Tioga County Worksession Minutes
October 22, 2026 – 10:00 a.m.

Legislators Present:
Legislator Aronstam
Legislator Brown
Legislator Bunce
Legislator Cantella
Legislator Ciotoli
Chair/Legislator Monell
Legislator Rose
Legislator Standinger

Legislators Absent:
Legislator Flesher

Guests:
None

Staff present:
Peter DeWind, County Attorney
Cathy Haskell, Legislative Clerk
Jackson D. Bailey II, County Administrator
Linda Parke, Personnel Officer *(departed @ 11:42 a.m.)*
Gary Hammond, Commissioner of Public Works *(departed @ 11:42 a.m.)*

Public Hearing: Chair Monell opened the Public Hearing at 10:00 a.m. regarding ***Local Law Introductory No. B of 2026; A Local Law to Establish the Staggered Terms of Tioga County Legislators in Compliance with NYS Even-Year Election Requirements, and to Amend and Supersede Local Law No. 1 of 2021.***

Legislative Clerk Haskell conducted roll call and read the legal notice as published in the County's designated newspapers. Public Hearing adjourned at 10:05 a.m.

Fifth Special Legislature Meeting of 2026 Chair Monell called the ***Fifth Special Legislature Meeting of 2026*** to order at 10:05 a.m.

Legislative Clerk Haskell conducted roll call. Legislator Brown lead the prayer, Pledge of Allegiance and the voting process for Legislature consideration of the following:

- Proclamation – Green Light for Military Service County
- Approve Change Order No. 2 for Courthouse and Court Annex Roof Replacement Construction Project

- Modify 2026 Budget Radio Tower Project – Office of Emergency Services
- Amend 2026 Capital Budget & Transfer Remaining Building-Related Capital Project Funds
- Authorize Payment for the Purchase of Two Truck Chassis – Public Works Department

Special Meeting adjourned at 10:12 a.m. with regular Worksession immediately following.

3rd Assistant County Attorney Position: County Attorney DeWind presented a salary analysis and proposal to convert the vacant part-time 3rd Assistant County Attorney position to full-time for consideration in the 2027 County Budget.

Mr. DeWind reported that the County Attorney's Office provides legal services for Social Services, Mental Hygiene, and Public Health, with costs allocated through departmental chargebacks. Due to increased demand, particularly within Social Services, budgeted legal services include 50 hours for Social Services, 30 hours for Mental Hygiene, and 40 hours for Public Health. Social Services has historically exceeded its allocation, with 116 hours so far this year attributable to neglect cases, conflicts, and trial coverage.

The part-time position, budgeted at $42,618, was established to address a backlog of permanency hearings in neglect cases. The position remained vacant following retirement, with recruitment efforts unsuccessful due to salary limitations and competition from the State's Assigned Counsel program. He also acknowledged that recruitment for a full-time attorney may remain challenging.

The proposed full-time attorney would primarily serve Social Services while also assisting Public Health and Mental Hygiene and handling expungement matters, and other County projects including the Radio Tower project. Approximately 62% of eligible attorney's salaries and expenses, including the chargebacks, are reimbursable by the State.

The proposed annual full-time salary of $100,000, plus estimated fringe benefits of $68,000 would result in a total annual cost of $168,000. Based on an estimated 75% allocation to Social Services and the applicable 62% State reimbursement, approximately $78,120 would be recovered, resulting in a net County cost of $89,880, or an increase of $60,453 over the current part-time position. Mr. DeWind reported there is an assumption that his time allocated to Social Services will decrease from 50% to 40%, as he would continue to provide oversight and supervision resulting in an estimated DSS reimbursement reduction of $11,541, bringing the total estimated additional annual net County cost to $71,995.

In response to Legislator Bunce's inquiry regarding the operation of the Law Department if the position remains vacant, Mr. DeWind reported that the office will continue providing legal services with existing staff.

On a straw poll vote, Legislators Aronstam, Brown, Bunce, Cantella, Ciotoli, Monell, Rose, and Standinger were in favor of converting the vacant part-time Third Assistant County Attorney position to full-time and including the associated salary and fringe benefits in the 2027 County budget with Legislator Flesher being absent.

Personnel Officer Parke will prepare a Staff Change resolution for Legislature consideration at the December 15, 2026 Legislature meeting converting the position from part-time to full-time effective January 1, 2027.

County Administrator Report: County Administrator Bailey provided the following report:

DEPARTMENTAL MANAGEMENT & LABOR RELATIONS

POLICY REVIEW & IMPLEMENTATION:

Disciplinary Procedure Policy **-** Mr. Bailey and Personnel Officer Parke met with the Civil Service Employees Association (CSEA) Management Team on October 7, 2026 to review the proposed Disciplinary Procedure Policy. CSEA representatives expressed general support but identified concerns regarding union representation during Last Chance Agreement discussions. The policy remains under review by CSEA's legal team and will propose revisions to the County. Mr. Bailey stated that a Memorandum of Understanding (MOU) will be required upon policy adoption. The revised policy will also be forwarded to TCLEA and TCCA for review before final Legislature consideration.

Assignment & Use of County Vehicles Policy - The revised draft remains under review.

Social Media Policy **-** The Policy Review Committee continues its review, with Chief Information Officer Clark providing guidance on Information Technology considerations, including FOIL requirements. The Committee is scheduled to meet next week to continue its review, with a revised draft anticipated for Legislature consideration within the next several months.

DEPARTMENT HEAD EVALUATIONS:

All but two Department Head performance evaluations have been completed and are awaiting Legislator signatures.

FINANCIAL MANAGEMENT & BUDGETING

BUDGET OFFICER: – Mr. Bailey distributed and reviewed the following budget documents:

YTD Budget Report (ALL FUNDS) as of September 2026:

For Objects of Revenue, revised budget of $129,887,577 of anticipated revenue, with actual revenues earned and recorded of $87,820,244, representing approximately 68% of anticipated annual revenues and $42,067,333 remaining.

For the Objects of Expense, revised budget of $149,091,224 with actual expenditures of $80,016,125, representing approximately 54% utilization and $69,075,099 remaining.

Mr. Bailey reported that the total applied fund balance is currently $10,403,714, a reduction of applied fund balance of $90,208 resulting from three (3) resolutions involving the PSAP Grant Award, Workers Compensation Reserve appropriation, and a copier in the County Clerk's Office.

YTD Budget Report for County Administrator Budget: A1230 & Budget A1340

As of September 2026, 62.3% of the County Administrator's A1230 budget has been expended with no budgetary concerns noted.

Mr. Bailey reviewed the A1340 revenue, including Sales and Use Tax, Sales Tax Capital, Adult-Use Cannabis Tax, Emergency 911, OTB Distribution, Opioid Settlement Funds, Unclassified Revenues, State Aid Casino Revenue and Fees, and Contracted Services noting the revenues remain on track with 2026 budget projections.

Sales Tax: As of September 2026, revenue totaled $20,365,609.94 against the $26,000,000 annual budget noting the County is on track to meet the budgeted projection.

Capital Appropriations: Revenues totaled $2,713,989.90 against the $2,500,000 budget, exceeding projections by $213,989.90. Additional revenues received above the budgeted amount will be allocated to the capital budget to offset expenditures.

Adult-Use Cannabis Tax: As of September 2026, revenues totaled $131,520.92 against the $160,000 budget, leaving $28,479.08 to meet the budgeted projection.

Mr. Bailey provided additional clarification regarding the collection and distribution of Adult-Use Cannabis Tax revenues following discussion at the October 13, 2026 Finance, Legal, & Safety Committee meeting. Mr. Bailey reviewed the Adult-Use Cannabis Revenue Report that he developed for inclusion in the County Treasurer's quarterly financial reports to the Legislature. Legislators were in favor of using this report for future reporting.

Three (3) distributions have been received in 2026, representing $3,288,023 in retail sales and $131,520.92 in local excise tax revenue at the 4% rate. Of the total excise tax revenue, the County retains 25%, or $32,880.23 to date, and distributes the remaining 75%, or $98,640.69 to the Village of Waverly. The County's share represents approximately 1% of total retail sales, with the Village receiving the remaining 3%. Of the County's $40,000 budgeted share for 2026, $32,880.23 has been recognized to date.

State Aid Casino Revenue: The County has received $1,001,112.55 of the $1,750,000 budgeted for 2026. In response to Legislator Ciotoli's inquiry regarding reporting frequency, Mr. Bailey reported that the County receives quarterly revenue reports, with the reported amount including the 3rd Quarter. The 4th Quarter report is anticipated in January 2027, with a portion of those revenues accruing back to 2026. Mr. Bailey reported that the revenues remain on track with budget projections.

High-Profile Criminal Case (HPCC) Funding: Approximately $48,000 remains available in the 2026 budget for potential departmental transfers as needed. No additional funding requests have been received in the last couple of months. However, the District Attorney's Office and Indigent Legal Services (ILS) previously identified potential appeal-related expenditures in 2027, therefore, the original $250,000 appropriation has been carried forward into the 2027 budget.

ARPA Funds: In response to Legislator Cantella's inquiry regarding being on track to fully expend the remaining ARPA funds by the established deadline, Mr. Bailey reported that most remaining funds have been obligated and allocated to the truck wash facility. Commissioner of Public Works Hammond reported he does not foresee any issues with meeting the expenditure deadline. Departments have been directed to fully expend all ARPA funds and issue checks by mid-November 2026 to allow adequate processing time. Unspent ARPA funds must be returned to the U.S. Treasury, while the County would remain responsible for existing contractual obligations. Mr. Bailey will provide the Legislature with an updated report in November, when full expenditure is anticipated.

CAPITAL PROJECTS:

Radio Communications Tower Update: Testing of radio connectivity and microwaves is currently underway, with completion targeted before leaves fall to ensure accurate results. Discussions regarding the South Apalachin driveway remain ongoing. Additional quotes have been obtained for the necessary electrical refurbishments along with recommendations received from the Department of Public Works. Following a meeting with

Motorola Solutions, outstanding project concerns were referred to the County Attorney for contract review, driveway remediation assessment, and development of a plan. An updated status report will be presented to the Legislature once the plan is established.

Consolidated County Office Building (CCOB): The October 28, 2026 CCOB will be cancelled. The next meeting is scheduled for November 25, 2026 at 1:30 p.m.

GRANTS & SHARED SERVICES:

USDA FY26 Congressional Directed Spending Grant: Tioga County was awarded this grant through Congressman Langworthy's Office to support the Radio Communications Tower Project. Mr. Bailey reported that because this funding is administered through the USDA, there are levels of compliance that must be met before the funds are issued and utilized. The procurement methods of how the equipment was purchased are being reviewed to determine if the funds can be used to reimburse equipment already purchased.

NYS 250th Commemoration Commission Award: The Women's Veterans Memorial Monument Committee met on October 5, 2026 to discuss a proposed Women's Veterans Memorial on the Courthouse lawn. County Historian Sedore is developing a project proposal and plan, utilizing the remaining $6,750 in NYSED funding, subject to the necessary approvals. Mr. Bailey acknowledged Committee member Bill Chandler's significant involvement in advancing the project. Although the County is unable to accept donations directly for this purpose, Mr. Chandler met with the United Way regarding its potential role in accepting donations on behalf of the project. Additionally, he has secured several donations of materials, including stone and mortar from a local vendor. County Historian Sedore will present the proposal for Legislature consideration, as well as to the Village of Owego Board due to the proposed location is on County and Village-owned property.

ESD – 2025 County Infrastructure Grant: The County Infrastructure Grant associated with the purchase and proposed use of the 153 Main Street property and 56 Main Street remains pending with Empire State Development (ESD). A budget proposal has been submitted with a follow-up meeting scheduled to discuss funding.

OPIOID SETTLEMENT FUNDS:

2026 RFP Awards/Opioid Advisory Committee: One RFP remains under review for the first quarter submission. The remaining four proposals have received programmatic approval from Mental Hygiene and Mr. Bailey has completed a financial audit of supporting documentation for all four.

FISCAL SERVICES ADMINISTRATOR: Mr. Bailey reported that, at his request, Personnel will delay posting the Fiscal Services Administrator position until after the October 27, 2026 Leaders Meeting to allow discussion of the position's roles and responsibilities with the Department Heads.

PURCHASING

Administrative and Fiscal Review Committee: The Committee met on October 16, 2026 to begin reviewing the Purchasing & Procurement Policy. The Committee discussed potential revisions and Mr. Bailey proposed a re-structuring of the policy to separate policy from procedure. Mr. Bailey will prepare a draft revision for consideration at the November 16, 2026, with completion anticipated in early 2027.

ADMINISTRATION & COMMUNICATION

Leaders' Meeting: The next Leaders' Meeting is scheduled for October 27, 2026 at the Public Safety Building. Mr. Bailey will seek Department Head participation in completing a survey from National Association of Counties (NACo) regarding County operations. Mr. Bailey will also provide a general overview of the 2027 Tentative Budget to the Department Heads.

Empire State Development (ESD) NY Forward Ribbon Cutting: A ribbon cutting ceremony at Soprano's Market is scheduled for October 23, 2026 at 10:30 a.m. to recognize improvements funded through the NY Forward Initiative, including renovations to the roof, parking lot, façade, and new outdoor seating area. Legislators are invited to attend.

MISCELLANEOUS:

Tioga County Chamber of Commerce/2026 Leadership Tioga: Mr. Bailey facilitated the October 14, 2026 Leadership Tioga session at Zorn Farm. A press release was issued following the session and is included in today's County Administrator agenda packet.

The Leadership Tioga commencement and graduation ceremony is scheduled for November 19, 2026 at Waterman's Café and Tasting Barn, concluding Mr. Bailey's role as facilitator.

Tioga County Chamber of Commerce Awards Night: Mr. Bailey attended the Chamber of Commerce Awards Night event on October 8, 2026 with Legislator Cantella.

Institute for Advancement (I4A): Mr. Bailey reported that yesterday's I4A session featured a presentation on Stepping into Supervision by a TC3 instructor. Mr. Bailey expressed interest in exploring management training opportunities for a future Leaders Meeting. The next I4A session is scheduled for November 18, 2026.

NYSAC Legislative Conference: Mr. Bailey attended the NYSAC Fall Legislative Conference in Syracuse, NY from September 28-30, 2026 with Chair Monell and Legislator Aronstam. Sessions included State fiscal and legislative proposals, Federal and State budget concerns, County revenues, sales tax trends, and ILS funding. Mr. Bailey reported that the ILS funds intended to assist counties with legal services costs should not offset State expenditures. Additional topics included procurement practices and potential changes to piggybacking authorization or renewal following this year's expiration. Mr. Bailey also attended County Government Institute courses and anticipates completing the program next year.

2027 Tentative Budget Update: County Administrator Bailey distributed and reviewed the following 2027 budget documents:

2027 Budget – Summary of Preliminary Budgets by Fund Worksheet: Mr. Bailey reviewed the worksheet comparing the 2027 Tentative Budget with the 2026 Level 5 Adopted Budget, highlighting the following:

> Total Appropriations: $115,732,092 in 2027 compared to $109,596,570 in the 2026 Adopted Budget, an increase of $6,135,522.
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> Estimated Revenues: $76,713,436 in 2027, compared to $73,345,754 in 2026, an increase of $3,367,682.

Real Property Tax Levy: $29,542,160 in 2027, compared to $27,450,882 in the 2026 Adopted Budget, an increase of $2,091,278. Calculation based on maximum allowable levy limit.

General Fund Appropriated Fund Balance: $7,489,435 in 2027, compared to $6,175,922 in 2026, an increase of $1,313,513.

Capital Reserve Appropriations: $1,987,060 in 2027, compared to $2,624,012 in 2026, a decrease of $636,952. Appropriations are for equipment, software, hardware, and building reserves. In response to Legislator Cantella's inquiry regarding the significant decrease in Capital Reserve utilization, Commissioner of Public Works Hammond stated that the Department of Public Works is not purchasing any trucks in 2027.

2027 Budget –General Fund Balance Estimate Worksheet: Mr. Bailey reviewed the General Fund Balance Estimate Worksheet, reporting a YTD General Fund of $55,943,404 and a projected 2026 year-end balance of $34,166,712. After accounting for $20,741 in non-spendable prepaid expenditures, $5,188,628 in restricted legal reserves, and $7,489,435 in assigned fund balance, the projected unassigned/available Fund Balance is $21,467,909.

The County's Fund Balance Policy establishes a range of 12-28% of adopted budget appropriations estimated at $103,044,455 for 2027. Based on this amount, the minimum fund balance would be $12,365,335 and the maximum would be $28,852,447. The projected unassigned/available fund balance of $21,467,909 represents 20.8% or $7,384,539 below the policy maximum. Mr. Bailey reported that if additional revenues were to cease, utilizing the fund balance solely for operation expenses would sustain County operations for approximately three months. In response to Legislator Cantella's inquiry regarding consequences of exceeding or falling below the established policy thresholds, Mr. Bailey stated that the policy serves as guidance for auditing purposes. Historically, excess Fund Balance has been appropriated for capital projects. In the event the Fund Balance falls below the minimum threshold, the County Administrator and County Treasurer would provide recommendations to the Legislature for corrective action. In response to Legislator Rose's inquiry regarding financial sustainability, Mr. Bailey reported that under a worst-case scenario, the County could sustain operations for approximately three months. In response to Legislator Bunce's inquiry about the number of State-mandated programs and local share obligations with such, Mr. Bailey reported that mandated program costs represented approximately 113% of the County's 2026 budget. Mr. Bailey will address this at the 2027 Tentative Budget Public Hearing on November 10, 2026.

2027 Budget - 8-Year Budget Analysis (Tentative) Worksheet: Mr. Bailey reviewed the 8-Yr Budget Analysis of appropriations, estimated revenues, budgetary gaps, appropriated Fund Balance, tax levy, and levy percentage increases. The analysis includes Reserve utilization and General Fund appropriations. Mr. Bailey reported appropriations have increased from $86 million in 2020 to $115 million in the 2027 Tentative Budget. In response to Legislator Cantella's suggestion of an additional column for the State's legal limit, Mr. Bailey reported he will add this information. Mr. Bailey reported that the percentage increase applies to the tax levy, not the tax rate.

2027 Budget – Tax Cap 5-Year Analysis Worksheet: Mr. Bailey reviewed the tax levy calculation, explaining that the 2026 levy of $27,450,882 serves as the starting point for the Real Property Tax Levy for 2027, less the $120,000 for the Richford Sales Tax offset. The

calculation incorporates the State's Tax Base Growth Factor, Payment in Lieu of Taxes (PILOTs) adjustments, the Allowable Levy Growth Factor, and the Richford Sales Tax offset carryforward, resulting in calculated minimum allowable 2027 levy of $29,542,160. Mr. Bailey reported the 7.62% represents the increase in the NYS calculated allowable tax levy increase, not a proposed County property tax increase. The increase is primarily attributable to an approximately $1.4 million reduction in PILOTs, as certain properties transitioned back to the taxable assessment role. Chair Monell reported that reducing the tax levy below the allowable limit could adversely affect future levy calculations while increasing reliance on Fund Balance and we cannot afford to continue to do that. In response to Legislator Rose's inquiry regarding public communication, Mr. Bailey reported that a press release explaining the 7.62% tax levy increase will be issued on November 10, 2026 following review by the Chair Monell and County Treasurer Roberts. In response to Legislator Bunce's inquiry regarding opportunities to reduce or eliminate the levy increase, Mr. Bailey reported that expanding the taxable assessment base would provide the most favorable long-term approach. Other options include reductions in operations and/or staffing, depending on the level of County services to be maintained.

On a straw poll vote, Legislators Aronstam, Brown, Bunce, Cantella, Ciotoli, Monell, Rose and Standinger unanimously were in favor of the proposed 7.62% tax levy increase with Legislator Flesher being absent.

2027 Budget – Objects of Expense and Revenue: Mr. Bailey reviewed the document and highlighted the Personal Services (Salaries) lines noting an approximately $1.7 million increase in salaries and $1.3 million increase in employee benefits. Legislator Ciotoli reported that Personnel is developing a document to provide at new employee orientations illustrating the monetary value of the County's total compensation and benefits package. Mr. Bailey reported he will provide an overview at next week's Leaders Meeting to assist Department Heads in communicating this information to employees. In response to Legislator Bunce's inquiry regarding fringe benefit comparisons with other counties, Mr. Bailey reported that Tioga County's employee health insurance contribution rates are considerably lower than in many counties, particularly for family coverage. Legislator Bunce reported employees will be looking at the bottom line in relation to their monetary compensation and not necessarily the benefit amount. Legislator Rose reported the additional value of the County's Health Reimbursement Account (HRA), paid time off, and 35-hour work week. Regarding revenues, Mr. Bailey reported that State Aid reimbursement estimates are primarily determined by Health and Human Services department, particularly Social Services. State Aid is projected at $18,495,354 for 2027, an increase of $918,765 from $17,576,589 in 2026 noting that this increase does not fully offset expenditures associated with SNAP, Safety Net, and other Social Services programs.

2027 Budget - Fringe Benefit Estimate Worksheet: Mr. Bailey reviewed preliminary fringe benefit estimates, including State retirement, Social Security, Workers' Compensation, life insurance, unemployment, disability and health insurance. For health insurance, Mr. Bailey provided categories for Active, Retiree, HRA (utilization percentage) and Medicare Part B (Capped). Mr. Bailey reported the State retirement costs for 2027 were estimated at $4,471,681, an increase of $304,223. Social Security fringe costs were projected to increase by approximately $105,000 based on current salaries and proposed salary adjustments for Management/Confidential employees, CSEA employees, law enforcement and corrections personnel.

The preliminary budget reflects a proposed 3.75% health insurance rate increase. Total fringe benefits were preliminarily estimated at $19,890,335, an increase of $1,057.815, or approximately 5.62%, over the previous year.

2027 Budget – Liability Insurance – Premium Summary: Mr. Bailey reported that the County received preliminary 2027 insurance estimates from NYMIR. The current projections represent a worst-case scenario, with additional information required before final premiums can be established. County Attorney DeWind will coordinate the submission of information necessary to obtain revised estimates. Projected increases included umbrella, property, and public officials' liability insurance, with an overall estimated increase of $72,215.39, or 11.8%. Historically, liability insurance increases ranged from 30-40%. The estimated total 2027 Consolidated Insurance (CI) Fund cost is $771436. In response to Legislator Rose's inquiry regarding property insurance increases, County Attorney DeWind reported that revised appraisal methods have increased the assessed replacement values of historic County building. The County intends to review and challenge certain valuations. Mr. Bailey reported that the estimates also include radio towers.

2027 Budget – Liability Insurance Worksheet – Allocation Analysis: Mr. Bailey reviewed the allocation of liability insurance expenses among seven funding mechanisms: General Fund (Unallocated), Public Health Administration, Alcohol & Drug Services, Mental Health Administration, Mental Health Clinic, Social Services Administration, and Road & Bridge Maintenance. These allocations utilize departmental chargeback methods to distribute eligible insurance costs. Revenues are credited to the CI Fund, from which the premiums are paid directly.

Mr. Bailey reported that following today's Worksession, the budget will roll from Level 3 (Legislative) to Level 4 (Tentative).

Mr. Bailey will review final revisions and prepare the Budget Brief presentation for the 2027 Tentative Budget Public Hearing on November 10, 2026 at 10:00 a.m. in the Hubbard Auditorium. Should the proposed tax levy change following the public hearing, an additional public hearing will be required.

Approval of Worksession Minutes: On motion of Legislator Bunce, seconded by Legislator Aronstam, October 8, 2026 minutes were unanimously approved.

Action Items: Currently, there are no action items.

Other:

Woodlawn Park – Village of Owego: Legislator Rose reported concerns regarding notification of nearby residents about the tree plating at Woodlawn Park in the Hallstead Development. The Village of Owego Board contracted Soil & Water for the project; however, only two homeowners were notified. Legislator Rose reported that she is bringing this forth as a point of information and to clarify that Soil & Water was not responsible for the notification issue and thanked the agency and Director Walsh for their prompt and professional response. Legislator Rose reported there is a plan for resolving this issue.

Letter to the Editor: Legislator Rose disclosed that she submitted a Letter to the Editor for publication in this week's edition of the Owego PennySaver. She reported that the letter reflects her personal views and does not represent herself as a Legislator or that she is speaking on behalf of the Legislature.

Status of HVAC System for 56 Main Street: Chair Monell requested an update on the status of the HVAC system and reported a final closeout meeting with the contractor and Public Works staff, originally scheduled for July and subsequently for August, has not occurred. He further reported concerns regarding significant temperature fluctuations. Commissioner of Public Works Hammond will follow-up and provide an email update to Chair Monell.

Executive Session: Legislators Aronstam, Brown, Bunce, Cantella, Ciotoli, Monell, Rose and Standinger were in attendance, along with Legislative Clerk Haskell, County Administrator Bailey, and County Attorney DeWind. Motion by Legislator Ciotoli, seconded by Legislator Bunce, to move into Executive Session to discuss a potential litigation matter at 11:42 a.m. Motion carried.

Motion by Legislator Brown seconded by Legislator Cantella to adjourn Executive Session at 11:54 am.

Meeting adjourned at 11:54 a.m.

Next Worksession is scheduled for Thursday, November 5, 2026 at 10:00 a.m.

Respectfully submitted,
Cathy Haskell
Legislative Clerk