



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Wednesday, December 5, 2024
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Barbara Roberts, Public Works Committee
- Ron Ciotoli, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator
- Peter DeWind, County Attorney

➤ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the September 5, 2024, October 10, 2024, and November 7, 2024 meetings was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion carried.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- none

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Transported voting machines.
 - Work was done in the basement of the Clerk's office for ILS.
 - Weeded at the Court House.
 - Installed various items at the new Waverly Mental Health offices.
 - Moved items into the new Waverly Mental Health offices. The grand opening was yesterday.



- Lights and outlets for door openers were wired in new garage at PSB building. The code enforcer is requiring a set of plans and an electrical inspection.
- We received a quote to change the mechanism in the clockface. The committee was in agreement to move forward with it.

- Mr. Hammond reported on the Highway Department.
 - Tree trimming on Glenmary Drive.
 - Patch paving was done on Halsey Valley, Stanton Hill, Sulphur Springs and Straits Corners Roads.
 - Ditching operations on Sulphur Springs and Straits Corners Roads.
 - Installed a pipe on Glenmary Drive.
 - Patching operations on various roads.
 - Hauled material out of the creek on East River Road.
 - Got trucks ready for winter and snow removal.
 - Chipped up storm damage debris.

- Mr. Ruggiero reported on the Buildings and Grounds Capital Projects.
 - Buildings and Grounds
 - Court Annex/Clerks roof is in preliminary design phase with C&S Engineers.
 - Court Annex HVAC Project is under construction phase. Currently waiting for the rooftop unit.
 - The Chiller at the Public Safety Building still has trouble shooting measures being done.
 - Ronald E. Dougherty County Office Building South Wing HVAC project is under construction phase and is going well.
 - Court Annex Probation HVAC Controls Project Construction has not started yet.

- Mr. Hammond reported on the Highway Capital Projects.
 - Highway
 - Harnick Road Bridge is in final design phase. Construction will not begin until next year.
 - Day Hollow Road Culvert is under preliminary design.
 - East Spencer Road Bridge is under preliminary design.
 - Glenmary Drive by Thorn Hollow Road is under preliminary design.
 - Bridge Preventative Maintenance Phase X has been completed.
 - Awarded funding for 3 new projects through the 2023 Bridge NY Program. Brown Road Bridge over East Branch Owego Creek, Straits Corners Road over Pipe Creek, and Halsey Valley Road Culvert. The contracts are in process.
 - Construction
 - Waverly Mental Health offices have been completed. The grand opening was yesterday.



➤ MISCELLANEOUS

- The LDSA pre-screening process will be going on over the next few weeks.
- Mr. Hammond mentioned that we should follow up with the Village of Owego regarding Belva Lockwood Lane after the first of the year.
- The District Attorney requested a new vehicle. The Director of Probation recently received a new car. The car that he replaced is still in good condition and will be given to the district attorney.

➤ PERSONNEL

- We are still waiting for the results of a desk audit.

➤ RESOLUTIONS

- Oppose Provisions of the ACT Rule - Public Works
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
- Designate RLO for EBO Software Primary Log-in - Public Works
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)

➤ PROCLAMATIONS

- None

➤ EXECUTIVE SESSION

- None

➤ ADJOURNMENT

- The meeting was adjourned at 9:42 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gary Hammond".

Gary Hammond P.E.
Commissioner of Public Works