

PUBLIC SAFETY MEETING

October 7, 2025

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, October 7, 2025, which started at 2:30 PM and ended at 3:33 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger III	Legislator {Committee Member}
Jake Brown	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator <i>Arrived at 2:38PM</i>
Brian Cain	Director, Probation
William Ellis	Deputy Director Office of Emergency Services
Rich Hallett	Undersheriff, Sheriff's Office

GUESTS: Peter DeWind, County Attorney
Cathy Haskell, Legislative Clerk
Jackson Bailey – County Administrator
John Olson – Coroner
Keith Lewis - Coroner

ABSENT: Barb Roberts Legislator {Committee Member}
Gary Howard, Sheriff, Sheriff's Office
Corinne Cornelius, Director, Office of Emergency Services
Bob Williams, Asst. Coordinator, Office of Emergency Services and Coroner

APPROVAL OF MINUTES:

The *September 2, 2025* minutes was accepted with no corrections or changes

Motion by: Jake Brown to accept the September 2, 2025 Minutes.

Second: William Standinger III

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – William Ellis on behalf of Corinne Cornelius:

FINANCIAL:

- September YTD Report – Budget well within

- Received information that the SHSP grants are likely being discontinued moving forward, after a 91% federal cut. This will not impact the radio project but could have a large impact on other projects moving forward.

OLD BUSINESS:

- Radio Project – Still working to get utilities connected to the new tower sites. Consultant Yoder has continued to coordinate with NYSEG. Nichols site is still waiting utility connection, and then the tower can be erected. Spencer site: the tower foundation was completed. Currently finishing the shelter pad and ground system. Shelter and generator scheduled to be set on the week of 10/14 and tower is anticipated to be stacked by the end of the month. Anticipating starting work at the South Apalachin Road site very soon, starting with the roadway modifications. Consultant Yoder worked to have the existing fiber at Ballou buried to keep it from impacting the work at that site. Anticipating work will begin at that site in November to get the shelter installed. Microwave equipment and antennas that could be installed have been moved out to the existing, powered sites. Getting closer to channel layouts and the radio subscriber unit.
- CAD Project – nothing new to report.
- EMS – EMS Coordinator position has been updated and posted.
- Emergency Management – Updating our CEPA with NYS DHSES on October 29th starting at 9AM at the Public Safety Building. Corrine and Will completed the three-day, Tier 2 Emergency Management Certification and Training course. State mandates courses, conferences, tabletops and events. Both Corrine and Will are working to attend as much as possible.
- Threat Assessment team: The team has continued to meet regularly and hear potential cases or have training to further the understanding and skills of the team. Launched the reporting app (QR Code) and it is now live in the app store for download.
- FIRE – Local responders continue to be very busy with calls across the county.

RESOLUTIONS:

None

PROBATION – Brian Cain:**FINANCIAL:**

- Budget on track for 2025
- \$580 of DWI Supervision fee collected in September. \$6,865 collected in 2025
- \$251.90 in restitution and surcharge collected in September. \$10,066.34 collected in 2025

NEW BUSINESS:

- Staffing – One open Probation Officer I position as well as an open Accounting Associate III. We believe we have an appropriate plan to try to meet our staffing needs with minimal if any increase to the Probation budget. Interviews scheduled for both positions.
- Training – Staff continue to work towards satisfying the mandatory 21 hours of training.
- Statewide Probation Directors Problem Solving Group was held on October 6th. Agenda items includes discussions regarding removal of the 30 hour Social Sciences requirement for the Probation Officer position.
- Probation will again be receiving \$60,000.00 in ATI funding to be used at the discretion of the county. As of this date, we have not received the funds yet.
- Succession planning – With about 4 or 5 people retiring in the near future, creating a New Probation Assistant position to shadow the Probation Assistant currently so that there is someone to take over. Also talked with NYS Probation Director Matt Charton about Tioga County having a Deputy Director to learn the duties of the Probation Director; but the county would need to fund this position.
- Arming the Department Update –we meet in September and handed out job duties to the Probation Officers interested in this whether lethal (guns) or nonlethal (pepper spray etc.) Director Cain will be putting together the policy and presenting it to this committee once everything is completed. Hope to have this done within less than a year.
- Floyd Hooker Foundation Grant Applications - Chad Post, Probation Supervisor, is applying for this grant. The grant will request \$10,000 to be used as "Wrap Around Funds" for the youth who become involved in the Juvenile Justice System and Probation. The request will be completed and submitted by the October 15th deadline with the approval of the committee.
- Juvenile Delinquency Services – two (2) JD Appearance Tickets for the month of September. YTD: 37 JDATs received to date. But as of this date, its up to 40.
- ATI Programs – Electronic Monitoring – seven (7) individuals being monitored via Alco Tag and GPS electronic monitoring system. Community Service (CS) – Weekend Work Program (WWP) is up and with a number of individuals ordered to complete community service hours on WWP. Pre-Trial Release (PTR) – 32 people being supervised via the PTR.
- Court Ordered Investigations – 57 active; Supervision – 190 cases; and Violation of Probation petitions – 13 defendants/respondents.

PERSONNEL:

- One vacant Probation Officer 1 position
- One vacant Accounting Associate III position
- One unfunded Probation Officer 1 position

RESOLUTIONS:

- Reclassify and Fill Unfunded Vacant Probation Officer 1 Position
- Reclassify One Full-Time Accounting Associate III to One Part-Time Accounting Associate III
- Approve a Contract Between the Tioga County Probation Department and Talitrix
- Approve STSJP Contract for SFY 2025-2026 Probation As Lead Agency for Application for Funding via STSJP
- Authorize the Submission of the Floyd Hooker Foundation Application

***Committee agreed to move these resolutions forward.*

SHERIFF – Undersheriff Rich Hallett on behalf of Gary Howard:

FINANCIAL:

- Revenues are \$306,482.99 which is 60% of the budget. Expenditures are \$9,485,534.61 which is 74% of the budget. Inmate boarders are \$127,056.80 which is 85% of the budget.

NEW BUSINESS:

- Jail camera replacement project ongoing
- Plate reader and facial recognition in the final phase
- K9 program planning for anticipated implementation
- Building project – Jail HVACV overhead door to upper mezzanine
- Average daily inmate population for the month of September 2025 was 56. Average of 1 Federal inmate (30 days) and 6 board-ins (167 days) for the month.

PERSONNEL:

- Update on vacancies – Corrections Division - currently no open Correction Officers position; 1 part-time cook position; 3 Corrections Officers on light duty; 1 Corrections Office deployed in the military; Road Patrol – 5 open Deputies positions but as of this meeting we have 6 open; E911 Emergency Communications Center – 3 open full-time.

***Committee agreed to move the resolution forward.*

CORONER – Jackson Bailey, County Administrator:

Jackson Bailey presented for the Coroner's office.

RESOLUTION:

- Authorize Contract Between Riverside Forensic Pathology, PLLC and Tioga County
- Amend 2025 Budget Contingency Transfer Request Medical Examiners & Coroners

***Committee agreed to move these resolutions forward.*

Cathy Haskell, Legislative Clerk, presented a Resolution that pertains to the Public Safety Committee and Public Works Committee:

- Award Design and Construction Support Services Contract to Delta Engineers for a Utility Roll-Up Door at the Public Safety Building

***Committee agreed to move the resolution forward.*

Respectfully submitted,

Kristen Kallin

Secretary to the Director of Probation—October 7, 2025

FINAL