

TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Shawn L. Yetter, Commissioner



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HEALTH & HUMAN SERVICES LEGISLATIVE COMMITTEE MEETING TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES - AGENDA

January 7, 2025
8:30 AM

- **APPROVAL OF MINUTES** – December 3, 2024

- **FINANCIAL**
 - December 2024 Budget

- **OLD BUSINESS**
 - Strategic Plan Update
 - Remote Work Update

- **NEW BUSINESS**
 - Caseloads
 - Tioga Career Center Report

- **PERSONNEL**
 - Cassandra Forrest, Office Specialist II, hired effective 12/2/24
 - Katrina Blinn promoted to Social Services Employment Specialist effective 12/2/24
 - Angela Rodriguez, Social Welfare Examiner, hired effective 12/16/24
 - Jeniene Rathke-Berube, Accounting Associate III, hired effective 12/30/24

- **RESOLUTIONS**
 - Amend Resolution 437-24 Authorization to Sign Contract (Rate Change)
 - Execute Lease Extension with C&M Real Estate Holdings, LLC for Child Advocacy Center

- **PROCLAMATIONS**
 - None

- **ADJOURNMENT**



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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A6010 Social Services Administration

A6010 418110	Repayments Of SNAP	0	-1,000	-992.81	.00	-7.19	99.3%*
A6010 436100	State Aid-Social S	-129,850	-1,950,000	-1,850,926.00	.00	-228,924.00	89.0%*
A6010 446100	Federal Aid-Social	-364,322	-2,000,000	-2,364,322	.00	-245,743.00	89.6%*
A6010 446110	Federal Aid - SNAP	0	-675,000	-480,854.00	.00	-194,146.00	71.2%*
A6010 446150	Federal Aid-Flexib	0	-1,900,000	-1,855,693.00	.00	-44,307.00	97.7%*
A6010 446890	Federal Aid-Other	-12,757	0	-12,757.00	.00	-12,757.00	0%*
A6010 510010	Full Time	83,240	4,530,667	3,849,900.97	.00	764,005.94	83.4%
A6010 510020	Part Time/Temporar	0	178,357	103,828.16	.00	74,528.84	58.2%
A6010 510030	Overtime Pay Only	0	100,000	93,171.77	.00	6,828.23	93.2%
A6010 510050	All Other(On Call,	0	37,600	37,330.99	.00	269.01	99.3%
A6010 520070	Chairs	0	1,200	1,169.20	.00	30.80	97.4%
A6010 520090	Computer	8,500	38,000	35,757.59	.00	10,742.41	76.9%
A6010 520200	Office Equipment	7,889	46,500	1,509.27	.00	7,379.73	17.0%
A6010 520210	Office Furniture	4,000	1,000	.00	.00	4,000.00	0%
A6010 520220	Printer	0	1,500	.00	.00	1,500.00	0%
A6010 530100	Data Processing	0	92,921	72,797.94	.00	20,123.06	78.3%
A6010 530300	Legal	0	13,812	11,886.00	.00	1,926.00	86.1%
A6010 530551	Maintenance in Lie	0	166,733	126,882.00	.00	39,851.00	76.1%
A6010 530582	Security Services	0	18,000	18,000.00	.00	0.00	100.0%
A6010 540010	Advertising	6,850	1,700	7,766.24	.00	783.76	90.8%
A6010 540040	Books	0	3,700	3,182.94	.00	517.06	86.0%
A6010 540070	Car Maintenance	2,000	9,000	8,805.31	.00	194.69	97.8%
A6010 540140	Contracting Servic	147,064	1,152,064	924,256.55	.00	94,155.30	91.8%
A6010 540180	Dues	0	6,100	5,678.00	.00	422.00	93.1%
A6010 540201	Food Stamps/Client	0	4,000	1,801.25	.00	2,198.75	45.0%
A6010 540210	Garbage Disposal	0	6,100	5,472.20	.00	77.80	98.7%
A6010 540220	Automobile Fuel	-3,000	20,000	15,386.57	.00	341.88	98.0%
A6010 540270	Insurance-Liabilit	13,044	40,481	53,524.57	.00	0.00	100.0%
A6010 540320	Leased/Service Equ	-2,350	19,300	8,776.73	.00	8,173.27	51.8%
A6010 540330	Legal Fees	350	3,350	3,023.96	.00	326.04	90.3%
A6010 540360	Meals/Food	0	300	162.78	.00	137.22	54.3%
A6010 540370	Medical Expense	0	100	42.37	.00	57.63	42.4%
A6010 540390	Mileage Expense	0	50	.00	.00	50.00	0%
A6010 540420	Office Supplies	-903	22,000	19,678.45	.00	1,418.12	93.3%
A6010 540441	Paternity Testing	0	2,000	170.06	.00	1,829.94	8.5%
A6010 540480	Postage	3,180	33,800	29,697.73	.00	4,822.27	98.5%
A6010 540485	Printing/Paper	0	4,000	2,876.59	.00	1,123.41	71.9%
A6010 540487	Program Expense	179,143	194,643	79,318.13	.00	115,325.26	40.8%
A6010 540581	Security Systems &	10,000	80,000	68,417.30	.00	5,482.70	93.1%
A6010 540620	Software Expense	-180	94,443	94,017.80	.00	5,245.20	99.7%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024-12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
General Fund							
A6010 540640	2,400	11,861	14,261	8,972.72	.00	5,288.44	62.9%
A6010 540660	25,000	0	25,000	23,075.48	.00	1,924.52	92.3%
A6010 540733	30,000	6,582	36,582	32,208.79	.00	4,373.09	88.0%
A6010 540810	0	0	0	-14,461.62	.00	14,461.62	100.0%
A6010 540820	40,000	8,525	48,525	48,525.00	.00	.00	100.0%
A6010 540840	20,000	0	20,000	14,153.00	.00	5,847.00	70.8%
A6010 540850	5,200	552	5,752	5,752.00	.00	.00	100.0%
A6010 581088	192,553	375,960	568,513	568,512.54	.00	.00	100.0%
A6010 583088	34,173	268,836	303,009	303,024.67	.00	-15.61	100.0%*
A6010 584088	8,950	94,383	103,333	103,333.42	.00	.00	100.0%
A6010 585088	0	7,026	7,026	7,025.92	.00	.00	100.0%
A6010 585588	333	5,240	5,573	5,573.21	.00	.00	100.0%
A6010 586088	454,368	1,152,105	1,606,473	1,606,473.20	.00	.00	100.0%
A6010 588988	67	1,289	1,356	1,355.63	.00	.00	100.0%
TOTAL Social Services Administration	821,608	1,884,257	2,705,864	2,090,768.57	144,573.70	470,522.19	82.6%

A6050 Public Facility For Children

A6050 436100	-100,000	-306,383	-406,383	-238,823.41	.00	-167,559.17	58.8%*
A6050 510010	56,636	0	56,636	52,945.72	.00	3,690.28	93.5%
A6050 510030	0	0	0	115.80	.00	-115.80	100.0%*
A6050 520090	0	5,381	5,381	2,711.83	.00	2,669.63	50.4%
A6050 520190	0	14,341	14,341	14,341.48	.00	.00	100.0%
A6050 520210	0	12,317	12,317	9,727.52	.00	2,589.91	79.0%
A6050 540140	0	244,235	244,235	90,541.83	30,000.00	123,692.74	49.4%
A6050 540180	350	62	412	412.00	.00	.00	100.0%
A6050 540191	1,800	360	2,160	1,967.65	.00	192.35	91.1%
A6050 540390	200	0	200	.00	.00	200.00	0%
A6050 540420	500	1,214	1,714	321.71	500.00	892.45	47.9%
A6050 540487	5,000	38,678	43,678	25,090.76	1,320.00	17,266.92	60.5%
A6050 540550	10,200	3,250	13,450	13,450.00	.00	.00	100.0%
A6050 540640	200	3,000	3,200	1,816.39	1,121.79	261.82	91.8%
A6050 540660	1,800	0	1,800	1,378.59	.00	421.41	76.6%
A6050 540733	2,200	11,250	13,450	10,006.68	.00	3,443.32	74.4%
A6050 581088	4,945	1,524	6,469	6,469.13	.00	.00	100.0%
A6050 583088	0	4,093	4,093	4,093.06	.00	.00	100.0%
A6050 584088	0	1,154	1,154	1,154.19	.00	.00	100.0%
A6050 585588	0	66	66	65.55	.00	.00	100.0%
A6050 586088	1,976	9,687	11,663	11,662.51	.00	.00	100.0%
A6050 588988	0	15	15	15.32	.00	.00	100.0%
TOTAL Public Facility For Children	-14,193	44,245	30,052	9,464.31	32,941.79	-12,354.14	141.1%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024-12

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6055 Day Care							
A6055 418550 Repayments of Day	0	0	0	-725.00	.00	725.00	100.0%
A6055 427010 Refunds of Prior Y	0	0	0	-.05	.00	.05	100.0%
A6055 436550 State Aid-Day Care	-1,838,640	-350,000	-2,188,640	-1,626,551.00	.00	-562,089.00	74.3%*
A6055 540487 Day Care Program E	1,753,000	350,000	2,103,000	1,895,601.77	.00	207,398.23	90.1%
TOTAL Day Care	-85,640	0	-85,640	268,325.72	.00	-353,965.72	-313.3%
A6070 Services For Recipients							
A6070 436700 RTA State Aid-Servi	-38,064	0	-38,064	-4,836.00	.00	-33,228.00	12.7%*
A6070 446700 Federal Aid-Servic	-74,000	0	-74,000	-161,873.00	.00	87,873.00	218.7%
A6070 540487 Title XX Program E	157,000	36,452	193,452	192,108.46	.00	1,343.54	99.3%
A6070 540487 RTA Program Expense	38,064	-36,452	1,612	1,612.00	.00	.00	100.0%
TOTAL Services For Recipients	83,000	0	83,000	27,011.46	.00	55,988.54	32.5%
A6101 Medical Assistance							
A6101 418010 Repayments Of Medi	-80,000	0	-80,000	-85,577.23	.00	5,577.23	107.0%
A6101 436010 State Aid-Medical	32,000	0	32,000	39,195.00	.00	-7,195.00	122.5%*
A6101 446010 Federal Aid-Medica	28,000	0	28,000	35,520.00	.00	-7,520.00	126.9%*
A6101 540487 Medicaid Program E	20,000	0	20,000	1,445.19	.00	18,554.81	7.2%
TOTAL Medical Assistance	0	0	0	-9,417.04	.00	9,417.04	100.0%
A6102 Medical Assistance - Mmis							
A6102 540487 MMIS Program Expen	8,328,082	0	8,328,082	8,142,832.00	.00	185,250.00	97.8%
TOTAL Medical Assistance - Mmis	8,328,082	0	8,328,082	8,142,832.00	.00	185,250.00	97.8%
A6109 Family Assistance							
A6109 418090 Repayments Family	-310,000	0	-310,000	-217,109.44	.00	-92,890.56	70.0%*



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FOR 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
General Fund							
A6109 427010 Refunds of Prior Y	0	0	0	-1,634.00	.00	1,634.00	100.0%
A6109 436090 State Aid-Family A	0	0	0	-174.00	.00	174.00	100.0%
A6109 446090 Federal Aid-Family	-1,200,000	0	-1,200,000	-610,129.00	.00	-589,871.00	50.8%*
A6109 540487 Family Assist Prog	1,700,000	0	1,700,000	1,422,667.99	.00	277,332.01	83.7%
TOTAL Family Assistance	190,000	0	190,000	593,621.55	.00	-403,621.55	312.4%
A6119 Child Care							
A6119 418190 Repayments Of Chil	-271,000	0	-271,000	-308,216.47	.00	37,216.47	113.7%
A6119 427010 Refunds Of Prior Y	0	0	0	-158.60	.00	158.60	100.0%
A6119 436190 State Aid-Child Ca	-1,259,733	0	-1,259,733	-1,344,949.00	.00	85,216.00	106.8%
A6119 446190 Federal Aid-Child	-503,500	0	-503,500	-413,503.00	.00	-89,997.00	82.1%*
A6119 540487 Foster Care Progra	2,300,000	570,000	2,870,000	2,729,835.10	.00	140,164.90	95.1%
TOTAL Child Care	265,767	570,000	835,767	663,008.03	.00	172,758.97	79.3%
A6123 Juvenile Delinquent Care							
A6123 418230 Repayments Of Juve	-5,000	0	-5,000	-4,874.48	.00	-125.52	97.5%*
A6123 436230 State Aid-Juvenile	-151,438	0	-151,438	-93,500.82	.00	-57,937.18	61.7%*
A6123 436230 RTA State Aid-Juven	-700,000	0	-700,000	.00	.00	-700,000.00	.0%*
A6123 540487 JD Program Expense	841,000	0	841,000	604,442.66	.00	236,557.34	71.9%
A6123 540487 RTA JD Program -RTA	700,000	-570,000	130,000	16,245.00	.00	113,755.00	12.5%
TOTAL Juvenile Delinquent Care	684,562	-570,000	114,562	522,312.36	.00	-407,750.36	455.9%
A6129 State Training Schools							
A6129 540487 OCFS Local Program	203,925	0	203,925	159,365.00	.00	44,560.00	78.1%
TOTAL State Training Schools	203,925	0	203,925	159,365.00	.00	44,560.00	78.1%
A6140 Safety Net							
A6140 418400 Repayments of safe	-130,000	0	-130,000	-109,473.96	.00	-20,526.04	84.2%*



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
General Fund							
A6140 427010 Refunds of Prior Y	0	0	0	-2,291.00	.00	2,291.00	100.0%
A6140 436400 State Aid-Safety N	-191,400	0	-191,400	-149,899.00	.00	-41,501.00	78.3%*
A6140 446400 Federal Aid-Safety	-20,000	0	-20,000	-2,708.00	.00	-17,292.00	13.5%*
A6140 540487 Safety Net Program	900,000	0	900,000	818,619.33	.00	81,380.67	91.0%
TOTAL Safety Net	558,600	0	558,600	554,247.37	.00	4,352.63	99.2%
A6141 Energy Crisis Assistance Progr							
A6141 418410 Repayments Of Home	-100,000	0	-100,000	-191,578.60	.00	91,578.60	191.6%
A6141 446410 Federal Aid-Home E	80,000	0	80,000	110,580.00	.00	-30,580.00	138.2%*
A6141 540487 HEAP Program Expen	20,000	0	20,000	8,081.73	.00	11,918.27	40.4%
TOTAL Energy Crisis Assistance Progr	0	0	0	-72,916.87	.00	72,916.87	100.0%
A6142 Emergency Assistance To Adults							
A6142 436420 State Aid-Emergenc	-15,000	0	-15,000	-2,707.00	.00	-12,293.00	18.0%*
A6142 540487 EAA Program Expens	30,000	0	30,000	17,772.60	.00	12,227.40	59.2%*
TOTAL Emergency Assistance To Adults	15,000	0	15,000	15,065.60	.00	-65.60	100.4%
TOTAL General Fund	11,050,711	1,928,502	12,979,212	12,963,688.06	177,515.49	-161,991.13	101.2%
TOTAL REVENUES	-13,373,775	-1,163,312	-14,537,087	-11,693,041.87	.00	-2,844,044.71	
TOTAL EXPENSES	24,424,486	3,091,813	27,516,299	24,656,729.93	177,515.49	2,682,053.58	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024-12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	11,050,711	1,928,502	12,979,212	12,963,688.06	177,515.49	-161,991.13	101.2%

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TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024-12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A7310 Youth Programs							
A7310 438200 State Aid-Youth Pr	0	-101,064	-101,064	-88,593.16	.00	-12,470.84	87.7%*
A7310 540180 Dues	0	100	100	100.00	.00	.00	100.0%
A7310 541540 Reimbursements	0	100,964	100,964	89,514.17	.00	11,449.83	88.7%
TOTAL Youth Programs	0	0	0	1,021.01	.00	-1,021.01	100.0%
TOTAL General Fund	0	0	0	1,021.01	.00	-1,021.01	100.0%
TOTAL REVENUES	0	-101,064	-101,064	-88,593.16	.00	-12,470.84	
TOTAL EXPENSES	0	101,064	101,064	89,614.17	.00	11,449.83	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	1,021.01	.00	-1,021.01	100.0%

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TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: CD	Federal Employment Programs	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
CD6293	Federal Employment Programs							
CD6293 424010	Interest And Earn	0	0	0	-4,588.49	.00	4,588.49	100.0%
CD6293 447910	Federal Aid-Feder	-245,288	0	-245,288	-204,275.74	.00	-41,012.26	83.3%*
CD6293 510010	Full Time	149,769	0	149,769	142,599.97	.00	7,169.03	95.2%
CD6293 530551	Maintenance in Li	13,922	0	13,922	11,529.00	.00	2,393.00	82.8%
CD6293 540010	Advertising	500	-19	481	.00	.00	480.91	.0%
CD6293 540130	Contracts	10,110	800	10,910	3,990.00	6,900.00	20.00	99.8%
CD6293 540420	Office Supplies	1,500	0	1,500	957.85	.00	542.15	63.9%
CD6293 540480	Postage	224	19	243	243.09	.00	.00	100.0%
CD6293 540733	Training/All Othe	800	-800	0	.00	.00	.00	.0%
CD6293 581088	State Retirement	11,004	10,337	21,341	21,340.74	.00	.00	100.0%
CD6293 583088	Social Security F	11,682	-1,134	10,548	10,547.84	.00	.00	100.0%
CD6293 584088	Workers Compensat	0	3,498	3,498	3,497.56	.00	.00	100.0%
CD6293 585588	Disability Insura	0	199	199	198.62	.00	.00	100.0%
CD6293 586088	Health Insurance	45,777	6,059	51,837	51,836.80	.00	.00	100.0%
CD6293 588988	Eap Fringe	0	46	46	46.42	.00	.00	100.0%
TOTAL	Federal Employment Programs	0	19,005	19,005	37,923.66	6,900.00	-25,818.68	235.9%
TOTAL	Federal Employment Programs	0	19,005	19,005	37,923.66	6,900.00	-25,818.68	235.9%
TOTAL	REVENUES	-245,288	0	-245,288	-208,864.23	.00	-36,423.77	
TOTAL	EXPENSES	245,288	19,005	264,293	246,787.89	6,900.00	10,605.09	



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GRAND TOTAL	0	19,005	19,005	37,923.66	6,900.00	-25,818.68	235.9%

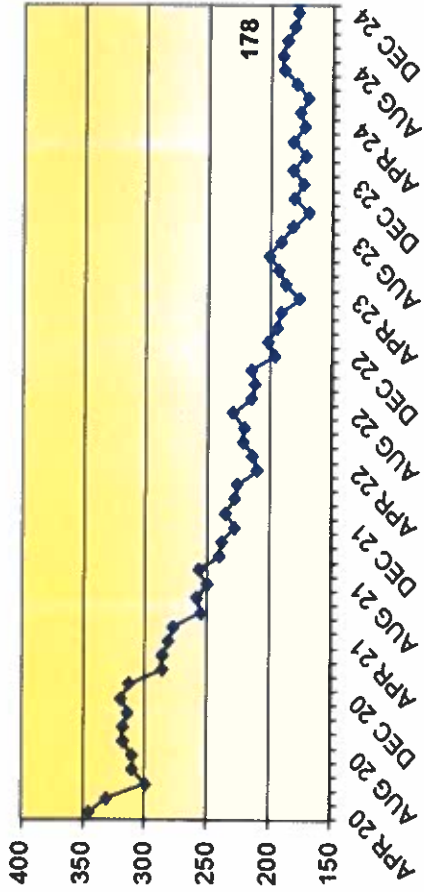
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CASELOAD CHANGES - 2024

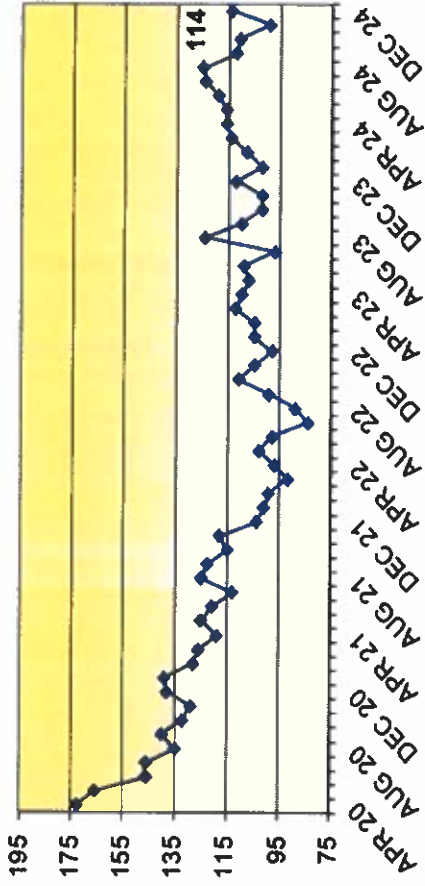
**TIOGA COUNTY DEPARTMENT OF
SOCIAL SERVICES**

Cases			
	12/29/2023	12/31/2024	% Change
FA	105	99	-6%
SNA Singles	77	82	6%
SNA Families	10	9	-10%
Total TA	192	190	-1%
MA-Only	1,860	1,896	2%
MA-SSI	1,095	1,079	-1%
Total MA	2,955	2,975	1%
SNAP	2,774	2,808	1%
Day Care	186	192	3%
Services	376	394	5%
Individuals			
	12/29/2023	12/31/2024	% Change
FA	174	178	2%
SNA Singles	77	82	6%
SNA Families	35	32	-9%
Total TA	286	292	2%
MA-Only	1,971	2,008	2%
MA-SSI	1,095	1,079	-1%
Total MA	3,066	3,087	1%
SNAP	5,124	5,153	1%
Services	940	1030	10%
Individuals On Medicaid			
	12/29/2023	12/31/2024	% Change
TA	286	292	2%
MA	3,066	3,087	1%
ADC-FC	0	0	0%
TOTAL	3,352	3,379	1%

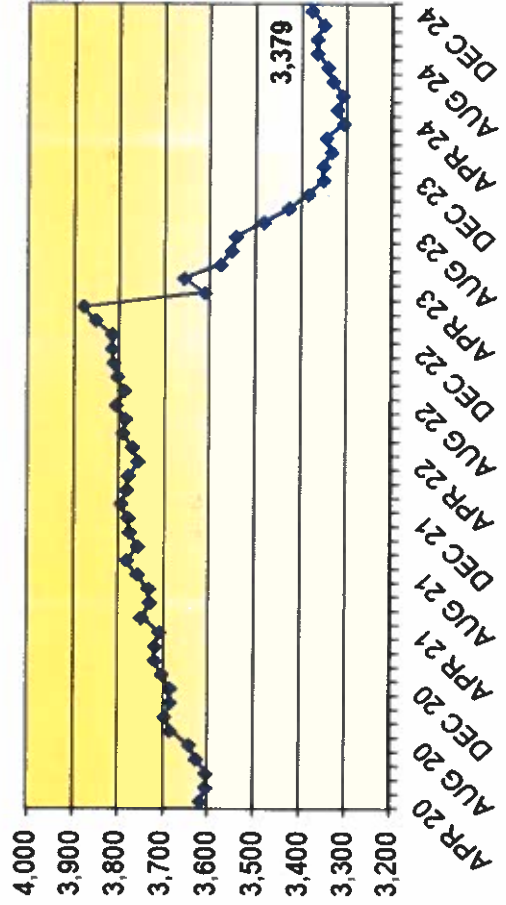
**Total Family Assistance Recipients
April 2020 - Dec. 2024**



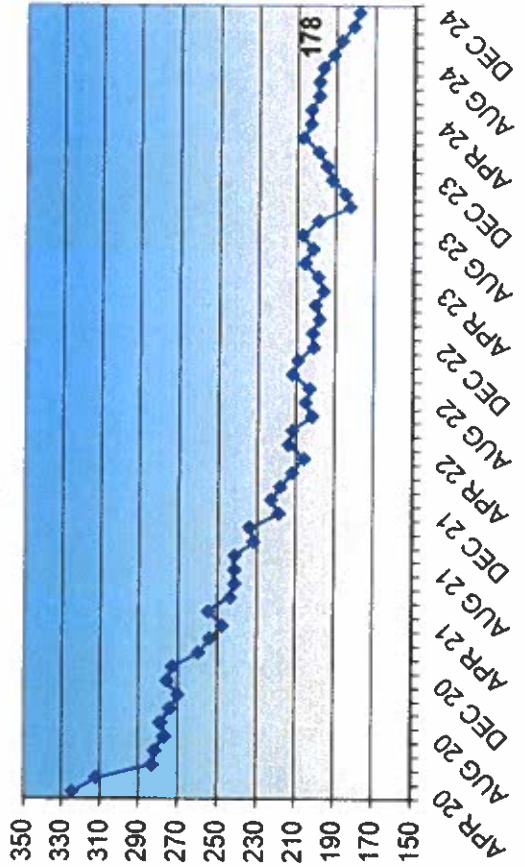
**Total Safety Net Recipients
April 2020 - Dec. 2024**



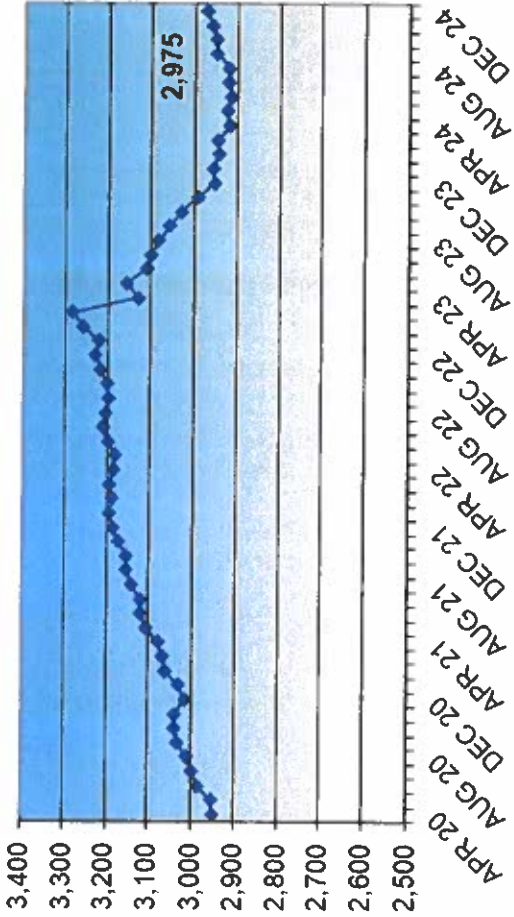
**Total Medicaid Recipients
April 2020 - Dec. 2024**



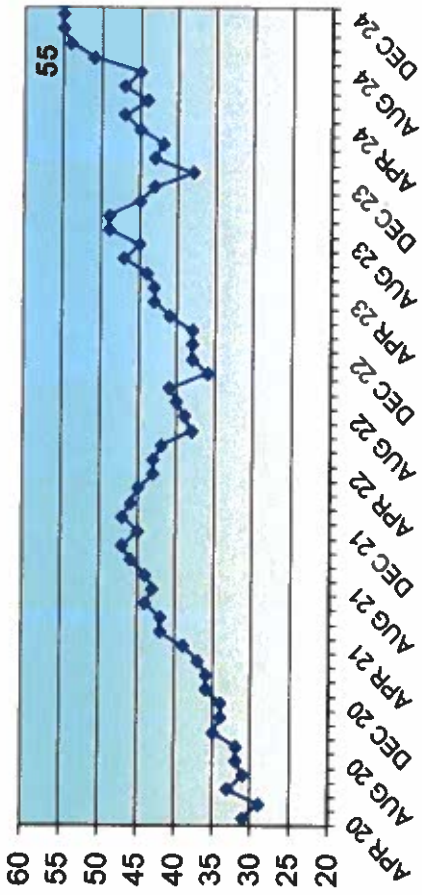
Temporary Assistance Caseload
April 2020 - Dec. 2024



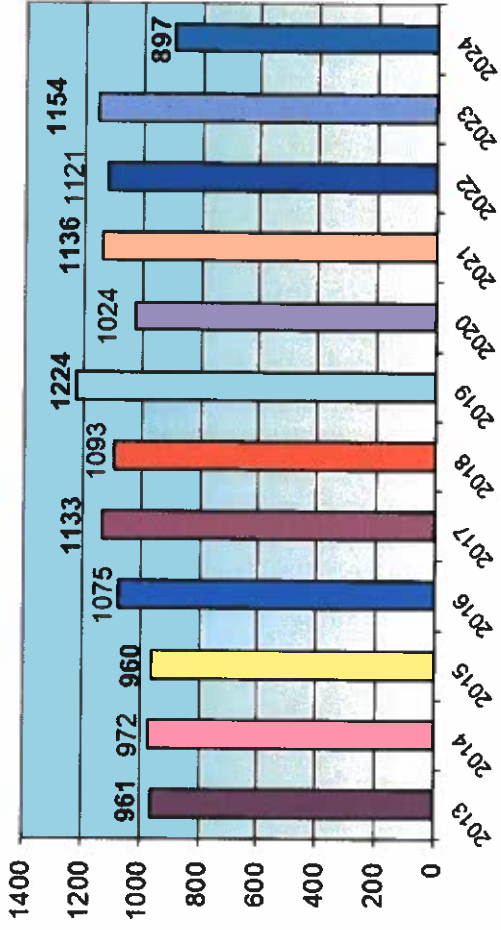
Total Medicaid Caseload
April 2020 - Dec. 2024



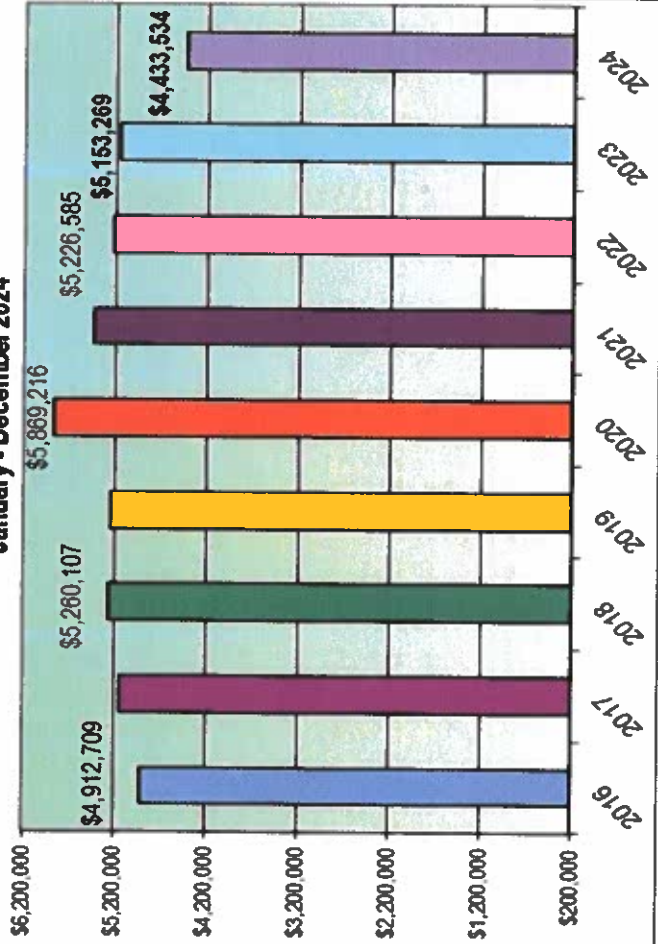
**Children in Foster Care
at End of Month
April 2020 - Dec. 2024**



**Child Protective Services
State Central Register Reports (Hotline)
2013 - 2023 Annual Totals
Jan. - Dec. 2024**



**Child Support Collections
2016 - 2023
January - December 2024**





TIOGA CAREER CENTER

1062 Rte. 38 • P.O. Box 108

Owego, New York 13827

607-687-8500

Fax: 607-687-7759



COMMITTEE MEETING

1/7/2025

Current open job postings in Tioga =105

97 new Unemployment claims opened in December, 60 had effective claim dates in December, there were 30 seasonal claims, and 37 were older claims that just opened.

Unemployment Rates:

	Dec'24	Nov '24	Dec'23
Tioga	3.9	3.0	3.5
NYS	4.2	4.1	4.4
US	4.0	3.9	3.5

Since November, the number of individuals seeking assistance with Unemployment Insurance (UI) at Tioga Career Center has more than doubled, primarily due to seasonal layoffs in the region. Many workers employed in industries that experience seasonal fluctuations have found themselves out of work, leading to a significant rise in the demand for UI services. To manage this influx, Tioga Career Center has seen an increase in walk-in customers who need help resolving UI-related issues, from filing claims to navigating eligibility and benefit questions. In response to the surge, the center has been welcoming a new staff member from the Department of Labor (DOL) every other week to assist with the overflow and ensure that all clients receive the attention they need.

Alongside these efforts, a new Business Service Representative for Tioga County, who has transitioned from Broome County, has been assigned to assist with the needs of local businesses. This additional support aims to bridge the gap between job seekers and employers, helping to address workforce needs in the area. Additionally, the center's JOBS program has seen an increase in participation, with 13 individuals currently working with counselors. One participant has already successfully secured employment, highlighting the program's effectiveness in supporting job seekers through the current economic challenges.

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25

AMEND RESO NO. 437-24;
AUTHORIZATION TO SIGN CONTRACT
SOCIAL SERVICES

WHEREAS: Tioga County contracts with Steuben County for a detention bed due to a shortage of available Non-Secure Detention Services to meet the demand throughout New York State; and

WHEREAS: The Department of Social Services was notified of a rate increase for the contract January 1, 2025 through December 31, 2025 at an amount not to exceed \$250,025; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Steuben County for one detention bed for a period of January 1, 2025 to December 31, 2025; and be it further

RESOLVED: That the Commissioner of Social Services is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25

EXECUTE LEASE EXTENSION WITH
C&M REAL ESTATE HOLDINGS, LLC
FOR CHILD ADVOCACY CENTER

WHEREAS: The Department of Social Services has a lease with C&M Real Estate for office space at 6 McMaster St. Owego for the Child Center in Tioga County; and

WHEREAS: C&M Real Estate has offered a one-year lease term for this space at the current monthly rate of \$1,900; therefore be it

RESOLVED That the Chair of the Legislature is authorized and directed to sign said lease with C&M Real Estate for space at 6 McMaster St. Owego Suite #2 for one-year lease term commencing on February 1, 2025 at a monthly rate of \$1,900.

LEGISLATIVE COMMITTEE MEETING
Health & Human Services

The regular meeting of the Health & Human Services Committee was held in the Legislative Conference Room, Tuesday, December 3, 2024 at 8:29 AM.

Present: Mr. William Standinger	Chair of the Committee
Mr. Tracy Monell	Legislator
Mr. Dennis Mullen	Legislator
Mr. Jake Brown	Legislator
Ms. Lori Morgan	Director of Community Services
Mr. Chris Korba	Director of Administrative Services (MH)
Mr. Shawn Yetter	Commissioner of Social Services
Ms. Mickelle Andrews	Director of Administrative Services (DSS)
Ms. Heather Vroman	Public Health Director
Mr. Denis McCann	Director of Administrative Services (PH)

Guests: Mr. Jackson Bailey	County Administrator
Ms. Elizabeth Myers	Deputy Commissioner (DSS)
Ms. Cathy Haskell	Legislative Clerk
Ms. Marte Sauerbrey	Chair of Legislature
Mr. Peter DeWind	County Attorney (Arrived 8:45 AM)

Legislator Standinger asked for a motion to approve the November 5, 2024 HHS Committee minutes as written. Motion made by Legislator Monell. Seconded by Legislator Mullen. Motion Carried.

MENTAL HYGIENE

1. Financial

- Mr. Chris Korba noted that the 2024 budget is tracking well with eleven months of expenses and ten months of revenue. He anticipates having a local share return. 84% of the Waverly budget has been spent. Any abatement funding not spent goes back to the County. Legislator Mullen & the Waverly Mayor have both complimented Ms. Morgan on the new facility.

2. Old Business

- Criminal Psych – Ms. Lori Morgan shared there is one person that has been found incompetent & she expects them to be admitted soon. There is \$118,000 left in the budget for this year after spending \$79,000.

3. New Business

- Waverly location – Ms. Morgan noted that the Grand Opening & Ribbon Cutting is tomorrow at noon. The Chamber of Commerce and a NYS Senator will be there. All are welcome to attend.

4. Personnel
 - Carissa Singer, Accounting Clerk, starting on 12/30/24
5. Resolutions – Legislators approved resolution to move forward
 - Appropriation of Funds & Budget Modification (pass-thru funding – no local share)
6. Proclamations
 - None

PUBLIC HEALTH

1. Financial
 - Mr. Denis McCann reported that the 2024 budget is tracking well. Expenditures are below target and revenues continue to track well. Mr. McCann noted there will be a resolution brought during Finance Committee to transfer funds out of the Pre-School budget to the Community College budget. El Escrow account is under budget of local share by \$45,000. There will be a return to the local share for Public Health. There are problems with the new State Early Intervention software. Some providers are not getting paid, and they are leaving Early Intervention. Ms. Morgan shared that NYSAC & NYSCHO have been advocating for a rate increase for providers and trying to address the problem of providers not being paid.
2. Old Business
 - None
3. New Business
 - Agency Report for November 2024 forwarded to committee. Ms. Vroman shared PH has accepted their first credit card/electronic payment this month, and now have in almost all programs. Next, they will be working on on-line applications to make it easier for the public.
 - Next month will be bringing a resolution for grant with Broome County on railroad safety.
 - The Appalachian Regional Commission will be conducting an evaluation visit for the mobile dental van. A case study to highlight the success of the dental program will be done. Dentist is booked through February. They are still actively recruiting for another dentist.
4. Personnel
 - Megan Gilbert, Public Health Sanitarian, new hire effective 11/18/24
 - Lisa Schumacher, Office Specialist III, promotion effective 11/18/24
5. Resolutions – Legislators approved resolutions to move forward
 - Authorization to Apply for Grant (NACCHO)
 - Amend Budget & Appropriate Funds (Floyd Hooker Foundation-LPPP)
 - Reappoint Member to the Tioga County Board of Health (Raftis)
 - Reappoint Member to the Tioga County Board of Health (Standingier)

6. Proclamations

- None

Ms. Morgan requested an Executive Session to discuss a Personnel matter after the Committee meeting.

SOCIAL SERVICES

1. Financial

- Ms. Mickelle Andrews reported that Foster Care and overtime lines continue to run over budget. The overall salary budget is under due to vacancies. Safety Net and rest of program lines are on target.

2. Old Business

- None

3. New Business

- Caseloads

During November, Cash Assistance decreased 7 cases, with Family Assistance decreasing 3 cases and Safety Net decreasing 4 cases.

MA-Only increased 13 cases.

MA-SSI decreased 2 cases.

Total Individuals on Medicaid decreased 16 to 3,352

SNAP decreased 16 cases.

Day Care remained flat

Foster Care went up slightly this month. Numbers are driven by substance abuse & mental health issues

See Caseload Summary

- Tioga Career Center report is attached. Unemployment rates continue to remain well below the State & Federal levels. There is now a DOL person in the Center one day a week.

4. Personnel Changes

- Nancy Leonard, Seasonal HEAP OS1, hired effective 11/4/24
- Hannah Natale, Caseworker, hired effective 11/4/24
- Robin Bussard, Social Services Employment Specialist, hired effective 11/4/24
- Megan Gilbert, Social Welfare Examiner, resigned effective 11/15/24
- Crystal Wagstaff promoted to Social Welfare Examiner, effective 11/18/24
- Cherie Miller promoted to Social Services Employment Specialist, effective 11/18/24
- Colleen Sherwood, PT Mail Clerk, hired effective 11/18/24 – Dismissed 11/26/24
- Amber Phillips, Support Investigator, hired effective 11/18/24
- Sarah Dusinberre, OSII, resigned effective 11/26/24

5. Resolutions – Legislators approved resolutions to move forward
- Authorize Contract with A New Hope Center
 - Authorization to Sign Contract (Steuben County – Non-Secure Detention Bed)
 - Authorize Contract with Family & Children’s Society of Broome County, Inc.

 - Authorize Contract with Glove House (In-Home Parenting Education Services)
 - Authorize Contract with Glove House (Waverly School District)
 - Authorize Contract with Industrial Medicine Associates
 - Authorize Contract with Liberty Resources
 - Authorize Contract with Multiple Agencies
 - Authorize Contract with Securitas Security Services
6. Proclamations
- None

ADJOURNED:

Health & Human Services Committee adjourned at 8:50 AM.

Legislator Standinger asked for a motion to enter an Executive Session with Public Health to discuss a Personnel matter at 8:50 AM.

Respectfully submitted,
Gail V. Perdue
Executive Secretary, Social Services