# Agenda

# TIOGA COUNTY LEGISLATURE

11/10/2026
12:00 PM
EDWARD D. HUBBARD AUDITORIUM
Ronald E. Dougherty County Office Building
56 Main Street
Owego NY 13827

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| Meeting called by: | Chair Tracy Monell |
| Type of meeting: | 11th Regular |
| Attendees: | Legislator Aronstam<br>Legislator Brown<br>Legislator Bunce<br>Legislator Cantella<br>Legislator Ciotoli<br>Legislator Flesher<br>Legislator Monell<br>Legislator Rose<br>Legislator Standinger |

## Agenda topics

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| Invocation | Legislator Bunce |
| Pledge of Allegiance | Legislator Bunce |
| Moment of Silence | Jeffrey Brown, Retired Public Works employee |
| Proclamations (2) | • Salute to Tioga County Employee Veterans and Active Military Day<br>• Adoption Awareness Month |

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| Privilege of the Floor<br><br>Approval of Minutes<br><br>Petitions, Communications & Notices<br><br>Appointments/Reappointments<br><br>Reports Standing Committees | October 13 and 22, 2026 | |
| RESOLUTIONS | 1. Adopt Local Law No. 2 of 2026<br>2. Mortgage Tax Distribution<br>3. Adopt State Equalization Reports<br>4. Appoint New Youth Board Member Term – Youth Bureau<br>5. Re-Appoint Member to Traffic Safety Board<br>6. Requesting Tioga County Veterans' Service Agency be Allowed to Assist Owego Marine Corps League with the Toys for Tots Drive 2026<br>7. Requesting Tioga County Veterans' Service Agency be Allowed to Exceed Food & Beverage Purchase Guidelines<br>8. Amend 2026 Budget for Adult-Use Cannabis Tax Revenue and Distribution to Towns and Villages<br>9. Amend 2026 Budget & Transfer Funds – Social Services<br>10. Authorize Carry Forward of 2025 Capital Funds, Additional Appropriation, and Utilization of Capital Hardware Reserve for Public Safety Building UPS Battery Replacement<br>11. Authorize Use of American Rescue Plan Act (ARPA) Funds for Purchase of Yubikey 5 NFC Tokens to Support Multi-Factor Authentication (MFA) Initiatives<br>12. Authorize Acceptance of Emergency Management Planning Grant (EMP25) and Appropriation of Funds – Office of Emergency Services | |

13. Authorize Acceptance of 2025 Homeland Security Grant (SHSP25) and Appropriation of Funds – Office of Emergency Services & Sheriff's Office
14. Authorize Submission of Combined SFY2025, 2026, & 2027 Fire Loss Investigations and Community Risk Reduction Grant Program – Office of Emergency Services
15. Amend Resolution No. 135-25; Award Contract Radio Consulting Services
16. Amend Resolution No. 299-22; Authorize Agreement with Onondaga County for Master Site Server Radio Network Services and Appropriation of Funds Reserve for E911 – Office of Emergency Services
17. Amend Resolution No. 454-26; Authorize Payment to Postler and Jaeckle for Completed Emergency Repairs to the Court Annex Rooftop Air Handling Unit
18. Amend Resolution Nos. 457-26, 224-25, and 49-24; Authorize Purchases Outside County Policies – Public Health
19. Authorize Appropriation from Workers' Compensation Reserve and Amend 2026 Workers' Compensation Fund Budget
20. Appropriation of Funds, Budget Modification 2026 Mental Hygiene
21. Appropriation of Funds, Budget Modification 2026 Mental Hygiene
22. Appropriation of Funds, Budget Modification 2026 Mental Hygiene
23. Approve Agreement with Trinity Services Group, Inc. for Jail Food Supply Services – Sheriff's Office
24. Renew Administrative Services Agreement between the County of Tioga & the Tioga County Industrial Development Agency for January 1, 2027 through December 31, 2028
25. Renew Administrative Services Agreement between the County of Tioga & the Tioga County Property Development Corporation for January 1, 2027 through December 31, 2028

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| | 26. Authorizing Separation of the Village of Owego EMS from Tioga County Shared Services<br>27. Authorize Annual Munis Software Maintenance and Support Renewal with Tyler Technologies, Inc.<br>28. Authorize Three-Year Microsoft Enterprise Enrollment Agreement with SHI International Corporation under NYS OGS Contract PM69723<br>29. Authorization to Contract with Spencer-Van Etten School District for On-Site Mental Health Services – Mental Hygiene<br>30. Authorize Contract with AspireHopeNY, Inc. to Administer Parent Support Service<br>31. Authorize Contract with Rehabilitation Support Services, Inc. to Administer Psychosocial Club, Health Home Non-Medicaid Care Management, Health Home Service Dollars & Administration, Supported Housing Rental Assistance & Community Services, Warm Line and Drop-In Center<br>32. Authorize Contract with Trinity to Administer Prevention and Jail Services<br>33. Authorize Contract with Tompkins-Seneca- Tioga BOCES to Administer Prevention Services<br>34. Authorize Contract with Catholic Charities to Administer Ongoing Integrated Supported Employment Services<br>35. Authorize Contract with Fairview Recovery Services for Contracting Mental Hygiene Contractual Staffing<br>36. Authorize Contract with Catholic Charities for Boys of Courage – Social Services<br>37. Authorize Contract with A New Hope Center – Social Services<br>38. Authorize Contract with Children's Home of Wyoming Conference – Social Services<br>39. Authorize Contract with Steuben County – Social Services<br>40. Authorize Contract with Family and Children's Society of Broome County, Inc. – Social Services | |

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| | 41. Authorize Contract with Glove House – Social Services<br>42. Authorize Contract with Industrial Medicine Associates – Social Services<br>43. Authorize Contract with Liberty Resources – Social Services<br>44. Authorize Contract with DNA Diagnostics – Social Services<br>45. Authorize Contract for Professional Service Accounting Services – Treasurer's Office<br>46. Authorize Appointment of Civil Service Assistant – Personnel Department<br>47. Approve Salary Above Hiring Base Deputy Sheriff Position – Sheriff's Office<br>48. Salary for Part-Time Assigned Counsel Paralegal – Assigned Counsel Office<br>49. Authorize Deputy Director of Economic Development and Planning Title Salary Increase<br>50. Authorize Appointment of AOT Coordinator – Mental Hygiene<br>51. Authorize Donation of Time – Treasurer's Office<br>52. Resolution to Declare Workday Status for Elected and Appointed Officials<br>53. Amend Employee Handbook: Section IV. Personnel Rules; Subsection j. Management/Confidential Benefits Section II. Leave Accruals, B. Vacation Sellback | |

**COUNTY OF TIOGA**
**EXECUTIVE PROCLAMATION**

WHEREAS: As we approach the season of Thanksgiving, the Tioga County Legislature pays tribute to the millions of service members, veterans, military families, caregivers, and survivors who have served and continue to serve our great Nation. The contributions of the men and women that serve in the Armed Forces has been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS: The Tioga County Legislature appreciates the sacrifices that our United States military personnel have made while defending freedom and believe that specific recognition should be accorded to employees of Tioga County that have selflessly served our Country; and

WHEREAS: The Tioga County Legislature is proud and honored to have such distinguished men and women who have bravely protected our values, freedom, and way of life, as dedicated employees; and

WHEREAS: The Tioga County Legislature would like to especially recognize the following employees who have served, or are currently serving, our Country:

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| *Lawrence Alger* | *William Allen Jr.* | *Jason Anderson* | *Fredrick Bensley* |
| *Nicholas Bessey* | *Cody Brunner* | *James Cornell* | *Chad Edwards* |
| *William Ellis III* | *Thomas Gallagher* | *Bryan Goodrich* | *Brian Henry* |
| *Anthony Hill* | *Earl Hollenbeck* | *James Hoover* | *Gary Howard* |
| *Andrea Klett* | *Heather Krohmalney* | *Camille Mattison-Corneby* | *Dean Morgan* |
| *Jessica Morris* | *Dennis Mullen* | *John Olsen* | *Steven Palinosky* |
| *Shawn Quick* | *Jean Regis* | *Jeffrey Shepardson* | *William Standinger III* |
| *Stephen Solomon* | *Jerrett Thomas* | *John Ward* | *Steven Wasko* |
| *Gavin Watkins* | *Darion Wiant* | *Robert Williams* | *Jo Ellen Yoest* |

THE TIOGA COUNTY LEGISLATURE does hereby proclaim November 10th, 2026, as:

**SALUTE TO TIOGA COUNTY EMPLOYEE VETERANS AND ACTIVE MILITARY DAY**

and encourages Tioga County citizens to honor, acknowledge and recognize all men and women who have served, and continue to serve, in our nation's Armed Forces.

**COUNTY OF TIOGA**
**EXECUTIVE PROCLAMATION**

This November marks the 36th annual National Adoption Month. November 21, 2026, is National Adoption Day. Our task is to find permanent homes for all our children. Tioga County finalized five adoptions this year to date. Tioga has fifteen children freed for adoption, all of whom are placed in adoptive homes. Every child in America and Tioga County deserves a permanent, loving forever family and home; and

WHEREAS: Tioga County adoptive families serve as a source of love, identity, self-esteem, and support for children freed for adoption in Tioga County; and

WHEREAS: Tioga County adoptive families provide a safe and stable home and a nurturing environment where children freed for adoption have the opportunity to live full and productive lives; and

WHEREAS: Accepting responsibility for the care of these children has proven to be very rewarding for many adoptive parents; and

WHEREAS: Numerous public and private agencies work to increase the public's awareness of the needs of children freed for adoption, and the enduring and valuable contribution of adoptive families; and

WHEREAS: It is appropriate to recognize all those in Tioga County who work together on behalf of children freed for adoption; the adoptive families and the professional staff dedicated to ensuring these children become members of a stable and loving family; now therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim November as

**ADOPTION AWARENESS MONTH**

in Tioga County and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to recognize adoptive families in Tioga County.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 ADOPT LOCAL LAW NO. 2 OF 2026

WHEREAS: A public hearing was held on October 22, 2026, following due notice thereof to consider the adoption of Local Law Introductory No. B of 2026; A Local Law to establish the staggered terms of Tioga County Legislators in compliance with NYS Even-Year Election requirements and to amend and supersede Local Law No. 1 of 2021; and

WHEREAS: It is in the best interest of the residents of Tioga County to adopt such Local Law which will be Local Law No. 2 of 2026; therefore be it

RESOLVED: That the following Local Law be and hereby is adopted:

County of Tioga

Local Law No. 2 of the Year 2026.

A Local Law to establish the staggered terms of Tioga County Legislators in compliance with NYS Even-Year Election Requirements, and to Amend and Supersede Local Law No. 1 of 2021.

Be It Enacted by the Legislature of the County of Tioga as follows:

SECTION 1: TERMS OF OFFICE
Notwithstanding the provisions of any general, special or local law to the contrary, members of the Tioga County Legislature shall continue to be elected to staggered terms in accordance with the schedule set forth herein, including such transitional terms as are necessary to comply with applicable New York State requirements governing the timing of county elections.

SECTION 2: STAGGERED TERMS OF OFFICE
A. The seven County Legislative Districts shall be divided into two groups as follows:

1. Group One shall consist of:
   a. The representative from District No 1
   b. The representative from District No 2
   c. The representatives from District No. 4
   d. The representative from District No. 5

2. Group Two shall consist of:
   a. The representative from District No. 3
   b. The representative from District No. 6
   c. The representatives from District No. 7

B. The County Legislators elected from the County Legislative Districts included in Group One shall be elected for a term of four (4) years at the general election to be held in the years Two Thousand Twenty-Eight (2028) Two Thousand Thirty-Two (2032) and Two Thousand Thirty-Six (2036).

C. The County Legislators elected from the County Legislative Districts included in Group Two shall be elected for a term of three (3) years at the general election to be held in the year Two Thousand Twenty-Seven (2027) and shall be elected for a term of four (4) years at the general elections to be held in Two Thousand Thirty (2030) and Two Thousand Thirty-Four (2034).

D. Subject to reapportionment, if necessary, staggered terms shall be utilized in the general elections following succeeding federal decennial censuses.

SECTION 3: COUNTY ATTORNEY
The term of office of the County Attorney shall coincide with the term of office of the Legislators in Group One.

SECTION 4: LEGISLATIVE CLERK
The term of office of the Legislative Clerk shall coincide with the term of office of the Legislators in Group One.

SECTION 5: COUNTY ADMINISTRATOR
The term of office of the County Administrator shall coincide with the term of office of the Legislators in Group One.

SECTION 6: PUBLIC DEFENDER
The term of office of the Public Defender shall coincide with the term of office of the Legislators in Group One.

SECTION 7: EFFECT ON PRIOR LOCAL LAW
This Local Law shall supersede Local Law No. 1 of 2021 to the extent that the provisions thereof are inconsistent with the provisions of this Local Law.

SECTION 8: EFFECTIVE DATE
This local law shall take effect immediately upon filing with the Secretary of State in accordance with the Municipal Home Rule Law.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO: 26 MORTGAGE TAX DISTRIBUTION

RESOLVED: That the mortgage tax report for the period April 1, 2026 to September 30, 2026 be and it hereby is accepted; and be it further

RESOLVED: That the County Treasurer be authorized and directed to pay to the Supervisors of the several Towns and the Treasurers of the several Villages the amounts apportioned to them as follows:

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| Barton (Town) | $ 27,090.04 |
| Berkshire (Town) | 14,617.78 |
| Candor (Town) | 24,845.91 |
| Candor (Village) | 3,020.59 |
| Newark Valley (Town) | 31,054.31 |
| Newark Valley (Village) | 4,281.99 |
| Nichols (Town) | 9,670.64 |
| Nichols (Village) | 1,693.04 |
| Owego (Town) | 128,257.85 |
| Owego (Village) | 36,150.04 |
| Richford (Town) | 2,347.34 |
| Spencer (Town) | 8,051.22 |
| Spencer (Village) | 2,876.85 |
| Tioga (Town) | 104,085.19 |
| Waverly (Village) | 26,678.25 |
| | $424,721.04 |

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -26 ADOPT STATE EQUALIZATION REPORTS

RESOLVED: That the State Equalization Reports for County Tax be and the same hereby are approved, and that the County tax rates be the rates used in computing taxes in the several Towns.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 APPOINT NEW YOUTH BOARD MEMBER TERM YOUTH BUREAU

WHEREAS: The Tioga County Youth Board is organized as an advisory body to the Tioga County Youth Bureau; and

WHEREAS: The purpose of the Youth Board is to carry out the provision of Section 95 of the General Municipal Law of the State of New York and Resolution No. 140-81 of the Tioga County Legislature; and

WHEREAS: The Tioga County Youth Board Bylaws provides for representatives to the Youth Board be appointed by the County Legislature; and

WHEREAS: Vacancies currently exist on the Youth Board; therefore be it

RESOLVED: That the following listed representative be appointed as a member of the Tioga County Youth Board with the corresponding term of office as follows:

| | TERM |
|---|---|
| Shannon Willett | 12/1/2026 – 11/30/2029 |

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -26 RE-APPOINT MEMBER TO
TRAFFIC SAFETY BOARD
SHERIFF'S OFFICE

WHEREAS: Michael Jackson's term on the Traffic Safety Board expired on March 31, 2026; and

WHEREAS: Michael Jackson has been found willing and able to continue serving on the Traffic Safety Board; therefore be it

RESOLVED: That Michael Jackson be re-appointed to the Traffic Safety Board for the term of April 1, 2026 through March 31, 2029.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO -26 REQUESTING TIOGA COUNTY VETERANS' SERVICE AGENCY BE ALLOWED TO ASSIST OWEGO MARINE CORPS LEAGUE WITH THE TOYS FOR TOTS DRIVE 2026

WHEREAS: The Tioga County Veterans' Service Agency TCVSA regularly assists Tioga County Veteran Fraternal Organizations with their community-oriented outreach; and

WHEREAS: The Owego Marine Corps League is conducting their annual Toys for Tots Campaign where approximately 2600 Children in Tioga County received Christmas gifts in 2025 from this annual drive; and

WHEREAS: The TCVSA is requesting to assist the Marine Corps League by allowing gift receptacles to be placed in each County building that has public access. Further, the Marine Corps League will place the gift receptacles and retrieve them prior to Christmas; and

WHEREAS: There is no budgetary expense to Tioga County. All costs are incurred by the Marine Corps League. TCVSA will assist with public outreach via social media and an email to all Tioga County employees advising them of the toy drive; therefore be it

RESOLVED: That the Tioga County Legislature allow the Tioga County Veterans' Service Agency to assist the Owego Marine Corps League in the 2026 Toys for Tots Drive.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -26 REQUESTING TIOGA COUNTY VETERANS' SERVICE AGENCY BE ALLOWED TO EXCEED FOOD & BEVERAGE PURCHASE GUIDELINES

WHEREAS: The Tioga County Veterans' Service Agency (TCVSA) conducts multiple community outreach events monthly and at these events provide food, beverages, and supplies to those in attendance as well as information on resources, benefits, and services available to veterans, military, and their families; and

WHEREAS: County Policy – Section III; Subsection H. Purchase of Food, Beverages, and Supplies limit expenses to $150.00 per event; and

WHEREAS: The TCVSA will be attending the following events during November and December 2026, with Dwyer grant funds being utilized. The event cost will exceed the $150.00 per event limit, and requests to exceed the event limit must be made by resolution and require the approval of the County Legislature:

November 18, 2026- Veterans' Town Hall at the Owego VFW with Southern Tier Veterans' Support Group $250.00 DWYER

November 18, 2026 TCVSA Thanksgiving Food Give Away at Catholic Charities in Nichols, NY $1,500.00 DWYER

December 11, 2026- Tinsel and Lights at Waverly, NY Muldoon Park. $300.00 DWYER

December 12, 2026- Army\Navy Game watch party at the Owego VFW. $ 1,000.00 DWYER

TOTAL DWYER FUNDS UTILIZED $ 3,050.00 DWYER

Therefore be it

RESOLVED: That the Tioga County Legislature allows the Tioga County Veterans' Service Agency to exceed the per event limit using grant funding as identified, noting that TCVSA will not exceed the total amount mentioned for the above events.

REFERRED TO: FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AMEND 2026 BUDGET FOR
ADULT-USE CANNABIS TAX REVENUE AND
DISTRIBUTION TO TOWNS AND VILLAGES

WHEREAS: Tioga County receives revenue from the New York State adult-use cannabis tax pursuant to applicable State law; and

WHEREAS: A portion of the adult-use cannabis tax revenue received by the County is required to be distributed to eligible towns and villages based upon adult-use cannabis retail sales occurring within those municipalities; and

WHEREAS: The 2026 revised budget currently includes $160,000.00 in anticipated adult-use cannabis tax revenue and $120,000.00 (75%) for distributions of adult-use cannabis tax revenue to eligible towns and villages; and

WHEREAS: Actual adult-use cannabis tax revenue received by the County for 2026 totals $162,290.15, exceeding the current revenue budget by $2,290.15; and

WHEREAS: Actual 2026 distributions to eligible towns and villages total $121,717.61, exceeding the current appropriation by $1,717.61; and

WHEREAS: It is necessary to amend the 2026 budget to recognize the additional adult-use cannabis tax revenue received and provide sufficient appropriation authority for the corresponding distributions to eligible towns and villages; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes and directs the 2026 budget to be amended as follows:

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|---|---|---|---|
| FR: | A1340 411160 | Tax on Adult-Use Cannabis | $2,290.15 |
| TO: | A1985 540652 | AUC Tax Towns/Villages | $1,717.61 |

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. - 26 AMEND 2026 BUDGET & TRANSFER FUNDS
SOCIAL SERVICES

WHEREAS: Tioga County Department of Social Services will exceed the budgeted amount for Foster Care Program Expense due to a higher number of placements; and

WHEREAS: Funds are available for transfer from expense account A6123 JD Program-RTA; and

WHEREAS: Transfer of funds between A6119 Foster Care Program Expense and A6123 JD Program-RTA requires Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

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| From: | A6123 540487 RTA | JD Program-RTA | $ 400,000.00 |
| To: | A6119 540487 | Foster Care Program Expense | $ 400,000.00 |

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CARRY FORWARD OF 2025 CAPITAL FUNDS, ADDITIONAL APPROPRIATION, AND UTILIZATION OF CAPITAL HARDWARE RESERVE FOR PUBLIC SAFETY BUILDING UPS BATTERY REPLACEMENT

WHEREAS: Funds in the amount of $8,908.79 were appropriated in the 2025 Capital Budget under H3020 521090 Computer Equipment, and remained unexpended at the close of the 2025 fiscal year; and

WHEREAS: The Sheriff's Office has identified the need to replace the batteries associated with the uninterruptible power supply (UPS) system located at the Tioga County Public Safety Building, 103 Corporate Drive, Owego, New York; and

WHEREAS: Vertiv Corporation has provided an updated proposal, Quote CPQ-705364-1 REV 2, for replacement of the UPS batteries at a total cost of $9,112.91 during normal business hours, including removal and disposal of the existing batteries, installation of replacement batteries, battery verification, and freight; and

WHEREAS: The unexpended 2025 appropriation of $8,908.79 is insufficient to cover the current project cost, requiring an additional appropriation of $204.12; and

WHEREAS: The additional appropriation will initially be funded from unassigned Capital Fund balance, with the actual project expenditure ultimately funded through the Capital Hardware Reserve; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the carry forward and reappropriation of the unexpended 2025 Capital Budget funds in the amount of $8,908.79 to H3020 521090 Computer Equipment, for the Public Safety Building UPS battery replacement project; and be it further

RESOLVED: That an additional $204.12 be appropriated from Capital Fund unassigned fund balance to H3020 521090 Computer Equipment, thereby establishing a total project appropriation of $9,112.91; and be it further

RESOLVED: That, upon completion of the project and determination of the actual expenditure, the County Treasurer is authorized to transfer from the Capital Hardware Reserve an amount equal to the actual expenditure attributable to this project to replenish Capital Fund unassigned fund balance; and be it further

RESOLVED: That the 2026 Capital Budget be modified and the following appropriations be authorized:

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| FR: | H 390900 | Fund Balance Unrestricted | $9,112.91 |
| TO: | H 3020 521090 | Computer Equipment | $9,112.91 |

And be it further

RESOLVED: The upon completion of the project and determination of the actual expenditure, an amount equal to the actual project expenditure, not to exceed $9,112.91, is hereby authorized to be transferred from the Capital Hardware Reserve to replenish Capital Fund unrestricted fund balance as follows:

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|---|---|---|---|
| FR: | H 387805 | Capital Hardware Reserve | $9,112.91 |
| TO: | H 390900 | Fund Balance Unrestricted | $9,112.91 |

REFERRED TO: ITCS COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE USE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR PURCHASE OF YUBIKEY 5 NFC TOKENS TO SUPPORT MULTI-FACTOR AUTHENTICATION (MFA) INITIATIVES

WHEREAS: The Chief Information Officer has reported that Tioga County must expand and strengthen its cybersecurity posture in alignment with State cybersecurity requirements and best practices; and

WHEREAS: The County will be adopting Multi-Factor Authentication (MFA) tokens provided by New York State, which utilize YubiKey-based authentication, and aligning County systems with the same technology ensures uniformity, ease of management, and improved security; and

WHEREAS: The County of Rockland, New York, acting as the Lead Agency, has competitively solicited and awarded a solutions-based, best-value contract to Amazon.com Services LLC (Amazon Business) under Contract Number RCO-RC-EPC-2025-007, in conjunction with the GovMVMT Purchasing Cooperative and the Empire Procure Connect (EPC) platform (EPC Contract #0000388); and

WHEREAS: Utilization of this cooperative procurement agreement provides Tioga County with a competitively procured purchasing option that delivers administrative efficiencies, cost savings, and favorable pricing; and

WHEREAS: In support of countywide MFA deployment, including shared services partners and the need for spare and replacement devices, the Department has identified Amazon Business purchased under the Rockland County cooperative agreement, as the vendor for acquiring 270 YubiKey 5 NFC tokens at an estimated total cost of $15,660.00; and

WHEREAS: These MFA tokens will support compliance with State cybersecurity mandates, reduce credential-based attack risks, and enhance the security of County systems and data; and

WHEREAS: American Rescue Plan Act (ARPA) funds in the amount of $15,656.00 remain available and appropriated in H1680 520620 M7674 Software Expense ARPA, and have been determined to be an eligible funding source for this purchase, with the remaining $4.00 to be charged to the Department's regular software expense appropriation in H1680 520620; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the purchase of 270 YubiKey 5 NFC authentication tokens from Amazon Business, utilizing the Rockland County Contract RCO-RC-EPC-2025-007 (GovMVMT/EPC Contract #0000388), in an amount not to exceed $15,660.00; and be it further

RESOLVED: That the cost of said purchase shall be charged as follows:

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|---|---|---|
| H1680 520620 M7674 | Software Expense ARPA | $15,656.00 |
| H1680 520620 | Software Expense | $4.00 |

for a total authorized expenditure not to exceed $15,660.00; and be it further

RESOLVED: That the County's available ARPA appropriation under project code M7674 is hereby authorized for this purpose in an amount not to exceed $15,656.00, with the balance of the purchase funded from the existing non-ARPA software expense appropriation.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE ACCEPTANCE OF EMERGENCY MANAGEMENT PLANNING GRANT (EMP25) AND APPROPRIATION OF FUNDS
OFFICE OF EMERGENCY SERVICES

WHEREAS: The Tioga County Office of Emergency Services has been awarded a matching grant of $20,146 by the New York State Division of Homeland Security (NYSDHS) and Federal Emergency Management Agency (FEMA); and

WHEREAS: The matching grant will be used to offset $20,146 of budgeted salary costs; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the acceptance of this award and hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Emergency Management Planning Grant (EMPG25) for $20,146; and be it further

RESOLVED: That $20,146 be appropriated to account A3640 443050 EMP25 Federal Aid-Civil Defense and appropriation be re-established for the remaining unspent balance as of year end until the project is completed.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE ACCEPTANCE OF
2025 HOMELAND SECURITY GRANT (SHSP25) AND
APPROPRIATION OF FUNDS
OFFICE OF EMERGENCY SERVICES
SHERIFF'S OFFICE

WHEREAS: The New York State Office of Homeland Security Program (SHSP) and Federal Emergency Management Agency (FEMA) awarded a FY2025 grant in the amount of $37,507 to the Tioga County Office of Emergency Services; and

WHEREAS: 70% ($26,255) of said grant will be appropriated to the Office of Emergency Services and 30% ($11,252) will be appropriated to the Sheriff's Office; and

WHEREAS: Appropriation of funds requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the acceptance of this award and hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer contingent upon the review and approval of the County Attorney, to execute the FY2025 Homeland Security Program (SHSP25) in the amount of $37,507 and that the 2026 budget be modified and funds appropriated as follows:

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|---|---|---|---|
| FROM: | A3360 443050 SHS25 | Fed-Aid-Civil Defense-SHS24 | $26,255 |
| TO: | A3360 520130 SHS25 | Equipment (Not Car) | $14,255 |
| | A3360 540140 SHS25 | Contracting Services | $12,000 |
| FROM: | A3361 443050 SHS25 | Fed-Aid-Civil Defense-DHSES | $11,252 |
| TO: | A3361 520130 SHS25 | Equipment (Not Car) | $11,252 |

And be it further

RESOLVED: That appropriation be re-established for the remaining unspent balance as of year-end until the project is completed.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE SUBMISSION OF
COMBINED SFY2025, 2026 & 2027
FIRE LOSS INVESTIGATIONS AND
COMMUNITY RISK REDUCTION GRANT PROGRAM
OFFICE OF EMERGENCY SERVICES

WHEREAS: The NYS Division of Homeland Security and Emergency Services (DHSES) has issued a Combined SFY2025, 2026 & 2027 Fire Loss Investigations and Community Risk Reduction Grant Program, with no local share, in the amount of $170,690 which will be used to purchase equipment to support fire investigations; and

WHEREAS: County Policy requires that permission be obtained prior to submitting said application; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be authorized to submit the appropriate grant application for the purpose of securing this funding, and authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to execute the Combined SFY2025, 2026 & 2027 Fire Loss Investigations and Community Risk Reduction Grant Program documents in the amount of $170,690.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AMEND RESOLUTION NO. 135-25;
AWARD CONTRACT
RADIO CONSULTING SERVICES

WHEREAS: Resolution No. 135-25 authorized a contract with Yoder Communications, LLC at a cost not to exceed $30,560 for Phase 1 and $2,480 for Phase II; and

WHEREAS: Resolution No. 248-25 authorized an additional $46,500 for a total of $77,060 for Phase I; and

WHEREAS: Resolution No. 406-25 authorized an additional $24,600 for a total of $101,660; and

WHEREAS: Resolution No. 79-26 authorized an additional $24,600 for a total of $126,260; and

WHEREAS: Resolution No. 279-26 authorized an additional $47,500 for a total of $173,760 and extended the contract through October 31, 2026; and

WHEREAS: The remaining balance of $25,406.63 should be sufficient to fund consultant services through January 31, 2027; and; and

WHEREAS: Professional Services under General Municipal Law 104-b is exempt from competitive bidding; and

WHEREAS: There are sufficient funds in the Surcharge E911 account A3021 540140 E911 – Contracting Services-Radio Project; therefore be it

RESOLVED: That the Chair of the County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the extended consultant services contract though January 31, 2027 with no increase in funding.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AMEND RESOLUTION NO. 299-22;
AUTHORIZE AGREEMENT WITH
ONONDAGA COUNTY FOR
MASTER SITE SERVER RADIO NETWORK
SERVICES AND APPROPRIATION OF FUNDS
RESERVE FOR E911
OFFICE OF EMERGENCY SERVICES

WHEREAS: Resolution No. 299-22 authorized Tioga County to enter into an agreement with Onondaga County for Master Site Server Radio Network Services for the period September 1, 2022, through December 31, 2026, at an annual cost of $43,125; and

WHEREAS: Said agreement provides Tioga County access to the Central New York Interoperable Communications Consortium Radio Network and provides for the option to renew the agreement for three additional five-year terms; and

WHEREAS: The Director of Emergency Services recommends that Tioga County exercise the first of the three additional five-year renewal terms provided under the existing agreement, for the period January 1, 2027, through December 31, 2031; and

WHEREAS: The annual cost of participation may fluctuate based upon the allocation methodology and the number of participating counties, and the total cost to Tioga County during the five-year renewal term shall not exceed $225,000; and

WHEREAS: The estimated cost for calendar year 2027 is $50,000.00, and the Director of Emergency Services desires to utilize E911 surcharge monies to fund said services; and

WHEREAS: Expenditures for subsequent years of the agreement shall be appropriated annually based upon the applicable annual cost of participation; therefore be it

RESOLVED: That Resolution No. 299-22 hereby be amended to authorize Tioga County to exercise the first of three additional five-year renewal terms under the existing agreement with Onondaga County for Master Site Server Radio Network Services for the period January 1, 2027, through December 31, 2031, at an aggregate cost not to exceed $225,000 during said five-year renewal term; and be it further

RESOLVED: That the Chair of the Tioga County Legislature, County Administrator, or other authorized officer, is hereby authorized to execute any amendment, renewal notice, or other documentation necessary to effectuate said renewal, subject to review and approval by the County Attorney; and be it further

RESOLVED: That the following amount be appropriated from the Reserve for E911 for the estimated 2027 cost of services:

| | | | |
|---|---|---|---|
| FROM: | A388903 | Reserve for E911 | $50,000.00 |
| TO: | A3021 540140 E911 | Contracting Services | $50,000.00 |

And be it further

RESOLVED: That expenditure for calendar years 2028 through 2031 shall be subject to annual appropriation by the Tioga County Legislature based upon the applicable annual cost of participation under said agreement.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -26 AMEND RESOLUTION NO. 454-26;
AUTHORIZE PAYMENT TO POSTLER AND JAECKLE
FOR COMPLETED EMERGENCY REPAIRS TO THE
COURT ANNEX ROOFTOP AIR HANDLING UNIT

WHEREAS: Resolution No. 454-26 was duly adopted by the Tioga County Legislature on October 13, 2026, authorizing payment to Postler and Jaeckle for completed emergency repairs to the Court Annex rooftop air handling unit in an amount not to exceed $11,618.56; and

WHEREAS: Said resolution designated the funding source for this expense as account line A1621 540140 - Contracting Services; and

WHEREAS: It has been determined that the correct budget line for this expenditure should be A1620 540140 - Contracting Services; therefore be it

RESOLVED: That Resolution No. 454-26 be amended to reflect that the authorized payment to Postler and Jaeckle in an amount not to exceed $11,618.56 be paid from:

A1620 540140 – Contracting Services $11,618.56

And be it further

RESOLVED: That all other terms and conditions of Resolution No. 454-26 shall remain in full force and effect.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AMEND RESOLUTION NOS. 457-26, 224-25 AND 49-24; AUTHORIZE PURCHASES OUTSIDE COUNTY POLICIES PUBLIC HEALTH

WHEREAS: Legislative Resolution Nos. 457-26, 224-25 and 49-24 authorized Tioga County Public Health (TCPH) to make purchases outside of County Policies for approved events: and

WHEREAS: TCPH has the need to amend Resolution Nos. 457-26, 224-25 and 49-24, specifically the list of approved events; and

WHEREAS: There are two types of lists in Resolution Nos. 457-26, 224-25 and 49-24, one being the programs/events and the other for those that may go over the $150 County Policy threshold due to the number of people involved in the programs/events; and

WHEREAS: The additional programs TCPH is seeking to be added to going over the $150 County threshold lists in Resolution Nos. 457-26, 224-25 and 49-24 are:

- Building Capacity for Rural Suicide Prevention
- School-Based Health Centers

And

WHEREAS: Authorization outside of County Policies requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the amendment of Resolution Nos. 457-26, 224-25 and 49-24 in regard to the addition of the above-mentioned program's events to allow TCPH to purchase food/beverages and potentially facility fees and exceed $150 per event.

REFERRED TO: PERSONNEL COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE APPROPRIATION FROM WORKERS' COMPENSATION RESERVE AND AMEND 2026 WORKERS' COMPENSATION FUND BUDGET

WHEREAS: Tioga County maintains a self-insured Worker's Compensation program for the payment and administration of workers' compensation claims; and

WHEREAS: General Municipal Law §6-j authorizes a municipal corporation that is a workers' compensation self-insurer to establish and utilize a Workers' Compensation Reserve Fund for the payment of compensation and benefits, medical and other authorized expenses, and expenses associated with administration of the self-insurance program; and

WHEREAS: Workers' Compensation claims and related medical expenditures during 2026 have exceeded amounts originally anticipated, including several significant claims, resulting in substantially reduced available appropriations within the 2026 Workers' Compensation Fund budget; and

WHEREAS: Additional budgetary authority is necessary to provide for anticipated workers' compensation claims and related eligible expenditures throughout the remainder of the 2026 fiscal year; and

WHEREAS: Tioga County has funds available within its Workers' Compensation Reserve for this purpose; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes by resolution, pursuant to General Municipal Law §6-j, the appropriation of $150,000 from the Workers' Compensation Reserve to fund eligible workers' compensation expenditures during the 2026 fiscal year; and be it further

RESOLVED: That the 2026 Workers' Compensation Fund budget be modified accordingly as follows:

| | | | |
|---|---|---|---|
| FROM: | S 375300 | Contributed Reserve | $150,000.00 |
| TO: | S1720 540101 | Compensation Awards | $100,000.00 |
| TO: | S1720 540370 | Medical Expense | $50,000.00 |

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
ADMINISTRATIVE SERVICES COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 APPROPRIATION OF FUNDS
BUDGET MODIFICATION 2026
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene has been awarded additional pass-through state aid funding from the NYS Office of Mental Health (OMH); and

WHEREAS: The funding is designated for specific and approved uses only, for the purpose of administering OMH program Outreach; and

WHEREAS: Tioga County Mental Hygiene contracts with Tioga County Veterans Service Agency for these services to be rendered to Tioga County residents; and

WHEREAS: Tioga County Mental Hygiene will incur no local share increase, yet this will require an appropriation of funds into the proper account codes; and

WHEREAS: Appropriation of Funds and Budget Modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated and budget modified as follows:

| | | | |
|---|---|---|---|
| From: | A4310 434900 | State Aid-Mental Health | $ 2,222 |
| To: | A4320 540590 | Services Rendered | $ 2,222 |
| From: | A6510 427700 DP22 | Other Revenues | $2,222 |
| To: | A6510 540487 DP22 | Program Expense | $2,222 |

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 APPROPRIATION OF FUNDS
BUDGET MODIFICATION 2026
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene has been awarded additional pass-through state aid funding from the NYS Office of Addiction Services and Supports (OASAS); and

WHEREAS: The funding is designated for specific and approved uses only, for the purpose of administering OASAS program Primary Prevention Services; and

WHEREAS: Tioga County Mental Hygiene contracts with Tompkins-Seneca-Tioga BOCES and Council on Alcohol and Substance Abuse of Livingston County, d.b.a. Trinity for these services to be rendered to Tioga County residents; and

WHEREAS: An appropriation of funds into the proper account code is required; and

WHEREAS: Appropriation of Funds and Budget Modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated and budget modified as follows:

| | | | |
|---|---|---|---|
| From: | A4211 434861 | State Aid - Council on Alcoholism | $ 6,059 |
| To: | A4211 540590 | Services Rendered | $ 6,059 |

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 APPROPRIATION OF FUNDS AND
BUDGET MODIFICATION 2026
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene has been allocated additional pass-through state aid funding from the New York State Office of Mental Health (OMH) for specific program purposes: Family Peer Support Services, Ongoing Integrated Supported Employment, Supported Housing, Warm Line, Drop-In Center, PsychoSocial Club, Health Home Non-Medicaid Care Management, and Health Home Service Dollars; and

WHEREAS: Tioga County Mental Hygiene has contracted with AspireHopeNY, Catholic Charities, and Rehabilitative Support Services to provide these services to Tioga County residents; and

WHEREAS: An appropriation of funds into the proper account codes is required; and

WHEREAS: Appropriation of Funds and Budget Modifications require Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

| | | | |
|---|---|---|---|
| From: | A4310 434900 | State Aid - Mental Health | $ 7,591 |
| To: | A4311 540595 | Services Rendered (Other) | $ 380 |
| To: | A4320 540590 | Services Rendered | $ 3,902 |
| To: | A4321 540130 | Contracts | $ 665 |
| To: | A4321 540590 | Services Rendered | $ 66 |
| To: | A4333 540130 | Contracts | $ 2,578 |

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 APPROVE AGREEMENT WITH
TRINITY SERVICES GROUP, INC.
FOR JAIL FOOD SUPPLY SERVICES
SHERIFF'S OFFICE

WHEREAS: Legislature approval is required for contracts exceeding $10,000; and

WHEREAS: The Tioga County Sheriff's Office has been utilizing Trinity Services Group, Inc. since 2018 and is requesting authorization to extend the agreement with Trinity Services Group, Inc. for Jail food supply services at the Tioga County Jail, at an estimated cost of $227,019.90 annually, for the period December 15, 2026 through December 14, 2027; and

WHEREAS: Cayuga County awarded a contract to Trinity Services Group, Inc. for the provision of inmate food services through a competitive bidding process in accordance with General Municipal Law §103; and

WHEREAS: The executed contract between Cayuga County and Trinity Services Group, Inc. expressly states that it may be used by other political subdivisions within the State of New York, thereby satisfying the requirement of General Municipal Law §103 (16) for cooperative purchasing ("piggybacking"); and

WHEREAS: Tioga County would like to purchase such goods/services under the same terms, conditions, and pricing as set forth in the Cayuga County contract, as authorized by General Municipal Law §103 (16); therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to execute the agreement with Trinity Services Group, Inc. at an estimated amount of $227,019.90 for the period December 15, 2026 through December 14, 2027.

REFERRED TO: ED&P COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 RENEW ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE COUNTY OF TIOGA & THE TIOGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY FOR JANUARY 1, 2027 THROUGH DECEMBER 31, 2028

WHEREAS: The County of Tioga approved by Resolution No. 65-25 entering into an Administrative Services Agreement with the Tioga County Industrial Development Agency (TCIDA) for the period January 1, 2025 through December 31, 2025; and

WHEREAS: Said Administrative Services Agreement calls for the County of Tioga to provide the TCIDA with administrative services, IT technical assistance, office space and equipment via the Tioga County Economic Development and Planning (TCEDP) office; and

WHEREAS: The Administrative Services Agreement also calls for the TCIDA to contribute toward the cost of administration, office space and equipment for use by TCEDP staff to perform duties on behalf of the TCIDA; and

WHEREAS: The County of Tioga approved Resolution No. 284-25 to revise and modify the Administrative Services Agreement to increase the TCIDA annual contribution from $20,000.00 to $50,000.00 for TCEDP administrative staff to perform the necessary duties on behalf of the TCIDA, and to extend the contract term through December 31, 2026; and

WHEREAS: The County of Tioga and TCIDA are desirous of renewing the Administrative Services Agreement which states that the TCIDA annual contribution will be $50,000.00 for administrative staff, IT technical assistance, office space and equipment necessary to support the operations of the TCIDA through the TCEDP office; and

WHEREAS: The TCIDA and TCEDP are also desirous of renewing the Administrative Services Agreement for a period of January 1, 2027 through December 31, 2028; therefore be it

RESOLVED: That upon the approval of the County Attorney, the Tioga County Legislature hereby approves the acceptance of $50,000.00 annually from the TCIDA and authorizes the Chair of the Legislature, County Administrator, or other authorized officer to execute the Administrative Services Agreement to provide funding towards the cost of administration, for a two-year term of January 1, 2027 through December 31, 2028.

REFERRED TO: ED&P COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 RENEW ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE COUNTY OF TIOGA & THE TIOGA COUNTY PROPERTY DEVELOPMENT CORPORATION FOR JANUARY 1, 2027 THROUGH DECEMBER 31, 2028

WHEREAS: The County of Tioga approved by Resolution No. 517-23 renewing the Administrative Services Agreement with the Tioga County Property Development Corporation (TCPDC) for the period January 1, 2024 through December 31, 2025; and

WHEREAS: Said Administrative Services Agreement calls for the County of Tioga to provide the TCPDC with administrative services, IT technical assistance, office space and equipment via the Tioga County Economic Development and Planning (TCEDP) office; and

WHEREAS: The Administrative Services Agreement also calls for the TCPDC to contribute toward the cost of administration, office space and equipment for use by TCEDP staff to perform duties on behalf of the TCPDC; and

WHEREAS: The County of Tioga approved Resolution No. 285-25 to revise and modify the Administrative Services Agreement to increase the TCPDC annual contribution from $25,000.00 to $50,000.00 for TCEDP administrative staff to perform the necessary duties on behalf of the TCPDC, and to extend the contract term through December 31, 2026; and

WHEREAS: The County of Tioga and TCPDC are desirous of renewing the Administrative Services Agreement which states that the TCPDC annual contribution will be $50,000.00 for administrative staff, IT technical assistance, office space and equipment necessary to support the operations of the TCPDC through the TCEDP office; and

WHEREAS: The TCPDC and TCEDP are also desirous of renewing the Administrative Services Agreement for a period of January 1, 2027 through December 31, 2028; therefore be it

RESOLVED: That upon the approval of the County Attorney, the Tioga County Legislature hereby approves the acceptance of $50,000.00 annually from the TCPDC and authorizes the Chair of the Legislature, County Administrator, or other authorized officer to execute the Administrative Services Agreement to provide funding towards the cost of administration, for a two-year term of January 1, 2027 through December 31, 2028.

REFERRED TO: ITCS COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZING SEPARATION OF THE VILLAGE OF OWEGO EMS FROM TIOGA COUNTY SHARED SERVICES

WHEREAS: The Village of Owego Emergency Medical Services (Owego EMS) has formally requested to withdraw from the Tioga County Shared Services program and operate independently from all County-managed technology systems; and

WHEREAS: The Information Technology & Communication Services (ITCS) department has identified the required activities for this separation, including the removal of County-managed devices, decommissioning of infrastructure, secure transfer of data, and discontinuation of County cybersecurity and support services; and

WHEREAS: This separation requires formal authorization for the County to begin technical work and to execute all documents, approvals, and actions necessary to complete the transition; therefore be it

RESOLVED: That Tioga County Legislature acknowledges the request of the Village of Owego EMS to exit the Shared Services program; and be it further

RESOLVED: That the Legislative Chair is authorized to execute such documents as may be necessary to effectuate the separation of Owego EMS from the Tioga County-managed technology systems, subject to review and approval by the County Attorney and consistent with existing agreements, County policies, and applicable law; and be it further

RESOLVED: That the Chief Information Officer is authorized to coordinate and direct the technical activities reasonably necessary to effectuate the separation, including the removal of County-managed devices, decommissioning of applicable infrastructure and access, appropriate transfer of data, and discontinuation of County-provided cybersecurity and technology support services, consistent with County cybersecurity, records-retention, and information-technology policies; and be it further

RESOLVED: That this resolution shall take effect immediately.

REFERRED TO: ITCS COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE ANNUAL MUNIS SOFTWARE MAINTENANCE AND SUPPORT RENEWAL WITH TYLER TECHNOLOGIES, INC.

WHEREAS: The Tioga County Legislature recognizes the critical role of the Munis Enterprise Resource Planning (ERP) System in supporting the County's financial, human resources, and operational functions; and

WHEREAS: The County has received an invoice from Tyler Technologies Inc. for continued maintenance, support and update licensing of the Munis system for the period November 13, 2026 through November 12, 2027, totaling $104,488.94; and

WHEREAS: Last year's renewal cost was $99,641.83, and the current renewal reflects an increase of $4,847.11, which represents a 4.86% increase over the prior year; and

WHEREAS: The County currently utilizes the proprietary Munis Enterprise Resource Planning system provided by Tyler Technologies, Inc., and the annual licensing, maintenance and support services associated with the existing system are available through Tyler Technologies, Inc.; and

WHEREAS: The Chief Information Officer affirms the need to continue the Munis system to maintain compliance, ensure financial continuity, and support countywide operations; and

WHEREAS: The ITCS Department will fund this renewal from A1680 540620 – Software Expense; therefore be it

RESOLVED: The Tioga County Legislature hereby authorizes the renewal of annual maintenance, support, and update licensing for the County's existing Munis system with Tyler Technologies, Inc., for the period November 13, 2026, through November 12, 2027, in an amount not to exceed $104,488.94, to be paid from the following account:

**A1680 540620 Software Expenses $104,488.94**

REFERRED TO: ITCS COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE THREE-YEAR MICROSOFT ENTERPRISE ENROLLMENT AGREEMENT WITH SHI INTERNATIONAL CORPORATION UNDER NYS OGS CONTRACT PM69723

WHEREAS: The Chief Information Officer has reported that Tioga County requires continued Microsoft software licensing, government cloud services, and related subscriptions to support County operations and information technology infrastructure; and

WHEREAS: The County proposes to renew its Microsoft Enterprise Enrollment through SHI International Corporation, the reseller awarded under New York State Office of General Services (NYS OGS) Contract PM69723, Microsoft Aggregate Agreement 24-02; and

WHEREAS: The proposed renewal term is for three years, from November 1, 2026 through October 31, 2029, with annual payments over three years for a total baseline cost of $571,255.20; and

WHEREAS: The Enterprise Enrollment provides for three equal annual installments for the initial order and requires annual license true-ups or update statements, with additional licenses, products, or changes potentially resulting in additional charges at the fixed per-license agreement rate; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Microsoft Enterprise Enrollment and all associated required documents through SHI International Corporation, pursuant to NYS OGS Contract PM69723, Microsoft Aggregate Agreement 24-02; and be it further

RESOLVED: That payment for the baseline licensing shall be made in three annual installments of $190,418.40 each, subject to annual budget appropriation and the terms of the executed agreement; and be it further

RESOLVED: That the expense of $190,418.40 shall be paid from the budget line A1680 540620 – Software Expense; and be it further

RESOLVED: That the Treasurer may record the portion of the November annual software purchase that extends into the subsequent fiscal year in a Prepaid Asset Account on the balance sheet, recognizing the appropriate remaining expense in the upcoming fiscal year.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZATION TO CONTRACT WITH SPENCER-VAN ETTEN SCHOOL DISTRICT FOR ON-SITE MENTAL HEALTH SERVICES MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene has historically contracted with Spencer-VanEtten Central School District within Tioga County to provide on-site Mental Health Therapy Services to students; and

WHEREAS: This contract has historically run for one calendar year, from January 1st to December 31st of each year; and

WHEREAS: This new contract will run for six months, January 1st 2027 through June 30th 2027, and the subsequent contract will align with the full school year; and

WHEREAS: County Policy requires all contracts that could exceed $10,000 annually must be approved by the Legislature; and

WHEREAS: Tioga County Mental Hygiene is proactively seeking Legislative approval to enter into agreement with Spencer-Van Etten Central School District located in Tioga County to provide Mental Health Therapy Services; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to enter into a contract with Spencer-Van Etten Central School District to provide Mental Health Therapy Services for the period January 1, 2027 through June 30, 2027.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH ASPIREHOPENY, INC. TO ADMINISTER PARENT SUPPORT SERVICES

WHEREAS: Tioga County Mental Hygiene uses the services of AspireHopeNY, Inc. for the purpose of administering Parent Support Services in Tioga County; and

WHEREAS: Tioga County Mental Hygiene receives state aid pass-through funding for these services to be rendered to Tioga County residents; and

WHEREAS: AspireHopeNY, Inc. has been performing these services in the past and Tioga County Mental Hygiene is seeking contract renewal: therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to enter into a renewal contract with AspireHopeNY, Inc. for $95,729 plus any additional state aid received, for the continuation of Parent Support Services in Tioga County for the period January 1, 2027 through December 31, 2027.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH REHABILITATION SUPPORT SERVICES, INC. TO ADMINISTER PSYCHOSOCIAL CLUB, HEALTH HOME NON-MEDICAID CARE MANAGEMENT, HEALTH HOME SERVICE DOLLARS & ADMINISTRATION, SUPPORTED HOUSING RENTAL ASSISTANCE & COMMUNITY SERVICES, WARM LINE AND DROP-IN CENTER

WHEREAS: Tioga County Mental Hygiene uses the services of Rehabilitation Support Services, Inc. (RSS) for the purpose of administering the following programs: PsychoSocial Club, Health Home Non-Medicaid Care Management, Health Home Service Dollars & Administration, Supported Housing Rental Assistance & Community Services, Warm Line and Drop-In Center; and

WHEREAS: Tioga County Mental Hygiene receives state aid pass-through funding for these services to be rendered to Tioga County residents; and

WHEREAS: RSS has been performing these services in the past and Tioga County Mental Hygiene is seeking a contract renewal: therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to enter into a renewal contract with RSS, for $298,758 plus any additional state aid received, for the continuation of PsychoSocial Club, Health Home Non-Medicaid Care Management, Health Home Service Dollars & Administration, Supported Housing Rental Assistance & Community Services, Warm Line and Drop-In Center in Tioga County for the period January 1, 2027 through December 31, 2027.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH TRINITY
TO ADMINISTER PREVENTION AND JAIL SERVICES

WHEREAS: Tioga County Mental Hygiene uses the services of Council on Alcohol and Substance Abuses of Livingston County, d.b.a. Trinity for the purpose of Alcohol and Substance Abuse Prevention in Tioga County and in the Tioga County Jail; and

WHEREAS: Tioga County Mental Hygiene receives state aid pass-through funding for these services to be rendered to Tioga County residents and Tioga County Jail inmates; and

WHEREAS: Trinity has been performing these services in the past and Tioga County Mental is seeking a contract renewal: therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon review and approval of the County Attorney, to enter into renewal contracts with Trinity, for $293,698 plus any additional state aid received, for the continuation of Alcohol and Substance Abuse Prevention in the community as well as the Tioga County Jail for the period January 1, 2027 through December 31, 2027.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH TOMPKINS-SENECA-TIOGA BOCES TO ADMINISTER PREVENTION SERVICES

WHEREAS: Tioga County Mental Hygiene uses the services of Tompkins-Seneca-Tioga BOCES for the purpose of Alcohol and Substance Abuse Prevention in Tioga County; and

WHEREAS: Tioga County Mental Hygiene receives state aid pass-through funding for these services to be rendered to Tioga County residents; and

WHEREAS: Tompkins-Seneca-Tioga BOCES has been performing these services in the past and Tioga County Mental Hygiene is seeking a contract renewal: therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to enter into renewal contracts with Tompkins-Seneca-Tioga BOCES, for $11,515 plus any additional state aid received, for the continuation of Alcohol and Substance Abuse Prevention for the period January 1, 2027 through December 31, 2027.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH CATHOLIC CHARITIES TO ADMINISTER ONGOING INTEGRATED SUPPORTED EMPLOYMENT SERVICES

WHEREAS: Tioga County Mental Hygiene uses the services of Catholic Charities of Rochester, d.b.a. Catholic Charities Tompkins/Tioga for the purpose of Ongoing Integrated Employment Services in Tioga County; and

WHEREAS: Tioga County Mental Hygiene receives state aid pass-through funding for these services to be rendered to Tioga County residents; and

WHEREAS: Catholic Charities has been performing these services in the past and Tioga County Mental Hygiene is seeking a contract renewal: therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to enter into a renewal contract with Catholic Charities, for $19,124 plus any additional state aid received for the continuation of Ongoing Integrated Employment Services for the period January 1, 2027 through December 31, 2027.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH FAIRVIEW RECOVERY SERVICES FOR CONTRACTING MENTAL HYGIENE CONTRACTUAL STAFFING

WHEREAS: Tioga County Mental Hygiene uses the services of Fairview Recovery Services for the purpose of contracted staffing for the Mental Hygiene Clinic; and

WHEREAS: Fairview Recovery Services has performed these services in the past for Tioga County Mental Hygiene; and

WHEREAS: Tioga County Mental Hygiene budgeted in 2027 for this contract; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to enter into a contract with Fairview Recovery Services, for $528,120, contracting for Mental Hygiene Contractual Staffing for the period January 1, 2027 through December 31, 2027.

REFERRED TO HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH CATHOLIC CHARITIES FOR BOYS OF COURAGE SOCIAL SERVICES

WHEREAS: The Commissioner of Social Services of Tioga County is charged with the responsibility of the administration of all child welfare services in the County of Tioga pursuant to section 395 et seq. of Social Services Law; and

WHEREAS: The Department of Social Services wishes to contract with the Catholic Charities for Boys of Courage OMH group home for the period January 1, 2027 through December 31, 2027, at the rates not to exceed $1,239.00 per month to retain housing and program services and, $230.00 per month for personal needs; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Catholic Charities for Boys of Courage contract for the contract term of January 1, 2027 through December 31, 2027.

REFERRED TO HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH
A NEW HOPE CENTER
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with A New Hope Center to provide mandated Domestic Violence Services to residents of Tioga County; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2027 through December 31, 2027 at an amount not to exceed $46,200.00; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute A New Hope Center contract for the provision of mandated non-residential domestic violence services not to exceed $46,200.00 for the contract term of January 1, 2027 through December 31, 2027.

REFERRED TO HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH CHILDREN'S HOME OF WYOMING CONFERENCE SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Children's Home of Wyoming Conference to provide In-Home Parenting Education services; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2027 through December 31, 2027, at an amount not to exceed $115,500; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Children's Home of Wyoming Conference contract for the provision of In-Home Parent Education Services not to exceed $115,500 for the contract term of January 1, 2027 through December 31, 2027.

| | |
|---|---|
| REFERRED TO | HEALTH & HUMAN SERVICES COMMITTEE |
| RESOLUTION NO. -26 | AUTHORIZE CONTRACT WITH STEUBEN COUNTY SOCIAL SERVICES |

WHEREAS: Tioga County contracts with Steuben County for a detention bed due to a shortage of available Non-Secure Detention Services to meet the demand throughout New York State; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2027 through December 31, 2027 at an amount not to exceed $268,275; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Steuben County contract for one detention bed not to exceed $268,275 for the contract term of January 1, 2027 through December 31, 2027.

REFERRED TO HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH
FAMILY AND CHILDREN'S SOCIETY
OF BROOME COUNTY, INC.
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Family and Children's Society of Broome County, Inc. to provide clinical services to victims and perpetrators of sexual abuse and their families; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2027 through December 31, 2027, at an amount not to exceed $45,200; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Family and Children's Society of Broome County, Inc. contract for the Journey Project Services not to exceed $45,200 for the contract term of January 1, 2027 through December 31, 2027.

REFERRED TO HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH GLOVE HOUSE SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Glove House to provide Preventive Services to eligible families in the Waverly School District; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2027 through December 31, 2027 at an amount not to exceed $83,500; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Glove House contract for the school-based worker services not to exceed $83,500 for the contract term of January 1, 2027 through December 31, 2027.

REFERRED TO HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH INDUSTRIAL MEDICINE ASSOCIATES SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Industrial Medicine Associates to provide substance abuse assessments and monitoring program for Social Service recipients or applicants; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2027 through December 31, 2027 at the rates not to exceed $353.00 per assessment and monitoring, $54.00 no show fee and $56.00 per urine drug screen; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Industrial Medicine Associates contract to provide substance abuse assessments and monitoring services (SAAM) at the agreed upon rates for the contract term of January 1, 2027 through December 31, 2027.

REFERRED TO HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH LIBERTY RESOURCES SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Liberty Resources to respond to families and infants affected by substance use disorders; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2027 through December 31, 2027 in an amount not to exceed $83,500; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Liberty Resources CARA contract for the provision of the Linking Interventions for Families Transition program not to exceed $83,500 for the contract term of January 1, 2027 through December 31, 2027.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT WITH DNA DIAGNOSTICS SOCIAL SERVICES

WHEREAS: Tioga County contracts with DNA Diagnostics Center to provide paternity testing services; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2027 through December 31, 2027 at an amount not to exceed $10,000; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the DNA Diagnostics contract for testing services not to exceed $10,000 for the contract term of January 1, 2027 through December 31, 2027.

REFERRED TO: FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT FOR
PROFESSIONAL SERVICE
ACCOUNTING SERVICES
TREASURER'S OFFICE

WHEREAS: Legislative approval is required to contract professional services; and

WHEREAS: The County of Tioga requires assistance in the preparation of the County-Wide Cost Allocation Plan; and

WHEREAS: The County's current contract with Venesky & Company, a specialized accounting firm, expires on December 31, 2026 and

WHEREAS: Venesky & Company has assisted the County in the maximum reimbursement for the indirect costs of providing County services and is in the best best interest of the County; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer to execute a contract with Venesky & Company to provide accounting services for the preparation of the Consolidated County-Wide Cost Allocation Plan, Departmental Indirect Cost Proposals, and Space Occupancy Cost Analysis Report at a total cost of $75,000, for a five-year term commencing January 1, 2027 through December 31, 2031.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. -26 AUTHORIZE APPOINTMENT OF CIVIL SERVICE ASSISTANT (PERSONNEL DEPARTMENT)

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: Due to promotion, the position of Civil Service Assistant became vacant on May 8, 2023, within the Personnel Department; and

WHEREAS: The Personnel Officer has conducted a recruitment search and has identified a desirable candidate; therefore be it

RESOLVED: That Jocelyn D'Elia is provisionally appointed to the title of Civil Service Assistant, pending successful completion of civil service examination requirements, at an annual Management/Confidential salary of $37,898.00, effective November 14, 2026; and be it further

RESOLVED: That in accordance with Tioga County Employee Handbook Management/Confidential Benefits Policy, Ms. D'Elia shall be eligible for any authorized 2027 Management/Confidential salary increase effective May 14, 2027, following a successful six-month evaluation.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26 APPROVE SALARY ABOVE HIRING BASE
DEPUTY SHERIFF POSITION
SHERIFF'S OFFICE

WHEREAS: Resolution No. 211-99 requires Legislative approval for any appointments made above an established base salary amount; and

WHEREAS: There is a vacant Deputy Sheriff position; and

WHEREAS: In order to maintain adequate staffing levels for the Road Patrol Division, the Sheriff has an immediate need to backfill said position; and

WHEREAS: The Sheriff has received approval from the Tioga County Law Enforcement Association to hire a new Deputy Sheriff, who has more than seven years of police experience, at an annual salary rate reflecting Step Four per the current union contract, or $82,108; and

WHEREAS: Sheena L. Schafer, a potential transfer candidate with more than seven years of Police Officer experience, has applied and is eligible and willing to accept a transfer from the Steuben County Sheriff's Office to a Deputy Sheriff vacancy in Tioga County, effective November 14, 2026; therefore be it

RESOLVED: That the Sheriff is hereby authorized to backfill the vacant, full-time Deputy Sheriff position with Sheena L. Schafer at an annual salary of $82,108 effective November 14, 2026.

REFERRED TO: FINANCE, LEGAL & SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26 SALARY FOR PART-TIME
ASSIGNED COUNSEL PARALEGAL
ASSIGNED COUNSEL OFFICE

WHEREAS: The part-time Paralegal (Assigned Counsel Program) currently receives an annual salary of $35,000; and

WHEREAS: Pursuant to Section 212 of the New York State Retirement and Social Security Law, $35,000 is the current annual earnings limitation applicable to certain service retirees under age 65 who return to public employment while continuing to receive their retirement allowance; and

WHEREAS: By Resolution No. 418-25, the part-time Paralegal (Assigned Counsel Program) elected not to receive the Management/Confidential salary increase effective January 1, 2026 in order to remain within the applicable earnings limitation; and

WHEREAS: Stephanie Carrigg has elected not to receive the Management/Confidential salary increase effective January 1, 2027, in order to remain within the applicable earnings limitation; therefore be it

RESOLVED: That the annual salary of Stephanie Carrigg, part-time Paralegal (Assigned Counsel Program) shall remain at $35,000 effective January 1, 2027, and she shall not receive the Management/Confidential salary increase otherwise applicable on that date; and be it further

RESOLVED: That any future adjustment to Stephanie's current salary shall be subject to authorization by the Tioga County Legislature and applicable provisions of the New York State law.

REFERRED TO: ED&P COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26 AUTHORIZE DEPUTY DIRECTOR
OF ECONOMIC DEVELOPMENT
AND PLANNING TITLE SALARY INCREASE

WHEREAS: Legislative approval is required for a title salary increase within Tioga County; and

WHEREAS: The Director of Economic Development and Planning requested a review of the Deputy Director of Economic Development and Planning title on June 15, 2026, and the Personnel Department received a position description questionnaire for Megan Schnabl, Deputy Director of Economic Development and Planning, which is a senior-level administrative position under the Economic Development and Planning Office; and

WHEREAS: The Personnel Officer conducted the review amongst similar Management/Confidential titles and determined that due to the leadership responsibilities, coordination with multiple public authorities, the breadth of duties across economic development and planning combined with internal departmental equity considerations and updated external information that an increase to the salary range for the Deputy Director of Economic Development and Planning is warranted; therefore be it

RESOLVED: That the appropriate Management/Confidential salary range for Deputy Director of Economic Development and Planning shall be $72,826 - $82,826; and be it further

RESOLVED: That the 2026 annual salary of the current incumbent in the Deputy Director of Economic Development and Planning title, Megan Schnabl shall be increased by $9,727, effective retroactive to June 15, 2026.

REFERRED TO: HEALTH AND HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26 AUTHORIZE APPOINTMENT OF
AOT COORDINATOR
MENTAL HYGIENE

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The position of Assisted Outpatient Treatment Coordinator (AOT) was created via Resolution No. 432-26; and

WHEREAS: The Director of Community Services has identified a desirable candidate; and

WHEREAS: The salary range for said position has been identified as M/C $64,729 - $74,729; therefore be it

RESOLVED: That Amber Johnson is provisionally appointed to the title of AOT Coordinator, pending successful completion of civil service examination and background check requirements, at an annual Management/Confidential salary of $64,729 effective November 28, 2026; and be it further

RESOLVED: That in accordance with Tioga County Employee Handbook Management/Confidential Benefits Policy, Ms. Johnson shall be eligible for any authorized 2027 Management/Confidential salary increase effective May 28, 2027, following a successful six-month evaluation.

REFERRED TO: FINANCE, LEGAL & SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26 AUTHORIZE DONATION OF TIME
TREASURER'S OFFICE

WHEREAS: An employee in the Treasurer's Office will be out on medical leave and requires surgery and may exhaust all their benefit time in this year and next; and

WHEREAS: The Treasurer is invested in employee retention and is in support of this employee being approved to receive donated time while out on medical leave; and

WHEREAS: Fellow employees are interested in donating their vacation time; therefore be it

RESOLVED: That the employee receiving donated time shall be required to liquidate all their accrued Sick and Vacation time but then shall have access to the days of donated Vacation time.

REFERRED TO: PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 RESOLUTION TO DECLARE WORKDAY STATUS FOR ELECTED AND APPOINTED OFFICIALS

WHEREAS: Resolution Nos. 206-09, 127-16, 230-17, 30-18, 59-18, 308-19, 160-19, 229-22, 410-24, 465-24, 37-25, 196-25, 294-25, 344-25, 144-26, 198-26, 377-26 and 477-26 established a standard workday for elected and appointed officials for New York State and Local Employees' Retirement System reporting purposes; therefore be it

RESOLVED: That the County of Tioga, Location Code 10049, hereby establishes the following as the standard workday for the title below, for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System as follows:

Appointed Officials

**Five-day work week, seven-hour day:**
Fiscal Services Administrator

REFERRED TO: FINANCE, LEGAL AND SAFETY COMMITTEE
PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 AMEND EMPLOYEE HANDBOOK:
SECTION IV. PERSONNEL RULES;
SUBSECTION J. MANAGEMENT/CONFIDENTIAL
BENEFITS SECTION II. LEAVE ACCRUALS,
B. VACATION SELLBACK

WHEREAS: The Management/Confidential Salary Committee met in July to discuss recommendations for 2027 pertaining to the Management/ Confidential staff; and

WHEREAS: The Committee recommends that the Vacation Sellback Policy be amended to establish an additional longevity tier for employees with 21 or more years of continuous service, permitting eligible employees to sell back up to 15 vacation days annually; therefore be it

RESOLVED: That Section IV. Personnel Rules, Subsection j. Management/ Confidential Benefits (S28), Section II. Leave Accruals. B. Vacation Sellback is hereby amended effective January 1, 2027, by amending the following:

**II. Leave Accruals**

B. Vacation Sellback

- Full-time employees who have been employed full-time by Tioga County for at least six (6) consecutive years and have a vacation balance exceeding 20 days may sell back vacation days, provided they retain a minimum balance of 10 days post-sellback, as per the following chart:

| **Years of Service** | **Number of Days Eligible for Sellback** |
|---|---|
| 6-13 | Up to 5 |
| 14-20 | Up to 10 |
| 21 & Over | Up to 15 |

- Written notice of intent to sell back days must be submitted to the employees Department Head and Department Heads must submit them to the Legislative Chair, by the first day of the first month of each calendar quarter. Employees may sell back vacation time only once per year. Payment will be made in the second paycheck of February, May,

August, or November. Employees cannot sell back vacation in a quarter if their anniversary date falls within the same pay period as the payout. If an employee's vacation balance drops below 10 days or below the amount required for the sellback after notice submission, but before payment, the notice is void.

And be it further

RESOLVED: That the remainder of Section IV. Personnel Rules; Subsection j., Management/Confidential Benefits Policy remains unchanged.