

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER  
LEGISLATIVE COMMITTEE AGENDA

**May 3<sup>rd</sup> , 2022**

1:00 PM

- MINUTES
  - Approval of minutes of April 5<sup>th</sup>, 2022
  
- FINANCIAL
  - Economic Development- tracking
  - Planning- tracking
  - Sustainability Management- tracking
  
- OLD BUSINESS
  - Reports
  - Grants
  - Economic/Community Development
  - Land Bank
  - Workforce Development
  - Planning
  - Sustainability Management
  - IDA
  - Misc.
  
- NEW BUSINESS
  - Reports
  - Grants
  - Economic/Community Development
  - Land Bank
  - Workforce Development
  - Planning
  - Sustainability Management
  - IDA
  - Misc.
  
- PERSONNEL
  - PT- OSII
  
- RESOLUTIONS
  
- PROCLAMATIONS- N/A
  
- ADJOURNMENT

# TEAM TIOGA

we work for you

ECONOMIC DEVELOPMENT & PLANNING

INDUSTRIAL DEVELOPMENT AGENCY

LOCAL DEVELOPMENT CORPORATION

DRAFT

## ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING April 5, 2022

### **ATTENDEES:**

**Legislators:** Barbara Roberts, Ron Ciotoli, Dennis Mullen, Marte Sauerbrey

**Staff:** LeeAnn Tinney, Linda Sampson, Cathy Haskell

**Guests:** Wendy Walsh, Tioga County Soil & Water Conservation District

Legislator Dale Weston was not in attendance.

Committee Chair, Legislator Barbara Roberts, called the meeting to order at 1:00 P.M.

**ECONOMIC DEVELOPMENT & PLANNING (ED&P): LeeAnn Tinney** – Agenda and attachments previously emailed.

### **I. MINUTES**

#### A. Approval of minutes of March 8<sup>th</sup>, 2022

Committee Chair, Legislator Roberts, asked for approval of the minutes from the March 8, 2022 committee meeting. Legislator Mullen made a motion to accept the March 8, 2022 minutes, seconded by Legislator Ciotoli. All were in favor.

### **II. FINANCIAL**

The Year-to-Date Budget Reports are in the committee packets; Ms. Tinney reported the following budgets are all tracking:

- A. Economic Development
- B. Planning
- C. Sustainability Management

### **III. OLD BUSINESS**

#### A. Reports – Committee Chair, Legislator Roberts, introduced Ms. Walsh.

- 1. Tioga County Soil & Water Conservation District, W. Walsh - Monthly report was distributed. Ms. Walsh reviewed her report highlighting: Agriculture, Chesapeake Bay TMDL, Dean Creek Watershed Protection Project, Hazard Mitigation, Stormwater, Stream Program and various meetings, trainings and miscellaneous activities.

Not in the monthly report, Ms. Walsh reported having a replacement for the Member-At-Large vacancy on the Board of Directors and is hopeful to bring a resume forward next month.

2. Tioga County Tourism Report is in the committee packet.
3. Cornell Cooperative Extension – No report this month.

#### B. Grants

1. Status – Ms. Tinney reported on the status of grants the ED&P Department is involved in:
  - a. Potential - 15
  - b. Pending - 16
  - c. Active - 31
  - d. Completed – 0

Ms. Tinney reported the following:

#### C. Economic/Community Development

1. Village of Owego
  - a. Downtown Revitalization Initiative (DRI) administration – The following projects are moving forward:
    - i. Home Central
    - ii. Shear Paradise
    - iii. Applied Technology
    - iv. Racker
  - b. NY Main Street (North Ave.) administration - Projects are ongoing.
2. Village of Waverly
  - a. RESTORE- Twigg – Continue to wait for the NYS MWBE waiver of 3%; 27% of 30% has been met. All requests are backlogged. Ms. Tinney has requested help from ESD to push this through due to the small percentage.
  - b. Mural Project- Gateway beautification; Waverly Central School students continue to move this project forward located on the railroad overpass coming into Waverly.
3. Village of Nichols
  - a. Sweeper/Vacuum Truck; shared services – Equipment has been ordered.
4. Village of Candor
  - a. NY Main Street administration – Projects are moving forward.
5. Municipalities
  - a. Visits - Village of Owego.
  - b. Snowmobile Grants- ongoing
6. Annual Breakfast
  - a. Scheduled for Thursday, April 28<sup>th</sup> at Tioga Downs; invitations going out this week.

#### D. Land Bank

1. Temple & Liberty Street Project has been stalled; opposition letter filed.
  - a. Demolitions- Tentatively scheduled for early April.
  - b. Village of Owego Local Approval Process- Still pending.

2. Owego Apalachin Central School District Project – Students assisting in property renovation for resale. An outstanding judgement was found; waiting for a closing date.
- E. Workforce Development
  1. Workforce Pipeline Development Study- Implementation continues.
- F. Planning
  1. Training – Ms. Jardine and Ms. Pratt have been working on trainings available to the municipalities; 3 of 5 completed. They have been well attended.
    - a. NYSERDA- Code Enforcement for Solar scheduled 4/26.
    - b. NYSERDA- Battery System Law scheduled 4/27.
- G. Sustainability Management – Ms. Pratt is working on the following:
  1. Renewable Energy Best Practices Study – Continue to look for a funding source for this study.
  2. End Food Waste- Working with Public Health and CCE.
    - a. CCE- Seeking funding for Composting Program equipment.
  3. April E-Bulletin to Tioga County Employees
  4. Seeking funding for EV charging stations.
  5. Electronic Waste drop off sites – Working with Mr. DeWind on putting an agreement together.
- H. IDA
  1. Lounsberry Industrial Pocket – Construction of 5 to 6, 12,000 square foot, light manufacturing spec spaces for lease; project is moving forward.
  2. Owego Gardens II – Ad placed accepting resident applications for the townhouses.
  3. SunEast PILOT - Negotiations continue on the potential PILOT for the project on Montrose Turnpike.
- I. Misc.
  1. GIS Mapping - Ongoing
  2. GIS/IDA/EDP - Available sites mapping is on the County Website.

#### **IV. NEW BUSINESS**

- A. Reports
- B. Grants
- C. Economic/Community Development
  1. Presentations - None
- D. Land Bank – Continued efforts on Liberty and Temple Street project.
- E. Workforce Development – Mr. Lanning is working on the following:
  1. Attended the Waverly Central School Job Fair on 3/1 – Event was well attended.
  2. Talent Supply Table for the oversight committee
    - a. Data collection by school district- Programs offered in school districts.
    - b. Research best practices.
    - c. Mapping report outline for workforce education to share with BOCES and schools.

Legislator Mullen asked about involvement in the Waverly STEM Project/Chemung School Education Center for students of the Southern Tier. Ms. Tinney reported Mr. Lanning is aware and has been in contact regarding this program.

3. Candor EMS Junior Initiative

- a. Program budget preparation.
- b. Connection with TC3 to help with training.
- c. Provide assistance with grant application; funding necessary for building improvements. Building must be brought up to code to run program at this location.

F. Planning – Ms. Jardine is working on the following:

1. 239 Reviews (2)

- a. 2022-004 Village of Waverly, PUD Special Permit and Site Plan Review- mini storage units Cayuta Ave; recommended approval.
- b. 2022-005 Village of Owego, Site Plan Review and Area Variance- Racker neighborhood hub; recommended approval.

2. 2020 Strategic Plan Data Collection – County wide strategic plan needs updating. Ms. Jardine has put together documentation asking department heads how effective the last plan was. The data received will be compiled in a report; Ms. Tinney will report back with this information for review.

G. Sustainability Management

1. Providing assistance with 2022 Environthon.
2. Arbor Day Community Planning - Outreach and education.
3. IT review of Twitter account – Meeting with Mr. Loveland as required per County Social Media Policy.

H. IDA

1. IT review of FB, Instagram, Twitter accounts - Meeting with Mr. Loveland as required per County Social Media Policy.

I. Misc.

1. State Lead Responses (0)

Not on the agenda, Ms. Tinney reported submitting a Letter of Intent to ARC for a Power Grant to extend broadband to the northern part of the County. There is ARPA money left specific to broadband and the possibility of an ARC Power Grant is being explored. If considered, a resolution will be brought forward asking for permission to apply next month.

## V. PERSONNEL

A. PT- OSII

1. Vacant – The search continues to fill this position.

## VI. RESOLUTIONS

- A. D03-Authorization to Renew E-Waste Agreement with Towns to Accept Household Electronic Waste from Tioga Co Residents
- B. D15-Authorize Transfer of Funds for Purchase of an iPad in the EDP Department
- C. D19-Authorization to Accept Hooker Foundation Funds and Modify ED&P Budget

After reviewing the resolutions, Ms. Tinney asked this committee for support to move the resolutions forward; vote on the resolutions follows:

- Legislator Roberts - yes
- Legislator Mullen - yes
- Legislator Ciotoli - yes

Regarding the Candor EMS Training, Legislative Chair, Ms. Sauerbrey, asked Ms. Tinney if anyone connected with Mike Simmons, adding that they also conduct training. Ms. Tinney will look into.

**VII. PROCLAMATIONS- N/A**

**VIII. ADJOURNMENT**

With no further topics of discussion or questions, the meeting was adjourned at 1:42 P.M.

Respectfully Submitted,  
Linda Sampson  
Administrative Assistant Economic Development & Planning

DRAFT



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 05

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A6422 Economic Development</b>							
A6422 411132 Tax On Hotel/Motel	-30,000	0	-30,000	-10,902.80	.00	-19,097.20	36.3%*
A6422 419890 Contribution To Ec	-20,000	0	-20,000	-6,750.00	.00	-13,250.00	33.8%*
A6422 421891 Other Home & Commu	-26,200	0	-26,200	-1,736.00	.00	-24,464.00	6.6%*
A6422 422800 Grants -Non SA FA-	0	-100,000	-100,000	.00	.00	-100,000.00	.0%*
A6422 510010 Full Time	277,161	0	277,161	72,948.58	.00	204,212.42	26.3%
A6422 510020 Part Time/Temporar	12,190	0	12,190	.00	.00	12,190.00	.0%
A6422 520090 Computer	0	999	999	.00	.00	998.98	.0%
A6422 540010 Advertising	3,000	0	3,000	315.00	.00	2,685.00	10.5%
A6422 540040 Books	450	0	450	447.03	.00	2.97	99.3%
A6422 540070 Car Maintenance	2,000	0	2,000	98.44	.00	1,901.56	4.9%
A6422 540140 Contracting Servic	0	4,450	4,450	.00	.00	4,450.00	.0%
A6422 540180 Dues	400	0	400	173.00	.00	227.00	43.3%
A6422 540220 Automobile Fuel	150	0	150	.00	.00	150.00	.0%
A6422 540320 Leased/Service Equ	1,320	0	1,320	.00	.00	1,320.00	.0%
A6422 540360 Meals/Food	750	0	750	40.00	.00	710.00	5.3%
A6422 540390 Mileage Expense	0	200	200	93.36	.00	106.64	46.7%
A6422 540420 Office Supplies	1,280	0	1,280	172.62	.00	1,107.38	13.5%
A6422 540480 Postage	380	0	380	27.35	.00	352.65	7.2%
A6422 540485 Printing/Paper	1,500	0	1,500	115.00	.00	1,385.00	7.7%
A6422 540487 Program Expense-Ho	0	52,991	52,991	.00	.00	52,991.00	.0%
A6422 540590 Services Rendered	20,000	-4,450	15,550	-5,000.00	.00	20,550.00	-32.2%
A6422 540620 Software Expense	100	0	100	.00	.00	100.00	.0%
A6422 540660 Telephone	740	0	740	214.54	.00	525.46	29.0%
A6422 540733 Training/All Other	5,000	-1,199	3,801	772.00	.00	3,029.02	20.3%
A6422 581088 State Retirement F	15,206	0	15,206	6,481.76	.00	8,724.64	42.6%
A6422 583088 Social Security Fr	22,030	0	22,030	6,006.02	.00	16,023.75	27.3%
A6422 584088 Workers Compensati	8,944	0	8,944	1,820.13	.00	7,123.57	20.4%
A6422 585588 Disability Insuran	384	0	384	96.95	.00	287.49	25.2%
A6422 586088 Health Insurance F	56,915	0	56,915	18,353.08	.00	38,561.83	32.2%
A6422 588988 Eap Fringe	88	0	88	20.82	.00	66.98	23.7%
<b>TOTAL Economic Development</b>	<b>353,788</b>	<b>-47,009</b>	<b>306,779</b>	<b>83,806.88</b>	<b>.00</b>	<b>222,972.14</b>	<b>27.3%</b>
<b>TOTAL General Fund</b>	<b>353,788</b>	<b>-47,009</b>	<b>306,779</b>	<b>83,806.88</b>	<b>.00</b>	<b>222,972.14</b>	<b>27.3%</b>
<b>TOTAL REVENUES</b>	<b>-76,200</b>	<b>-100,000</b>	<b>-176,200</b>	<b>-19,388.80</b>	<b>.00</b>	<b>-156,811.20</b>	
<b>TOTAL EXPENSES</b>	<b>429,988</b>	<b>52,991</b>	<b>482,979</b>	<b>103,195.68</b>	<b>.00</b>	<b>379,783.34</b>	



**Tioga County  
YEAR-TO-DATE BUDGET REPORT**

FOR 2022 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	353,788	-47,009	306,779	83,806.88	.00	222,972.14	27.3%

\*\* END OF REPORT - Generated by Sampson, Linda \*\*





# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
<b>A8020 Planning</b>							
A8020 510010 Full Time	150,743	0	150,743	40,815.77	.00	109,927.23	27.1%
A8020 540010 Advertising	200	0	200	.00	.00	200.00	.0%
A8020 540040 Books	600	0	600	143.00	.00	457.00	23.8%
A8020 540140 Contracting Servic	22,000	-2,500	19,500	.00	.00	19,500.00	.0%
A8020 540180 Dues	800	0	800	757.00	.00	43.00	94.6%
A8020 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	0	500	.00	.00	500.00	.0%
A8020 540480 Postage	900	0	900	14.88	.00	885.12	1.7%
A8020 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A8020 540590 Services Rendered	4,875	2,500	7,375	5,000.00	.00	2,375.00	67.8%
A8020 540660 Telephone	600	0	600	93.68	.00	506.32	15.6%
A8020 540733 Training/All Other	1,200	0	1,200	561.00	.00	639.00	46.8%
A8020 581088 State Retirement F	11,872	0	11,872	4,510.27	.00	7,362.11	38.0%
A8020 583088 Social Security Fr	10,535	0	10,535	3,385.27	.00	7,149.54	32.1%
A8020 584088 Workers Compensati	2,449	0	2,449	775.28	.00	1,673.40	31.7%
A8020 585588 Disability Insuran	136	0	136	41.38	.00	94.34	30.5%
A8020 586088 Health Insurance F	44,033	0	44,033	13,200.20	.00	30,833.27	30.0%
A8020 588988 Eap Fringe	29	0	29	8.86	.00	20.26	30.4%
TOTAL Planning	254,662	0	254,662	69,306.59	.00	185,355.59	27.2%
TOTAL General Fund	254,662	0	254,662	69,306.59	.00	185,355.59	27.2%
TOTAL EXPENSES	254,662	0	254,662	69,306.59	.00	185,355.59	



**Tioga County  
YEAR-TO-DATE BUDGET REPORT**

FOR 2022 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	254,662	0	254,662	69,306.59	.00	185,355.59	27.2%

\*\* END OF REPORT - Generated by Sampson, Linda \*\*



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022\_05

ACCOUNTS FOR:	ORIGINAL	TRNFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
A General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
<b>A8160 Refuse &amp; Garbage</b>								
A8160 439892	Solid waste State	-28,000	0	-28,000	.00	.00	-28,000.00	.0%*
A8160 510010	Fulltime	61,961	0	61,961	17,047.27	.00	44,913.73	27.5%
A8160 510050	All Other-on Call,	325	0	325	.00	.00	325.00	.0%
A8160 540010	Advertising	7,500	0	7,500	480.80	.00	7,019.20	6.4%
A8160 540180	Dues	175	0	175	.00	.00	175.00	.0%
A8160 540270	Insurance-Liabilit	1,425	0	1,425	1,275.55	.00	149.45	89.5%
A8160 540390	Mileage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420	Office Supplies	2,000	0	2,000	.00	.00	2,000.00	.0%
A8160 540444	Permits, Fees, Ins	100	0	100	.00	.00	100.00	.0%
A8160 540480	Postage	200	0	200	.00	.00	200.00	.0%
A8160 542140	Contracting Servic	100,000	0	100,000	17,487.50	.00	82,512.50	17.5%
A8160 542261	Household Hazardou	75,000	0	75,000	748.50	.00	74,251.50	1.0%
A8160 542485	Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A8160 542640	Supplies (Not Offi	11,000	0	11,000	.00	.00	11,000.00	.0%
A8160 542680	Tires	3,900	0	3,900	.00	.00	3,900.00	.0%
A8160 581088	State Retirement F	7,587	0	7,587	2,785.68	.00	4,801.32	36.7%
A8160 583088	Social Security Fr	4,396	0	4,396	1,429.03	.00	2,966.97	32.5%
A8160 584088	Workers Compensati	1,411	0	1,411	391.76	.00	1,019.24	27.8%
A8160 585588	Disability Insuran	113	0	113	20.88	.00	92.12	18.5%
A8160 586088	Health Insurance F	9,585	0	9,585	3,296.64	.00	6,288.36	34.4%
A8160 588988	EAP Fringe	115	0	115	4.48	.00	110.52	3.9%
TOTAL Refuse & Garbage		260,460	0	260,460	44,968.09	.00	215,491.66	17.3%
TOTAL General Fund		260,460	0	260,460	44,968.09	.00	215,491.66	17.3%
TOTAL REVENUES		-28,000	0	-28,000	.00	.00	-28,000.00	
TOTAL EXPENSES		288,460	0	288,460	44,968.09	.00	243,491.66	



**Tioga County  
YEAR-TO-DATE BUDGET REPORT**

FOR 2022 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	260,460	0	260,460	44,968.09	.00	215,491.66	17.3%

\*\* END OF REPORT - Generated by Pratt, Ellen \*\*







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## Cornell Cooperative Extension Tioga County

343 Cass Hill Rd.  
Candor, NY 13743

607-223-2753  
tioga@cornell.edu  
tioga.cce.cornell.edu

### April 2022 CCE Agricultural Highlights

#### Prepared for Tioga County Legislature Update

#### Agriculture Community Engagement

- Hosted Tioga County Veteran's Affair Coffee Mess April 22<sup>nd</sup>. Legislature attendees: Bill Standinger and Jake Brown. One farm incubator plot will be reserved for a Veteran applicant.
- Providing resources to Owego Farmers Market vendors and supporters and Greater Valley Chamber of Commerce for new Waverly Farmers Market at Muldoon Park.
- Two roundtables were held on April 10th—one in horticulture and one in livestock for beginning farmers to learn and give input into needs for starting a farm i.e. land, equipment and fencing access. This is helping to form the details of the Incubator Farm RFP to be released later this year.
- Please see highlights from the Agriculture Resource Group below.

Respectfully submitted,

**T Hanson | Executive Director**

Cornell Cooperative Extension (CCE) Tioga County

#### Agriculture Resource Group Meeting

April 27, 2022

Barb Neal, invited CCE Tompkins Jenna DeRario to present to the group about her work with Payment for Ecosystems Services for farmers. 30 minute presentation recording can be viewed here:

[https://vod.video.cornell.edu/media/ARG+Meeting/1\\_gmjtverf](https://vod.video.cornell.edu/media/ARG+Meeting/1_gmjtverf) CCE Tioga is considering the launch of a local carbon market until the point where the state and federal programs are more widely available.

- Sundaes at the Farm is confirmed for Sunday, July 17<sup>th</sup> at Spencer's dairy on West Creek Rd. Barn tours, music chicken BBQ and Cornell Dairy ice cream are among the planned offerings.



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