

TIOGA COUNTY BOARD OF HEALTH

MEETING MINUTES

June 18, 2026

BOARD MEMBERS' PRESENT:

T. Nytch, DVM, President
W. Simmons, Vice President
T. Hills, DVM
J. Raftis, DO, FACEP
W. Standing III, Legislator
T. Leary, FNP

ABSENT:

R. Kapur-Pado, DO

OTHER(S) PRESENT:

H. Vroman, Public Health Director
A. Reigelman, Secretary
P. DeWind, Esq., Tioga County Attorney
H. Holochak, Public Health Project Coordinator
K. Russell, Public Health Educator

CALL TO ORDER: at 7:30 a.m. by Dr. Nytch.

APPROVAL OF MINUTES: Motion to approve May 2026 meeting minutes made by Ms. Leary, seconded by Mr. Simmons. All were in favor of approving the minutes, none opposed, motion approved.

PRESENTATION: 2025 CLYDE (Community-Level Youth Development Evaluation) Survey overview presented by Ms. Holochak and Ms. Russell. PowerPoint presentation and hardcopy handouts were provided during meeting. CLYDE survey is conducted biennially, with oversight from the Tioga County ASAP (Advocacy Support and Prevention) Coalition. The CLYDE survey was administered from September through December of 2025 to grades 7-12 in all Tioga County school districts. Notably, this was the first year that all six school districts participated in the survey. Presenters provided summary of the core findings from the survey including substance use percentages, substance use perceptions and accessibility among Tioga County youth. The survey also included questions regarding mental health and bullying. Presenters explained next steps, including follow up meetings with school administrators to provide possible interventions and strategies to assist youth. Strategies/interventions align with the Tioga County Public Health Community Health Improvement Plan (CHIP). A primary focus is on education outreach for youth, parents and school administration on substance use prevention strategies and mental health training initiatives.

Ms. Holochak and Ms. Russell departed meeting at 8:09 a.m.

DIRECTOR'S REPORT: Ms. Vroman distributed and shared her Director's Report.

Public Health Information:

- Federal funding: No anticipated cuts; \$40M HHS support for addiction prevention, child trauma, suicide prevention.
- NYS budget: Added funding for tick-borne illness prevention, Article Six State Aid, and Healthy Neighborhood Programs; no local losses anticipated.
- CDC EOC activation for screwworm: Focus on containment and coordination with USDA; NYSDOH monitoring.
- Disease outbreaks: Infant botulism case linked to formula; Listeria outbreak since 2023 tied to Clover Hill Dairy (9 infections, 1 death; recalls issued); Ebola ~700 global cases, 136 deaths; no US cases, returning travelers monitored.

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- Tick-borne disease: Anaplasmosis YTD 151 cases; 11 hospitalizations; conducted provider outreach on panel testing; rising trend statewide; concern about undercounting asymptomatic carriers and insurance resistance to panel costs.

Staffing:

- Vacancies for Office Specialist II and seasonal clerk; offer declined for Office Specialist due to salary gap; hiring process continues.

Accomplished Activities:

- Internal review of administrative policies; staff feedback window; annual review approved.
- NYSDOH Family Health Team visit: Informal annual meet-and-greet for chronic disease, Maternal Child Health, and lead programs.
- Annual management/budget/planning retreat: discussed budget, staffing gaps, strategic plan, stay interview results, accreditation timeline, leadership activity.
- Early Intervention picnic for EI families at Marvin Park.
- Ms. Vroman participated in first Housing Work Group Coalition facilitated by DSS.

In-Progress Tasks:

- Strategic plan: Surveys/feedback through Dec 2026; SWOC survey results in analysis.
- Environmental Health is busy: Seven children's camps undergoing pre-op and operational inspections (safety, pools, food service, water, CPR, immunizations); four pre-ops completed.
- Emergency preparedness: Project Public Health Ready submission received outstanding in-state review; minor corrections pending; national review next; national accreditation expected March 2027. Ms. Squair spear-headed with assistance from PHEP Team and Ms. Reigelman.

Board Action Items:

- Ms. Vroman asked members to review the CLYDE survey handout at their leisure-provides good information.

Other:

- Ms. Squair will be attending next Board of Health meeting to present on all things Emergency Preparedness.

EXECUTIVE SESSION: Six Board of Health Members were in attendance. Ms. Vroman, County Attorney DeWind and Ms. Reigelman remained in attendance. Motion made by Legislator Standing, seconded by Mr. Simmons, to move to Executive Session to discuss potential litigation at 8:30 a.m. Motion carried. Motion made by Legislator Standing, seconded by Mr. Simmons, to adjourn Executive Session at 9:26 a.m. Motioned carried.

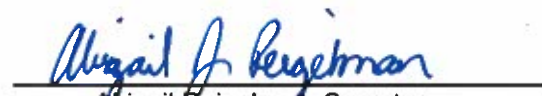
NEW BUSINESS:

- Enforcements: Brief discussion of The Cellar's enforcement. Ms. Vroman listed violation items.

Motion to adjourn meeting made by Mr. Simmons, seconded by Dr. Raftis, all in favor, none opposed, motion approved. Adjournment of meeting called 9:30 a.m.

Minutes respectfully submitted by Abigail Reigelman


Thomas Nytech, DVM, President


Abigail Reigelman, Secretary

Minutes approved July 16, 2026