THE MINUTES: Legislator Bunce asked for a motion to approve the August 11, 2026, minutes. Legislator Ciotoli made the motion seconded by Chair Monell and was unanimously carried.

FINANCIAL: Safety and Legal's budget are tracking well.

OLD BUSINESS:

- Litigation and Claims: The County Attorney's Office is exploring retaining outside counsel for a possible new litigation matter

NEW BUSINESS:

- NYMIR Risk Management Review: The review is taking place on October 7, 2026, and Ms. Holbrook is currently preparing for the upcoming visit.
- PESH Voluntary Compliance Inspection: Representatives from the Public Employee Safety and Health (PESH) Bureau conducted an on-site voluntary inspection yesterday. Two deficiencies were noted during the visit, with a 60-day corrective action period established for remediation. Participating in this voluntary compliance program prevents the scheduling of a formal inspection, protecting the County from potential citations. Additionally, the County's Silica Control Program was reviewed and approved. Upon receipt of the final written report, copies will be distributed to county legislators upon request.

PERSONNEL

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- 3rd Assistant County Attorney Vacancy: This position remains open due to a lack of candidate interest. It was noted that this vacancy reflects a broader, systemic challenge as numerous counties report similar difficulties in recruiting and retaining municipal attorneys.

RESOLUTIONS: AUTHORIZE APPOINTMENT OF 3RD ASSISTANT DISTRICT ATTORNEY; EXECUTE LEASE OF PROPERTY LOCATED AT 20 COURT STREET, OWEGO, NY TO HOUSE ASSIGNED COUNSEL RESOURCE CENTER; AMEND RESOLUTION NO. 212-26; AUTHORIZE CONTRACT FOR CONSULTANT SERVICES FOR THE ASSIGNED COUNSEL PROGRAM were moved into full Legislative session without further questions.

PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: Legislator Bunce adjourned the Finance, Legal and Safety Committee meeting at 11:38 A.M.

Respectfully submitted,

Christine Freyvogel

Paralegal to the County Attorney



TIOGA COUNTY, NEW YORK

Tioga County 2026 SAFETY BUDGET REPORT

FOR 2026 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
CI Liability Insurance Fund							
CI8042 504 Coordinator/Safety							
CI8042 424010 Interest And Earn	0	0	0	-8,486.14	.00	8,486.14	100.0%
CI8042 510010 Fulltime	63,188	0	63,188	44,913.84	.00	18,274.16	71.1%
CI8042 540070 Car Maintenance	1,000	0	1,000	297.99	.00	702.01	29.8%
CI8042 540140 Contracting Servi	164,500	0	164,500	97,214.14	65,685.86	1,600.00	99.0%
CI8042 540140 M7674 Contracting	0	14,763	14,763	14,394.87	368.41	.00	100.0%
CI8042 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
CI8042 540340 Literature	50	0	50	.00	.00	50.00	.0%
CI8042 540410 Nursing Supplies	2,000	0	2,000	980.06	.00	1,019.94	49.0%
CI8042 540420 Office Supplies	400	0	400	162.09	.00	237.91	40.5%
CI8042 540480 Postage	75	0	75	.74	.00	74.26	1.0%
CI8042 540640 Supplies (Not Off	600	0	600	360.36	.00	239.64	60.1%
CI8042 540733 Training/All Othe	2,500	0	2,500	533.49	.00	1,966.51	21.3%
CI8042 581088 State Retirement	9,040	0	9,040	8,213.13	.00	826.87	90.9%
CI8042 583088 Social Security F	4,854	0	4,854	3,224.91	.00	1,629.09	66.4%
CI8042 584088 Workers Compensat	1,145	0	1,145	900.41	.00	244.59	78.6%
CI8042 585588 Disability Insura	55	0	55	42.18	.00	12.82	76.7%
CI8042 586088 Health Insurance	18,101	0	18,101	22,462.94	.00	-4,361.94	124.1%*
CI8042 588988 Eap Fringe	15	0	15	11.21	.00	3.79	74.7%
TOTAL 504 Coordinator/Safety	267,723	14,763	282,486	185,226.22	66,054.27	31,205.79	89.0%
TOTAL Liability Insurance Fund	267,723	14,763	282,486	185,226.22	66,054.27	31,205.79	89.0%
TOTAL REVENUES	0	0	0	-8,486.14	.00	8,486.14	
TOTAL EXPENSES	267,723	14,763	282,486	193,712.36	66,054.27	22,719.65	
GRAND TOTAL	267,723	14,763	282,486	185,226.22	66,054.27	31,205.79	89.0%

** END OF REPORT - Generated by Freyvogel, Christine **



TIOGA COUNTY, NEW YORK

Tioga County 2026 COUNTY ATTORNEY BUDGET REPORT

FOR 2026 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A1420 Law							
A1420 412706 Shared Services-At	-50,079	0	-50,079	-15,124.12	.00	-34,954.88	30.2%*
A1420 510010 Full Time	190,013	0	190,013	136,139.90	.00	53,873.10	71.6%
A1420 510020 Part Time/Temporar	43,098	0	43,098	30,878.62	.00	12,219.38	71.6%
A1420 520090 Computer	0	393	393	314.41	.00	79.00	79.9%
A1420 520200 Office Equipment	450	-393	57	.00	.00	56.59	.0%
A1420 540000 Contract Expense	500	0	500	63.92	376.10	59.98	88.0%
A1420 540010 Advertising	250	0	250	225.00	.00	25.00	90.0%
A1420 540040 Books	1,500	0	1,500	.00	.00	1,500.00	.0%
A1420 540180 Dues	2,400	0	2,400	1,053.40	.00	1,346.60	43.9%
A1420 540330 Legal Fees	65,000	18,844	83,844	38,767.50	10,832.50	34,243.75	59.2%
A1420 540331 Legal Fees-Adolesc	1,500	0	1,500	1,000.00	.00	500.00	66.7%
A1420 540390 Mileage Expense	500	0	500	242.15	.00	257.85	48.4%
A1420 540420 Office Supplies	510	0	510	208.05	.00	301.95	40.8%
A1420 540480 Postage	150	350	500	189.55	.00	310.45	37.9%
A1420 540485 Printing/Paper	400	0	400	26.03	.00	373.97	6.5%
A1420 540731 Training/State Req	1,500	-350	1,150	150.00	.00	1,000.00	13.0%
A1420 581088 State Retirement F	33,351	0	33,351	15,654.67	.00	17,696.33	46.9%
A1420 583088 Social Security Fr	17,908	0	17,908	11,966.91	.00	5,941.09	66.8%
A1420 584088 Workers Compensati	4,223	0	4,223	2,701.23	.00	1,521.77	64.0%
A1420 585588 Disability Insuran	202	0	202	84.36	.00	117.64	41.8%
A1420 586088 Health Insurance F	66,779	0	66,779	66,237.23	.00	541.77	99.2%
A1420 588988 Eap Fringe	54	0	54	33.63	.00	20.37	62.3%
TOTAL Law	380,209	18,844	399,053	290,812.44	11,208.60	97,031.71	75.7%
TOTAL General Fund	380,209	18,844	399,053	290,812.44	11,208.60	97,031.71	75.7%
TOTAL REVENUES	-50,079	0	-50,079	-15,124.12	.00	-34,954.88	
TOTAL EXPENSES	430,288	18,844	449,132	305,936.56	11,208.60	131,986.59	
GRAND TOTAL	380,209	18,844	399,053	290,812.44	11,208.60	97,031.71	75.7%

** END OF REPORT - Generated by Freyvogel, Christine **

REFERRED TO:

FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26

AUTHORIZE AMENDED CONTRACT BETWEEN
NYS OFFICE OF INDIGENT LEGAL SERVICES AND
TIOGA COUNTY

WHEREAS: By Resolution No. 150-25 adopted on April 15, 2025, Tioga County entered into a three-year agreement with the New York State Office of Indigent Legal Services for distribution of Fourth Family Defense Grant funds to provide representation and case manager services to persons in family court legally entitled to counsel but unable to hire an attorney; and

WHEREAS: The Office of Indigent Legal Services has approved a total three-year amount of \$750,000.00 beginning January 1, 2025 through December 31, 2027; and

WHEREAS: The New York State Office of Indigent Legal Services has approved applying for additional funds to counties in New York for 2027 for the purpose of improving the quality of representation for persons in family court who are legally entitled to counsel but cannot afford to hire an attorney; and

WHEREAS: Said funds are available through the amendment of the three-year agreement with the NYS Office of Indigent Legal Services for the Fourth Family Defense Grant; and

WHEREAS: The NYS Office of Indigent Legal Services intends to add an additional \$100,000.00 in 2027 for a possible total of \$850,000.00; and

WHEREAS: It is necessary for Tioga County to approve entering into a three-year agreement with NYS Office of Indigent Legal Services and adopt the total amended budget of \$850,000.00; therefore be it

RESOLVED: That the Tioga County Legislature hereby approves entering into an amended contract amount of \$100,000.00 with the NYS Office of Indigent Legal Services if the grant request is approved; and be it further

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the amended contract with the NYS Office of Indigent Legal Services, to work in good faith to allow the public defense provider or providers to implement the initiatives funded by this award.

REFERRED TO:

FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26

APPROPRIATION OF FUNDS AND
MODIFICATION OF THE 2026 BUDGET
COUNTY ATTORNEY

WHEREAS: The County Attorney's Office has identified a necessary need to purchase computer software; and

WHEREAS: There is currently no designated or sufficient budget line item to account for this specific operational expense; and

WHEREAS: Legislative approval is required for any modification or transfer of funds between accounts; and

WHEREAS: Sufficient unexpended funds are available within the A1420 520090 Computer to cover this expenditure without increasing the overall County budget; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the creation of a new budget line A1420 540620 be established within the County Attorney's 2026 Fiscal Budget and that the 2026 budget be modified and appropriation of funds be made as follows:

FROM:	A1420 520090	Computer	\$79.00
TO:	A1420 540620	Software Expense	\$79.00

REFERRED TO: FINANCE, LEGAL & SAFETY COMMITTEE
RESOLUTION NO. -26 MODIFY 2026 BUDGET AND
APPROPRIATION OF FUNDS
SAFETY OFFICE

WHEREAS: Legislative approval is needed to modify the 2026 budget and appropriation of funds; and

WHEREAS: The Safety Office has identified a need to purchase two Automatic External Defibrillators, one for the Waverly Mental Health Clinic and one to serve as a backup for existing units, and funds need to be appropriated to pay for said purchase; therefore be it

RESOLVED: That the 2026 budget be modified and appropriation of funds be made as follows:

FROM:	CI8042 540733	Training/All Other	\$1,120.00
TO:	CI8042 520190	Nursing Equipment	\$1,120.00

REFERRED TO:

FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26

AUTHORIZE AMENDED CONTRACT BETWEEN
NYS OFFICE OF INDIGENT LEGAL SERVICES AND
TIOGA COUNTY

WHEREAS: By Resolution No. 150-25 adopted on April 15, 2025, Tioga County entered into a three-year agreement with the New York State Office of Indigent Legal Services for distribution of Fourth Family Defense Grant funds to provide representation and case manager services to persons in family court legally entitled to counsel but unable to hire an attorney; and

WHEREAS: The Office of Indigent Legal Services has approved a total three-year amount of \$750,000.00 beginning January 1, 2025 through December 31, 2027; and

WHEREAS: The New York State Office of Indigent Legal Services has approved applying for additional funds to counties in New York for 2027 for the purpose of improving the quality of representation for persons in family court who are legally entitled to counsel but cannot afford to hire an attorney; and

WHEREAS: Said funds are available through the amendment of the three-year agreement with the NYS Office of Indigent Legal Services for the Fourth Family Defense Grant; and

WHEREAS: The NYS Office of Indigent Legal Services intends to add an additional \$100,000.00 in 2027 for a possible total of \$850,000.00; and

WHEREAS: It is necessary for Tioga County to approve entering into a three-year agreement with NYS Office of Indigent Legal Services and adopt the total amended budget of \$850,000.00; therefore be it

RESOLVED: That the Tioga County Legislature hereby approves entering into an amended contract amount of \$100,000.00 with the NYS Office of Indigent Legal Services if the grant request is approved; and be it further

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the amended contract with the NYS Office of Indigent Legal Services, to work in good faith to allow the public defense provider or providers to implement the initiatives funded by this award.

REFERRED TO:

FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26

TRANSFER OF FUNDS
2026 BUDGET MODIFICATION
DISTRICT ATTORNEY

WHEREAS: The District Attorney's Office has received 2026 Discovery Reform funds from the Department of Criminal Justice after submission of a Funding Plan; and

WHEREAS: The District Attorney's Office has a need to fund Tioga County Probation for electronic monitoring devices and services for defendants using the Discovery Grant; and

WHEREAS: Amending of Budget and Transfer of Funds requires Legislative approval; therefore be it

RESOLVED: That the District Attorney's budget be modified and the following sums be transferred according to the Funding Plan from within the District Attorney's budget to Probation's budget to cover the costs of said subscription.

From: A1165 430891 State Aid Grant-Discovery Reform	\$127,889.00
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To: A3142 540140 Contracting Services	\$5,000.00
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