



LEGISLATIVE SUPPORT AGENDA THURSDAY, NOVEMBER 6, 2025

MINUTES

- Approval of October 9, 2025 minutes

FINANCIAL

- 2025 Year to Date Budget Report
- 2025 County Auditor Accounts Payable Update

OLD BUSINESS

- October 2025 Meetings
- Legislator Service Name Plates

NEW BUSINESS

- November Legislature Meeting
- Local Law No. C of 2025
- Eleventh Regular Legislature Meeting – **Wednesday, November 12, 2025**
- 2026 Tentative Budget Public Hearing – **Wednesday, November 12, 2025 – 10:00 a.m.**
- Sixth Special Legislature Meeting – Thursday, November 20, 2025 – 10:00 AM
- Security Awareness Training (ITCS) – Due by 12/15/25
- Annual County Trainings (Law/Safety) – Due by 12/31/25

PERSONNEL

- Deputy Legislative Clerk Vacancy

RESOLUTIONS

- K03 – Adopt Local Law No. 3 of 2025
- K22 – Supporting Senate Bill S8481/Assembly Bill A8996

PROCLAMATIONS

- None

EXECUTIVE SESSION

- None

ADJOURNMENT

Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

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Cathy Haskell Legislative Clerk



Legislative Support Minutes

October 9, 2025

1:00 p.m.

ATTENDANCE

Legislators: Legislators Brown, Bunce, Ciotoli, Flesher, Monell, Roberts, Sauerbrey, and Standinger were present with Legislator Aronstam being absent.

Staff: Legislative Clerk Haskell, County Administrator Bailey, Personnel Officer Parke, County Attorney DeWind.

Guest: Matt Freeze, Reporter, Morning Times

APPROVAL OF MINUTES

Legislator Brown made the motion, seconded by Legislator Flesher to approve the September 4, 2025 Legislative Support minutes, as written. Motion carried.

FINANCIAL

2025 YTD Budget Reports: Legislative Clerk Haskell reported 70.6% utilization noting no issues or concerns and that the utilization percentage is less than last year at this time.

County Auditor Accounts Payable Report: Ms. Haskell reported the following accounts payable report for the month of September and YTD 2025. This report is included in today's committee agenda packet.

Month	AP Invoices	AP Total	P-Card Transactions	P-Card Total
September	682	\$4,273,372.31	233	\$65,895.84
YTD	6,833	\$19,767,445.62	1,807	\$423,565.09

OLD BUSINESS

September 2025 Meetings:

Minutes were taken, typed, copied, recorded, distributed, and indexed for the Legislature and Journal of Proceedings for the following Legislature meeting in September 2025:

- Ninth Regular Legislature Meeting – September 16, 2025

The Legislative Clerk attended the following meetings in September 2025:

- Legislative Standing Committee Meetings – September 2 and 4, 2025
 - Legislative Worksessions – September 4 and 18, 2025
 - Policy Review Committee – September 12, 2025
 - ERC Pin Ceremony – September 15, 2025

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- Finance, Legal & Safety Committee – September 16, 2025
- Ninth Regular Legislature Meeting – September 16, 2025
- NYSACCLB Executive Committee Meeting (Cooperstown) – September 19, 2025
 - Deputy Legislative Clerk Interviews – September 22 and 23, 2025
 - ERC Luncheon – September 25, 2025
 - Quarterly Coroner's Meeting – September 26, 2025
 - Executive Team Meeting – September 30, 2025

Sales Tax Extender (2 Year): Ms. Haskell reported she received written notification from NYS Taxation & Finance on September 29, 2025 that the Acting Commissioner granted the waiver reducing the minimum 90-day requirement to a period of not less than 30-days so the enactment can take effect on December 1, 2025. As required, Ms. Haskell reported she mailed certified copies of the enactment to County Clerk Klett, Secretary of State, and State Comptroller for filing.

Local Law Introductory No. 2 of 2025: Ms. Haskell reported she received written notification on September 29, 2025 that the local law was filed with the Department of State on September 19, 2025. This local law takes effect on January 1, 2026. Ms. Haskell reported a certified copy was sent to County Clerk Klett for filing and to NYS DEC Fish & Wildlife for informational purposes. The local law was posted in the Local Law Library on the County website and legal notices of the adopted local law were published in the designated newspapers.

Legislative Office Renovations: Ms. Haskell reported office renovations have begun. The front office has been re-painted and new countertops installed. Two new desks are in the process of being built for the front office and anticipated to be installed in the next couple of weeks. Next steps include office renovations for the Legislative Clerk, County Administrator, and Chair of the Legislature.

When the HVAC project begins in the Treasurer's Office, the Legislative Office will be temporarily housing two of their staff as they require a secure location to accept payments.

NEW BUSINESS

October Legislature Meeting:

- **Prayer, Pledge, Voting:** Legislator Ciotoli will lead us in the prayer, pledge and voting process for the October 14, 2025 Legislature meeting.
- **Recognition Resolution:** There is one (1) recognition resolution that will be read and presented by Legislator Standingerr. Commissioner of Social Services Yetter will be in attendance to speak on behalf of the employee.

Recognize Julie A. Whipple
36 Years of Dedicated Service to the Department of Social Services

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- **Proclamations:** There is one (1) proclamation for the October 14, 2025 Legislature meeting that will be noted in minutes.

Lead Poisoning Prevention Week

- **Chair Appointments:** Chair Sauerbrey will be appointing the following Legislators/staff to the following committees:

Tioga County Opioid Advisory Committee:

- Director of Community Services
- Director of Public Health
- Commissioner of Social Services
- County Attorney
- County Administrator
- Director of Veterans' Service Agency
- Health & Human Services Legislative Committee Chair
- Sheriff's Office Representative

Public Defender Interview Search Committee:

- Legislator Monell
 - Legislator Standing
 - County Administrator
 - County Attorney
 - Personnel Officer
- **Resolutions:** All resolutions presented by the Departments at their respective Legislative Standing Committees were reviewed for Legislature consideration at the October 14, 2025 Legislature meeting.
 - **Late-File Resolutions:** Ms. Haskell reported she is unaware of any late-file resolutions at this time.

Local Law Introductory No. C of 2025: Ms. Haskell reported the local law to opt-out of the requirements of the NY Short-Term Rental Law for establishing a short-term rental registry was drafted by the Treasurer's Office and reviewed by the County Attorney. The local law will need to be introduced by a Legislator at the October 14, 2025 Legislature meeting. There is also a resolution in the October 14, 2025 Legislature Meeting agenda to set the public hearing on October 23, 2025 at 10:00 a.m. with the regular Worksession commencing immediately following. A Legislative quorum is required for this public hearing. Legal notices have been prepared and will be sent to the designated newspapers and posted on the County website. The local law will be adopted at the November 12, 2025 Legislature meeting and take effect December 1, 2025.

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Legislator Service Name Plates – Ms. Haskell reported she will be placing an order for the service name plates for Legislators Roberts and Sauerbrey to be installed on the bronze wall display outside the Hubbard Auditorium.

New Department Head Orientation – Ms. Haskell reported the Executive Team will be conducting a New Department Head Orientation for Chief Information Officer Brandon Clark on October 20, 2025.

November Legislature Meetings – Ms. Haskell reminded everyone that due to the Veterans Day holiday, the 2026 Tentative Budget Public Hearing, Finance, Legal & Safety Committee, and Eleventh Regular Legislature meetings will be held on Wednesday, November 12, 2025. Ms. Haskell reported she received the tentative schedule for the upcoming HVAC project, and this will affect the Legislative Conference Room from November 12th -14th, therefore, all Legislative meetings on November 12th will be held in the Hubbard Auditorium. This will be noted on the November Legislature meeting notice that will be sent next week.

PERSONNEL

- **Deputy Legislative Clerk Vacancy:** This agenda item was moved to Executive Session.

RESOLUTIONS

- J02 – Set Public Hearing 2026 Budget
- J04 – Schedule Public Hearing Local Law Introductory No. C of 2025

PROCLAMATIONS

- None

ADJOURNMENT

Meeting adjourned at 2:34 p.m.

Respectfully submitted,

Cathy Haskell

Legislative Clerk



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A1010 510010 Full Time	291,186	-4,000	287,186	217,749.12	.00	69,436.88	75.8%
A1010 510050 All Other(On Call,	9,894	4,000	13,894	11,162.84	.00	2,730.81	80.3%
A1010 540010 Advertising	700	0	700	327.30	40.74	331.96	52.6%
A1010 540140 Contracting Servic	100	-100	0	.00	.00	.00	.0%
A1010 540180 Dues	300	0	300	300.00	.00	.00	100.0%
A1010 540210 Garbage Disposal	0	100	100	.00	.00	100.00	.0%
A1010 540320 Leased/Service Equ	2,100	-500	1,600	1,013.71	.00	586.29	63.4%
A1010 540340 Literature	695	0	695	346.03	.00	348.97	49.8%
A1010 540390 Mileage Expense	3,450	0	3,450	2,476.74	54.60	918.66	73.4%
A1010 540420 Office Supplies	700	0	700	528.79	.00	171.21	75.5%
A1010 540480 Postage	215	0	215	146.62	.00	68.38	68.2%
A1010 540485 Printing/Paper	150	500	650	299.16	.00	350.84	46.0%
A1010 540520 Recording/Microfil	450	-34	416	416.00	.00	.00	100.0%
A1010 540640 Supplies (Not Offi	400	304	704	445.00	.00	259.00	63.2%
A1010 540660 Telephone	955	-270	685	252.84	.00	432.16	36.9%
A1010 540732 Training/County Re	7,950	0	7,950	7,698.64	.00	251.36	96.8%
A1010 581088 State Retirement F	34,691	0	34,691	25,994.13	.00	8,696.55	74.9%
A1010 583088 Social Security Fr	22,497	0	22,497	17,036.38	.00	5,460.62	75.7%
A1010 584088 Workers Compensati	13,145	0	13,145	9,988.52	.00	3,156.48	76.0%
A1010 585588 Disability Insuran	136	0	136	66.47	.00	69.25	49.0%
A1010 586088 Health Insurance F	156,512	0	156,512	131,149.41	.00	25,362.59	83.8%
A1010 588988 Eap Fringe	176	0	176	134.93	.00	41.07	76.7%
TOTAL General Fund	546,401	0	546,401	427,532.63	95.34	118,773.08	78.3%
TOTAL EXPENSES	546,401	0	546,401	427,532.63	95.34	118,773.08	

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COUNTY AUDITOR ACCOUNTS PAYABLE UPDATE – OCTOBER 2025

MONTH/ QUARTER	AP INVOICES	AP INVOICE TOTALS	P-CARD TRANSACTIONS	P-CARD TOTAL
October	905	\$4,704,131.59	196	\$46,491.16
YTD	7,738	\$24,471,577.21	2,003	\$470,056.25

REFERRED TO:

LEGISLATIVE WORKSESSION

RESOLUTION NO. -25

ADOPT LOCAL LAW NO. 3 OF 2025

WHEREAS: A public hearing was held on October 23, 2025, following due notice thereof to consider the adoption of Local Law Introductory No. C of 2025; A Local Law to opt-out of the requirements of the New York Short-Term Rental Law for establishing a short-term rental registry; and

WHEREAS: It is in the best interest of the residents of Tioga County to adopt such Local Law which will be Local Law No. 3 of 2025; therefore be it

RESOLVED: That the following Local Law be and hereby is adopted:

County of Tioga County

Local Law No. 3 of the Year 2025.

A Local Law to opt-out of the requirements of the New York Short-Term Rental Law for establishing a short-term rental registry.

Be It Enacted by the Legislature of the County of Tioga as follows:

SECTION 1: LEGISLATIVE INTENT

This local law is enacted pursuant to the authority granted by the Municipal Home Rule Law, Section 20, and the New York State Real Property Law, Section 447-c (1)(b). The purpose of the local law is to formally declare that County of Tioga opts not to establish a short-term rental registration system for short-term rental units as defined Section 447-c (1)(a) of Article 12-D of the New York State Real Property Law.

SECTION 2: OPT-OUT DECLARATION

The County of Tioga hereby exercises its right pursuant to Section 447-c (1)(b) of Article 12-D of New York State Real Property Law to opt-out of the New York State short-term rental registry program established by the New York State Real Property Law, Section 447-c (1)(a) of Article 12-D. Therefore, the County of Tioga shall not participate in the state-level short-term rental registration program.

SECTION 3: CONSEQUENCES OF OPTING-OUT

The County of Tioga acknowledges that the County may opt-in to the Short-term Rental Law by repealing this local law.

SECTION 4: EFFECTIVE DATE

This local law shall take effect December 1, 2025, in accordance with Section 27 of the Municipal Home Rule Law of the State of New York.

SECTION 5: SEVERABILITY

If any part of this local law is found to be invalid, the remaining provisions shall remain in full force and effect.

REFERRED TO:

LEGISLATIVE WORKSESSION

RESOLUTION NO. -25

SUPPORTING SENATE BILL S8481/
ASSEMBLY BILL A8996 TO AUTHORIZE LOCAL
GOVERNMENTS TO OPT OUT OF MANDATES
AND BENCHMARKS ARISING UNDER THE
CLIMATE LEADERSHIP AND COMMUNITY
PROTECTION ACT (CLCPA) AND
ASSOCIATED UNIVERSAL ELECTRIFICATION
REQUIREMENTS

WHEREAS: Across New York State, communities are facing steep increases in utility costs and housing construction expenses due to the electrification mandates; and

WHEREAS: These include restrictive building codes that prohibit natural gas, vehicle sales quotas that eliminate traditional models, and infrastructure benchmarks for EV charging that are often impractical and financially oppressive; and

WHEREAS: These mandates impose one-size-fits-all burdens that disproportionately harm local governments, particularly rural towns and villages that lack the infrastructure, tax base, and energy capacity to implement these changes safely and affordably; and

WHEREAS: Tioga County is in full support of legislation that affirms the principle of home rule by allowing local governments to make energy decisions that reflect the unique needs of their residents and businesses; therefore be it

RESOLVED: That the Tioga County Legislature strongly supports Senate Bill S8481/Assembly Bill A8996, and strongly supports its municipalities in their decision to opt out of costly, troublesome, or impractical mandates imposed under the CLCPA and related electrification standards or code requirements; and be it further

RESOLVED: That the Clerk of the Legislature is hereby directed to send a certified copy of this resolution to Governor Hochul, Senator Thomas O'Mara, Assemblyman Christopher S. Friend, Senate Majority Leader Stewart-Cousins, NYS Assembly Speaker Heastie, New York State Association of Counties, and all others deemed necessary and proper.