

PUBLIC SAFETY MEETING

January 6, 2026

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, December 2, 2025 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger	Legislator
Jake Brown	Legislator
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Corinne Cornelius	Director, Emergency Services
Bob Williams	Coroner

Guest:

Jackson Bailey	County Administrator
Peter DeWind	County Attorney
Tracy Monell	Legislator, Chair
Jo Ellen Rose	Legislator
David Cantella	Legislator
Cathy Haskell	Legislative Clerk

APPROVAL OF MINUTES:

Approval of December 2, 2025 minutes:

Legislator Jake Brown made the motion, seconded by Legislator Standinger to approve the December 2, 2025 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- Expended 87% of 2025 budget. Savings to County for 2025 of approximately \$150,000.00. This is mostly salary funds due to unfilled positions.

OLD BUSINESS:

- Staffing: Open Office Specialist I position.
- Training: Newly hired PO going to fundamentals of Probation Practice and Basic Course for Peace Office in March & April of 2026
- Succession Planning: Creation of Deputy Director position; appoint Probation Supervisor to the Deputy position and backfill the vacated Supervisor position with a Senior Probation Officer.

- Received \$100,000 in Pre-Trial Release funding from NYS in late December 2025. Planning to replace oldest vehicle and working with County Administrator regarding the remaining PTR money.
- Receipt of \$10,000 grant from Floyd Hooker Foundation

NEW BUSINESS:

2025 Highlights

- Fully staffed department
- Succession Planning
- Established and Arming the Department Committee
- Contract with the Change Company to provide a digital Evidence Based interactive journaling system for use with all offenders.
- Expanded Electronic Monitoring options (cell phone/ ankle/ watch)
- Increased community presence with the creation of a Community Outreach Committee
- Continued shredding of old records to comply with Record Retention schedule.
- Updated Probation Officer training manual
- Initiated a cross training program within probation to ensure there is redundancy for all duties performed within the Department
- Probation Director appointed to a Stat Level Probation Director's Problem Solving Committee facilitated OPCA and DCJS
- Joined the Council of Probation Administrators(COPA) PARC committee.

Goals & Changes for 2026

- Enact staffing change plans to complete Succession Plan
- Fully staff Probation with one Officer writing investigations 75% of the time.
- Partially arm the Department (for consideration by Legislature)
- Conduct Trainings for Tioga County Law Enforcement Agencies, TC Social Services and TC Justices.
- Expand Decision Points curriculum in Tioga County School Districts.
- Complete cross training of Officers
- Train three Officers to participate as instructors in the Southern Tier Training Academy
- Explore reinstating the Intensive Supervision Program (daily report of felony offenders)
- Expand the Waverly Satellite office.
- Work with IT to upgrade the computer network at Probation
- Collaborate with the Dept of Social Services to stream line the Family Court process.

Juvenile Delinquency Services:

- December 2025 had 4 Juvenile Delinquency Appearance Tickets.
Year to Date: 48 Juvenile Delinquency Appearance Tickets
- E-Connect: 37 youth have been screened in 2025.
- There are currently no youth participating in juvenile sex offender treatment.

ATI Programs:

- Electronic Monitoring: Currently four individuals being monitored
- Community Service: WWP is currently suspended.
- Pre-Trial Release - There are 26 people being supervised via the Pre-Trial Release program.

Court Ordered Investigations: 50 active investigations for Tioga County Courts (Criminal, Family and Surrogate)

Supervision: 203 cases ordered by Tioga County courts and Family Court (includes JD Diversion cases)

Violation of Probation petitions: 17 defendants/respondents have violation petitions pending against them in criminal and family court.

PERSONNEL:

- One vacant Office Specialist I position

RESOLUTIONS:

- Resolution to create Deputy Probation Director position.

***Committee agreed to move resolution forward*

OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:

FINANCIAL:

- Closed our 2025 budget. In addition a majority of our current grants are closed out, with the construction and payments of the towers.

OLD BUSINESS:

- Radio Project: Consultant Frank Yoder is still working to coordinate the utility connection for the tower sites. Nichols site was constructed on 12/16/25 and electric connected on 12/31/25. Spencer is in scheduling. Hanson requires an RFP to have the electrical lines buried.
- There is a temporary driveway constructed on S. Apalachin. The foundation and the shelter were set on 12/23/25. We are awaiting the scheduling of the tower stand.
- We are awarding the RFP for the Prospect Driveway.
- We have placed the subscriber unit order. We do not have a timeline as to when they will be shipped or delivered directly to CAC in Harrisburg for programming.
- CAD Project: Nothing new to report. .EMS: Resolution to fill the open Assistant EMS Coordinator Position. Scheduled to start 1/24/26.

- Threat Assessment Team: Team is continuing to meet regularly and either hear potential cases or have training to further the understanding and skills of the team.
- Emergency Management: Corinne is in Albany January 12-16 for class.
- Received the executive summary of our CEPA
- Planning an EOC activation exercise for spring of 2026.
- Fire: Departments have been extremely busy as we are into the heating season. We are hoping to determine the best way to address some of the needs of the Fire Investigation team moving forward (1321 NFPA compliant)
- Planning to complete paperwork for Corinne, Will, Deb, Dave, Bob and the new EMS coordinator to have remote work capabilities. No fixed schedule for remote work but need to access files from scene location or off hours.

NEW BUSINESS:

- None.

PERSONNEL:

- None.

RESOLUTIONS:

- A20 Galberd Resolution
- A28 Authorize backfill PT Assistant EMS Coordinator EMO
- A49 Award Bid for Prospect Hill Tower Driveway Upgrade

***Committee agreed to move these resolutions forward*

SHERIFF – Sheriff Gary Howard:

FINANCIAL:

- 2025 Budget is on track: Revenues are \$445,101.33 which is 87% of the budget. Expenditures are at \$12,631,844.68 which is 93% of the budget. Inmate Boarders are \$177,193.95 which is 118% of the budget, (Adj from NG911 Grant).

OLD BUSINESS:

- Jail Camera replacement project ongoing.
- Average daily population for inmates for December 2025 was 43. .

NEW BUSINESS:

- Vesta NEXTGEN: Citizen Input; next phase.
- Building Projects: Jail HVAC overhead door to upper mezzanine.
- K9 program planning for implementation

PERSONNEL:

- Update of Vacancies:
 - Civil – all Positions are filled.
 - Corrections –

- One Vacant Corrections Officer Position.
- One Vacant Part Time Cook Position.
- One Corrections Officer on Light Duty.
- One Corrections Officer on Worker's Comp.
- One Corrections Officer on Military Deployment.
- Road Patrol –
 - Six Open Deputy Positions. Working on getting three hired.
 - One Deputies on Light Duty.
- E911 – Two Vacant E911 Dispatcher Positions.
- Records – all positions are filled.
- Administration – all positions are filled.

RESOLUTIONS:

- Approve Sole Source Contract and Maintenance Agreement with Black Creek Integrated Systems for the Sallyport Inmate Management System – Sheriff Office
- Approve Sole Source Contract and Maintenance Agreement with Black Creek Integrated Systems for the Level 1 Service Plan for the Sheriff's Office_

***Committee agreed to move these resolutions forward*

CORONERS – Bob Williams:

- Coroner Conference at Tioga Downs on March 21-23, 2026.
- Management Tracking Software

RESOLUTIONS:

- None

Adjourned at 3:10pm.

Respectfully Submitted,

Debora Stubecki

Office Specialist III
Tioga County Office of Emergency Services
1/6/2026