



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
November 6, 2025
9:00 am

- Minutes approval for October 9, 2025 meeting
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Requesting Tioga County Department of Public Works be allowed to exceed food and beverage purchase guidelines
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, October 9, 2025
9:00 am

○ ATTENDANCE

- Legislators
 - Marté Sauerbrey, Legislative Chair
 - Barbara Roberts, Public Works Committee Chair
 - William Standing, Public Works Committee
 - Ron Ciotoli, Public Works Committee
 - Ray Bunce, Public Works Committee
- Staff
 - Gary Hammond, Commissioner
 - Justin Ruggiero, Deputy Commissioner
 - Tammy Hummel, Secretary to the Commissioner
 - Jason Anderson, Project Technician
- Guests
 - Jackson Bailey, County Administrator
 - Cathy Haskell, Legislative Clerk

○ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the September 4, 2025, meeting was made by William Standing, seconded by Ron Ciotoli. All in favor. Motion carried.

○ FINANCIAL

- YTD Budget Summary was shared with the committee.

○ OLD BUSINESS

- None

○ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds
 - We are in the process of the remodel of the Legislative Offices at 56 Main St.
 - The work for the DA in the Clerks basement was started and is almost done.
 - The lions at the Courthouse have been scraped and repainted,
 - Chairs were assembled and delivered to CAC.
 - Many new signs were installed in the halls and offices at 56 Main Street for ADA compliance.

Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

- The mowing operations continue.
- Buildings and Grounds and Highway collaborated in cutting many dead Ash trees on the HHS walking trail to increase safety.
- In recognition of October as Domestic Violence month, Building and Grounds installed purple up-lights. (November will be switching to green for Veterans)

- Mr. Hammond reported on the Highway Department.
 - Milling completed on Goodrich Road and Sulphur Springs Road.
 - Paving is complete on Goodrich Road.
 - Patch paving was completed on Sabin Road and Crumtown Road.
 - Shouldering for Nichols and Candor roads as well as West Creek Road and Sulphur Springs Roads was completed.
 - Ditching on Straits Corners Road was completed.
 - Driveway culvert replacements have been installed on Straits Corners Road.
 - Excavator work done for Richford as part of shared services.
 - Stream cleaning on Halsey Valley Road and West River Road weir completed.
 - The mowing operations continue.
 - There has been a speed limit change on Sabin Road. The town of Spencer requested the change, and it was forwarded to the state and was approved.
 - We received one new truck and expect another delivery next week.
 - Tioga County Highway Department is participating in the Truck or Treat event in the park on Halloween.

- Mr. Hammond reported on the Buildings and Grounds Capital Projects.
 - The finalized roof contracts for the Court Annex/Clerks and the Courthouse are being reviewed.
 - The Court Annex boiler is assembled and being installed by Martin Plumbing.
 - The control work for the Court Annex and Probation rooftop units is the last part of the construction project remaining to be completed. Buildings and Grounds have had only minor issues this far with either rooftop unit.
 - The Ronald E. Dougherty County Office Building North Wing HVAC upgrade project is anticipated to start Tuesday, October 14th.
 - The Public Safety Building control work project scope is still being built and nearing review stage.
 - The Public Safety Building VFD cooling fan has been ordered and is awaiting arrival.

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- The preliminary design is back on the Truck Wash at Delphine Street, and it falls within the anticipated budget. It should bid in early spring and take 2-3 months for completion.
- Mr. Hammond reported on the Highway Capital Projects.
 - East River Drive paving services were completed.
 - Goodrich Road milling and paving services were completed.
 - Sulphur Springs Road pavement overlay was completed.
 - Harnick Road Bridge construction is moving forward, pouring concrete today (October 9th).
 - East Spencer Road Bridge construction is moving forward with the deck poured last week.
 - Day Hollow Road Culvert is back in design phase due to additional scope of work; right of way paperwork was signed by Tioga County on Wednesday, October 7th.
 - Glenmary Drive by Thorn Hollow Road is in the preliminary design phase.
 - Straits Corners Road over Pipe Creek is in preliminary design phase.
 - Brown Road Bridge over East Branch Owego Creek is in the preliminary design phase.
 - Halsey Valley Road Culvert is in the preliminary design phase.
- PERSONNEL
 - None
- RESOLUTIONS
 - Award Design and Construction Support Services Contract to Delta Engineers for a Utility Roll-up Door at the Public Safety Building
 - Mr. Standinger (aye), Ron Ciotoli (aye), Barbara Roberts (aye)
 - Amend Resolution No. 280-25; Authorize Contract for Broome Bituminous Products to Perform Paving and Milling Services on Goodrich Road
 - Was tabled until the upcoming Legislative work session.
- PROCLAMATIONS
 - None
- EXECUTIVE SESSION
 - None
- ADJOURNMENT
 - The meeting was adjourned at 9:45 am.

TIOGA COUNTY, NEW YORK

Department of Public Works

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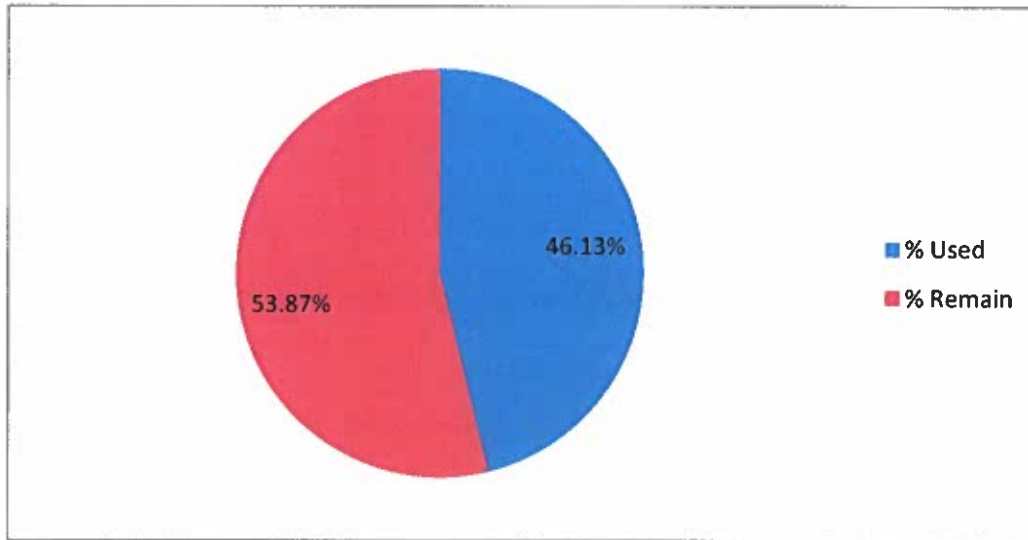
Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

Respectfully submitted,

Gary Hammond P.E.
Commissioner of Public Works

Draft

October 29 2025 Budget Summary



		% Used	% Remain
A1490	PW Admin	86.41%	13.59%
A1620	Building & Grounds	77.93%	22.07%
A1621	Buildings HHS	70.60%	29.40%
D5110	Maint. Roads & Bridges	77.32%	22.68%
DM5130	Road Machinery	67.68%	32.32%
H1620	Capital B&G	24.38%	75.62%
H1621	Capital HHS Building	0.00%	0.00%
H5110	Capital Roads & Bridges	32.49%	67.51%
H5130	Capital Equipment	77.30%	22.70%
	Overall	46.13%	53.87%

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

REQUESTING TIOGA COUNTY DEPARTMENT OF
PUBLIC WORKS BE ALLOWED TO EXCEED FOOD &
BEVERAGE PURCHASE GUIDELINES

WHEREAS: The Tioga County Department of Public Works will be conducting (3) three successive training sessions on Friday, November 7th, 2025, which will effectively last all day; and

WHEREAS: County Policy – Section III; Subsection H. Purchase of Food, Beverages, and Supplies limits expenses to \$150 per event for a permissible required all day training for County employees; and

WHEREAS: These training(s) will occur prior to adoption of this resolution, the Public Works Committee Chair has authorized the Commissioner of Public Works to exceed the Food and Beverage Guidelines in advance, and

WHEREAS: Public Works will be providing lunch with the expenses anticipated to exceed the \$150 per event limit; and

WHEREAS: Requests to exceed event limits must be made by resolution and require the approval of the County Legislature; therefore be it

RESOLVED: That the Tioga County Legislature allows the Public Works department to exceed the per event limit not to exceed \$250 to be paid out of the following account:

A1490.540733 Training/All Other