TIOGA COUNTY BOARD OF HEALTH

PLEASE RSVP TO 607-687-8630

IF YOU WILL NOT BE ABLE TO ATTEND THIS MEETING

TO: Members of the Board of Health

FROM: A. Reigelman

DATE: November 12, 2026

RE: Board of Health Meeting - Thursday, November 19, 2026, 7:30 a.m., **Conference Room B,** 2nd Floor of Health and Human Services Building at 1062 St. Rt. 38, Owego, NY 13827.

AGENDA

1. Approval of Minutes- October 2026

2. Program Updates:
   - Sue Medina, Deputy Director of Public Health (also providing updates for Director of Patient Services)
   - Denis McCann, Director of Administrative Services
   - Dan Scherrer, Director of Environmental Health
   - Nicole Whitmore, Director of Dental Health

3. Old Business:

4. New Business
   - TCPH Audit Summary, Quarter 3 of 2026 (S. Medina)
   - BOH Member Vacancy-Candidate Nomination (BOH Vacancy Subcommittee)
   - Board of Health Officer Nominations (2027-2028)
   - Enforcements
   - Board of Health Strategic Plan Goals and Objectives

5. Director's Report
   - Agency Updates- October & November

6. Additional Items
   - None

7. Next Meeting Information
   - Next Meeting: January 21, 2027
   - Reminder- No December Meeting

TIOGA COUNTY BOARD OF HEALTH

MEETING MINUTES
October 15, 2026

BOARD MEMBERS' PRESENT:
T. Nytch, DVM, President
W. Simmons, Vice President
W. Standinger III, Legislator
T. Leary, FNP
J. Raftis, DO, FACEP

ABSENT:
T. Hills, DVM

OTHER(S) PRESENT:
D. McCann, Director of Administrative Services
A. Reigelman, Secretary
P. DeWind, Esq., Tioga County Attorney
K. Russell, Public Health Educator

CALL TO ORDER: at 7:31 a.m. by Dr. Nytch.

APPROVAL OF MINUTES: One minor correction noted by Ms. Reigelman regarding a missing prefix for an individual referenced within minutes, this has been added into the final minutes for signature Motion to approve September 2026 meeting minutes made by Mr. Simmons, seconded by Dr. Raftis. All were in favor of approving the minutes, none opposed, motion approved.

PRESENTATION: Community Health Improvement Plan Overview by Kirstin Russell
Ms. Russell introduced the five-year Community Health Improvement Plan (CHIP) for Tioga County as a strategic roadmap derived from the Community Health Assessment and local stakeholder partnerships. The framework is guided by New York State Department of Health and centers on the social determinants of health. Each strategy chosen includes measurable indicators to track progress overtime and support accountability.
Domains and key priorities include:

- Economic Stability
  - Household stability and affordability
- Social and Community Context
  - Mental Health (anxiety, stress, suicide)
  - Substance Misuse & Overdose Prevention
  - Alcohol Use
  - Tobacco & E-Cigarette Use
- Healthcare Access, Quality & Chronic Disease Management
  - Hypertension
  - Lactation Support

Data Platforms, Grants, Surveillance Efforts-

- The internal platform Metopio is being utilized as a data collection portal, with the capability to track and report data associated with the Community Health Improvement Plan (CHIP). The department will also be launching the new Health Atlas, which will be available as a public link on the Tioga County Public Health website. This tool will allow community members to view goals and data aligned with the CHIP.
- There was discussion regarding focused suicide rate data and prevention efforts in Tioga County. Ms. Russell highlighted ongoing surveillance challenges, noting that the absence of local hospitals limits access to state hospital-based data when residents receive care outside the county. These concerns have been communicated to the state.

- Mr. McCann shared that the department is now in the third month of a new grant: *Building Capacity for Rural Suicide Prevention*. The project remains in its initiation phase through December and will be followed by two years of implementation aimed at strengthening suicide prevention efforts within the county.

Ms. Russell departed the meeting at 8:02 a.m.

Brief discussion of additional support systems within the county to assist in Suicide Prevention- Suicide Prevention Coalition and Child Fatality Review Team. Additional conversation about email that was sent to Board members regarding pediatric obesity rates. Members discussed influencing factors that contribute to these rates, including dietary patterns, limited access to affordable healthy foods, and reduced visibility of local nutrition resources. Mr. McCann noted that Tioga County Public Health does ongoing outreach via media campaigns and food access partnerships.

OLD BUSINESS:

- Dr. Nytch inquired about the status of the part-time positions that were previously mentioned. Mr. McCann stated that the two positions for part-time therapists have been included within 2027 budget, which is subject to approval in December.
- Additionally, an inquiry was made regarding the septic tank lawsuit and whether any new information has been received. County Attorney DeWind provided a brief update.

DIRECTOR'S REPORT: Mr. McCann shared Ms. Vroman's Director's Report on her behalf.

Public Health Information:

- Federal funding: remains stable, no new updates.
- New York State Funding: No new updates.
- Rural Health Transformation grant update: Advisory committee expected at the end of October. Hope to have an update for next meeting.
- Legislation: Some regulations propose to come down for stricter water testing requirements which could impact small business owners- Mr. Scherrer will discuss at next month's meeting. Also have the possibility of Public Health Emergency Readiness Modernization legislation.
- Tickborne Data: Reported 395 cases YTD with 29 hospitalizations (including 62 anaplasmosis and 11 babesiosis cases).
- Respiratory Illnesses: 79 cases YTD discussed (58 confirmed influenza A, with 58% among individuals aged 60+). Outreach is currently being coordinated with community partners for flu vaccine clinics.
- Measles: NYS reported 126 cases (including Seneca: 22, Otsego: 21, Steuben: 18, Local: 1). Now have capability to test in our own clinic and in the field. NP swab and urine testing are routed through Cayuga Medical for rapid results.

Staffing:

- Requested two therapy positions (PT/OT) for the 2027 budget by repurposing funds. Part-time public health positions are being finalized for the December legislative budget vote.

Accomplished Activities:

- Hosted a virtual school nurse meeting at start of school year to review vaccine requirements, updated guidelines and effective conversational strategies for addressing vaccine hesitancy with parents and guardians.
- Nursing staff have been actively reviewing vaccine records for students at risk of school exclusion.
- Lactation education consultation program is doing very well, having served 20 individuals YTD.

In-Progress Tasks:

- Continued planning for a new department strategic plan; currently developing goals/objectives. Will share more at next meeting.
- Current Quality Improvement projects include Food Safety Course and Satisfaction Surveys, with Preschool Transportation successfully completed.
- Public Health Director is now serving on the newly formed Housing Coalition, which is in-line with the CHIP.

Next meeting will be November 19, 2026 at 7:30 a.m.

NEW BUSINESS:

- Board of Health Member Vacancy Update- Candidates received so far have been shared with subcommittee members. Mr. McCann noted that two additional candidates have been received since those shared yesterday. Will be closing the posting October 30th. Interviews will be scheduled in November.
- Discussion of tickborne panel testing protocols and treatment.
- Enforcements: Resolved violation penalties received from Doug's Fish Fry (repeat event) which was discussed last month, and Sopranos.

Adjournment of meeting called 8:50 a.m.

Minutes respectfully submitted by Abigail Reigelman

Thomas Nytch, DVM, President

Abigail Reigelman; Secretary

Minutes approved November 19, 2026

DRAFT

Public Health
Prevent. Promote. Protect.
Tioga County

November 2026 Enforcements

Business	Type of Violation	Fine Paid/Date	Repeat Violation(s) within 12 Month Period
Kiteville Inc. 1100 St. Rt. 17C Owego, NY	Temporary Residence	$525.00 10/13/2026	No
The Golf Club at Owego 2771 Waits Rd. Owego, NY	Food	$400.00 10/23/2026	No
1854 Bistro 367 Broad St. Waverly, NY	Food	$250.00 10/26/2026	No
Harry's Expressway 1423 St. Rt. 96 Owego, NY	ATUPA	$350.00 10/29/2026	No
Reese's Hideaway 579 Broad St. Waverly, NY	Food	$200.00 11/2/2026	No

Tioga County Public Health
Health & Human Services Building | 1062 State Route 38, Owego, NY 13827
Phone: 607-687-8600 | Fax: 607-223-7030 | ph.tiogacountyny.gov
Heather Vroman, MPH, MSEd., Public Health Director

AGENCY REPORT

September 24- October 21, 2026

Highlights

- Danielle Gregrow was nominated as Public Health Team Member of the Third Quarter.
- Tioga Smiles program achieved a record number of 111 students served in four weeks at Waverly Middle/High, identifying 190 cavities, completing 71 fillings, and performing 7 extractions.
- Hosted a successful Child Passenger Safety Event in Owego on 9/24 with 24 car seats checked and/or replaced; partners included Tioga Opportunities and PACT.
- New online Early Intervention referral form and Child Find promotional rack cards created.

Health Education

- Collaborated with CASA-Trinity and OA Middle School to plan substance use prevention activities for the current school year; staff also tabled at Candor and Spencer-Van Etten High Schools, engaging more than 100 students with cannabis education.
- Through the ASAP Coalition, provided Red Ribbon Week materials (bookmarks and stickers) to four elementary schools and delivered ASAP-branded pens to the Tioga County DMV to expand youth and community messaging on substance use and safe driving.
- Distributed 180 Deterra Drug Deactivation bags to six primary care offices, paired with provider letters encouraging safe medication disposal, endorsed by our medical consultant.
- Conducted two media interviews with WENY and Cayuga Radio Group on youth vaping, strengthening public awareness about emerging trends in youth substance use.
- Public Health Educator presented train track safety at Family Resource Connections story times, and promoted dental hygiene at multiple early childhood programs.
- Delivered traffic safety presentations to 3rd–5th graders at Candor Elementary.

Environmental Health

- Revamped Public Health's Rabies Prevention and Control Policy and updated the Animal Bite Investigation Form to improve service delivery during investigations.

Patient Services (EI, Dental, Clinic)

- Completed two flu outreach clinics at Rural Ministry and one at Catholic Charities; provided vaccine education under the "Boo to the Flu" campaign.
- Communicable Disease team continues offering provider support and guidance related to measles testing.

- Part-Time Speech Therapist and additional contracted therapists helped to reduce the Early Intervention waitlist.
- Dental puppets and classroom books were purchased and delivered to schools through the School-Based Dental Program grant to support oral health instruction.

Administration

- Strategic Plan Implementation Team finalized three priority areas for the 2027–2029 Strategic Plan (Collaboration & Partnerships, Communication & Continuous Workforce Development); workgroups met to draft goals and objectives for each area.
- Through the quality improvement project for Client/Patient Feedback, the team revised and updated the public satisfaction survey to improve data clarity and usability.
- Completed annual review of Tioga County Public Health's Exposure Control Plan and School Based Health Clinic Dental Policy Manual.
- Director of Administrative Services attended the initial meeting of the County-wide Fiscal and Administrative Policy Review Committee.
- Public Health Director continues to participate in weekly Rural Health Transformation planning committee meetings with Care Compass Network.

Workforce Development

- Health Educators attended the New York State Rural Suicide Prevention Conference in Ithaca.
- Emergency Services Office hosted October's All Staff Meeting, providing a program overview presentation and guided resource tour.
- Public Health Educator presented the Community Health Improvement Plan to the Board of Health.
- Senior Public Health Educator attended the 2026 Public Health Leaders Summit in Clayton, NY, and began participation in the NYSACHO Mentorship Program with Essex County PHD.
- Public Health Educator and Deputy Director attended a NYSDOH data training in Ithaca, focusing on available state dashboards.
- Environmental Health staff attended a NYSDOH Central NY meeting at Green Lakes State Park.
- Weights and Measures staff received training on the gas prover used to test truck distribution accuracy.

Ongoing Support/Partnerships

TCPH team members actively serve in leadership roles or participate in the following:

- Advocacy, Support & Prevention (ASAP) Coalition
- Child Fatality Review Team
- Family Enrichment Network (Head Start)
- Lourdes PACT Advisory Board
- Mothers and Babies Perinatal Network
- New York State Association of County Health Officials (NYSACHO)
- New York State Association for Rural Health (NYSARH)
- New York State Association of Counties (NYSAC)
- Racker Center
- Rural Health Network
- S2AY Pivotal Public Health Partnership Early Childhood Committee
- Team Tioga
- Tioga County Board of Health
- Tioga County Commissioner's Advisory Council
- Tioga County Community Organizations Active in Disaster (COAD)
- Tioga County Council of Governments
- Tioga County Housing Coalition
- Tioga County Local Emergency Planning Committee (LEPC)
- Tioga County Mental Health Sub-Committee
- Tioga Opportunities, Inc.
- Tioga County Suicide Prevention Coalition
- Tioga County Threat Assessment Management Team
- Tioga County Water Quality Committee
- Tioga County Youth Bureau

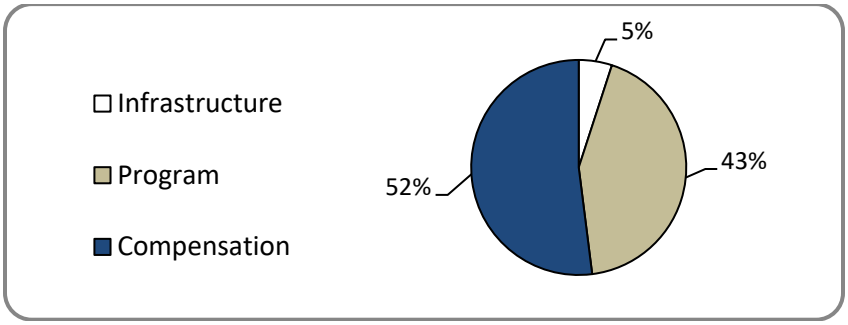
Attachments:

1. Financial Snapshot, YTD thru September 2026.
2. Photographs: Danielle Gregrow, Public Health Team Member of the Third Quarter; Weights & Measures Onsite Training; Dental Education Outreach; Classroom Dental Puppet and Books Purchased through Grant, October 2026.
3. Flyer: "What the Health!?," October 2026.
4. Bulletin Board: "Only Brush the Teeth You Want to Keep!," "Your Lungs Deserve Fresh Fall Air," HHS Building, Owego, NY, October 2026.
5. Bulletin Boards: "Be Kind to Yourself!", "Trick or Treat Safety," 56 Main St., Owego, NY, October 2026.
6. Data Spreadsheet September 24-October 21, 2026.

Financial Snapshot
Year-to-date through September 2026*[1,2,3]

	Budget 2026	Actual YTD 2026	Percentage of 2026 Budget
REVENUES			
Fees	912,673	391,590	43 %
State/Federal	3,669,567	2,136,438	58 %
Local	3,868,709	1,541,450	40 %
TOTAL	8,450,949	4,069,478	48 %
EXPENSES			
Compensation	3,476,616	2,102,131	60 %
Program Expense	4,511,845	1,752,765	39 %
Core Infrastructure	462,488	241,582	46 %
TOTAL	8,450,949	4,069,478	48 %

Allocation of Expenses
Year-to-date through September 2026



*Notes:

1. These figures represent the most recent 'closed out' month by the Treasurer, which is September 2026.
2. Most of January & February revenue are adjusted back to prior year as payments during this time are for services performed in the prior year. State Aid reimbursement is reported a couple months after each quarter ends.
3. Additional funds not including in the reported numbers above are JUUL Settlement Funds & ASAP Coalition grants. These are excluded as they are outside of our County approved budgets and would skew the figures to not being accurate reflections of financial status.



D. Gregrow, Public Health Sanitarian, Team Member of the Third Quarter, October 2026



T. Reigelman, Dir. of Weights & Measures, W&M Training on prover, October 2026





Dental Fun Education, Various Locations October 2026



Dental Puppet and Classroom Books purchased through SBHC Grant, October 2026



Flyer: "What the Health!?," October 2026.





Bulletin Boards: HHS Building, Owego, NY October 2026





Bulletin Boards: 56 Main St., Owego, NY October 2026

DATA SPREADSHEET

September 24- October 21, 2026

PUBLIC HEALTH ACTIVITIES	Y-E 2024	Y-E 2025	Sep-26	Oct-26	Y-T-D
Community Health					
Communicable Disease	**3082**	**2643**	107	49	1823
- General Infectious Diseases (Camplyobacterious, Salmonellosis, etc.)	**330**	**363**	7	7	283
- Zoonotic Diseases (Anaplasmosis, Lyme, etc.)	**352**	**474**	30	12	379
- Vaccine-Preventable Diseases (COVID-19, Influenza, etc.)	**2281**	**1710**	67	27	1014
Child Passenger Safety Seats Inspected	**49**	**39**	17	23	63
- Child Seats PASS Inspection	**9**	**10**	5	2	7
- Child Seats FAILED Inspection	**40**	**29**	12	21	53
- Child Seats Distributed	**62**	**47**	12	21	58
CredibleMind Users	**N/A**	**2857**	177	588	2245
Immunizations: Total children and adults	**87**	**54**	55	69	184
Newly Identified Children with Elevated Blood Lead Levels	**10**	**13**	0	0	11
Environmental Health Assessments due to Child with EBLL	**8**	**9**	1	0	9
Current Children with EBLL Caseload	**N/A**	**N/A**	21	21	N/A
- Welcome Baby Packets Mailed	**298**	**433**	34	29	380
Lactation Consultant Requests	**N/A**	**N/A**	4	5	25
Lactation Consultant Current Caseload	**N/A**	**N/A**	5	6	N/A
Individuals Naloxone Trained (Opioid Overdose Prevention Program)	**96**	**72**	0	0	48
Dental					
New Clients	**325**	**383**	31	37	338
Dental Screenings	**1227**	**1359**	123	142	1178
- Clients with Low Decay Risk	**461**	**287**	22	40	225
-Clients with Moderate Decay Risk	**274**	**445**	43	26	412
- Clients with High Decay Risk	**493**	**619**	58	78	541
Extractions	**170**	**205**	24	14	179
Children Services					
Referrals for Services (ChildFind & EI)	**N/A**	**N/A**	7	16	145
Referrals forwarded to Early Intervention (Prev. Early Intervention Referrals)	**195**	**138**	6	11	109
- Early Intervention CURRENT Caseload *Monthly total	**N/A**	**N/A**	36	38	N/A
- EI children waiting for service(s)	**N/A**	**N/A**	7	6	N/A
- Active EI Providers	**N/A**	**N/A**	10	10	N/A

	Y-E 2024	Y-E 2025	Sep-26	Oct-26	Y-T-D
Preschool					
- Children in a tuition-based program	**N/A**	**N/A**	30	28	N/A
- Children receiving transportation services under the Serafini contract	**N/A**	**N/A**	20	20	N/A
- Children receiving transportation from their parents	**N/A**	**N/A**	10	8	N/A
Child Find					
- Current Children being served	**N/A**	**N/A**	22	22	N/A
Environmental Health					
Animal bite investigations	**238**	**237**	27	13	267
- Individuals requiring Rabies Series (N)	**51**	**39**	3	0	45
Rabies Clinics	**9**	**8**	2	0	8
- Number of Animals Vaccinated	**1377**	**1140**	285	0	1105
Food Establishment Inspections	**228**	**240**	29	36	205
Food Course Certificates Issued	**N/A**	**N/A**	25	23	219
Temporary Food Inspections	**62**	**64**	1	6	85
Clean Indoor Air Act Complaints (Smoking)	**1**	**5**	0	0	1
Mobile Home Park Inspections (MHPS, Campgrounds, RVs)	**35**	**35**	3	3	39
Swimming Pool Inspections	**11**	**20**	0	0	14
Tanning Inspections	**2**	**2**	0	0	1
Children's Camp Inspections	**13**	**14**	0	0	14
Agriculture Fairground Inspections	**3**	**2**	0	0	2
ATUPA Checks (Underage Tobacco Sales)	**116**	**157**	16	0	66
Enforcement Actions	**45**	**64**	4	7	50
Weights & Measures					
Inspection Sites	**201**	**141**	14	13	102
-Devices Inspected	**448**	**257**	122	119	617
-Devices PASS Inspection	**N/A**	**N/A**	110	118	586
-Devices FAIL Inspection	**N/A**	**N/A**	12	1	30
Fiscal-Electronic Payments & Applications					
Total Number of Electronic Payments (All Programs)	**N/A**	**133**	26	18	185
Total Dollar Amount of Electronic Payments Received (All Programs)	**N/A**	**$25,876**	$7,099	$4,695	$36,663
Number of Electronic Applications Received	**N/A**	**47**	18	14	135