

## **HEAVY EQUIPMENT OPERATOR SITE LEADER**

**JOB CODE:** 7406  
**DEPARTMENT:** Tioga County Department of Public Works  
**CLASSIFICATION:** Non Competitive  
**SALARY CODE:** Public Works, Grade 1  
**ADOPTED:** 9/95; Revised 5/96, 4/13, 06/18, 01/20, Reso. 159-22, 5/22 Tioga Co. Personnel & Civil Service

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for leading and participating in the operation of a variety of heavy equipment used in road maintenance, construction projects or other public work activities. The work is performed under the direct supervision of the Working Supervisor (County Highway). General supervision is received from the Commissioner and Deputy Commissioner of Public Works. Leeway is allowed for the use of independent judgment in carrying out the details of the work. Supervision may be exercised over the work of Laborers, Heavy and Motor Equipment Operators. Does related work as required.

### **TYPICAL WORK ACTIVITIES:** (Illustrative only)

- Leads and participates in the operation of all equipment used in the construction and maintenance of highways, bridges and other public works projects;
- Leads and participates in the use of snow removal equipment including plows, heavy trucks, graders and 4 wheel drive snow plows;
- Leads and participates in a variety of manual tasks such as cleaning culverts, shoveling snow, painting, sweeping and any other assigned task;
- Oversees construction and maintenance work crews to ensure conformance with standards;
- Trains and directs employees performing the duties of maintenance, construction and repair work for the Public Works Department;
- Oversees the use of materials, supplies and equipment used in the maintenance, construction and repair of county highways, bridges and County roads;
- Oversees work crew safety by instructing individuals in proper safety procedures and monitoring work in progress;
- Assists in motivating and evaluating personnel;
- Inspects and assists in the control and use of supplies and equipment used in assigned projects and ensures their working properly;
- Provides operations guidance for construction of bridges, drainpipe installations, culvert installation and road construction;
- Provides recommendations for heavy equipment purchases and requisitions all supplies and materials needed for upcoming projects;
- Communicates County policies to residents, answers questions about highway operations and responds to complaints;
- Loads and unloads vehicles;
- As needed, will be required to operate all levels of departmental equipment and machinery.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of the operation and maintenance of a variety of heavy or specialized equipment; good knowledge of road construction and maintenance; good knowledge of area geography; good knowledge of safety procedures for equipment use; ability to understand and carry out complex oral and written instructions; ability to lead the work of others on assigned projects; ability to read and understand equipment operational and servicing information; mechanical aptitude; willingness to respond to emergencies and work under adverse weather conditions; ability to guide and motivate employees; good interpersonal skills; physical condition commensurate with the demands of the position.

## 2. Heavy Equipment Operator Site Leader

Tools & Equipment Used: Operates track type excavators, tractors, bulldozers, graders, pavers, backhoes, road wideners, sweepers, stone spreader, loaders, tractor trailer trucks, a variety of hand tools such as shovels, picks, axes, chain saws and rakes.

### **MINIMUM QUALIFICATIONS:**

**Open-Competitive:** Graduation from high school or possession of a high school equivalency **AND** two (2) years of full-time work experience (or its part-time equivalence) in the operation of heavy equipment used in road construction and maintenance.

**Promotional:** One (1) year of continuous permanent status in the classified service with the Tioga County Department of Public Works.

**Special Requirement:** Possession of appropriate level New York State commercial driver's license at the time of appointment and continuously during employment to perform duties occurring during the normal course of work.