

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation

February 3, 2026

2:30 PM

- **Approval of minutes** from January 6, 2026, Public Safety Committee meeting
- **Financial**
 1. Expended 10% of 2026 budget.
- **Old business**
 1. Staffing
 2. Training
 3. Pre-Trial Release funding
 4. Highlights of 2025
 5. Goals for 2026
- **New business**
 1. Staffing
 2. Training
 3. Central Arraignment Part (CAP) notification
 4. PowerDMS
 5. Pre-Trial Release Award Update
 6. Probation/DSS collaboration
 7. MST funding
 8. Waverly Office space
 9. Intensive Supervision Program
 10. Probation training law enforcement
- **Personnel** – One vacant Office Specialist I position and one vacant Sr. Probation Officer position
- **Resolutions** - None
- **Proclamations**
 1. None
- **Adjournment**

PUBLIC SAFETY MEETING

January 6, 2026

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, December 2, 2025 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger	Legislator
Jake Brown	Legislator
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Corinne Cornelius	Director, Emergency Services
Bob Williams	Coroner

Guest:

Jackson Bailey	County Administrator
Peter DeWind	County Attorney
Tracy Monell	Legislator, Chair
Jo Ellen Rose	Legislator
David Cantella	Legislator
Cathy Haskell	Legislative Clerk

APPROVAL OF MINUTES:

Approval of December 2, 2025 minutes:

Legislator Jake Brown made the motion, seconded by Legislator Standinger to approve the December 2, 2025 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- Expended 87% of 2025 budget. Savings to County for 2025 of approximately \$150,000.00. This is mostly salary funds due to unfilled positions.

OLD BUSINESS:

- Staffing: Open Office Specialist I position.
- Training: Newly hired PO going to fundamentals of Probation Practice and Basic Course for Peace Office in March & April of 2026
- Succession Planning: Creation of Deputy Director position; appoint Probation Supervisor to the Deputy position and backfill the vacated Supervisor position with a Senior Probation Officer.

- Received \$100,000 in Pre-Trial Release funding from NYS in late December 2025. Planning to replace oldest vehicle and working with County Administrator regarding the remaining PTR money.
- Receipt of \$10,000 grant from Floyd Hooker Foundation

NEW BUSINESS:**2025 Highlights**

- Fully staffed department
- Succession Planning
- Established and Arming the Department Committee
- Contract with the Change Company to provide a digital Evidence Based interactive journaling system for use with all offenders.
- Expanded Electronic Monitoring options (cell phone/ ankle/ watch)
- Increased community presence with the creation of a Community Outreach Committee
- Continued shredding of old records to comply with Record Retention schedule.
- Updated Probation Officer training manual
- Initiated a cross training program within probation to ensure there is redundancy for all duties performed within the Department
- Probation Director appointed to a State Level Probation Director's Problem Solving Committee facilitated OPCA and OCJS
- Joined the Council of Probation Administrators (COPA) PARC committee.

Goals & Changes for 2026

- Enact staffing change plans to complete Succession Plan
- Fully staff Probation with one Officer writing investigations 75% of the time.
- Partially arm the Department (for consideration by Legislature)
- Conduct Trainings for Tioga County Law Enforcement Agencies, TC Social Services and TC Justices.
- Expand Decision Points curriculum in Tioga County School Districts.
- Complete cross training of Officers
- Train three Officers to participate as instructors in the Southern Tier Training Academy
- Explore reinstituting the Intensive Supervision Program (daily report of felony offenders)
- Expand the Waverly Satellite office.
- Work with IT to upgrade the computer network at Probation
- Collaborate with the Dept of Social Services to stream line the Family Court process.

Juvenile Delinquency Services:

- December 2025 had 4 Juvenile Delinquency Appearance Tickets.
Year to Date: 48 Juvenile Delinquency Appearance Tickets
- E-Connect: 37 youth have been screened in 2025.
- There are currently no youth participating in juvenile sex offender treatment.

ATI Programs:

- Electronic Monitoring: Currently four individuals being monitored
- Community Service: WWP is currently suspended.
- Pre-Trial Release - There are 26 people being supervised via the Pre-Trial Release program.

Court Ordered Investigations: 50 active investigations for Tioga County Courts (Criminal, Family and Surrogate)

Supervision: 203 cases ordered by Tioga County courts and Family Court (includes JD Diversion cases)

Violation of Probation petitions: 17 defendants/respondents have violation petitions pending against them in criminal and family court.

PERSONNEL:

- One vacant Office Specialist I position

RESOLUTIONS:

- Resolution to create Deputy Probation Director position.

***Committee agreed to move resolution forward*

OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:

FINANCIAL:

- Closed our 2025 budget. In addition a majority of our current grants are closed out, with the construction and payments of the towers.

OLD BUSINESS:

- Radio Project: Consultant Frank Yoder is still working to coordinate the utility connection for the tower sites. Nichols site was constructed on 12/16/25 and electric connected on 12/31/25. Spencer is in scheduling. Hanson requires an RFP to have the electrical lines buried.
- There is a temporary driveway constructed on S. Apalachin. The foundation and the shelter were set on 12/23/25. We are awaiting the scheduling of the tower stand.
- We are awarding the RFP for the Prospect Driveway.
- We have placed the subscriber unit order. We do not have a timeline as to when they will be shipped or delivered directly to CAC in Harrisburg for programming.
- CAD Project: Nothing new to report. EMS: Resolution to fill the open Assistant EMS Coordinator Position. Scheduled to start 1/24/26.

- Threat Assessment Team: Team is continuing to meet regularly and either hear potential cases or have training to further the understanding and skills of the team.
- Emergency Management: Corinne is in Albany January 12-16 for class.
- Received the executive summary of our CEPA
- Planning an EOC activation exercise for spring of 2026.
- Fire: Departments have been extremely busy as we are into the heating season. We are hoping to determine the best way to address some of the needs of the Fire Investigation team moving forward (1321 NFPA compliant)
- Planning to complete paperwork for Corinne, Will, Deb, Dave, Bob and the new EMS coordinator to have remote work capabilities. No fixed schedule for remote work but need to access files from scene location or off hours.

NEW BUSINESS:

- None.

PERSONNEL:

- None.

RESOLUTIONS:

- A20 Galberd Resolution
- A28 Authorize backfill PT Assistant EMS Coordinator EMO
- A49 Award Bid for Prospect Hill Tower Driveway Upgrade

***Committee agreed to move these resolutions forward*

SHERIFF – Sheriff Gary Howard:**FINANCIAL:**

- 2025 Budget is on track. Revenues are \$445,101.33 which is 87% of the budget. Expenditures are at \$12,631,844.68 which is 93% of the budget. Inmate Boarders are \$177,193.95 which is 118% of the budget, (Adj from NG911 Grant).

OLD BUSINESS:

- Jail Camera replacement project ongoing.
- Average daily population for inmates for December 2025 was 43. .

NEW BUSINESS:

- Vesta NEXTGEN: Citizen Input; next phase.
- Building Projects: Jail HVAC overhead door to upper mezzanine.
- K9 program planning for implementation

PERSONNEL:

- Update of Vacancies:
 - Civil – all Positions are filled.
 - Corrections –

- One Vacant Corrections Officer Position.
- One Vacant Part Time Cook Position.
- One Corrections Officer on Light Duty.
- One Corrections Officer on Worker's Comp.
- One Corrections Officer on Military Deployment.
- Road Patrol –
 - Six Open Deputy Positions. Working on getting three hired.
 - One Deputies on Light Duty.
- E911 – Two Vacant E911 Dispatcher Positions.
- Records – all positions are filled.
- Administration – all positions are filled.

RESOLUTIONS:

- Approve Sole Source Contract and Maintenance Agreement with Black Creek Integrated Systems for the Sallyport Inmate Management System – Sheriff Office
- Approve Sole Source Contract and Maintenance Agreement with Black Creek Integrated Systems for the Level 1 Service Plan for the Sheriff's Office.

***Committee agreed to move these resolutions forward*

CORONERS – Bob Williams:

- Coroner Conference at Tioga Downs on March 21-23, 2026.
- Management Tracking Software

RESOLUTIONS:

- None

Adjourned at 3:10pm.

Respectfully Submitted,

Debora Stubecki
Office Specialist N
Tioga County Office of Emergency Services
1/6/2026



TIoga County, New York

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 01

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3140 Probation							
A3140 415600 Adoption Investigation	-600	-600	-600	-14.33	-600.00	-1,985.67	.0%
A3140 415800 Restitution Surcharge	-2,000	-2,000	-2,000	-10,000	-2,000	-9,330.00	.7%
A3140 415810 Probation - DWI	-10,000	-10,000	-10,000	-5,000	-10,000	-5,000	6.75%
A3140 415811 DWI-Probation Salaries	-5,000	-5,000	-5,000	-105,205	-5,000	-105,205	.0%
A3140 433100 State Aid-Probation	-105,205	-105,205	-105,205	-18,566	-105,205	-18,566	.0%
A3140 433100 State Aid-Enhanced	-18,566	-18,566	-18,566	-3,678	-18,566	-3,678	.0%
A3140 433110 Ignition Interlock	-3,678	-3,678	-3,678	-7,000	-3,678	-7,000	.0%
A3140 433110 State Aid- STSJP	-7,000	-7,000	-7,000	-7,000	-7,000	-7,000	.0%
A3140 433110 Full Time	964,175	964,175	964,175	23,493.43	964,175	940,681.25	2.4%
A3140 510020 Part Time/Temporary	34,399	34,399	34,399	830.61	34,399	33,567.91	2.4%
A3140 510030 Overtime Pay Only	5,000	5,000	5,000	0.00	5,000	5,000.00	.0%
A3140 520070 Chairs	600	600	600	0.00	600	600.00	.0%
A3140 520200 Office Equipment	1,300	1,300	1,300	0.00	1,300	1,300.00	.0%
A3140 520215 Personal Protective	4,000	4,000	4,000	0.00	4,000	4,000.00	.0%
A3140 540070 Car Maintenance	1,500	1,500	1,500	0.00	1,500	1,500.00	.0%
A3140 540080 Clinic Supplies	4,000	4,000	4,000	0.00	4,000	4,000.00	.0%
A3140 540180 Dues	1,300	1,300	1,300	0.00	1,300	1,300.00	.0%
A3140 540210 Garbage/Shredding	200	200	200	0.00	200	200.00	.0%
A3140 540220 Automobile Fuel	2,200	2,200	2,200	0.00	2,200	2,200.00	.0%
A3140 540320 Leased/Service Equipment	1,600	1,600	1,600	0.00	1,600	1,600.00	.0%
A3140 540340 Literature	1,000	1,000	1,000	0.00	1,000	1,000.00	.0%
A3140 540360 Meals/Food	500	500	500	0.00	500	500.00	.0%
A3140 540390 Mileage Expense	100	100	100	0.00	100	100.00	.0%
A3140 540480 Postage	1,000	1,000	1,000	0.00	1,000	1,000.00	.0%
A3140 540485 Printing/Paper	1,000	1,000	1,000	0.00	1,000	1,000.00	.0%
A3140 540590 Services Rendered	265	265	265	0.00	265	265.00	.0%
A3140 540620 Software Expense	10,560	10,560	10,560	0.00	10,560	10,560.00	.0%
A3140 540630 Stationery Supplies	6,000	6,000	6,000	0.00	6,000	6,000.00	.0%
A3140 540660 Telephone	2,052	2,052	2,052	0.00	2,052	2,052.00	.0%
A3140 540731 Training/State Requirements	24,095	24,095	24,095	0.00	24,095	24,095.00	.0%
A3140 581088 State Retirement	143,581	143,581	143,581	4,386.65	143,581	139,194.35	3.1%
A3140 583088 Social Security	77,098	77,098	77,098	2,530.95	77,098	74,567.05	3.3%
A3140 584088 Workers Compensation	18,182	18,182	18,182	18,182	18,182	17,911.53	4.3%
A3140 585588 Disability Insurance	870	870	870	32.59	870	837.41	3.7%
A3140 586088 Health Insurance	287,494	287,494	287,494	8,853.61	287,494	278,640.39	3.1%
A3140 588988 Eap Fringe	233	233	233	9.84	233	223.16	4.2%
TOTAL NO PROJECT	1,442,254	0	1,442,254	40,243.82	.00	1,402,010.38	2.8%

CPS01 County Pretrial Services Grant

A3140 540090 CPS01 Clothing



Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 Q1

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL County Pretrial Services Grant	3,000	0	3,000	.00	.00	3,000.00	.0%
RTA Raise the Age Initiative							
A3140 433182 RTA State Aid -Rais	-16,920	0	-16,920	.00	.00	-16,920.00	.0%
TOTAL Raise the Age Initiative	-16,920	0	-16,920	.00	.00	-16,920.00	.0%
TOTAL Probation	1,428,334	0	1,428,334	40,243.82	.00	1,388,090.38	2.8%
TOTAL REVENUES	-168,969	0	-168,969	-684.33	.00	-168,284.67	
TOTAL EXPENSES	1,597,303	0	1,597,303	40,928.15	.00	1,556,375.05	
A3142 Alternatives To Incarceration							
A3142 415150 Alternatives To In	-100	0	-100	.00	.00	-100.00	.0%
A3142 433120 State Aid-Alternat	-12,145	0	-12,145	.00	.00	-12,144.51	.0%
A3142 510010 Full Time	16,360	0	16,360	438.79	.00	15,911.53	2.7%
A3142 540140 Contracting Servic	3,500	0	3,500	.00	.00	3,500.00	.0%
A3142 581088 State Retirement F	2,341	0	2,341	138.33	.00	2,202.67	5.9%
A3142 583088 Social Security Fr	1,257	0	1,257	45.60	.00	1,211.40	3.6%
A3142 584088 Workers Compensati	296	0	296	15.16	.00	280.84	5.1%
A3142 585588 Disability Insuran	14	0	14	.71	.00	13.29	5.1%
A3142 586088 Health Insurance F	4,687	0	4,687	162.00	.00	4,525.00	3.5%
A3142 588988 Eap Fringe	4	0	4	.19	.00	3.81	4.8%
TOTAL NO PROJECT	16,215	0	16,215	800.78	.00	15,414.03	4.9%
TOTAL Alternatives To Incarceration	16,215	0	16,215	800.78	.00	15,414.03	4.9%
TOTAL REVENUES	-12,245	0	-12,245	.00	.00	-12,244.51	
TOTAL EXPENSES	28,459	0	28,459	800.78	.00	27,658.54	
A3146 Sex Offender Program							
A3146 540140 Contracting Servic	127,340	0	127,340	10,611.67	116,728.33	.00	100.0%
TOTAL Sex Offender Program	127,340	0	127,340	10,611.67	116,728.33	.00	100.0%
TOTAL EXPENSES	127,340	0	127,340	10,611.67	116,728.33	.00	
GRAND TOTAL	1,571,889	0	1,571,889	51,656.27	116,728.33	1,403,504.41	10.7%
** END OF REPORT - Generated by Cain, Brian **							

Public Safety Committee Meeting

Probation Department Report

February 3, 2026

Budget Status:

2026 Revenue Budget:

- \$960 of DWI Supervision fee collected in January. \$960 collected in 2026
- \$470 in restitution and surcharge collected in January. \$470 collected in 2026

Current Business:

1. Staffing – One open Office Specialist I position and one open Sr. Probation Officer position. On January 10, 2026, a Deputy Probation Director position was created and Fred Kiechle was provisionally appointed to that position. On January 24, 2026, the Probation Supervisor position vacated by the Deputy Director was provisionally filled by a Sr. Probation Officer who was promoted to the position. It is anticipated there will be further changes in February upon the anticipated return of an Officer who is currently on leave.
2. Training – On January 22, 2026, all Probation Officers attended a prescription drug diversion training conducted by two New York State Health Department Investigators. There is also one Probation scheduled to attend mandatory State training in March of 2026. There will most likely be another Probation Officer attending the mandatory State training later in 2026.
3. Probation worked in concert with the Tioga County Sheriff's Office to establish a reliable notification system regarding Centralized Arraignment Part (CAP) arraignments regarding Probation Violation of Probation (VOP) warrants.
4. Probation is exploring the use of a computer program called PowerDMS. The program is a Cloud based policy and compliance management platform. The program is used by numerous Probation Departments throughout New York State to manage policy and document when staff review policies to ensure all staff are current with departmental policies.
5. Probation received \$100,000 in Pre-Trial Release (PTR) funding from the State in late December, 2025. Probation plans to replace its oldest vehicle with some of the money. Probation continues to have discussions with the County Administrator regarding the remaining PTR money.

Update: Probation is seeking approval from the legislature to purchase a new vehicle to replace the oldest vehicle in the probation fleet. Probation would also like to move forward with upgrading Probation's computer system in coordination with IT if approved by the legislature.

6. The Probation Director will be meeting with the new Commissioner of the Department of Social Services (DSS) to discuss how the agencies can better work together on cases in the Family Court System. This includes provision of Preventive Services in addition to cases which may result in DSS custody.
7. Probation plans to meet with representatives of the Multi-Systemic Therapy (MST) Program and the Department of Social Services to discuss the use of Supervision and Treatment Services for Juveniles Program (STSJP) funding to increase the number of MST staff to enhance the provision of Preventive Services in Tioga County.

8. Probation would like to discuss the possibility of securing office space in the Waverly area in order to continue to provide a more convenient service location in "The Valley" area.
9. After completion of the current trial in Tioga County Court, Probation will be meeting with the Judge in order to discuss the possibility of resuming the Intensive Supervision Program in Tioga County.
10. Probation will begin schedule training sessions with Tioga County Law Enforcement Agencies to educate them on the services provided by Probation and procedures for after-hour juvenile delinquency arrests.

11. Juvenile Delinquency Services:

January of 2026- There was one Juvenile Delinquency Appearance Ticket (JDAT) received for the month of January. The JDAT alleged the respondent committed acts which if committed by an adult would constitute the crime of Criminal Possession of Stolen Property in the Fifth Degree, a Class A Misdemeanor.

YTD: 1 JDAT received to date.

- E- Connect: To date, One (1) youth has been screened in 2026. As a result of the E- Connect screenings, one (1) youth was found to be below threshold and not in need of an immediate mental health referral. Zero (0) youth were found to be a level II and were referred for a mental health evaluation. Zero (0) youth were found to be a level III and agreed to schedule an appointment at TCDMH. Zero (0) youth were also determined to be a level I which required immediate mental health intervention.
- There are currently no youth participating in juvenile sex offender treatment.

ATI Programs:

- Electronic Monitoring – There are currently seven individuals being monitored via the VCheck24 phone app, GPS electronic monitoring system, Talitrix, and AlcoTag systems.
- Community Service – WWP is up and running. One day in January was cancelled due to weather. The crew numbers are down but there are sentences which include WWP coming in the near future which should bolster the numbers.
- Pre-Trial Release – There are 18 people being supervised via the Pre-Trial Release program

Court Ordered Investigations: 51 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 209 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 20 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

One Vacant Office Specialist I position and one vacant Sr. Probation Officer position

Resolutions: None