



ADMINISTRATIVE SERVICES COMMITTEE - BOARD OF ELECTIONS

Tuesday, September 5, 2023

10:30 a.m.

MINUTES

ATTENDEES

Legislators D. Mullen, W.J. Brown, R. Ciotoli, and W. Standinger;

Commissioners V. L. Layman and J. Wahls

Guests: Peter DeWind (County Attorney), Cathy Haskell (Legislative Clerk), Martha Sauerbrey (Legislative Chair)

APPROVAL OF JUNE AND AUGUST MINUTES

Motion by Legislator Brown, second by Legislator Ciotoli, all in favor, carried.

FINANCIAL

Year-to-date Budget Report was presented. No discussion.

OLD BUSINESS

See June, August minutes and July report.

Election Inspector Training was completed in August, with a total of 177 trained.

Commissioner Wahls and Deputy Commissioner Johnson attended NYS Election Commissioners' Association Summer Training Conference in Niagara Falls August 15-18th.

NEW BUSINESS

A joint meeting was held on August 23, among the County Attorney, Board of Elections, Personnel, and Treasurer, to plan out how to pay and train election inspectors beginning in 2024, in order to comply with IRS regulations and mandatory training requirements.

Election Inspector assignments for the 2023 general election are in progress, and letters are expected to be mailed out by the end of September.

Logic and accuracy testing of voting machines to be used in the general election scheduled for September 13th.

Military/UOCAVA ballots will be sent by September 22nd.

Rolling canvass of absentee ballots received begins as early as September 28th when absentee ballots are checked by a bipartisan team and prepared for scanning.

Commissioner Layman will be retiring on December 1st. Succession planning and training is under way for Deputy Johnson to step into the commissioner role.

Board of Elections Facebook page expected to launch this month and will be maintained by the deputy commissioners.

A press release by the NYS Board of Elections on individuals impersonating county election officials in New York State was presented. It was noted that such impersonation is a crime.

RESOLUTIONS / PROCLAMATIONS - none

Meeting adjourned.